

<div>  <div> <b>ORLAND PARK</b>  <b>RFQ Compliance Summary</b> </div> </div>		
<div> <div> RFQ Number: 25-034  RFQ Issue: 5/15/2025  RFQ Opening: 5/27/2025 </div> <div> Project Title: <b>Village of Orland Park Legal Services</b>  Department: <b>Village Manager's Office</b>  Addenda: No. 1 - 5/16/2025; No. 2 - 5/21/2025; No. 3 - 5/23/2025 </div> </div>		
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Proposals are subject to review for completeness, accuracy, and compliance with all terms and conditions of the bid specifications  
Prepared by: Brandi Watson, Management Analyst - Village of Orland Park

## Village of Orland Park RFQ Responsiveness Check

RFQ Number: 25-034

**Project Title: Village of Orland Park Legal Services**

[illegible]

*\*A check mark in the box indicates inclusion of the required form with the proposal package.  
A "V#" indicates a variance that will be explained below.*

V1 - Vendor did not submit the required Amended Insurance Requirement form. Vendor altered the original Insurance Requirements form that was submitted so the Village will have to confirm that vendor can meet insurance requirements.

V2 - Vendor did not did not provide Acknowledgment of Addendums No. 1, No. 2, and No. 3; only 10 out of 11 Documents were downloaded.

V3 - Vendor did not indicate the Status of Ownership for Subcontractors in Question #2.

V4 - Vendor did provide a signed copy of the original Insurance Requirements form however they did not submit the required Amended Insurance Requirement form. Vendor still meets the Village's insurance requirements.

V5 - Vendor did not did not provide Acknowledgment of Addendums No. 1, No. 2, and No. 3; only 10 out of 11 Documents were downloaded.

V6 - Vendor did not indicate the Status of Ownership in Question #2.

V7 - Vendor did not submit a signed Amended Insurance Requirements Form but did provide a sample of their COI.

V8 - Vendor did not did not provide Acknowledgment of Addendums No. 1, No. 2, and No. 3; only 9 out of 11 Documents were downloaded.

V9 - Vendor did provide a signed copy of the original Insurance Requirements form however they did not submit the required Amended Insurance Requirement form. Vendor still meets the Village's insurance requirements.

V10 - Vendor did not submit three (3) references.

V11 - Vendor did provide a signed copy of the original Insurance Requirements form however they did not submit the required Amended Insurance Requirement form. Vendor still meets the Village's insurance requirements.

V12 - Vendor did not did not provide Acknowledgment of Addendums No. 1, No. 2, and No. 3; only 10 out of 11 Documents were downloaded.

V13 - Vendor did not indicate "Yes" or "No" in Question #1 - Business Organization; Vendor did not indicate the Status of Ownership for Subcontractors in Question #2.

V14 - Vendor did not did not provide Acknowledgment of Addendums No. 1, No. 2, and No. 3; only 10 out of 11 Documents were downloaded.

Prepared by: Brandi Watson, Management Analyst - Village of Orland Park