

**Section 5-102  
Development Compliance Certificate**

**Section 5-102 DEVELOPMENT COMPLIANCE APPROVAL**

(Ord. 3199 - 11/16/98)

- A. **General Requirement.** A development compliance approval shall be required prior to the issuance of any building permit for any single family residential development of ~~seven (7)~~ **six (6)** or more units and for any non-residential development. (Ord. 3199 - 11/16/98)
- B. **Purpose.** The purpose of issuing development compliance approvals is to ensure that any proposed development or modification of existing development within the Village complies with these regulations and any special provisions affecting a specific zoning district or development activity. (Ord. 3199 - 11/16/98)
- C. **Authority.** The ~~Building Department~~ **Development Services Department** is authorized to certify that the proposed development of a single family home or the construction of a fence or similar accessory structure complies with the provisions of these regulations. The ~~Director of Community Development~~ **Services Department** is authorized to certify that all other proposed development complies with the provisions of these regulations. (Ord. 3199 - 11/16/98)
- D. **Application.** An application for a development compliance approval shall be in the form specified by the ~~Director of Community Development~~ **Services Department**. If such application involves a special use, evidence of recording, as required under Section ~~5-105(J)~~ **5-105.H** shall be provided. (Ord. 3199 - 11/16/98)
- E. **Procedures.**
1. An application for a development compliance approval shall be submitted to the ~~Director of Community Development or the Building~~ **Development Services Department as the case may be**. Upon receipt of an application for a development of compliance approval, the ~~Director of Community Development or the Building~~ **Development Services Department as the case may be** or his ~~its~~ authorized representative, shall examine the application. If for any reason an application is completed improperly or insufficiently, the ~~permit~~ **application** shall be rejected, accompanied by a notification of deficiencies, and the rejected application shall be returned to the applicant. (Ord. 3199 - 11/16/98)
  2. ~~The Director of Community Development shall review the application and return it to the Director of the Building Department within five (5) working days with a certification that the proposed development complies with the provisions of these regulations.~~ If the ~~Director of Community Development~~ **Services Department** determines that the proposed development does not comply, the application shall be returned, accompanied by a written statement setting forth the provisions of these regulations with which the proposed development does not comply.
- F. **Effect of Issuance.** A development compliance approval ~~letter from the Development Services Department~~ constitutes an official statement that the proposed development or modification of existing development complies with these regulations, and constitutes a basis for issuance of a building permit if no other development approval is required. (Ord. 3199 - 11/16/98)

(11/98)