

**CLERK'S CONTRACT and AGREEMENT COVER PAGE**

**Legistar File ID#:** 2013-0215

**Innoprise Contract #:** C13-0048

**Year:** 2013-15

**Amount:** \$51,000.00

**Department:** Parks & Bldg Maintenance - Frank Stec

**Contract Type:** Service

**Contractors Name:** J.G.S. Landscape Architects, Inc

**Contract Description:** Landscape Management & Maintenance of R.O.W.

2013 \$51,000

2014 \$52,000

2015 \$53,000

C13-0084

8/13/13 Addendum 1 - Additional locations \$24,000/year

C13-0085

8/13/13 Addendum 2 - Plant Replace & maint 5 locations

\$27,640 for 2013

C14-0006 2013-0725 2/14/14 Addendum 3 - addition of Metra Lots

2014 - \$32,000 2015 - \$33,594

MAYOR  
Daniel J. McLaughlin  
VILLAGE CLERK  
John C. Mehalek  
14700 S. Ravinia Ave.  
Orland Park, IL 60462  
(708) 403-6100  
[www.orlandpark.org](http://www.orlandpark.org)



**VILLAGE HALL**

TRUSTEES  
Kathleen M. Fenton  
James V. Dodge  
Edward G. Schussler III  
Patricia A. Gira  
Carole Griffin Ruzich  
Daniel T. Calandriello

February 21, 2014

Mr. John Schiera  
J.G.S. Landscape Architects, Inc.  
7751 W. McCarthy Road  
Palos Park, Illinois 60464

**RE: Addendum 3 dated February 14, 2014 Addition of Metra Lots  
Landscape Management & Maintenance of R.O.W.**

Dear Mr. Schiera:

Enclosed is a copy of the addendum dated February 14, 2014 for the addition of Metra Lots for maintenance. Please attach this to the original Landscape Management & Maintenance of R.O.W contract dated April 17, 2013.

If you have any questions, please call me at 708-403-6173.

Sincerely,

Denise Domalewski  
Contract Administrator

cc: Frank Stec

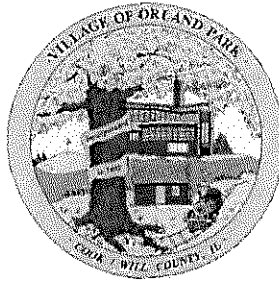
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February 14, 2014

Mr. John Schiera  
J.G.S. Landscape Architects, Inc.  
7751 McCarthy Road  
Palos Park, Illinois 60464

**RE: Addendum 3 dated February 14, 2014 for Metra Station Landscape Maintenance to Landscape Management & Maintenance of R.O.W.**

Dear Mr. Schiera:

This notification is to inform you that on January 6, 2014, the Village of Orland Park Board of Trustees approved awarding J.G.S. Landscape Architects, Inc. the additional work in accordance with the proposals you submitted dated November 15, 2013 for Metra Station maintenance. Please sign two (2) copies of attached addendum and return both copies to my attention at Village of Orland Park, 14700 S. Ravinia Avenue, Orland Park, Illinois 60462. I will return one fully executed addendum for your files.

If you have any questions, please call me at 708-403-6173.

Sincerely,

Contract Administrator

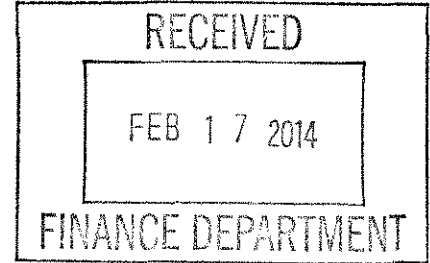
cc: Frank Stec

**ADDENDUM to**  
*Landscape Management & Maintenance of R.O.W.*

**Dated**  
*April 17, 2013*

**Amended**  
*August 13, 2013*

**Between**  
*The Village of Orland Park, Illinois ("VILLAGE") and J.G.S. Landscape Architects Inc.*  
*("CONTRACTOR")*



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WHEREAS, on April 17, 2013, a certain Agreement regarding Landscape Management & Maintenance of R.O.W. between the Village and the Contractor was executed (hereinafter referred to as the "Agreement"); and,

WHEREAS, on August 13, 2013, a certain Agreement regarding Landscape Management & Maintenance of R.O.W. between the Village and the Contractor was amended (hereinafter referred to as "Addenda 1 & 2"); and

WHEREAS, the Village wishes to modify the SCOPE OF WORK.

NOW, THEREFORE, for and in consideration of the foregoing and the mutual covenants herein contained, it is agreed by and between the parties hereto as follows:

1. In the event of any conflict or inconsistency between the provisions of this Addendum and the Agreement, the provisions of this Addendum shall control.
2. **SECTION 1: THE CONTRACT DOCUMENTS** of said Agreement shall be amended to include "The proposals dated November 15, 2013 for Landscape Maintenance of the Metra Stations, as they are responsive to VILLAGE requirements."
3. **SECTION 2: SCOPE OF THE WORK AND PAYMENT** of said Agreement shall be amended to include the following:

**Metra Station Landscape Maintenance**

*Provide landscape maintenance at the following locations as detailed in the proposals dated November 15, 2013:*

<b><u>Location</u></b>	<b><u>2014</u></b>	<b><u>2015</u></b>
<i>143<sup>rd</sup> Metra Station</i>	<i>\$11,600.00</i>	<i>\$12,174.00</i>
<i>153<sup>rd</sup> Metra Station</i>	<i>\$15,600.00</i>	<i>\$16,380.00</i>
<i>179<sup>th</sup> Metra Station</i>	<i>\$ 4,800.00</i>	<i>\$ 5,040.00</i>
<i>TOTAL per Year</i>	<i>\$32,000.00</i>	<i>\$33,594.00</i>

**ADDENDUM to**  
*Landscape Management & Maintenance of R.O.W.*

**Dated**  
*April 17, 2013*

**Amended**  
*August 13, 2013*

**Between**  
*The Village of Orland Park, Illinois ("VILLAGE") and J.G.S. Landscape Architects Inc.*  
*("CONTRACTOR")*

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4. All of the other terms, covenants, representations and conditions of said Agreement and Addenda 1 & 2 dated August 13, 2013, not deleted or amended herein shall remain in full force and effect during the effective term of said Agreement.
5. This Addendum may be executed in two or more counterparts, each of which taken together, shall constitute one and the same instrument.

This Addendum, made and entered into effective the **14th day of February, 2014**, shall be attached to and form a part of the Agreement dated the 17<sup>th</sup> day of April, 2013 and shall take effect upon signature below by duly authorized agents of both parties.

**AGREED AND ACCEPTED**

**FOR: THE VILLAGE**

By: 

Print Name: Paul G. Grimes  
Village Manager

Its: \_\_\_\_\_

Date: 2/19/14

**FOR: THE CONTRACTOR**

By: 

Print Name: John Sallera

Its: PRES

Date: 2/12/14

# J.G.S.

## LANDSCAPE ARCHITECTS

planning/construction  
consulting/management

708.361.5124

Nov 15, 2013

Village of Orland Park  
14700 S. Ravinia Ave  
Orland Park, Illinois 60462  
708-403-6100

Landscape Maintenance 143rd Metra Site  
Frank Stec 2014, 2015, 2016

Perform the following maintenance services per attached maintenance program outline :

1. Remove designated items not to remain including weeds, dead plantings and debris
2. Direct spray weeds with contact herbicide weed control mix
3. Prune plantings to remove dead branches, promote growth and create healthy form.
4. Develop written report for village regarding bed and conditions
5. Remove all debris from site

Year 1 - 2014	\$11,600.00 / year divided over 12 months	Costs per month: \$ 966.65
Year 2 - 2015	\$12,174.00 / year divided over 12 months	Costs per month: \$ 1,014.50
Year 3 - 2016	\$12,782.00 / year divided over 12 months	Costs per month: \$ 1,065.25

The above work and fees are acceptable and services are hereby authorized to be performed as specified.

Workmanship and material are guaranteed for one year from completion date unless damaged or otherwise specified.

Client:  Date: 2/19/14 JGS Rep: \_\_\_\_\_ Date: \_\_\_\_\_

7751 McCarthy Road, Palos Park, Illinois 60464

Fx 708.361.5124 / jgsland@sbcglobal.net / www.jgslandscapearchitects.com

# J.G.S.

## LANDSCAPE ARCHITECTS

planning/construction  
consulting/management

708.361.5124

Nov 15, 2013

Village of Orland Park  
14700 S. Ravinia Ave  
Orland Park, Illinois 60462  
708-403-6100

Landscape Maintenance 179th Metra site  
Frank St ec 2014, 2015, 2016

Perform the following maintenance services per attached maintenance program outline :

1. Remove designated items not to remain including weeds, dead plantings and debris
2. Direct spray weeds with contact herbicide weed control mix
3. Prune plantings to remove dead branches, promote growth and create healthy form.
4. Develop written report for village regarding bed and conditions
5. Remove all debris from site

Year 1—2014	\$4,800.00 / year divided over 12 months	Costs per month: \$ 400.00
Year 2—2015	\$5,040.00 / year divided over 12 months	Costs per month: \$ 420.00
Year 3—2016	\$5,292.00 / year divided over 12 months	Costs per month: \$ 441.00

The above work and fees are acceptable and services are hereby authorized to be performed as specified.  
Workmanship and material are guaranteed for one year from completion date unless damaged or otherwise specified.

Client  Date: 2/19/14 JGS Rep: \_\_\_\_\_ Date: \_\_\_\_\_

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# J.G.S.

## LANDSCAPE ARCHITECTS

planning/construction  
consulting/management

708.361.5124

Nov 15, 2013

Village of Orland Park  
14700 S. Ravinia Ave  
Orland Park, Illinois 60462  
708-403-6100


Landscape Maintenance 153rd Metra Site  
Frank St ec 2014, 2015, 2016

Perform the following maintenance services per attached maintenance program outline :

1. Remove designated items not to remain including weeds, dead plantings and debris
2. Direct spray weeds with contact herbicide weed control mix
3. Prune plantings to remove dead branches, promote growth and create healthy form.
4. Develop written report for village regarding bed and conditions
5. Remove all debris from site

Year 1- 2014	\$ 15,600.00 / year divided over 12 months	Costs per month: \$ 1,300.00
Year 2-2014	\$ 16,380.00 / year divided over 12 months	Costs per month: \$ 1,365.00
Year 1-2014	\$ 17,199.00 / year divided over 12 months	Costs per month: \$ 1,433.25

The above work and fees are acceptable and services are hereby authorized to be performed as specified.  
Workmanship and material are guaranteed for one year from completion date unless damaged or otherwise specified.

Client:  Date: 2/19/14 JGS Rep: \_\_\_\_\_ Date: \_\_\_\_\_

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