

# VILLAGE OF ORLAND PARK

14700 Ravinia Avenue  
Orland Park, IL 60462  
[www.orland-park.il.us](http://www.orland-park.il.us)



## Meeting Minutes

Monday, December 2, 2013

7:00 PM

Village Hall

## Board of Trustees

*Village President Daniel J. McLaughlin*

*Village Clerk John C. Mehalek*

*Trustees, Kathleen M. Fenton, James V. Dodge, Jr., Edward G. Schussler,  
Patricia Gira, Carole Griffin Ruzich, and Daniel T. Calandriello*

## CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:07 PM

**Present:** 7 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello and President McLaughlin

## VILLAGE CLERK'S OFFICE

### 2013-0703 Approval of the November 18, 2013 Regular Meeting Minutes

The Minutes of the Regular Meeting of November 18, 2013, were previously distributed to the members of the Board of Trustees. President McLaughlin asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of November 18, 2013.

**A motion was made by Trustee Fenton, seconded by Trustee Gira, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

**Nay:** 0

## PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS

### 2013-0705 National Drunk and Drugged Driving (3-D) Prevention Month - Proclamation

President McLaughlin proclaimed December 2013 as Drunk and Drugged Driving (3-D) Prevention Month in the Village of Orland Park.

**This was a proclamation, NO ACTION was required.**

## CONSENT AGENDA

Trustee Calandriello requested that Item C. Disposal of Certain Seized Vehicles at Public Auction be removed from the Consent Agenda for a separate vote.

### Passed the Consent Agenda

**A motion was made by Trustee Schussler, seconded by Trustee Dodge, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

**Nay:** 0

**2013-0693 Payroll - Approval**

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-Weekly Payroll for November 8, 2013 in the amount of \$915,746.87 and the Monthly Hourly Payroll for November 8, 2013 in the amount of \$31,098.96.

**This matter was APPROVED on the Consent Agenda.**

**2013-0700 Accounts Payable - Approval**

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable from November 19, 2013 through December 2, 2013 in the amount of \$9,669,209.65.

**This matter was APPROVED on the Consent Agenda.**

**2013-0645 Twin Towers Sanctuary - Appearance Improvement Grant**

The purpose of this application to obtain \$2,772.50 in the Appearance Improvement Grant funding assistance to re-paint the two towers of the historic landmark building and the upper mezzanine of the wall between the towers, as well as repair woodwork under the eaves and upper mezzanine on the north façade.

A Certificate of Appropriateness (2013-0608) was administratively approved on October 17, 2013 for the Old Orland Heritage Foundation to re-paint the two towers of the sanctuary as well as upper mezzanine of the north elevation's wall between the towers and to repair woodwork under the eaves on that upper mezzanine.

The Old Orland Heritage Foundation is the preservationist society operating and maintaining the Twin Towers Sanctuary by easement. The Hope Covenant Church owns the property on which the Twin Towers stands.

According to the 2008 Residential Area Intensive Survey (RAI), the Twin Towers Sanctuary (c. 1898 by William Arthur Bennett) is a contributing structure to the Old Orland Historic District in the Queen Anne style and is listed in good condition with a high degree of integrity. The building is also an Orland Park Landmark and is listed on the National Register of Historic Places.

The Old Orland Heritage Foundation is applying to the Appearance Improvement Grant for \$2,772.50 to repair the Twin Towers Sanctuary. The Appearance Improvement Grant program was written to financially assist both commercial

properties in the Village and also landmark properties.

The administratively reviewed Certificate of Appropriateness staff report is attached for further reference with its exhibits.

#### PROJECT DESCRIPTION & CONTEXT

Per the requirements of the Appearance Improvement Grant the proposed improvements fit under the Historic Restoration category for "Restoration of Historic Doors, Windows and other Architectural Features". In addition, the proposed improvements meet the guidelines for eligible projects.

Additionally, the petitioner has provided two bids as required by the grant program. The two bids are from Scaccia Decorating Co. (\$5,550) and Pop's Painting and Maintenance Inc. (\$5,545). Each bid is described below.

- Scaccia Decorating Co. (\$5,550)
- Scaccia is proposing to do the following:
- Scrape and sand all loose and peeling paint
- Repair or replace missing or damaged cedar shingles or trim as needed
- Brush clean all surfaces
- Caulk all areas where needed
- Spot prime all exposed wood
- Apply 2 coats of exterior latex paint to match existing paint

Additional unspecified but similar work would be done to the lower portions of the north façade.

Pop's Painting and Maintenance Inc. (\$5,545)  
Pop's Painting is proposing to do the following:

- Scrape and peel all loose paint
- Repair or replace missing or damaged cedar shingles or trim as needed
- Caulk all areas as needed
- Spot prime all exposed wood areas
- Cover all surfaces
- Apply 2 coats of exterior latex paint to match existing paint

Additional scraping, caulking and painting will occur in the areas between the two steeples where necessary.

The Appearance Improvement Grant notes that the best or lowest bid is selected to fund the project. In this case, both bids are similar in scope and price. However, Pop's Painting is the low bid (by \$5), therefore it was selected.

The petitioner has also expressed his support to select the Pop's Painting bid to ensure proper painting methodology and service that is appropriate to the historic character of the building.

The Appearance Improvement Grant funds projects over \$1,000 to cover 50% of the work up to a maximum of \$20,000. In this case, the grant will provide \$2,772.50 to the Old Orland Heritage Foundation for the continued restoration of the National Register and local landmark structure.

I move to approve the Appearance Improvement Grant application for \$2,772.50 to repaint and repair the north elevation of the Twin Towers Sanctuary, an Orland Park Landmark as indicated in the below fully referenced motion.

THIS SECTION FOR REFERENCE ONLY (NOT NECESSARY TO BE READ)

I move to approve the Appearance Improvement Grant application for \$2,772.50 from account 010-2003-484930 for the Twin Towers Sanctuary, an Orland Park Landmark at 9967 W. 144th Street;

And

I move to approve the Pop's Painting and Maintenance Inc. bid for \$5,545 as the lowest bid for the Old Orland Heritage Foundation to use subject to the following conditions:

1. Obtain the necessary building permits for repairing any woodwork on the building.
2. Sign an Appearance Improvement Grant Agreement before beginning any work.

**This matter was APPROVED on the Consent Agenda.**

#### **2013-0679 Village Code Elevator Fee Revision - Ordinance**

Currently, the Village of Orland Park contracts its elevator inspection services to a private company for code conformance within our corporate boundaries. Our elevator service contractor has charged certain fees to both the Village and building owners as designated in our Village Code, Fee Ordinance (5-2-7-10 item c).

The amended Village Code and the State of Illinois regulates minimum elevator inspections to be performed for new or existing elevators and lifting devices for the: "Pressure test witnessing by a qualified elevator inspector".

The attached Village Code amendment is a proposal to the Committee and Board of Trustees due to an inaccuracy between the elevator(s) fees being charged to businesses and an older fee listed in our Village code section referenced above (item #4) reading: "Pressure test witnessing by a qualified elevator inspector shall be Eighty-five (\$85.00)".

In regards to our current and future contract for elevator inspections, the fees must

be revised to actual contracted amounts being charged. This one pressure test fee has always been a charge to the elevator owner and not the Village.

I move to pass Ordinance Number 4860, entitled: AN ORDINANCE AMENDING THE ORLAND PARK VILLAGE CODE, TITLE 5, BUILDING, CHAPTER 2, BUILDING PERMITS AND FEES, SECTION 7, BUILDING PERMIT AND INSPECTION FEES, SUBSECTION 10, MISCELLANEOUS FEES, PARAGRAPH C (AMENDMENTS TO BUILDING CODE REGARDING FEES FOR ELEVATORS, ESCALATORS AND DUMBWAITERS).

**This matter was PASSED on the Consent Agenda.**

**2013-0681 Main Street District Traffic/Parking Consultant Services**

Throughout the development of the Main Street District, i.e. Main Street Triangle and 9750 project, the Village has retained a team of professionals to assist the Village in the planning, development, and marketing the area. HSA Commercial Real Estate currently represents the Village in marketing the Main Street District, Spaceco, Inc. assists with site design, platting and utility work and Norris Design is instrumental in the Landscape Architecture of the site along with blending in of the 143rd and LaGrange Road roadway improvements.

With the 9750 project substantially complete, HSA, led by Tim Blum, is marketing the remaining parcels. As various users become engaged in the site, parking and traffic discussions are an important part of the conversation. As with other design components of the project, Village staff is recommending the Village retain the services of a traffic/parking consultant to be part of the development team for this site.

Village staff solicited qualifications from three firms; Kimley-Horn and Associates, TADI, and Sam Schwartz Engineering. Upon receipt of the qualifications Village staff, including Tim Blum of HSA, interviewed two groups; Kimley-Horn/TADI and Sam Schwartz/Desman. After the interviews, both groups were asked to submit a scope of services and fees for various tasks as well as their hourly rates for personnel that would be performing time and material work.

After reviewing the qualifications, scope, fees and interviewing groups, Village staff is recommending that the Village enter into a not to exceed contract with Kimley-Horn and Associates of Chicago, Illinois. The scope of services includes but is not limited to;

Data Collection and Project Initiation

Development of Park + Parking Model

Traffic Generation Model

Design Workshop

Attendance at Meetings

Overall Plan Development

The complete scope of services and fees are attached. There are tasks that are lump sum costs; however the entire contract will be a not to exceed contract of \$50,000.

I move to approve entering into a contract with Kimley-Horn and Associates of Chicago, Illinois in the amount not the exceed \$50,000.00 for the Main Street District Traffic/Parking Consultant Services.

**This matter was APPROVED on the Consent Agenda.**

**2013-0683 151st Street - Ravinia Avenue to West Avenue Widening and Reconstruction Phase I Engineering Services**

A number of years ago Christopher B. Burke Engineering, Ltd. (CBBEL) was awarded a contract to design and provide construction documents for the widening and reconstruction of 151st Street from Ravinia Avenue to West Avenue. Included in the scope was the design of a new roadway, water main and storm sewer. The plans and specifications were developed under local guidelines. The estimated cost of the improvements is \$5.9 million dollars. Earlier this year the Village was able to secure \$2 million dollars in Federal Surface Transportation Program (STP) funds through the Southwest Conference of Mayors (SCM) for the widening and reconstruction of 151st Street. In order to utilize the STP funds a formal Phase I Engineering report and Phase II construction documents must be developed and approved by IDOT. The Phase I Engineering report includes; supplemental survey data, traffic study, environmental/noise studies, geotechnical studies and public coordination.

CBBEL has provided a scope of services and cost-not-to-exceed to provide Phase I Engineering services. The amount not-to-exceed is \$219,998.89. The Village was able to secure Federal funding through the SCM for 70% of the Phase I Engineering services. Plan modifications are budgeted for 2015 and staff will bring to committee a separate scope and proposal for this once the Village has Phase I Design approval from IDOT. Most of the plan and specification modifications include formatting, additional details and specifications required by IDOT.

As part of the Phase I Engineering, CBBEL will evaluate the potential for a roundabout at 151st Street and West Avenue. Work also includes right of way and easement evaluation, plats and legal descriptions, appraisals, traffic/accident analysis and environmental analysis and sign offs.

I move to approve of a proposal from Christopher B. Burke Engineering, Ltd. of

Rosemont, Illinois for the 151st Street - Ravinia Avenue to West Avenue Widening and Reconstruction Phase I Engineering Services in the amount not-to-exceed \$219,998.89.

**This matter was APPROVED on the Consent Agenda.**

#### **2013-0680 Elevator Inspection Proposal Contract**

Currently, the Village of Orland Park contracts its elevator inspection and plan review services to a private company for code conformance within our corporate boundaries. The Village Code (5-1-13) and the State of Illinois regulates minimum elevator and lifting device inspection standards to be performed for new and existing elevators.

Our existing Village contract for elevator inspection services will end on 12/31/13, and requests for new elevator inspection proposals were publicized and submitted to the Village before 11/1/13. Two proposals were received - "Thompson Elevator Inspection Services Inc. (Thompson)" of Mount Prospect Illinois and "Elevator Inspection Service (EIS)" of Burr Ridge Illinois.

The Village currently uses EIS for its required new elevator installation, plan review, the semi-annual maintenance and the required pressure test witnessing as required by the State of Illinois. Their services and personal communications with the Village have been exceptional.

In evaluating the two proposals, staff considered both the direct costs to the Village as well as to our local businesses. Given these considerations, the proposal from EIS was found to be the best proposal overall and was lower in cost. Additionally, they have an exceptional history of service to both the Village and our local businesses.

I move to approve for the Development Services Department to contract with "Elevator Inspection Services (EIS)" for elevator inspections services for the Village of Orland Park commencing on January 1, 2014 and ending on December 31, 2015 with the option to renew as specified in the Village of Orland Park request for proposals.

**This matter was APPROVED on the Consent Agenda.**

#### **2013-0688 Americans with Disabilities Act (ADA) Transition Plan**

Title II of the Americans with Disabilities Act (ADA) requires government entities with 50 or more employees (full or part-time) to develop a transition plan. Transition plans are intended to identify, track, prioritize and improve accessibility deficiencies. In addition the Federal Highway Administration (FHWA) has the authority to ensure ADA requirements are met with any federally funded project. In some cases, municipalities without a transition plan have been denied federal funds for a project. Having an updated transition plan will provide the Village a



solid defense against ADA-related legal actions.

Included with this item is a briefing by Chicago Metropolitan Agency for planning (CMAP) explaining and outlining the need and requirements of the ADA transition plan.

The basic steps in developing a transition plan are as follows:

Identify a Village official responsible for the plan

Adopt the appropriate design standards

Establish a complaint procedure

Engage the community

Establish a self-evaluation plan

Develop the transition plan

Track and maintain implementation of the transition plan

Strand Associates of Joliet, Illinois has provided a number of transition plans throughout the Midwest and is very familiar with the federal regulations regarding ADA. They have provided a comprehensive project approach, scope of services and project fee to deliver a complete transition plan for the Village to adopt and implement. The proposed not-to-exceed amount is \$35,200.

The project will be invoiced monthly for the hours worked.

I move to approve entering into a contract with Strand Associates of Joliet, Illinois in the amount not to exceed \$40,000.00 (\$35,200 plus \$4,800 contingency) for the development of ADA Transition Plan.

**This matter was APPROVED on the Consent Agenda.**

**2013-0682 143rd Street Design Engineering Services - Southwest Highway to Will/Cook Road**

Over the past several years, the Village's previous engineering consultant McDonough Associates Inc. (MAI) of Chicago, Illinois, had been performing Phase I Engineering for the 143rd Street corridor, generally from LaGrange Road west to Will Cook Road. In 2012 IDOT suspended MAI from participating in any Federal or State projects. At the end of 2012, MAI ceased all operations.

The 143rd Street corridor project was split into two smaller projects (Southwest Highway to Wolf Road - Segment 1 and Wolf Road to Will Cook Road - Segment 2) when challenges with right-of-way acquisition along the Cook County Forest

Preserve District (FPDCC) property arose. Since the early 2011 acquisition of the needed right of way from FPDCC, work on Segment 1 is able to be fully resumed. The scope of work for both projects is to develop a Phase I report and final engineering plans for the proposed widening and reconstruction and expansion of the corridor from 2 lanes to 4 lanes with a shared median turn lane or raised median, depending on location.

Since late 2012, Village staff, with the assistance of Christopher B. Burke Engineering, Ltd. (CBBEL) under its general engineering contract with the Village, worked with IDOT and the FHWA on modifications to the Phase I report for Segment 2. These included but were not limited to, noise analysis update, traffic volume update, and intersection design study update for Will/Cook Road and 143rd Street. The Village received Phase I Design approval from IDOT on May 16, 2013 for Segment 2 (Wolf Road to Will/Cook Road). This allows the Village to move Segment 2 into Phase II Design Engineering.

With the delay in securing the property from the FPDCC in Segment 1 a number of items have now expired , noise study, traffic volumes, wetland/environmental items, intersection design studies, all of which need to be updated or re-applied for from the various governmental agencies.

In April 2013 the Village solicited and received six (6) statements of qualifications for design engineering services of 143rd Street; CBBEL, Strand Associates, HR Green, V3 Companies, Knight Engineering and Bowman Barrett and Associates. After reviewing the qualifications and evaluating each firm's experience with these types of projects and familiarity with this project in particular, Christopher B. Burke Engineering, Ltd. scored the highest.

Village staff has met with CBBEL numerous times developing a scope of services and fees for three contracts; Phase II Engineering - Segment 2, PH 1 Engineering - Segment I and Phase II Engineering - Segment 1. Currently the Village has funds budgeted for the Phase II - Segment 2 work and has requested funds in the 2014 budget for the Phase I - Segment 1 work. Funds for the Phase II Engineering - Segment 1 are budgeted in 2015. A scope and fee for that work will be presented in late 2014 or early 2015 once the 2015 Budget is approved by the Village Board and the Village receives Phase I Design approval.

Upon completion of negotiating scopes and fees, the Village has received additional Federal funding through the Southwest Conference of Mayors for all three components of work. Attached are the funding request and the meeting minutes of the funding approval. The Federal reimbursement amount is 70% for each engineering phase.

The following is a breakdown of the proposed fees and scope:

Segment 1 Phase I Engineering - \$867,578.50 (70% reimbursable)

Scope/Tasks; Topo Survey, Utility coordination, traffic and accident data collection and analysis, soil analysis, environmental updates and sign offs, location drainage study, geometric design and alternatives (Old Orland Area), outside agency coordination, public information meetings and preparation of approval of Phase I Design Report.

Segment 2 Phase II Engineering - \$563,506.15 (70% reimbursable)

Scope/Tasks; Topo survey, soil analysis, utility coordination, stormwater detention analysis, environmental updates, permitting, outside agency coordination, preparation and approval of final bid/construction documents.

I move to approve of a proposal from Christopher B. Burke Engineering, Ltd. of Rosemont, Illinois for the 143rd Street Design Engineering Services - Southwest Highway to Will/Cook Road; Segment 1 Phase I Engineering in the amount not to exceed \$867,578.50 and Segment 2 Phase II Engineering in the amount not to exceed \$563,506.15.

**This matter was APPROVED on the Consent Agenda.**

#### **2013-0525 AT&T Co-Location Water Tower 1 - Special Use Permit**

The purpose of this petition is to co-locate wireless communication equipment on Water Tower 1 at 17801 S. Wolf Road (alternatively 11130 Stoneridge Circle) and to construct and maintain a wireless communication (telecommunications) utility sub-station at the base of Water Tower 1 to service the co-location.

AT&T is proposing to co-locate its wireless communication equipment consisting of a single array of 12 antennae on Water Tower 1 at approximately 179th Street and Wolf Road. There are currently multiple co-locations on the water tower that include other carriers (like Sprint and T-Mobile) as well as the emergency communications antennae and arrays of the Police Department and the Orland Fire Protection District.

In 2010, the Village Board approved the General Policy for Co-Locating Wireless Communication Facilities (WCF) on Village-Owned Property. The policy guides how wireless communication equipment will co-locate on Village property, including water towers.

The AT&T project proposes to co-locate a Stage 3 Co-Location on the Village's Water Tower 1. The Stage 3 Co-Location is the last available co-location strategy for Water Tower 1.

The proposed AT&T co-location follows Stage 3 guidelines from the General Policy. The co-location is characterized by a "crown" on top of the water tower, resting around the entire brow of the bulb, and cabling and wiring running along the

exterior of the tank in a covered chaise down the stem to the exterior ground equipment. Stage 3 co-locations make additional space available on existing vertical infrastructure (like the water tower) and avoid the construction of new vertical infrastructure (like new monopoles) within existing neighborhoods. This tactic enables a variety of services to reach residents without blighting the local skyline.

It is important to note that the proposed AT&T co-location will increase the visual mass on top of the water tower with additional antennae arrays that are lower than the existing facilities. The equipment will be visible from the south side of the street. The overall height of the tower will not increase.

It is also important to note that the cables for any Stage 3 project cannot run down the inside of the tank without making access to the tower difficult or dangerous to crews (too many cables in a tight working space). Therefore the cable runs, while painted and covered by a metal chaise to disguise them, will also be visible.

Lastly, the proposed co-location will be available to additional carriers/ providers. The petitioner has indicated that at least three (3) co-locations are possible on the crown from a spatial standpoint, but only two (2) are planned per Village direction (AT&T being the first). Only two co-locations are allowed for logistical reasons pertaining to limited space for ground equipment, cabling and attachments to the water tower structure.

Since all Stage 3 equipment will be located on the exterior of the water tower, the ground equipment will also locate outside the base of the water tower. This is unlike the existing co-locations which have all equipment located inside the base.

The proposed project will include twelve (12) antennae, fifteen (15) RRU's, three (3) DC6 Demarc boxes, three (3) DC2 Demarc boxes and one (1) shelter with indoor back-up generator.

This petitioner requests the following modifications:

- 1) Reduce the building setback from 14.4 feet to 7 feet for the side yard;
- 2) Reduce the building setback from 30 feet to 7 feet for the rear yard;
- 3) Reduce the retaining wall setback from 3 feet to 1 foot; and
- 4) Increase the permitted retaining wall height from 3 feet to 6.5 feet.

The recommendation motion includes the following conditions:

- 1) Obtain a building permit prior to construction.
- 2) Obtain security clearance for water tower access from the Orland Park Police Department.
- 3) Install a neutral non-white color vinyl fence around the enclosure.
- 4) Work with Village staff to determine an appropriate treatment for the retaining wall.
- 5) Sign a lease agreement with the Village of Orland Park to co-locate equipment

on the Village's Water Tower 1.

Overall, the project conforms to the Village's Comprehensive Plan, Land Development Codes and policies for this area.

I move to approve the entire preliminary plan set, including site plan, landscape plan, and elevations, of the AT&T Wireless co-location on Water Tower 1 at 17801 S. Wolf Road and the special use permit with modifications to co-locate and construct a telecommunications utility sub-station at the base of Water Tower 1 as recommended at the November 18, 2013 Development Services and Planning Committee meeting and as fully referenced below.

THIS SECTION FOR REFERENCE ONLY (NOT NECESSARY TO BE READ)

I move to approve the entire preliminary plan set titled "AT&T IL0683 Orland Park WT 17801 S Wolf Road Orland Park, IL 60467 Water Tower", prepared by Forge Services, Inc., last revised November 1, 2013, sheets T1.1 through GN4.1, subject to the following conditions:

- 1) Obtain a building permit prior to construction.
- 2) Obtain security clearance for water tower access from the Orland Park Police Department.
- 3) Install a neutral non-white color vinyl fence around the enclosure.
- 4) Work with Village staff to determine an appropriate treatment for the retaining wall.
- 5) Sign a lease agreement with the Village of Orland Park to co-locate equipment on the Village's Water Tower 1.

AND

I move approve a Special Use Permit for AT&T Wireless, Inc. at 17801 S. Wolf Road subject to the same conditions as outlined in the Preliminary Plan Set motion. Modifications to the Special Use permit include:

- 1) Reduce the building setback from 14.4 feet to 7 feet for the side yard;
- 2) Reduce the building setback from 30 feet to 7 feet for the rear yard;
- 3) Reduce the retaining wall setback from 3 feet to 1 foot; and
- 4) Increase the permitted retaining wall height from 3 feet to 6.5 feet.

**This matter was APPROVED on the Consent Agenda.**

### **2013-0627 Oak Lawn Water Supply Agreement - Ordinance**

The current water supply agreement with Oak Lawn and the Village has expired, and our extension with Oak Lawn expires on Dec. 31, 2013. For the past 30 months, Oak Lawn and the Villages of Tinley Park, Orland Park, New Lenox, Mokena, and the City of Oak Forest have met to prepare and then negotiate

multiple terms and conditions to identify enduring terms of water service to provide predictability and stability to water supply.

The Regional Water System deal terms between the Village of Oak Lawn, Illinois and the Customer Communities (Orland Park, Oak Forest, Tinley Park, Mokena, and New Lenox) represent a comprehensive restructuring of the business terms and conditions between Oak Lawn and its Municipal customers to provide for a significant upgrading of the Regional Water System. The proposed system is in accordance with the 2008 Oak Lawn Regional Water Plan, and will provide a 40-year service commitment by Oak Lawn to provide Lake Michigan water to its customers meeting best practices in public water utility operations and management.

The Village of Oak Lawn has represented that the final Agreement with the Southwest customers will be used as the template for future customer water Agreements with other existing customers, including Chicago Ridge, Palos Hills, and Palos Park; and in the future, the Villages of Matteson, Country Club Hills, and Olympia Fields.

A summary of the deal terms, as prepared by the consultant to the Customer Communities, is attached. A slide deck is attached that further summarizes the contemplated deal terms. In addition, a copy of the agreement is attached. It should be noted that minor modifications to the exhibits may be needed and approval should contemplate minor ministerial changes.

The proposed timeline is for Customer Communities to adopt the proposed agreement in November-December 2013 so that preparation of bid packages for commencement of the system improvements can begin in January 2014. It should also be noted that a portion of the proposed 60-inch parallel water main will be sited through Forest Preserve District (FPDCC) right-of-way that is also licensed to ComEd for high-tension lines. Approval from Cook County will be required to locate the line below or immediately adjacent to the existing ComEd lines. Minimal impact is expected, and several discussions with Cook County Commissioners and FPDCC staff have already occurred.

I move to pass Ordinance Number 4861, entitled: AN ORDINANCE AUTHORIZING THE PURCHASE OF WATER AND SERVICE THEREOF PURSUANT TO A LONG TERM WATER SALE, PURCHASE AND SERVICE AGREEMENT WITH THE VILLAGE OF OAK LAWN, COOK COUNTY, ILLINOIS AND AUTHORIZING THE EXECUTION AND DELIVERY OF A WATER SALE, PURCHASE AND SERVICE AGREEMENT WITH SAID VILLAGE

**This matter was PASSED on the Consent Agenda.**

**2013-0668 Grasslands Retention Pond Access - Ordinance**

On June 3, 2013, the Village Board approved the coordination and parcel platting

for the Grasslands Detention Basin by Christopher B. Burke Engineering (CBBEL). CBBEL has completed the parcel platting for the detention basin.

Gallagher and Henry has deeded the property to the Village. Future repair and maintenance requires an access easement to allow ingress and egress to the pond.

The access easement has been reviewed and signed by Gallagher and Henry and is being presented to the Village for agreement and acceptance. The Village must adopt an ordinance granting the easement access.

The ordinance and easement are presented for approval.

I move to pass Ordinance Number 4862, entitled: AN ORDINANCE AUTHORIZING EXECUTION OF RETENTION POND ACCESS (INGRESS/EGRESS) EASEMENT (GRASSLANDS)

**This matter was PASSED on the Consent Agenda.**

#### **2013-0709 2014 PACE Agreement - Ordinance**

There is a need annually for the adoption of an ordinance authorizing the Village of Orland Park, Illinois, to execute the annual Paratransit Service Provider Agreement with the Suburban Bus Division of the Regional Transportation Authority (PACE).

This agreement is always reviewed by the Village Attorney for acceptability prior to an ordinance recommendation being brought forth for Village Board consideration. The agreement is prepared annually by PACE and sent to the Village for review and ordinance adoption that authorizes signing the agreement as called out in the ordinance attached. Over the past few years, the agreement has arrived closer to the required ordinance adoption date necessitating last minute actions in order to meet meeting and agenda posting requirements and avoid PACE service interruptions. This agenda item is being considered by the Public Works Committee and the Village Board of Trustees on the same night.

I move to pass Ordinance Number 4863, entitled: AN ORDINANCE AUTHORIZING EXECUTION OF 2014 PARATRANSIT SERVICE PROVIDER AGREEMENT (RTA - PACE)

**This matter was PASSED on the Consent Agenda.**

#### **2013-0662 Disposal of Certain Seized Vehicles at Public Auction - Ordinance**

The Police Department requested that the Village declare three (3) forfeited vehicles a 2002 Dodge Intrepid, a 1987 Oldsmobile Achieva, and a 2010 Chevrolet Camaro as excess property and dispose of at public auction. The vehicles were seized by the department and forfeited to the Village by the Circuit Court of Cook County from a driver who was driving their vehicle while their

license was suspended for DUI.

I move to pass Ordinance Number 4859, entitled: ORDINANCE AUTHORIZING DISPOSAL BY PUBLIC AUCTION OF PERSONAL PROPERTY (VEHICLES) OWNED BY THE VILLAGE OF ORLAND PARK, ILLINOIS

**A motion was made by Trustee Fenton, seconded by Trustee Dodge, that this matter be PASSED. The motion carried by the following vote:**

**Aye:** 6 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, and President McLaughlin

**Nay:** 0

**Abstain:** 1 - Trustee Calandriello

## **PUBLIC WORKS**

### **2013-0690 Tree Trimming, Removal, Stumping and Restoration Services (EAB) - Contract Amendment/Scope Amendment**

Last year, November 27, 2012, GroundsKeeper Landscape Care, LLC of Orland Park, Illinois, received a notice to proceed to begin a three (3) year contract for ash tree removal, stumping and restoration services for the Village of Orland Park. The contract includes the option to renew for two (2) additional one-year terms. The contract ends on December 31, 2016. Like most tree removal companies, GroundsKeeper's price is based on a unit price that increases as the tree diameter-at-base-height (DBH) increases. GroundsKeeper's average price for tree removal, replacement and restoration is \$230 per tree. This cost equates to \$13 per inch. Based upon a detailed review of costs that neighboring communities are paying for this service, Orland Park has captured a very low cost for tree removal, stumping and restoration services.

The scope of services for the contract stipulates that GroundsKeeper will remove anywhere from 600 to 1,000 trees per year. This number of trees was based upon the original seven (7) year program (2013 to 2019). Further revisions have condensed it to a three year program (2013 to 2015) that will add approximately 2,000 trees for removal above GroundsKeeper's 1,000 tree limit.

From a review of recent bids involving tree removal, it is evident that the demand for tree removal services (as a result of EAB infestation) is causing costs to increase. The Village should anticipate an increase in bid results for these additional 2,000 trees based upon a review of recent 2013 bid returns for similar work in the region. As an additional Board option and as a cost control measure, staff discussed with GroundsKeeper and they have agreed to continue their 2012 prices to cover the additional 2,000 trees to be removed as a result of the condensed three year (2013 to 2015) schedule.

I move to approve waiving the bid process;



And

Approve amending both the scope of services and the contract for GroundsKeeper Landscape Care, LLC of Orland Park, Illinois, for increased tree removal and restoration services for an amount not to exceed the Board approved budgeted amount.

**A motion was made by Trustee Schussler, seconded by Trustee Dodge, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

**Nay:** 0

## **DEVELOPMENT SERVICES, PLANNING AND ENGINEERING**

### **2013-0707 MJ O'Malley Corporation Class 6B Renewal - Resolution**

This request is for the board to consider a resolution in support of the renewal of the Class 6B status for property located at 16200 S. 107th Avenue in Orland Park. The subject property was granted a Class 6B in 2000. The Class 6B incentive, offered through Cook County, provides for a substantial reduction in assessed valuation resulting in significant tax savings. The incentive term is for a period of 10 years (16% of market value) and then begins to rise in years 11 & 12 (23% and 30% respectively). In the absence of this incentive, real estate would normally be assessed at 36% of its market value. The County no longer places a limit on the amount of renewals granted per property.

The subject property is owned and occupied by M. J. O'Malley Corporation and has been in existence since 1996. The business rents and services heavy construction equipment and provides excavation, construction and drainage services.

I move to pass Resolution Number 1317, entitled: A RESOLUTION DETERMINING THE NECESSITY OF AND BENEFIT FROM INDUSTRIAL USES AND SUPPORTING RENEWAL OF CLASS 6B STATUS PURSUANT TO THE COOK COUNTY REAL PROPERTY CLASSIFICATION ORDINANCE FOR CERTAIN REAL ESTATE LOCATED AT 16200 SOUTH 107TH AVENUE IN ORLAND PARK, ILLINOIS.

**A motion was made by Trustee Fenton, seconded by Trustee Griffin Ruzich, that this matter be PASSED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

**Nay:** 0

## FINANCE & INFORMATION TECHNOLOGY

### 2013-0648 Fiscal Year 2014 Annual Budget Approval - Ordinance

After setting aside the appropriate amount of reserves as per Board approved fund balance policies, the Fiscal Year 2014 Annual Budget provides for a balanced budget, meaning that available sources are sufficient to fund projected operating and capital expenditures. Available sources consist of budget savings, or operating surplus, in the amount of approximately \$2.6 million from Fiscal Year 2013 and prior, as well as revenues projected for Fiscal Year 2014. Therefore, the proposed Fiscal Year 2014 Annual Budget commencing on January 1, 2014 and ending on December 31, 2014 reflects approximately \$120.6 million in revenues and \$123.2 million in expenditures.

The Fiscal Year 2014 Annual Budget was drafted through a series of budget workshop meetings with the Village Board and departmental staff. The budget document was made available for public inspection on November 19, 2013.

A public hearing on the Fiscal Year 2014 Annual Budget will be held on December 2, 2013.

I move to pass Ordinance Number 4864, entitled: **ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR COMMENCING ON JANUARY 1, 2014 AND ENDING ON DECEMBER 31, 2014 FOR THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS**

**A motion was made by Trustee Griffin Ruzich, seconded by Trustee Dodge, that this matter be PASSED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

**Nay:** 0

### 2013-0649 2013 Property Tax Levy - Ordinance

Attached to the Board packet you will find the proposed 2013 property tax levy for the Village of Orland Park, as well as the Orland Park Public Library. The total Village levy equals \$13,425,519 and includes the following individual line items, as reflected in the FY2014 Annual Budget approved by the Village Board on December 2, 2013.

Corporate - \$2,453,204  
Recreation & Parks - \$1,058,297  
FICA - \$1,467,465  
IMRF - \$1,983,977  
Police Pension - \$2,198,171

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Debt Service - \$4,264,405

The overall dollar amount of the Village's 2013 levy is equal to the 2012 levy. The operating levy, which consists of the Corporate, Recreation & Parks, FICA, IMRF and Police Pension levies decreased by approximately \$3,000. Within the operating levy, the amounts levied for pensions (FICA, IMRF and Police Pension) increased by approximately \$222,000, with an offsetting decrease in the Corporate and Recreation & Parks levy of approximately \$225,000. The Corporate portion of the levy is utilized to fund salaries within the Village's public safety function.

The 2013 Debt Service levy increased by approximately \$3,000 when compared to the 2012 Debt Service levy. Although the Village issued additional GO bonds in FY2013, the increase in debt service is minimal due to the following -

- The Village took advantage of a refunding opportunity on its GO Bonds, Series 2009 which netted just over \$1.2 million in future interest cost savings over the life of the remaining outstanding bonds.
- The Village is utilizing alternative revenue sources, in the amount of approximately \$3.3 million, to make debt service payments on various outstanding bond issues, including the 2007, 2008, 2009, 2010A, 2012 B & C and 2013 A, B & C. These bonds were originally issued to fund an expansion of the Village's water reservoir, to fund the purchase of land and the construction of infrastructure within the Village's Main Street Triangle TIF district and to provide financing for the Ninety 7 Fifty on the Park project located in the Village's Main Street Triangle TIF district.

The total 2013 Orland Park Public Library levy equals \$6,040,805, including \$4,414,712 for operating purposes and \$1,626,093 for the payment of debt service on the library building bonds.

From tax year 1993 to 2010, the Village's equalized assessed valuation (EAV) grew an average of 8% per year. In 2011, due to the nationwide economic conditions and the triennial reassessment cycle, the Village's EAV declined approximately 14.6%, resulting in a final extended Cook County tax rate for tax year 2011 of \$.598 per \$100 of EAV. In 2012, the Village's EAV declined an additional 7.71%, resulting in a final extended Cook County tax rate of \$.638 per \$100 of EAV. Because of these recent declines in EAV, the Village is projecting no growth in the Village's EAV from 2012 to 2013.

I move to pass Ordinance Number 4865, entitled: AN ORDINANCE PROVIDING FOR THE LEVYING, ASSESSMENT AND COLLECTION OF TAXES FOR THE CURRENT FISCAL YEAR OF THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS.

**A motion was made by Trustee Griffin Ruzich, seconded by Trustee Dodge, that this matter be PASSED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

**Nay:** 0

### **2013-0672 G.O. Bonds, Series 2007 Abatement - 2013 Levy - Ordinance**

During the FY2014 budget process, the Village Board approved an abatement of the 2013 GO Bonds, Series 2007 property tax levy in the amount of \$1,009,131. These bonds were originally issued to fund property acquisition and infrastructure construction within the Village's Main Street Triangle TIF District.

I move to pass Ordinance Number 4866, entitled: AN ORDINANCE ABATING TAXES LEVIED FOR THE YEAR 2013 FOR THE PAYMENT OF PRINCIPAL AND INTEREST ON THE GENERAL OBLIGATION BONDS, SERIES 2007, OF THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS.

**A motion was made by Trustee Griffin Ruzich, seconded by Trustee Schussler, that this matter be PASSED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

**Nay:** 0

### **2013-0673 G.O. Bonds, Series 2008A Abatement - 2013 Levy - Ordinance**

During the FY2014 budget process, the Village Board approved a 2013 property tax levy abatement, in the amount of \$676,088, for the GO Bonds, Series 2008A. These bonds were originally issued to partially fund construction of the Village's water reservoir expansion.

I move to pass Ordinance Number 4867, entitled: AN ORDINANCE ABATING TAXES LEVIED FOR THE YEAR 2013 BY AN ORDINANCE PROVIDING FOR THE ISSUANCE OF \$9,055,000 GENERAL OBLIGATION BONDS, SERIES 2008A, OF THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS AND PROVIDING FOR THE LEVY AND COLLECTION OF A DIRECT ANNUAL TAX FOR THE PAYMENT OF THE PRINCIPAL AND INTEREST ON SAID BONDS, BEING ORDINANCE NO. 4392 ADOPTED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ORLAND PARK, ILLINOIS ON THE 21ST DAY OF JULY, 2008.

**A motion was made by Trustee Griffin Ruzich, seconded by Trustee Calandriello, that this matter be PASSED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

**Nay:** 0

**2013-0698 G.O. Bonds, Series 2009 Abatement - 2013 Levy - Ordinance**

During the FY2014 budget process, the Village Board approved a 2013 property tax levy abatement, in the amount of \$400,000 for the GO Bonds, Series 2009.

I move to pass Ordinance Number 4868, entitled: AN ORDINANCE ABATING TAXES LEVIED FOR THE YEAR 2013 BY AN ORDINANCE PROVIDING FOR THE ISSUANCE OF GENERAL OBLIGATION REFUNDING BONDS, SERIES 2009 ("THE BONDS"), OF THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS AND PROVIDING FOR THE LEVY AND COLLECTION OF A DIRECT ANNUAL TAX FOR THE PAYMENT OF THE PRINCIPAL AND INTEREST ON SAID BONDS, ALL FOR THE PURPOSE OF ADVANCE REFUNDING A PORTION OF THE VILLAGE'S GENERAL OBLIGATION BONDS, SERIES 2001 ("THE PRIOR BONDS") AND TO PAY THE COSTS OF ISSING THE BONDS, BEING ORDINANCE NO. 4482 ADOPTED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ORLAND PARK, ILLINOIS ON THE 4th DAY OF MAY, 2009.

**A motion was made by Trustee Griffin Ruzich, seconded by Trustee Dodge, that this matter be PASSED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

**Nay:** 0

**2013-0699 G.O. Refunding Bonds, Series 2010 Abatement - 2013 Levy - Ordinance**

During the FY2014 budget process, the Village Board approved a 2013 property tax levy abatement, in the amount of \$200,000 for the GO Refunding Bonds, Series 2010.

I move to pass Ordinance Number 4869, entitled: AN ORDINANCE ABATING TAXES LEVIED FOR THE YEAR 2013 BY AN ORDINANCE PROVIDING FOR THE ISSUANCE OF GENERAL OBLIGATION REFUNDING BONDS, SERIES 2010 ("THE BONDS"), OF THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS AND PROVIDING FOR THE LEVY AND COLLECTION OF A DIRECT ANNUAL TAX FOR THE PAYMENT OF THE PRINCIPAL AND INTEREST ON SAID BONDS, ALL FOR THE PURPOSE OF ADVANCE REFUNDING A PORTION OF THE VILLAGE'S GENERAL OBLIGATION BONDS, SERIES 2002A ("THE SERIES 2002A BONDS") AND A PORTION OF THE VILLAGE'S GENERAL OBLIGATION BONDS, SERIES 2002B ("THE SERIES 2002B BONDS") AND, AND TOGETHER WITH THE SERIES 2002A BONDS, ("THE PRIOR BONDS") AND TO PAY THE COSTS OF ISSING THE BONDS, BEING ORDINANCE NO. 4539 ADOPTED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ORLAND PARK, ILLINOIS ON THE 1st DAY OF FEBRUARY, 2010.

**A motion was made by Trustee Griffin Ruzich, seconded by Trustee Dodge, that this matter be PASSED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

**Nay:** 0

**2013-0674 G.O. Refunding Bonds, Series 2012B and 2012C Abatement - 2013 Levy - Ordinance**

During the FY2014 budget process, the Village Board approved a 2013 property tax levy abatement, in the amount of \$369,375 for the GO Refunding Bonds, Series 2012B and in the amount of \$19,713 for the GO Refunding Bonds, Series 2012C.

I move to pass Ordinance Number 4870, entitled: AN ORDINANCE ABATING TAXES HERETOFORE LEVIED FOR THE YEAR 2013 TO PAY DEBT SERVICE ON TAXABLE GENERAL OBLIGATION REFUNDING BONDS, SERIES 2012B AND TAXABLE GENERAL OBLIGATION REFUNDING BONDS, SERIES 2012C OF THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS.

**A motion was made by Trustee Griffin Ruzich, seconded by Trustee Schussler, that this matter be PASSED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

**Nay:** 0

**2013-0675 G.O. Refunding Bonds, Series 2013A and 2013B Abatement - 2013 Levy - Ordinance**

During the FY2014 budget process, the Village Board approved a 2013 property tax levy abatement, in the amount of \$383,375 for the GO Refunding Bonds, Series 2013A and in the amount of \$19,725 for the GO Refunding Bonds, Series 2013B.

I move to pass Ordinance Number 4871, entitled: AN ORDINANCE ABATING TAXES HERETOFORE LEVIED FOR THE YEAR 2013 TO PAY DEBT SERVICE ON TAXABLE GENERAL OBLIGATION REFUNDING BONDS, SERIES 2013A AND TAXABLE GENERAL OBLIGATION REFUNDING BONDS, SERIES 2013B OF THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS.

**A motion was made by Trustee Griffin Ruzich, seconded by Trustee Dodge, that this matter be PASSED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

Nay: 0

### **2013-0676 G.O. Refunding Bonds, Series 2013C Abatement - 2013 Levy - Ordinance**

During the FY2014 budget process, the Village Board approved a 2013 property tax levy abatement, in the amount of \$268,356.26 for the GO Refunding Bonds, Series 2013C.

I move to pass Ordinance Number 4872, entitled: AN ORDINANCE ABATING TAXES LEVIED FOR THE YEAR 2013 FOR THE PAYMENT OF PRINCIPAL AND INTEREST ON THE GENERAL OBLIGATION REFUNDING BONDS, SERIES 2013C, OF THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS.

**A motion was made by Trustee Griffin Ruzich, seconded by Trustee Schussler, that this matter be PASSED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

**Nay:** 0

## **VILLAGE MANAGER'S REPORT**

### **2013-0716 Executive Staff Salaries - Market Review**

Village Manager Grimes reported that In the four years from 2009-2012, executive staff cost-of-living increases have totaled 5.0%, for an average of 1.25% per year. Since 2002, executive staff cost-of-living increases have remained below the other employee groups. It should be noted that executive staff do not earn salary "step" progression raises as is the case with the other groups. Thus, periodically, the Village conducts a market review of executive salaries, and the last for executive staff was in 2007.

The proposed salary adjustments for the Village's executive staff of nine persons (See attachment B in the Board packet). The proposed compensation adjustment includes a 2.0% COLA increase effective June 1, 2013, coupled with a salary market adjustment, also effective June 1, 2013.

To provide a market review of the suburban Chicago municipal marketplace for executive staff salaries within subject matter areas (See attachment C in the Board packet). Each executive position is compared to like-positions in other similarly-sized municipalities (that was attached to the Board packet). Data was obtained directly from municipalities or through publicsalary.com earlier this year.

As was the case for non-union and IBEW staff, a \$1,500 healthcare equalizer payable at the same time as the COLA increase is also proposed. This equalizer payment is in consideration of the units' moving to the Village's revised healthcare

program. (Please note that the healthcare equalizer is not added to the salary base).

I move to approve authorizing a 2.0% cost-of-living adjustment for all executive personnel effective June 1, 2013.

And

Approve authorizing the proposed market adjustment to executive salaries as outlined in Attachment B;

And

Approve a health care equalizer of \$1,500 per employee for executive staff to be paid on or about December 6, 2013.

**A motion was made by Trustee Schussler, seconded by Trustee Griffin Ruzich, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

**Nay:** 0

## MAYOR'S REPORT

### 2013-0715 Executive Staff Salary - Market Review

President McLaughlin reported that the Village Manager works for the Village under a separate employment agreement. The last contract extension in 2011 provided for cost-of-living increases, and his current salary is \$147,102 per year. In August 2012, the Village Board discussed and planned to increase the manager's salary to \$155,000, effective January 1, 2013. Said increase was requested by the manager to be placed on hold pending market adjustments to the salaries of executive staff.

I move to approve authorizing a salary adjustment to the Village Manager's salary as outlined in the attachment, effective January 1, 2013.

And

Approve a health care equalizer of \$1,500.

**A motion was made by Trustee Fenton, seconded by Trustee Gira, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

**Nay:** 0



**BOARD COMMENTS**

TRUSTEE GIRA – Commented that the Recreation Department hosted the Turkey Trot last week on Thanksgiving Day and did a great job. There were approximately 750 who participated in this event that has become an Orland Park tradition. For 2014, the Recreation Department is hoping to expand this event to 800 participants.

This upcoming weekend, Saturday, December 7th will be the Polar North Pole Express, which was sold out within the first few hours that the tickets went on sale.

The ice rink is open.

TRUSTEE SCHUSSLER – Stated that on the consent agenda tonight, item L. The Oak Lawn Water Supply Agreement was approved.

This agreement was the culmination of three years of hard work by Village staff. This is a 40 year contract with the Village of Oak Lawn that provides significant infrastructure improvements to the Oak Lawn regional water system that will include an upgrade to that system. The agreement also allows input from the other communities that are a part of this contract. This will maximize the water system reliability redundancy and efficiency. This agreement will minimize the impact on water rates and on Village's finances.

TRUSTEE DODGE – Stated that he attended the tree lighting ceremony with his family on Sunday, December 1st. This was a very enjoyable event and well attended by many families.

TRUSTEE RUZICH – Kudos to staff on a job well done with the FY2014 Budget.

TRUSTEE CALANDRIELLO – Complimented staff on all the great events that have taken place over these past few weeks. All have been well attended and these events have been fun for all ages!

TRUSTEE FENTON – Agreed with staff that all the events have been wonderful and the residents have been excited to attend them.

PRESIDENT McLAUGHLIN – Stated that it wasn't too long ago that the Board agreed to begin having events each month to avoid residents having to travel downtown or other communities to enjoy events with their families. Now, this has now become a reality.

Even though these events are nice and well done, it is the Water Agreements and Tax Abatements and a balanced budget that runs the Village efficiently that he believes the residents want first and foremost.

President McLaughlin stated his pleasure in the completion of the Oak Lawn Water Agreement and complimented the Village of Oak Lawn. Even though this is

Oak Lawn's water system they welcomed the Village's input over the past three years. The Village's Managers and Mayors of five communities who's water contracts were up have been meeting monthly and putting a lot of time and research into this new upgrade of the water system and new contract. Oak Lawn was very open to suggestions and making changes. President McLaughlin thanked the Village of Oak Lawn publicly.

## **EXECUTIVE SESSION**

I move to recess to a Closed Executive Session for the purpose of discussion of a) approval of minutes; b) the purchase or lease of real property for the use of the village; c) pending litigation against, affecting or on behalf of the village or when found by the board that such action is probable or imminent.

**A motion was made by Trustee Gira, seconded by Trustee Dodge, that this matter be RECESS. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

**Nay:** 0

## **RECONVENE BOARD MEETING**

The roll was called to reconvene the Regular Meeting and Trustees Fenton, Dodge, Schussler, Gira, Griffin Ruzich, Calandriello, and President McLaughlin were present.

Purpose of the Executive Session was for the discussion of a) approval of minutes; b) the purchase or lease of real property for the use of the village; c) pending litigation against, affecting or on behalf of the village or when found by the board that such action is probable or imminent.

**ADJOURNMENT - 8:10 PM**

**A motion was made by Trustee Schussler, seconded by Trustee Dodge, that this matter be ADJOURNED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

**Nay:** 0

/nm

APPROVED:

Respectfully Submitted,

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**John C. Mehalek, Village Clerk**