

# VILLAGE OF ORLAND PARK

14700 S. Ravinia Avenue  
Orland Park, IL 60462  
[www.orlandpark.org](http://www.orlandpark.org)



## Meeting Minutes

Tuesday, September 2, 2025

7:00 PM

Village Hall

## Board of Trustees

*Village President James V. Dodge, Jr.  
Village Clerk Mary Ryan Norwell  
Trustees, William R. Healy, Cynthia Nelson Katsenes, Michael R. Milani,  
Dina Lawrence, John Lawler and Joanna M. L. Leafblad*

**CALL TO ORDER/ROLL CALL**

The meeting was called to order at 7:55 P.M.

**Present:** 5 - Trustee Healy, Trustee Milani, Trustee Lawrence, Trustee Lawler and Village President Dodge Jr.

**Absent:** 2 - Trustee Nelson Katsenes and Trustee M. L. Leafblad

**VILLAGE CLERK'S OFFICE****ROLL CALL**

Trustee Leafblad joined the meeting at 8:57 P.M.

**Present:** 6 - Trustee Healy, Trustee Milani, Trustee Lawrence, Trustee Lawler, Trustee M. L. Leafblad and Village President Dodge Jr.

**Absent:** 1 - Trustee Nelson Katsenes

**2025-0690 Approval of the August 18, 2025, Regular Meeting Minutes**

The Minutes of the Regular Meeting of August 18, 2025, were previously distributed to the members of the Board of Trustees. President Dodge asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of August 18, 2025.

**A motion was made by Trustee Lawler, seconded by Trustee Lawrence, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 6 - Trustee Healy, Trustee Milani, Trustee Lawrence, Trustee Lawler, Trustee M. L. Leafblad, and Village President Dodge Jr.

**Nay:** 0

**Absent:** 1 - Trustee Nelson Katsenes

**PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS****2025-0711 Advisory Board Appointments**

President Dodge appointed the following individuals who will be sworn in at their first full respective advisory board meeting. The appointments listed below are the first in a series of appointments that will be made over upcoming meetings.

AI and Information Technology Board  
Greg Lewis

America 250 Committee  
Sarah Stasukewicz

Conservation & Sustainability Advisory Board

Brian Wydajewski  
Daniel Hyland  
Melissa Plakke  
Rebecca May  
Sue Novotny

Cultural Arts Advisory Board

Molly Stepansky  
Theresa McGee

Grounds & Recreation Facilities

Tracy Sullivan

Heritage Sites Advisory Board

Betty Maue  
Ken Flutman

Sports Advisory

Adam Sutter  
Allan Krokos  
Bob Pawlicki  
Jamie Cooper  
Jim Pittacora  
Mark Bohdan

Veterans Advisory Board

Len Howard  
Mike Raymond

President Dodge had comments. (refer to audio)

I move to consent the appointments by President Dodge as fully referenced below.

THIS PART IS FOR REFERENCE ONLY (NOT NECESSARY TO BE READ)

AI and Information Technology Board

Greg Lewis

America 250 Committee

Sarah Stasukewicz

Conservation & Sustainability Advisory Board

Brian Wydajewski  
Daniel Hyland

Melissa Plakke  
Rebecca May  
Sue Novotny

Cultural Arts Advisory Board  
Molly Stepansky  
Theresa McGee

Grounds & Recreation Facilities  
Tracy Sullivan

Heritage Sites Advisory Board  
Betty Maue  
Ken Flutman

Sports Advisory  
Adam Sutter  
Allan Krokos  
Bob Pawlicki  
Jamie Cooper  
Jim Pittacora  
Mark Bohdan

Veterans Advisory Board  
Len Howard  
Mike Raymond

**A motion was made by Trustee Lawler, seconded by Trustee Lawrence, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 6 - Trustee Healy, Trustee Milani, Trustee Lawrence, Trustee Lawler, Trustee M. L. Leafblad, and Village President Dodge Jr.

**Nay:** 0

**Absent:** 1 - Trustee Nelson Katsenes

## **PRE-SCHEDULED CITIZENS & VISITORS**

### **2025-0692 Labor Union Appreciation Month - Resolution**

Labor Union Appreciation Month recognizes the vital role unions have played in shaping fair labor standards, protecting workers' rights, and strengthening communities. From advocating for safe working conditions and fair wages to securing benefits such as healthcare and retirement security, unions have been central to building a stronger, more equitable workforce. This month provides an opportunity to honor the contributions of organized labor, acknowledge the progress made through collective action, and reaffirm our commitment to

supporting the working people who drive our economy forward.

In recognition of the importance of labor unions in the Village of Orland Park, this resolution is being presented.

President Dodge had comments and read the resolution. (refer to audio)

Trustee Lawrence had comments. (refer to audio)

Trustee Healy had comments. (refer to audio)

I move to adopt Resolution 2524, entitled: A RESOLUTION RECOGNIZING LABOR UNION APPRECIATION MONTH.

## **ORDER OF ITEMS**

Trustee Lawrence motion to consider Non-Scheduled Citizens and Visitors for Agenda-Specific Public Comment as the next item. It was seconded by Trustee Lawler. All were in favor. (refer to audio)

## **NON-SCHEDULED CITIZENS AND VISITORS FOR AGENDA-SPECIFIC PUBLIC COMMENT**

The following residents addressed the Board regarding the Resolution Calling for and Immediate Ceasefire, Humanitarian Aid, and Lasting Peace:

1. Yousif Zegar
2. Sawson Jaber
3. Joehar Hamdan

### **2025-0709 Resolution Calling for an Immediate Ceasefire, Humanitarian Aid, and Lasting Peace**

The Village is home to a diverse community, with one of the largest Palestinian and Arab communities. Many residents have deep familial, cultural, and ties to both Palestine and Israel. The humanitarian crisis has resulted in devastating loss of life and immense human suffering.

To express its commitment and support to the residents of Orland Park impacted by this conflict, Mayor Jim Dodge and members of the Village Board of Trustees have been requested to adopt a Resolution calling for an immediate ceasefire, humanitarian aid and lasting peace for the people in both Palestine and Israel.

Trustee Leafblad had comments. (refer to audio)

Trustee Lawrence had comments. (refer to audio)

Trustee Milani had comments. (refer to audio)

Trustee Healy had comments. (refer to audio)

Trustee Lawler had comments. (refer to audio)

President Dodge had comments.

Village Clerk Norwell read the resolution. (refer to audio)

I move to adopt Resolution 2525, as presented as Version 2, entitled:  
RESOLUTION SUPPORTING HUMANITARIAN RELIEF AND PEACE, AND  
RECOGNIZING CIVILIAN SUFFERING

**A motion was made by Trustee M. L. Leafblad, seconded by Trustee Lawler, that this matter be PASSED. The motion carried by the following vote:**

**Aye:** 5 - Trustee Milani, Trustee Lawrence, Trustee Lawler, Trustee M. L. Leafblad, and Village President Dodge Jr.

**Nay:** 1 - Trustee Healy

**Absent:** 1 - Trustee Nelson Katsenes

## **ACCOUNTS PAYABLE**

### **2025-0698 Accounts Payable August 19, 2025, through September 2, 2025 – Approval**

I move to approve the Accounts Payable August 19, 2025, through September 2, 2025, in the amount of \$2,000,785.48.

**A motion was made by Trustee Healy, seconded by Trustee M. L. Leafblad, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 6 - Trustee Healy, Trustee Milani, Trustee Lawrence, Trustee Lawler, Trustee M. L. Leafblad, and Village President Dodge Jr.

**Nay:** 0

**Absent:** 1 - Trustee Nelson Katsenes

## **CONSENT AGENDA**

### **Passed the Consent Agenda**

**A motion was made by Trustee M. L. Leafblad, seconded by Trustee Milani, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:**

**Aye:** 6 - Trustee Healy, Trustee Milani, Trustee Lawrence, Trustee Lawler, Trustee M. L. Leafblad, and Village President Dodge Jr.

**Nay:** 0

**Absent:** 1 - Trustee Nelson Katsenes

**2025-0699 Payroll for August 15, 2025 - Approval**

I move to approve the Bi-Weekly Payroll for August 15, 2025, in the amount of \$1,973,405.16.

**This matter was APPROVED on the Consent Agenda.**

**2025-0687 Approval of the Board of Trustees Closed Session Minutes**

I move to approve the minutes of closed session occurring on June 2, 2025.

**This matter was APPROVED on the Consent Agenda.**

**2025-0682 SB Friedman Master Services Agreement**

SB Friedman has and continues to assist the Village in various economic development matters. Key areas of work include forecasting incremental property tax revenue, forecasting sales tax revenue, forecasting business district sales and/or hotel tax revenues, reviewing developer pro formas and requests for Village financial support, providing term sheet, economic incentive agreement and/or redevelopment agreement negotiation support and participating in calls with Village and developers. Staff is requesting to continue the ongoing engagement for an hourly as needed services agreement with SB Friedman.

SB Friedman also provides support on completing TIF eligibility studies for the following properties, 159th and LaGrange, 143rd and John Humphrey Drive, and 153rd and the Railroad Tracks.

In addition, SB Friedman is providing economic development matters related to Downtown Orland Park and the financial assistance being provided to Orland Square Mall to attract an anchor tenant for the former Sears property.

These proposals are being consolidated into a master services agreement to continue support by SB Friedman of these various economic development functions. The agreement will be valid from 2025 – 2028 with an option to extend to 2030.

I move to approve and authorize the execution of a Master Services Agreement between the Village of Orland Park and SB Friedman for professional economic development services, as outlined above;

**AND**

Authorize the Village Manager to execute all related documents, subject to Village Attorney review.

**This matter was APPROVED on the Consent Agenda.**

**2025-0695 St. Michael School Cross Country Meet**

St. Michael School Athletics has submitted a Special Event permit request to host a cross-country meet on Tuesday, September 16, 2025, throughout Doogan Park (see attached race map).

Set-up will begin at 3 p.m., the races will start between 4 p.m. - 4:15 p.m. The event is expected to be fully complete, including clean-up by 6 p.m.

Participating schools include: St. Michael School, Orland Junior High, Jerling Junior High, Century Junior High and Cardinal Bernadin Catholic School.

Two school busses will arrive at approximately 3:45 p.m. parking in the Cultural Center parking lots.

Organizers are finalizing specific event components. All event logistics will adhere to Village guidelines, be reviewed and approved by the Village in advance of the event date including parking, Village permits and all applicable fees.

Organizers expect approximately 200 individuals to be on-site including athletes, coaches, administrators and spectators.

I move to approve permitting St. Michael School's Athletics to host a cross country meet utilizing Doogan Park on Tuesday, September 16, 2025, from 3 p.m. to 6 p.m. contingent upon meeting all the Village's permitting requirements, payment of fees and inspections.

**This matter was APPROVED on the Consent Agenda.**

**PUBLIC WORKS**

**2025-0670 2025 Neighborhood Road Improvement Program - Change Order #2 and Contract Amendment B**

The 2025 Neighborhood Road Improvement Program ("NRIP") includes the maintenance and reconstruction of various roadways/streets throughout the Village. Based upon the results of RFP 24-022, Lindahl Brothers Inc. of Bensenville, Illinois was awarded a three (3) year contract for the 2024-2026 Neighborhood Road Improvement Program by the Village Board on March 4, 2024 (see 2024-0125).

On July 1, 2024, the Board approved Change Order #1 and Contract Amendment A to add \$300,000 to the FY2024 NRIP (see 2024-0483).

The actual quantities for the 2025 NRIP came in under the estimated quantities, leaving some funds available to do additional work this year. The additional areas



include:

- Mill & overlay of 1st, 2nd, and 3rd Avenues
- Mill & overlay of San Luis Lane
- Curb repair and mill & overlay of 144th Place west of John Humphrey Drive
- Replacement of brick pavers with concrete on 143rd Street from LaGrange Road to Beacon Avenue to eliminate tripping hazards, on north and south side of the street
- Replacement of brick pavers with concrete in various areas around the 9750 building in the Main Street Triangle to eliminate tripping hazards

Lindahl Brothers will honor their current unit pricing from the 2025 Road Program for these additional areas. Because of the favorable pricing and at the direction of the Board, staff recommends the additional work set forth above be undertaken in FY 2025. This would involve using \$235,000.00 from the Streets Operations account 1008020-443300 to accomplish this work. The total anticipated cost for this change order work, plus traffic control, mobilization, and bond based on Lindahl Brother's pricing is not to exceed \$235,000.00. This amount is less than 50% of the initial FY2025 contract amount of \$4,469,166.21.

I move to approve and authorize the execution of Change Order #2 and Contract Addendum B to the original contract dated March 4, 2024, with Lindahl Brothers, Inc. of Bensenville, Illinois, for 2024-2026 Neighborhood Road Improvement Program to increase 2025 contract amount by \$235,000.00, for a new not-to-exceed contract amount of \$4,704,166.21 for FY 2025;

AND

Authorize the Village Manager to execute all related contracts, subject to Village Attorney review.

**A motion was made by Trustee Lawrence, seconded by Trustee M. L. Leafblad, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 6 - Trustee Healy, Trustee Milani, Trustee Lawrence, Trustee Lawler, Trustee M. L. Leafblad, and Village President Dodge Jr.

**Nay:** 0

**Absent:** 1 - Trustee Nelson Katsenes

## DEVELOPMENT SERVICES

### 2025-0574 Weber Grill Restaurant - Downtown Orland Park Parcel H

Due to formatting issues, please see "Staff Report to the Board" attached to the Board Packet for the full report.

Project: 2025-0574 Weber Grill Restaurant - Downtown Orland Park Parcel H

Planner: Marcus LeVigne

Petitioner: Patrick Brady, Weber Grill Restaurants

Project Representative: Kaylee Kaufman, DxU Architects

Location: 9705 142nd Street (TBD)

P.I.N: 27-04-42-008-400-0000

Parcel Size: 2.8 acres

Requested Action: The Petitioner is requesting Site Plan, Landscape Plan, and Building Elevation approval for Weber Grill Restaurant to construct an approximately 8,800 square-foot restaurant on the southwest corner of 142nd Street and LaGrange Road.

Trustee Milani had comments. (refer to audio)

Regarding Case Number 2025-0574, also known as Weber Grill Restaurant, Downtown Orland Park Parcel H, I move to approve the Staff Recommended Action as presented in the Staff Report to the Board of Trustees for this case;

AND

I move to adopt Ordinance 6030, entitled: ORDINANCE APPROVING SITE PLAN, LANDSCAPE PLAN, AND ELEVATIONS (WEBER GRILL DOWNTOWN ORLAND PARK PARCEL H - 9705 143rd STREET).

(Full motion text not necessary to be read out loud)

Regarding Case Number 2025-0574, also known as Weber Grill Restaurant, Downtown Orland Park Parcel H, I move to approve the Site Plan, Landscape Plan, and Building Elevations, subject to the following conditions:

1. The development shall be in substantial conformance with the site plan and building elevations titled "Weber Grill Achitectural Site Plan," prepared by DxU Architects, last revised August 15, 2025; the landscape plan titled "Parcel H - Weber Grill Restaurant Landscape Plan," prepared by Teska Associates, last revised August 20, 2025; and the civil engineering plans titled "Site Improvements for Downtown Orland Park Parcel H," prepared by SpaceCo, last revised August 22, 2025.
2. The development shall comply with all applicable building code requirements and final engineering requirements. Prior to the start of construction, the developer must obtain all required Village building permits as well as permits from outside agencies, including the Metropolitan Water Reclamation District (MWRD).
3. The proposed outdoor fireplace shall not be constructed or installed unless/until outdoor fireplaces are permitted within the VCD - Village Center Zoning District.
4. The proposed sidewalks on the south and west sides of the building must be

revised to meet Illinois Accessibility Code requirements with the building permit submittal.

5. The final landscape plan shall be revised to include two additional parkway trees along LaGrange Road in order to meet the minimum parkway tree planting requirements.

6. All ground-based and roof-mounted mechanical equipment must be fully screened from view and shall meet the requirements listed in Section 6-308.J.

7. Submit a sign permit application to the Development Services Department for separate review. Signs are subject to additional review and approval via the sign permitting process and additional restrictions may apply.

**A motion was made by Trustee Milani, seconded by Trustee Lawrence, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 6 - Trustee Healy, Trustee Milani, Trustee Lawrence, Trustee Lawler, Trustee M. L. Leafblad, and Village President Dodge Jr.

**Nay:** 0

**Absent:** 1 - Trustee Nelson Katsenes

#### **2025-0702 17101 Wolf Road Purchase and Sale Contract**

The property at 17101 Wolf Road is 5.95-acre piece of property on the east side of Wolf Road, in unincorporated Cook County. The property was previously a school bus storage and maintenance facility. The Village was notified in January of 2025 that the current owner was pursuing special use permit to allow for an automobile repossession lot. In February of 2025 the Village passed a resolution formally objecting to the granting of the special use permit by Cook County. In April of 2025, the Village hosted an informational meeting at the Orland Park Civic Center. Village elected officials also attended the Cook County Zoning Board of Appeals hearings to object to the approval of the special use permit.

Since that time period, the Village has been in negotiations with landowner for the purchase of the subject property and has since come to an agreement to purchase the property for \$1,300,000. Upon execution of the attached contract, the Village will enter a 30-day due diligence period to investigate any and all aspects regarding the physical condition of the real estate. Payment will be made upon closing. The closing date will be mutually agreed upon after satisfactory completion of the due diligence period.

There is currently a large gravel parking lot with a small office/vehicle repair shop on the subject property. Once the property is purchased, the Village intends to demolish the existing structure and revert the property to its natural state. This includes restoration with natural plantings and a stormwater improvement project. Depending on feasibility, a passive recreation area may be included on site.

After purchase of the property the Village intends to annex the subject property, with the unimproved 171st Street right-of-way. Annexation of this property will give the Village ability to annex properties to the north and south of the subject property. See the attached map.

The Village has been in negotiations with the current property owner for the purchase of the former El Cortez property at 17171 Wolf Road. If the negotiations fall through, the Village will pursue eminent domain to acquire the former El Cortez property. Once the Village purchases this parcel, this parcel, along with the parcel the Village currently owns at, 17151 Wolf Road, will be reverted to native plantings as part of stormwater improvement. The Engineering division is soliciting proposals for the engineering of these three parcels, including the demolition of any structures.

The purchase and sale contract for the property at 17101 Wolf Road is now before the Board of Trustees for consideration.

Trustee Leafblad had comments. (refer to audio)

Resident John Nugent had comments regarding this matter. (refer to audio)

President Dodge had a question. (refer to audio)

Village Manager George Koczwara responded to President Dodge. (refer to audio)

I move to approve the purchase and sale contract for 17101 Wolf Road;

AND

Move to authorize the execution the purchase and sale contract for 17101 Wolf Road.

**A motion was made by Trustee Lawler, seconded by Trustee Lawrence, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 6 - Trustee Healy, Trustee Milani, Trustee Lawrence, Trustee Lawler, Trustee M. L. Leafblad, and Village President Dodge Jr.

**Nay:** 0

**Absent:** 1 - Trustee Nelson Katsenes

**ENGINEERING****2025-0686 94th Avenue and 159th Street, Phase II Design Engineering Intergovernmental Agreement with Cook County for Invest in Cook Funding**

Cook County recently awarded the Village of Orland Park \$150,000.00 of Invest in Cook funding for Phase II Design Engineering for the 94th Avenue and 159th Street intersection safety improvement. Phase II is anticipated to begin in 2026 following completion of Phase I Preliminary Engineering, which kicked off in June 2025. The project will address safety concerns at one of the highest crash intersections in the Village.

Attached is an Intergovernmental Agreement (IGA) stipulating requirements for the funding, including the required 50% match and reporting requirements. The Village Board previously committed to provide matching funds during the March 17, 2025, Board Meeting (Agenda Item 2025-0210).

Director of Engineering Khurshid Hoda and President Dodge had comments. (refer to audio)

I move to approve and authorize the execution of an Intergovernmental Agreement with Cook County for \$150,000.00 of Invest Cook funding for Phase II Design Engineering for the 94th Avenue and 159th Street intersection safety improvement project;

AND

Authorize the Village Manager to execute all related contracts, subject to Village Attorney review.

**2025-0684 McGinnis Slough Multi-Use Path, Phase I Preliminary Engineering, Contract Amendment, Supplement #2**

In 2021, the Village Board approved a professional engineering services agreement with Baxter & Woodman to perform Phase I Preliminary Engineering services for the McGinnis Slough Multi-Use Path. The proposed multi-use path will provide an important non-motorized link between LaGrange Road and Wolf Road through the ComEd easement and the Forest Preserve District of Cook County (FPDCC). It will also expand the network of multi-use paths in the Village. This path is included in the Village's Comprehensive Plan. As the design has advanced, several out of scope items have been identified that are necessary to keep the project on schedule and to ensure compliance with regulatory and intergovernmental requirements.

The major driver of the proposed supplement is coordination with the FPDCC related to the connection of the multi-use path to the Tampier Greenway Family

Picnic Area. Originally, the FPDCC was requesting a design that kept the connection in the Wolf Road right-of-way in order to avoid impacts to the FPDCC property. But that alignment would have impacted the Wolf Road ditch and required over \$1 million in new storm sewer construction. Village staff worked with the FPDCC to avoid this cost and negotiated relocating the path to the FPDCC property. The new alignment does require additional survey, design updates, and coordination with both the FPDCC and utility companies beyond what was included in the original scope of services.

It's also requested that the contract termination date be extended until September 30, 2026 to complete the additional work.

Director of Public Works Khurshid Hoda presented information regarding this matter. (refer to audio)

President Dodge had a question. (refer to audio)

Director Hoda responded to President Dodge. (refer to audio)

I move to approve and authorize the execution of Change Order #5, Addendum E to the Professional Services Agreement, dated August 26, 2021, with Baxter & Woodman for the McGinnis Slough Multi-Use Path, Phase I Preliminary Engineering Services to increase the contract amount by \$68,096.00 for the additional scope of services outlined in the attached Supplement #2 proposal, for a revised total not-to-exceed contract amount of \$262,903.00;

AND

Move to approve the contract termination date be extended to September 30, 2026;

AND

Authorize the Village Manager to execute all related contracts and change orders, subject to Village attorney review.

**A motion was made by Trustee M. L. Leafblad, seconded by Trustee Milani, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 6 - Trustee Healy, Trustee Milani, Trustee Lawrence, Trustee Lawler, Trustee M. L. Leafblad, and Village President Dodge Jr.

**Nay:** 0

**Absent:** 1 - Trustee Nelson Katsenes

**FINANCE****2025-0594 An Ordinance Creating A New Chapter 26 (Imposing A Grocery Tax), of Title 7, of The Orland Park Village Code.**

Beginning January 1, 2026, Illinois will repeal the statewide 1% grocery tax and instead allow municipalities to implement a local 1% grocery sales tax as a replacement.

To ensure uninterrupted sales tax revenue from these items, staff propose that the Village Board adopt an ordinance to impose a local grocery tax. The Illinois Municipal League drafted a model ordinance that is being used by several other municipalities. To be effective January 1, 2026, a certified copy of the ordinance must be submitted to the Illinois Department of Revenue (IDOR) by October 1, 2025. If no action is taken, the grocery tax will be automatically repealed within the municipality and the Village would lose that revenue.

There is no anticipated impact on consumers as this is the same percentage currently being paid. Prepared foods, alcohol, tobacco, and dietary supplements are exempt from the tax.

This tax will be collected and administered by the Illinois Department of Revenue, consistent with other local sale taxes. Many municipalities have already adopted their own grocery tax (see attached summary).

Given the Village's ongoing efforts to maintain essential services, meet growing infrastructure and operational costs, pay off debt, and plan for long term fiscal sustainability, staff recommends the continuation of a 1% local grocery tax. The Village currently generates approximately \$4.5 million annually in grocery tax.

I move to adopt Ordinance 6031, entitled: AN ORDINANCE CREATING CHAPTER 26, OF TITLE VII, OF THE MUNICIPAL CODE IMPLEMENTING A MUNICIPAL GROCERY RETAILERS' OCCUPATION TAX AND MUNICIPAL GROCERY SERVICE OCCUPATION TAX IN THE VILLAGE OF ORLAND PARK.

**A motion was made by Trustee Lawler, seconded by Trustee Lawrence, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 4 - Trustee Lawrence, Trustee Lawler, Trustee M. L. Leafblad, and Village President Dodge Jr.

**Nay:** 2 - Trustee Healy, and Trustee Milani

**Absent:** 1 - Trustee Nelson Katsenes

**2025-0678 Ordinance Amending Title 1, Chapters 16, Section 1-16-7 of the Orland Park Municipal Code, Incorporating Changes Pertaining to Responsible Bidder Ordinance (RBO)**

At its most basic definition, a Responsible Bidder Ordinance (RBO) is a local policy that establishes objective criteria and verifiable standards for contractors bidding on public infrastructure projects. Put another way, the goal of an RBO is typically to make public construction projects safer and ensure fair payment and proper training of the awarded contractors' employees. Orland Park has had a de facto Responsible Bidder Ordinance by requiring certain qualifications and certifications for all contractual partners. However, until this point, these policies have not been codified. The Responsible Bidder Ordinance proposed will codify the following Criteria for vendors on all public works projects in excess of \$25,000 in value.

**CRITERIA FOR RESPONSIBILITY**

To be considered a responsible bidder, the bidder must submit evidence showing that they:

- Hold all required state and local licenses.
- Have current registration with the Illinois Department of Human Rights (IDHR).
- Comply with all applicable laws including but not limited to:
  - The Prevailing Wage Act (820 ILCS 130/)
  - The Illinois Procurement Code
  - The Illinois Freedom of Information Act (FOIA)
- Provide a valid certificate of insurance covering workers' compensation, general liability, and automobile liability.
- Participate in a U.S. Department of Labor-registered apprenticeship and training program applicable to each trade performing work on the project.
- Have not been debarred or suspended from public contracting by any governmental agency.
- Have a record of compliance with the Fair Labor Standards Act, OSHA, and Illinois safety laws.
- Maintain a permanent office and workforce capable of performing the work described.
- Submit a Certificate of Compliance, affirming understanding and compliance with the Village's procurement standards.

The purpose of the codified Ordinance is to ensure that contractors and subcontractors performing work on public projects for the Village of Orland Park meet the highest standards of responsibility, including integrity, financial stability, properly licensed and insurance, safety, training, and legal compliance.

Proponents and opponents of RBOs note numerous benefits and drawbacks to these ordinances. On the one hand, proponents find RBOs the best way to find bidders that can ensure a higher quality level of work, thanks in part to formal



apprenticeship requirements that can be completed while being efficient, cost-effective, and safe. Some also cite RBOs as ensuring municipalities hire the most qualified bidders and consider more than price when evaluating bid responses. The attached report from the union-affiliated Illinois Economic Policy Institute, which examined projects in Illinois and Indiana, concluded that RBOs do not mean a more expensive project, saying “responsible bidder ordinances are effective policies that uphold local construction standards without raising costs for taxpayers.”

On the other hand, opponents often cite the more stringent requirements in an RBO as limiting the pool of potential bidders, especially smaller firms with fewer resources to participate not only in apprenticeship programs but also in meeting the graduation guidelines, thus limiting work to union bidders. Additional considerations include the ability of local bidders not to meet requirements, thereby losing out on opportunities to support local economic efforts, as well as the potential for legal challenges by bidders over the definition of what constitutes a responsible bidder.

Many municipalities have put in place RBOs. At least 60 taxing bodies in Illinois have RBO's (<https://iiffc.org/illinois/illinoisordinances/>). These include:

- Naperville – Adopted 2023
- Lisle – Adopted 2022
- DuPage County – Adopted 2019
- DuPage County Forest Preserve – Adopted 2021
- Bolingbrook – Adopted 2010
- Lake County – Adopted 2019
- Will County – Adopted 2008
- Lockport – Adopted 2005
- Forest Park – Adopted 2019
- Tinley Park – Adopted 2019
- Oak Lawn – Adopted 2007
- Elgin – Adopted in 2011
- Kane County – Adopted in 2023

Analysis: Current Procurement Code

Does Orland Park's Procurement Code include RBO provisions already?

- Compliance with state and local employment laws? Yes
- Proof of insurance? Yes
- Compliance with the Prevailing Wage Act? Yes
- Disclosure of subcontractors? Yes
- References? Yes
- Participation in US Dept. of Labor apprenticeship training programs for primary and subcontractors? No
- Evidence of graduation from a US Dept. of Labor apprenticeship training

program of at least 5 apprentices in each of the applicable construction crafts over the past 5 years the bidder will perform on a given project? No

I move to adopt Ordinance 6032, entitled: ORDINANCE AMENDING TITLE 1 (ADMINISTRATION) CHAPTER 16 (PROCUREMENT) SECTION 1-16-7 (CONSTRUCTION BIDDING AND CONTRACTS) ESTABLISHING CRITERIA FOR THE DETERMINATION OF A RESPONSIBLE BIDDER FOR VILLAGE CONSTRUCTION PROJECTS.

**A motion was made by Trustee M. L. Leafblad, seconded by Trustee Lawrence, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 5 - Trustee Milani, Trustee Lawrence, Trustee Lawler, Trustee M. L. Leafblad, and Village President Dodge Jr.

**Nay:** 1 - Trustee Healy

**Absent:** 1 - Trustee Nelson Katsenes

#### **2025-0704 FY2025 Budget Amendment #3 – 2024 Rollovers**

A detailed spreadsheet (by fund) reflecting budget adjustments is attached.

##### **Project Rollovers**

Several projects were anticipated to be completed during 2024 but were delayed for a variety of reasons. There is no overall increase in Village spending, as this spending was projected to have occurred in 2024. All items listed have been reviewed to ensure that the funds have not in fact been spent in 2024. The delay of this rollover amendment was due to focus on completing the 2024 audit.

##### **Addition of New Positions**

A few changes were made to our current staffing in conjunction with the adopted salary ordinance amendments. This budget amendment reflects those changes. Those changes include:

- Addition of one (1) Quality Assurance Supervisor. This position would be an “outside” position, meaning this person would spend the bulk of their time outside of the office. This person will be responsible for successfully scheduling, inspecting, and reporting on work performed by contractors and Public Works and Parks and Recreation staff and will provide quality assurance on performance of contracts and technical assistance and expertise. This new position is meant to assist the Village in meeting its mission by proactively addressing customer complaints by anticipating and resolving potential issues, such as park, field, facility and street plowing conditions before they escalate into formal complaints. This approach will focus on identifying and addressing customer needs and concerns before they become problems, ultimately leading to increased customer satisfaction. The QAS would be supervised by the Assistant Public Works

Director.

- Addition of one (1) Electrical Maintenance Technician, AFSCME. The purpose of this position is to address unmet electrical maintenance needs. Currently, there is no permanent backup to the existing staff member responsible for this work. The new EMT would primarily perform routine maintenance on a wide range of equipment/components, such as streetlights, message boards, generators, and Police cameras. This position would also conduct other maintenance duties, including snow and ice removal. The EMT would be supervised by the Street Supervisor.
- Addition of one (1) Development Services Representative, IUOE
- Elimination of one (1) part time Administrative Assistant.

#### Taste of Orland

A budget amendment in the amount \$41,263.38 is required to fund expenses above what the 2025 Taste of Orland Park budget. The Taste budget was devised during the 2024 budget process. At that time, the Taste was slated to take place at Centennial Park West. Moving the Taste to the Village Green resulted in both added expenses and savings.

#### Expense Added

- Generator Rentals: \$13,208
- Stage Rental: \$15,000
- Fencing: \$8,380
- Community Stage: \$9,825
- Awards: \$1,550
- Master of Ceremonies & Judges: \$175
- Sound/lights: \$6,300
- Live Band Karaoke: \$1,800
- Dance Floor: \$1,077.56
- Cleaning: \$1,100.50
- Gate staffing: \$4,786 above budget
- Tent/table/chair rentals: \$13,948

Savings/reduced costs were realized as detailed below totaling \$34,922.28

- Marketing (\$3,391.84)
- Electricity (\$2,500)
- Postage (\$200)
- Entertainment Services (\$2,500)
- Online Services: \$70
- Other Services (\$3,964.40)
- Porta-potty Rentals (\$1,970)
- Office Supplies (\$25)
- Printing & Stationary (\$6,634.09)

- Domestic Supplies (\$2,800)
- Food & Meals (\$800)
- Uniforms (\$1,566.95)
- Marketing & Promotions (\$4,000)
- Other General Supplies (\$3,000)
- Restoration & Ground Supplies (\$1,500)

#### Property Acquisition

17101 Wolf Road PIN 27-29-300-034 is a 5.95 acre piece of property on the east side of Wolf Road, currently located in unincorporated Cook County. The property was previously utilized for a school bus storage lot. Most recently there was an application for special use permit that would allow a car repossession lot. The property currently has a gravel parking lot and small office building with a former auto shop. The Village intends to restore the property to its natural condition as the property currently lies in the floodplain and floodway. The Village negotiated a purchase agreement in the amount of \$1.3 million.

Village Manager George Koczwara presented information regarding this matter. (refer to audio)

I move to approve net expenditure increases in the General Fund \$629,745.92, increase Capital Improvement Fund expenditures by \$9,082,048.03, Recreation & Parks Fund expenditures by \$124,390.22, and Water & Sewer Fund expenditures by \$898,909.47 in a total amount of \$10,735,093.64 as detailed on the FY2024 Budget Amendment #3.

**A motion was made by Trustee Lawrence, seconded by Trustee M. L. Leafblad, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 6 - Trustee Healy, Trustee Milani, Trustee Lawrence, Trustee Lawler, Trustee M. L. Leafblad, and Village President Dodge Jr.

**Nay:** 0

**Absent:** 1 - Trustee Nelson Katsenes

#### **2025-0700 An Ordinance Amending Appendices A and B to Ordinance No. 5963 – SIXTH AMENDMENT**

The attached ordinance amends Appendix A and Appendix B, which was originally approved by the Board on December 2, 2024. The proposed changes to the Salary Ordinance include:

- Adding a Quality Assurance Supervisor – This position would be an “outside” position, meaning this person would spend the bulk of their time outside of the office. This person will be responsible for successfully scheduling, inspecting, and reporting on work performed by contractors and Public Works and Parks and Recreation staff and will provide quality assurance on performance of contracts

and technical assistance and expertise. This new position is meant to assist the Village in meeting its mission by proactively addressing customer complaints by anticipating and resolving potential issues, such as park, field, facility and street plowing conditions before they escalate into formal complaints. This approach will focus on identifying and addressing customer needs and concerns before they become problems, ultimately leading to increased customer satisfaction. The QAS would be supervised by the Assistant Public Works Director.

I move to adopt an ORDINANCE AMENDING APPENDICES A AND B TO ORDINANCE NO. 5963 – SIXTH AMENDMENT

**A motion was made by Trustee Lawler, seconded by Trustee M. L. Leafblad, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 6 - Trustee Healy, Trustee Milani, Trustee Lawrence, Trustee Lawler, Trustee M. L. Leafblad, and Village President Dodge Jr.

**Nay:** 0

**Absent:** 1 - Trustee Nelson Katsenes

## BOARD COMMENTS

Trustees Healy, Lawrence, Leafblad, and President Dodge had Board comments. (refer to audio)

## EXECUTIVE SESSION

I move to recess to a Closed Executive Session for the purpose of discussion of a) discussion of the minutes of closed meetings; b) the purchase or lease of real property for the use of the village; g) setting a price for sale or lease of village property.

**A motion was made by Trustee Lawrence, seconded by Trustee Milani, that this matter be RECESS. The motion carried by the following vote:**

**Aye:** 6 - Trustee Healy, Trustee Milani, Trustee Lawrence, Trustee Lawler, Trustee M. L. Leafblad, and Village President Dodge Jr.

**Nay:** 0

**Absent:** 1 - Trustee Nelson Katsenes

## RECONVENE BOARD MEETING

The roll was called to reconvene the Regular Meeting and Trustees Healy, Milani, Lawrence, Lawler, Leafblad and President Dodge were present. Trustee Katsenes was absent.

Purpose of the Executive Session was for the discussion of a) discussion of the minutes of closed meetings; b) the purchase or lease of real property for the use of the village; g) setting a price for sale or lease of village property.

**Present:** 6 - Trustee Healy, Trustee Milani, Trustee Lawrence, Trustee Lawler, Trustee M. L. Leafblad and Village President Dodge Jr.

**Absent:** 1 - Trustee Nelson Katsenes

**ADJOURNMENT: 9:27 P.M.**

**A motion was made by Trustee Milani, seconded by Trustee Lawler, that this matter be ADJOURNED. The motion carried by the following vote:**

**Aye:** 6 - Trustee Healy, Trustee Milani, Trustee Lawrence, Trustee Lawler, Trustee M. L. Leafblad, and Village President Dodge Jr.

**Nay:** 0

**Absent:** 1 - Trustee Nelson Katsenes

**2025-0740 Audio Recording for September 2, 2025, Board of Trustees Meeting**

APPROVED: September 15, 2025

**NO ACTION**

**/AS**

Respectfully Submitted,

---

**Mary Ryan Norwell, Village Clerk**