

Clerk's Contract and Agreement Cover Page

Year: 2009

Legistar File ID#: 2009-0128

Multi Year:

Amount \$0.00

Contract Type:

Professional Services

Contractor's Name:

Greeley and Hansen LLC

Contractor's AKA:

Execution Date:

3/20/2009

Termination Date:

12/31/2009

Renewal Date:

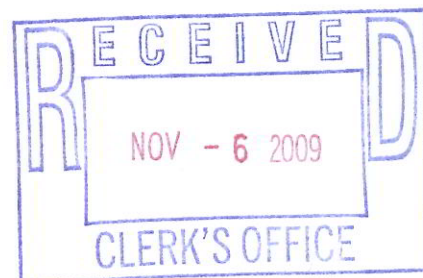
Department:

Finance

Originating Person:

Denise Domalewski

Contract Description: Professional Engineering Services General Contract
3/10/09 Engine-Generator Replacement Add \$10,000
9/28/09 Generator Replacement Ph II construction
services \$9000



MAYOR
Daniel J. McLaughlin

VILLAGE CLERK
David P. Maher

14700 S. Ravinia Ave.
Orland Park, IL 60462
(708) 403-6100



VILLAGE HALL

TRUSTEES
Bernard A. Murphy
Kathleen M. Fenton
Brad S. O'Halloran
James V. Dodge
Edward G. Schussler III
Patricia Gira

November 6, 2009

Mr. Kenneth Johnson
Greeley and Hansen
100 S. Wacker Drive, Suite 1400
Chicago, Illinois 60606

RE: *ADDENDUM to Professional Engineering Services General Contract dated March 20, 2009 – MPS Generator Replacement Phase II*

Dear Mr. Johnson:

Please attach the enclosed signed proposal dated September 28, 2009 for Generator Replacement Phase II Office Services during construction in the amount not to exceed Nine Thousand and No/100 (\$9,000.00) Dollars to the general contract dated March 20, 2009 previously sent to your attention. This proposal was board approved on October 19, 2009.

The Village will be processing a Purchase Order for the above stated service and it will be faxed to your company. It is imperative that this number on the Purchase Order be noted on all invoices, correspondence, etc. All invoices should be sent directly to the Accounts Payable Department at 14700 S. Ravinia Ave. Orland Park, IL 60462. Also, your final invoice for this contract/service should state that it is the final invoice pertaining to that Purchase Order.

If you have any questions, please call me at 708-403-6173.

Sincerely,

Denise Domalewski
Contract Administrator

cc: John Ingram
Judy Konow

Encl.



September 28, 2009

Mr. John Ingram
Superintendent
Department of Public Works
15655 Ravinia Avenue
Orland Park, IL 60462

Subject: Replacement of the Engine-Generator in the Main Pump Station
Proposal for Generator Replacement Office Services During Construction

Dear Mr. Ingram,

As requested, we offer the following proposal for office services during construction for Phases I and II of the generator replacement project. Services to be provided include:

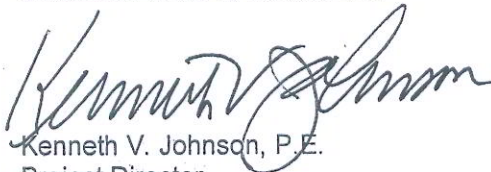
- Review of project related shop drawing submittals
- Responding to contractor's inquiries regarding work to be performed
- Site visits to monitor construction progress and final installation and testing
- Assisting the Village with evaluating proposed changes that may arise during construction

We propose to provide these services for the lump sum amount of \$9,000. Please advise if you would like us to proceed as outlined in this letter.

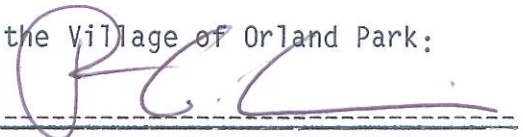
Thank you for the opportunity to offer this proposal. We look forward to the opportunity to be of continued service to the Village.

Yours very truly,

GREELEY AND HANSEN LLC


Kenneth V. Johnson, P.E.
Project Director

Performance of subject proposed services is hereby authorized by the Village of Orland Park:



Signature of authorized official

Paul G. Grimes, Village Manager

Date: 11/5/09

ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/29/09

PRODUCER
Risk Management
USI Midwest
100 south Wacker Drive, Suite 1600
Chicago, IL 60606

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURED
Greeley and Hansen LLC
100 South Wacker Drive ; 14th Floor
Chicago, IL 60606

INSURERS AFFORDING COVERAGE	NAIC #
INSURER A: Travelers Indemnity Company	25658
INSURER B: St Paul Insurance Company of IL	24791
INSURER C: Continental Casualty Company	20443
INSURER D:	
INSURER E:	

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ADD'L LTR INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	P630100L6916TCT09	07/01/09	07/01/10	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$5,000,000 PRODUCTS - COMP/OP AGG \$1,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS GARAGE LIABILITY <input type="checkbox"/> ANY AUTO	P810100L6916IND09	07/01/09	07/01/10	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ AUTO ONLY - EA ACCIDENT \$ OTHER THAN AUTO ONLY: EA ACC \$ AGG \$
B	EXCESS/UMBRELLA LIABILITY <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE DEDUCTIBLE <input checked="" type="checkbox"/> RETENTION \$ 10,000	QK01202111	07/01/09	07/01/10	EACH OCCURRENCE \$10,000,000 AGGREGATE \$10,000,000 \$ \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below	PJUB100L691609	07/01/09	07/01/10	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
C	OTHER Professional Liability	AEH008221445	07/01/09	07/01/10	\$10,000,000 Each Occ. \$10,000,000 Aggregate

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

Professional Services for "All projects with the Village of Orland Park."
 Village of Orland Park is named as Additional Insured with regards to General Liability but only with respects to the operations performed by or on behalf of the named insured. Waiver of Subrogation is in favor of the (See Attached Descriptions)

CERTIFICATE HOLDER

Village of Orland Park
 Attn: Denise Domalewski;
 Contract Administrator
 14700 South Ravinia Ave.
 Orland Park, IL 60462

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE



IMPORTANT

If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

DISCLAIMER

The Certificate of Insurance on the reverse side of this form does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.



VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orland-park.il.us

Master

File Number: 2009-0471

File ID: 2009-0471

Type: MOTION

Status: PASSED

Version: 1

Reference:

Controlling Body: Board of Trustees

Department: Public Works
Department

Cost:

File Created Date : 10/07/2009

Agenda Entry: Main Pump Station - Generator Replacement Phase II -
Proposal

Final Action: 10/19/2009

Title: Main Pump Station - Generator Replacement Phase II - Proposal

Notes:

Code Sections:

Agenda Date: 10/19/2009

Indexes:

Agenda Number:

Sponsors:

Res/Ord Date:

Attachments: MAIN PUMP STATION GEN REPLCMNT MECON 10
12 09.pdf, MAIN PUMP STATION GEN REPLCMNT
MECCON 2 10 12 09.pdf, MAIN PUMP STATION GEN
REPLCMNT PHAS II G&H10 12 09.pdf

Res/Ord Number:

Drafter:

Hearing Date:

Department publicworks@orland-park.il.us
Contact:

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
0	Public Works Department	10/07/2009	INTRODUCED TO COMMITTEE	Public Works and Engineering Committee			
	Action Text: INTRODUCED TO COMMITTEE to the Public Works and Engineering Committee						
0	Public Works and Engineering Committee	10/12/2009	RECOMMENDED FOR APPROVAL	Board of Trustees			Pass
	Action Text: A motion was made by Trustee Edward Schussler, seconded by Trustee Kathleen Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion CARRIED by the following vote:						
	Notes: <i>Interim Director Ingram reported that on July 20, 2009, the Village Board approved awarding the Main Pump Station Generator Replacement Phase I to Meccon Industries, Inc. of Lansing, Illinois. Phase II of the project involves the associated building related upgrades including the fire protection system and supervisory control and data acquisition (SCADA) upgrades. A pre-proposal meeting was held at the Main Pump Station on September 9, 2009.</i>						
	<i>Meccon Industries, Inc. of Lansing, Illinois, submitted a proposal totaling \$48,015. Genco Industries, Inc. of Crestwood, Illinois, submitted a proposal totaling \$53,450.</i>						

In addition. due to the complexitv of the Phase I Generator Replacement and Phase II uparades.

Greeley and Hansen LLC (G&H) of Chicago, Illinois, was asked to provide a proposal for construction services including submittal reviews and limited construction oversight. The cost for the services is \$9,000.

Aye: 2 Trustee Fenton, and Trustee Schussler

Nay: 0

Absent: 1 Chairman Murphy

- 1 Public Works Department 10/14/2009 INTRODUCED TO Board of Trustees
BOARD

Action Text: INTRODUCED TO BOARD to the Board of Trustees

- 1 Board of Trustees 10/19/2009 APPROVED

Pass

Action Text: This matter was APPROVED on the Consent Agenda.

Notes: On July 20, 2009, the Village Board approved awarding the Main Pump Station Generator Replacement Phase I to Mecon Industries, Inc. of Lansing, Illinois. Phase II of the project involves the associated building related upgrades including the fire protection system and supervisory control and data acquisition (SCADA) upgrades. A pre-proposal meeting was held at the Main Pump Station on September 9, 2009.

Mecon Industries, Inc. of Lansing, Illinois, submitted a proposal totaling \$48,015. Genco Industries, Inc. of Crestwood, Illinois, submitted a proposal totaling \$53,450.

In addition, due to the complexity of the Phase I Generator Replacement and Phase II upgrades, Greeley and Hansen LLC (G&H) of Chicago, Illinois, was asked to provide a proposal for construction services including submittal reviews and limited construction oversight. The cost for the services is \$9,000.

Aye: 6 Trustee Murphy, Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, and Village President McLaughlin

Nay: 0

Absent: 1 Trustee Gira

Text of Legislative File 2009-0471

..Title

Main Pump Station - Generator Replacement Phase II - Proposal

History

On July 20, 2009, the Village Board approved awarding the Main Pump Station Generator Replacement Phase I to Mecon Industries, Inc. of Lansing, Illinois. Phase II of the project involves the associated building related upgrades including the fire protection system and supervisory control and data acquisition (SCADA) upgrades. A pre-proposal meeting was held at the Main Pump Station on September 9, 2009.

Mecon Industries, Inc. of Lansing, Illinois, submitted a proposal totaling \$48,015. Genco Industries, Inc. of Crestwood, Illinois, submitted a proposal totaling \$53,450.

In addition, due to the complexity of the Phase I Generator Replacement and Phase II upgrades, Greeley and Hansen LLC (G&H) of Chicago, Illinois, was asked to provide a proposal for construction services including submittal reviews and limited construction oversight. The cost for the services is \$9,000.

On October 12, 2009, this item was reviewed and approved by the Public Works and Engineering Committee and referred to the Board for approval.

INFORMATION PREVIOUSLY PROVIDED AS PART OF THE OCTOBER 12, 2009, PUBLIC WORKS AND ENGINEERING COMMITTEE PACKET.

DESCRIPTIONS (Continued from Page 1)

additional insured under the General Liability and Workers' Compensation policies.

Financial Impact

There are sufficient funds available in the Water and Sewer Capital Fund 031-6002-433.70-60 to cover the cost of this work.

Recommended Action/Motion

I move to approve waiving the bid process;

And

Approve accepting the proposal from Meccon Industries, Inc. of Lansing, Illinois, for the Main Pump Station Generator Replacement Phase II for an amount not to exceed \$52,000 (\$48,015 plus \$3,985 contingency);

And

Approve accepting the proposal from Greeley and Hansen LLC (G&H) of Chicago, Illinois, for construction services for an amount not to exceed \$10,000 (\$9,000 plus \$1,000 contingency);

And

Approve authorizing the Village Manager to execute the proposals/contracts.