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## Architectural Services Proposal

**DATE:** August 28, 2017

**TO:** Mr. William Cunningham  
Public Works  
Village of Orland Park  
14700 South Ravinia Avenue  
Orland Park, IL 60462

**FROM:** Patrick J. Callahan, AIA, LEED-AP

**RE:** Evaluation and Reports of Building Conditions

### **Scope of Architectural Services:**

StudioGC shall provide the following scope of services for the Village of Orland Park similar to the report completed for OVH, RDC, & George Brown Commons:

- Assess and evaluate current building conditions for each building proposed. Evaluation of building conditions will include all elements stated below:
  - Site
  - Exterior Enclosure
  - Interior Components
  - Mechanical, Electrical & Plumbing Components
- Report will consist of an editable excel spreadsheet that shows all of the building components, locations, originally installed dates, service life of each individual item, anticipated replacement date, proposed budget year for replacement, as well as an estimated replacement cost.

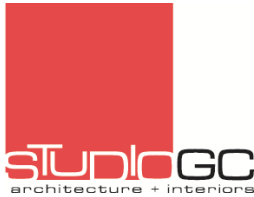
### **Deliverables**

Draft and Final Building Condition Reports presented in format including:

- Existing Floor Plans identified with use and square footage.
- Building Information Models (BIM) of each facility. This will be illustrated in a 3-Dimensional electronic format. Drawings will also be provided in the written report.
- Building Condition Reports for facility infrastructure and budgeting purposes.

### **Compensation**

Compensation will be based on a lump sum fee broken down into Phases due to the number of buildings the Village has in its inventory.



We are proposing that Phase I be completed now, based on discussions with Village Staff. Phase 1 amounts to \$20,200. Phases 2 and 3 can be proposed later. The proposed fee breaks down as follows:

**PHASE 1: (6 Facilities – 210,576 GSF)**

|   |          |
|---|----------|
| *Civic Center (14,675 sf) .....                 | \$1,000. |
| *Cultural Arts Center (22,000 sf) .....         | \$2,000. |
| *Franklin Loebe Rec. Building (13,125 sf) ..... | \$1,000. |
| *Rec. Admin Building (21,776 sf) .....          | \$2,000. |
| Village Hall (50,000 sf) .....                  | \$7,500. |
| Sportsplex (89,000 sf) .....                    | \$8,500. |

\*Currently Modeled in REVIT

Phase 1 Total: \$20,200.

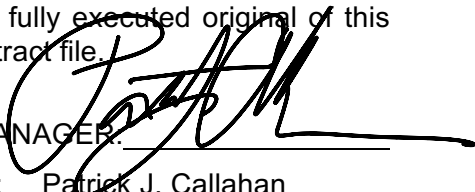
Reimbursable expenses will be invoiced at one and one-tenth (1.10) the cost billed to the Architect and shall be limited to plotting and printing costs.

**Schedule**

We can proceed with these assignments as soon as authorized to do so. If these terms are generally acceptable, please sign below and we will prepare the contracts. If you wish to discuss the scope of services in more detail, we are available to do so at your convenience.

If acceptable, please sign both originals and forward one fully executed original of this document to our office. Retain the other copy for your contract file.

OWNER: \_\_\_\_\_  
PRINT NAME: \_\_\_\_\_  
DATE: \_\_\_\_\_

ACCOUNT MANAGER:   
PRINT NAME: Patrick J. Callahan  
DATE: 8/28/2017

cc: Vicki Luczynski, StudioGC