



Legislation Text

File #: 2021-0064, **Version:** 0

Title

Interim Assistant Director of Recreation and Parks - GovTempsUSA Contract

History

In mid-2020, the Recreation and Parks Department underwent significant transition with the retirement of long term Director, promotion of Assistant Director to Director, and merger with the Parks Department. The Village undertook a recruitment in the fall of 2020 to hire an Assistant Director to help focus on efforts including RFP, Risk Management and Marketing. The recently hired Assistant Director of Recreation and Parks notified the Village that she has accepted another position. With spring and summer events in the planning stages, it is imperative that smooth transition occurs in order to ensure that excellent services and programs continue for our residents, without disruption due to staff changes.

The Village engaged the services of GovTempsUSA to identify possible Interim Assistant Director candidates during the recruitment. GovTempsUSA is a national public-sector staffing firm specializing in the temporary placement of positions in local government. The firm offers project-specific and short-term assignments, in addition to long-term and outsourced arrangements. The placement professionals at GovTempsUSA have typically enjoyed distinguished careers in local government and display a commitment to public service throughout their career.

Following interviews of two qualified candidates, Village staff recommends Chuck Szoke, MPS, CPRP for a temporary assignment as Interim Assistant Director of Recreation and Parks. Mr. Szoke has recently retired after 43 years with the Channahon Park District where he held the positions of Executive Director, Chief Executive Officer and Board Secretary. He is also an Instructor with the Oglebay National Association of Park Foundations and offers excellent leadership experience.

Financial Impact

The attached agreement with GovTempsUSA calls for a commitment of 30 hours per week for approximately 3 months at a rate of \$62 per hour, plus overhead (billed at \$86.80 per hour). Sufficient funding for this interim position is accounted for in the FY 2021 Recreation Parks budget - Consulting Services (account 283-4003-432800).

Recommended Action/Motion

I move to approve a contract with GovTempsUSA for an Interim Assistant Director of Recreation and Parks for FY 2021 and authorize the Village Manager the execute the same.