

# VILLAGE OF ORLAND PARK

14700 Ravinia Avenue  
Orland Park, IL 60462  
[www.orland-park.il.us](http://www.orland-park.il.us)



## Meeting Minutes

Monday, January 20, 2014

7:00 PM

Village Hall

## Board of Trustees

*Village President Daniel J. McLaughlin*

*Village Clerk John C. Mehalek*

*Trustees, Kathleen M. Fenton, James V. Dodge, Jr., Edward G. Schussler,  
Patricia Gira, Carole Griffin Ruzich, and Daniel T. Calandriello*

**CALL TO ORDER/ROLL CALL**

The meeting was called to order at 7:04 PM.

**Present:** 6 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich and Trustee Calandriello

**Absent:** 1 - President McLaughlin

**VILLAGE CLERK'S OFFICE****2014-0027 Approval of the January 6, 2014 Regular Meeting Minutes**

The Minutes of the Regular Meeting of January 6, 2014, were previously distributed to the members of the Board of Trustees. Mayor Pro Tem Dodge asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of January 6, 2014.

**A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 5 - Trustee Fenton, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, and Trustee Calandriello

**Nay:** 0

**Abstain:** 1 - Trustee Dodge

**Absent:** 1 - President McLaughlin

**2014-0022 Park Lawn - Raffle License**

Park Lawn is requesting a license to conduct a raffle at their Park Lawn Bunco Night Fundraiser on Sunday, September 14, 2014 at the Orland Park Civic Center. The purpose for this raffle is to benefit Park Lawn services for disabled persons at workshops.

I move to approve issuing a raffle license to the Park Lawn Bunco Night Fundraiser on Sunday, September 14, 2014 at the Orland Park Civic Center.

**APPROVED**

**2014-0048 Chilly Willie Chili Challenge - Raffle License**

The Village of Orland Park is requesting a license to conduct a 50/50 split the pot raffle during their Chilly Willie Chili Challenge Event on Saturday, January 25, 2014 at the Orland Park Civic Center. The purpose for this raffle is to benefit the Orland Park Theatre Troupe.

I move to approve issuing a raffle license to the Village of Orland Park to conduct a raffle at their Chilly Willie Chili Challenge Event at the Orland Park Civic Center

on Saturday, January 25, 2014.

**A motion was made by Trustee Schussler, seconded by Trustee Griffin Ruzich, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 6 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, and Trustee Calandriello

**Nay:** 0

**Absent:** 1 - President McLaughlin

#### **2014-0047 Village of Orland Park Chefs' Auction - Raffle License**

The Village of Orland Park is requesting a license to conduct a raffle during the Chefs' Auction on Thursday, February 20, 2014, at the Orland Chateau. The purpose for this raffle is to benefit the American Cancer Society's Breast Cancer Research.

I move to approve issuing a raffle license to the Village of Orland Park to conduct a raffle at their Chefs' Auction event at the Orland Chateau on Thursday, February 20, 2014.

**A motion was made by Trustee Fenton, seconded by Trustee Griffin Ruzich, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 6 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, and Trustee Calandriello

**Nay:** 0

**Absent:** 1 - President McLaughlin

### **PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS**

#### **2013-0750 Business Wide Survey - Presentation**

Damema Mann, Senior Project Manager with The National Research Center, Inc. gave a power point presentation explaining the results of the Business Wide Survey.

**This was a presentation, NO ACTION was required.**

## CONSENT AGENDA

### Passed the Consent Agenda

**A motion was made by Trustee Fenton, seconded by Trustee Schussler, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:**

**Aye:** 6 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, and Trustee Calandriello

**Nay:** 0

**Absent:** 1 - President McLaughlin

### 2014-0036 Payroll - Approval

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-Weekly Payroll for December 20, 2013 in the amount of \$1,106,254.23.

**This matter was APPROVED on the Consent Agenda.**

### 2014-0038 Accounts Payable - Approval

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable from January 7, 2014 through January 20, 2014 in the amount of \$4,089,552.78

**This matter was APPROVED on the Consent Agenda.**

### 2013-0733 GIS Software Annual Maintenance - Expenditure Approval

The MIS Division has included \$16,234 in FY 2014 budget for the ESRI GIS software maintenance and support. Maintenance includes technical support and software updates.

The Village uses ESRI ArcGIS Desktop Advanced and Basic, ArcGIS 3D Analyst, ArcGIS Network Analyst, ESRI Developer Network (EDN), and ArcPad for development and maintenance of the geographical information system, and ArcGIS Server to deploy GIS data and maps over the Internet.

For FY2014, the total maintenance due is \$15,560.03, which is \$673.97 under budget.

MIS Division will fund \$12,834 of this maintenance, covering core ESRI GIS services. Public Works Water & Sewer Administration will be funding maintenance for licenses used exclusively by them in the amount of \$2,726.03. These include one ArcGIS Desktop Advanced, three ArcGIS Basic, ArcGIS Network Analyst, and ArcPad.

I move to approve the GIS software annual maintenance expenditure in an amount not to exceed \$15,561.

**This matter was APPROVED on the Consent Agenda.**

**2013-0743 Beverage Supply/Sponsorship and Vending Services**

The current village beverage contract, a three-year agreement, is due to expire on January 31, 2014. It was suggested by several vendors that the Village may want to consider combining the beverage contract with the contract for snack vending machine services in our facilities. The idea that some vendors may be able to better balance the lower volume snack machines if they also provided the higher volume beverage machines. With this in mind, a request for proposals (RFP) was released and advertised on October 16, 2013. The RFP offered the option to provide a proposal for snack vending, beverage supply and sponsorship.

The RFP package included a comprehensive listing of Village requirements including the specifications for provisions at all of the Village concession areas. Proposals were opened on November 8, 2013, with two companies providing proposals for beverages and a third company providing a proposal strictly for snack vending.

The Village's current vendor, Dr. Pepper Snapple Group, who provided beverage service, product and sponsorship to the Village since 1999, did not submit a proposal. The representative indicated he thought his home office was handling the response and was not aware that they did not submit a proposal.

I move to approve the proposal submitted by Pepsico Company of Munster, IN to provide cold beverage vending services and a variety of beverage products for resale for a three (3) year contract with provision to meet the minimum sales required and an option to renew for additional years;

And

Approval the proposal submitted by Hometown Vending & Foodservice to provide snack vending services for a period of three (3) years with the option to renew for two (2) additional one year terms.

**This matter was APPROVED on the Consent Agenda.**

**2014-0011 Bulk Material Transfer Storage Facility Relocation Engineering Services - Proposal**

The Village currently uses an area adjacent to Centennial Park for the temporary storage and transfer of material removed as part of varying programs including right-of-way maintenance, leaf pick-up, street sweeping and utility repairs. The current site is located on the south side of 153rd Street between the Metra Station and Palos Primary Care. After years of use, permanent storage of material on the site reached its limit some time ago. Material temporarily stockpiled at the site includes concrete, asphalt and spoil from various excavations. Dumpsters for organic spoil and street sweeping debris are also located there. All material currently generated as part of Village operations must be recycled or removed to a permanent dump facility. Due to the location near residential neighbors, and to allow for future expansion of Centennial Park, a new location has been desired.

The Village has purchased a vacant parcel at 16401 108th Avenue for the relocation of the Bulk Material Transfer Storage Facility from Centennial Park. This vacant parcel was previously used by Beary Landscaping and was approved for development of an office complex, a project that did not advance. Existing topography and proximity to adjacent office complexes necessitate sensitive reuse of the property. In order to utilize the site as a Bulk Material Transfer Storage Facility, site planning, stormwater management design, landscape design and special use approval will be required.

Christopher B. Burke Engineering, LTD of Rosemont, Illinois (CBBEL) has provided a scope of services and cost not to exceed \$10,600 to provide engineering services for stormwater management analysis, site design and landscape plan preparations.

I move to approve accepting the proposal from Christopher B. Burke Engineering, Ltd. of Rosemont, Illinois, for Bulk Material Transfer Storage Facility Engineering Services for site design and plan preparation in an amount not to exceed \$10,600.

**This matter was APPROVED on the Consent Agenda.**

**2014-0012 153rd Street Bulk Material Storage Facility Spoil Removal - Proposal**

For many years the Village has utilized and maintained a Bulk Material Storage Facility located on the south side of 153rd Street between Palos Primary Care and the Metra Station. Spoil material can no longer be placed at this site on a permanent basis. The site's use is limited as a transfer facility for the temporary depository of spoils from maintenance repairs and various municipal programs. The site provides for the temporary storage of concrete and asphalt before it is hauled away for recycling and reuse, black dirt used by Village staff for restoration purposes, leaves (and dumpsters) generated during the Village's leaf pickup program, spoil generated from various utility excavations, staging for organic

waste dumpsters including sod, tree chippings and branches. The facility is also the staging area for Waste Management dumpsters used for street sweeper debris.

Public Works staff is currently in the process of relocating the Bulk Material Storage Facility to a new location on 108th Avenue. While some material is anticipated to be needed at the new location, the current stockpile still needs to be reduced. At the same time, new spoil is continually being generated.

The Public Works Department requested proposals to remove spoil and materials recently generated that have been temporarily stored at the facility. The spoils will be removed and taken to an approved Clean Construction or Demolition Debris (CCDD) facility. The companies that submitted proposals will be responsible for providing the equipment (loader) to load their own trucks. Neither Public Works personnel nor Public Works equipment will be utilized for the loading of the spoils.

Three proposals received are:

Chief Construction, Inc. of New Lenox, Illinois - \$275 per load

Airy's Inc. of Tinley Park, Illinois - \$265 per load

Davis Concrete of Alsip, Illinois - \$375 per load.

I move to approve accepting the proposal from Airy's Inc. of Tinley Park, Illinois, at \$265 per load for the purpose of removing spoils from the Village's 153rd Street Bulk Material Storage Facility at a cost not to exceed \$10,000.

**This matter was APPROVED on the Consent Agenda.**

**2014-0014 2014 Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code - Resolution**

The Illinois Department of Transportation (IDOT) requires the Village to pass a resolution each year for the utilization of Motor Fuel Tax funds for the appropriation of funds for maintenance of Village streets within the upcoming year. IDOT requires the passage of the resolution for each fiscal year. The resolution is for the funds estimated for the 2014 calendar year in the amount of \$3,284,984. IDOT requires their form to be used for the resolution. Their resolution form (BLR 14230) and the Municipal Estimate of Maintenance Cost (BLR 14231) are attached.

The Municipal Maintenance Expenditure Statement for the 2013 calendar year showing the final amounts of the MFT funds will be submitted to IDOT at a later date when all invoices have been paid for electrical street light charges and salt purchases.

I move to pass Resolution Number 1401, entitled: RESOLUTION FOR MAINTENANCE OF STREETS AND HIGHWAYS BY MUNICIPALITY UNDER THE ILLINOIS HIGHWAY CODE

**This matter was PASSED on the Consent Agenda.**

**2014-0028 14404 Fawn View Circle - Plat of Vacation for Lot 12, Deer Haven Estates**

This plat is proposed by the homeowner Mark Wolny of 14404 Fawn View Circle, to eliminate a portion of the utility and drainage easement within his property along the rear/west property line. The description of the easement portion to be vacated is a strip approximately 89 feet long, varying in width from a minimum of 4.92 feet to a maximum of 10.76 feet, as represented by the shaded area on the attached plat of vacation

The need for the vacation is to allow for an in-ground pool to be constructed. The existing easement is a considerably large 30 foot span across the rear of the of the rear yards in this region of the Deer Haven subdivision. The reason for the existence of the large easement, created when the subdivision was originally designed & platted, is to account for the storm sewer in the rear yards and to accommodate the rise of the yards as they abut the adjoining Alexis Estates subdivision to the west. Basically a considerable portion of the rear yard is encumbered by this sloped transition between the two subdivisions.

Staff has reviewed the proposed layout of the homeowner's desired in-ground pool "footprint" relative to the 30 foot easement and the existing utilities within the easement. The deletion of the aforesaid easement area will not adversely impact the utilities themselves or the ability to maintain those utilities should maintenance work be needed. The typical utility companies having rights to this easement (Nicor, AT&T, Comcast, ComEd) have all provided their release of rights to the easement vacation area as certified on the attached plat. Staff has reviewed the plat, and also confirmed the ability to eliminate the portion of the easement based on Village utility infrastructure atlases and actual ground markings via a J.U.L.I.E. locate obtained by the homeowner.

This is now before the Village Board to authorize signature of the plat.

I move to approve the mylar original Plat of Vacation for Lot 12 Deer Haven Estates, being a subdivision of part of the northwest 1/4 of Section 8, Township 36 North, Range 12, East of the Third Principal Meridian, according to the plat thereof recorded Oct. 2, 2007 as doc. number 0727515163 in Cook County Illinois, Lot 12 P.I.N. = 27-08-109-015-0000, as represented by the Plat of Vacation prepared by SPACECO Inc., File Name 4328VAC-L12, dated 8/30/13 and bearing a latest revision of 11/26/13.

And

I move to approve the signature of the plat by the Mayor & Village Clerk, subsequently to be recorded by the Village attorney

**This matter was APPROVED on the Consent Agenda.**

**2014-0045 Deer Haven Estates Subdivision Lot 12 - Vacating Utility & Drainage Easement - Ordinance**

This proposed ordinance authorizes the vacation of certain utility and drainage easements within Deer Haven Estates Lot 12 to allow for the construction of an in-ground pool. The street address is 14404 Fawn View Circle.

Staff has reviewed & investigated the existing utilities within the proposed vacation area, utility companies have waived their rights to the vacation area, and staff has reviewed the preliminary pool layout plan. Staff recognizes how the pool layout is affected by the easement area and is in support of partially vacating the existing 30 foot utility & drainage easement.

This is now before the Village Board for consideration of an ordinance granting the vacation.

I move to pass Ordinance Number 4877, entitled: AN ORDINANCE VACATING CERTAIN UTILITY AND DRAINAGE EASEMENTS - DEER HAVEN ESTATES SUBDIVISION LOT 12

**This matter was PASSED on the Consent Agenda.**

**2014-0049 Grant of Right of Way and Temporary Construction Easements to the People of the State of Illinois for Highway Purposes - Resolution**

As part of the Illinois Department of Transportation's roadway widening and reconstruction of 159th Street the Village has requested IDOT to include path connections to Centennial Park at 104th Avenue and at a point just east of the rail road tracks crossing 159th. The improvements will include pedestrian rail road gates as well as pedestrian signals at 104th Avenue. To design and construct the path connections additional right of way and temporary easements are required.

Staff is recommending approval of a resolution granting a conveyance of real estate to the State of Illinois (parcel #OHS0070 and TE-A and TE-B - P.I.N. #27-17-401-002), in exchange for design and construction of the path connections at 104th Avenue and just east of the rail road tracks crossing 159th Street.

I move to pass Resolution Number 1402, entitled: A RESOLUTION APPROVING A CONVEYANCE OF REAL ESTATE TO THE PEOPLE OF THE STATE OF ILLINOIS FOR HIGHWAY PURPOSES

**This matter was PASSED on the Consent Agenda.**

**2014-0041 APPS Communications Facility - Authorizing Development Agreement - Ordinance**

Approval is being requested for a Development Agreement which sets forth terms and conditions for the development of APPs Communications tower Facility located at 10470 164th Place.

This is now before the Village Board for consideration and to authorize execution of the finalized agreement.

I move to pass Ordinance Number 4878, entitled: ORDINANCE AUTHORIZING DEVELOPMENT AGREEMENT (APPS COMMUNICATION TOWER - 10470 164TH PLACE)

**This matter was PASSED on the Consent Agenda.**

**2014-0046 Second Addition to Orland Woods Phase 2 - Plat of Subdivision**

This request is for approval of a Record Plat of Subdivision for Second Addition to Orland Woods Phase 2 located at Orland Woods Lane and Southwest Highway IL Route 6

On March 19, 2007 the Village Board of Trustees approved the final plan.

Staff has reviewed the Record Plat of Subdivision and finds it to be in substantial conformance with the approved final plan.

This is now before the Village Board to authorize signature of the plat.

I move to approve the mylar original Record Plat of Subdivision for Second Addition to Orland Woods Phase 2, prepared by Gremley & Biedermann PLCS, Order No. 2007-100098-001, dated 12/21/2007 bearing a latest revision date of 12/27/13.

And

I move to approve the signature of the plat by the authorized parties and subsequent recording by the Village attorney.

**This matter was APPROVED on the Consent Agenda.**

**VILLAGE MANAGER'S REPORT**

**2014-0032 Intergovernmental Affairs Consultants**

The Village employs both William M. Filan and Smith Dawson and Andrews, Inc. to provide intergovernmental affairs assistance at the state and federal levels respectively. The agreement with William M. Filan is for \$3,000 per month. The agreement with Smith Dawson and Andrews, Inc. is for \$3,000 per month. These amounts are based on a 12 month budget. Staff seeks authorization to continue services.

I move to approve the Village Manager to execute an agreement with William Filan of Chicago, IL in the amount of \$36,000 and Smith Dawson and Andrews, Inc. of Washington D.C. in the amount of \$36,000 to provide intergovernmental affairs services.

**A motion was made by Trustee Gira, seconded by Trustee Fenton, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 6 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, and Trustee Calandriello

**Nay:** 0

**Absent:** 1 - President McLaughlin

#### **2014-0050 2011-2015 MAP Interest Arbitration Award**

The Village is in receipt of the Interest Arbitration Award for the 2011-2015 MAP Chapter 159 Collective Bargaining Agreement from Arbitrator Steven M. Bierig. Arbitrator Bierig ruled in favor of the Village on eight of the ten disputed issues, including the selection of the Village's final offers on wages and healthcare. The parties' tentative agreements that were made prior to the arbitration are considered part of the arbitration award and will be included in the new Collective Bargaining Agreement. The Village management team will be meeting with the Union team to define the procedures for implementing all the provisions of the decision.

I move to accept the arbitration award for the 2011-2015 Village of Orland Park and Metropolitan Alliance of Police Orland Park Police Chapter 159 Collective Bargaining Agreement and to direct staff to finalize the agreement for signature.

**A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 6 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, and Trustee Calandriello

**Nay:** 0

**Absent:** 1 - President McLaughlin

#### **BOARD COMMENTS**

**TRUSTEE GIRA** - Reminded everyone that this Saturday, January 25th is the Chilly Willie Challenge at the Orland Park Civic Center. Public tasting at the competition begins at 2 p.m. and continues until the chili runs out. All-you-can-eat tasting cups will be available for purchase for \$5.00 each with proceeds benefiting the Village of Orland Park Theatre Troupe.

**MAYOR PRO TEM DODGE** – Concurs with Trustee Schussler who had mentioned earlier that the Board Room Sound System needs to be improved.

**ADJOURNMENT - 7:35 PM**

**A motion was made by Trustee Calandriello, seconded by Trustee Schussler, that this matter be ADJOURNED. The motion carried by the following vote:**

**Aye:** 6 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, and Trustee Calandriello

**Nay:** 0

**Absent:** 1 - President McLaughlin

**/nm**

**APPROVED:**

Respectfully Submitted,

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**John C. Mehalek, Village Clerk**