



McDonough Associates Inc.
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April 14, 2011

Village of Orland Park
Department of Public Works
15655 Ravinia Avenue
Orland Park, Illinois 60462

Attn: Mr. Edward Wilmes
Director of Public Works

Re: Proposal for Engineering Design (Phase II) – Change of Services
Water Main – Wolf Road and 183rd Street

Dear Mr. Wilmes

The original contract amount was for a lump sum fee of \$17,355.00 which included the preparation of plans and specifications to be included in the IDOT-funded Wolf Road/183rd Street Intersection Improvement. Due to the request of IDOT to not include the Village Water Improvements in the state contract, MAI has prepared this proposal to the Village of Orland Park for the creation of a separate design document set for the water main improvements of the intersection.

The change of scope will require the preparation of a separate complete plan set, specifications, and bid process. The proposal includes the submittal and review process to IDOT and approval for a permit. The proposal also includes bid services and delivery of one (1) complete copy of bid documents. This scope does not include payment of permit fees – if any – which will be paid by the Village. This proposal does not include design work necessitated by unforeseen conditions; extraordinary utility conflicts; and poor soils conditions. The Village will be invoiced monthly on the basis of percent complete. This proposal assumes we will be given a copy of the State of Illinois Improvement Plans to use as our basis of design. A brief summary of the major tasks that will be included in our Scope of Services for this work is shown on the following pages. We propose to provide these above services for a lump sum fee of **\$11,130.00**.

The signature of the Village's authorized representative and return of one signed copy of this proposal to this office will constitute acceptance of this contract and serve as our notice to proceed. You may also return the signed copy by facsimile to the above listed number.

These services will commence immediately upon receipt and will be completed in conjunction with the IDOT project schedule, as much as is possible within our direct control. If you have any questions regarding this proposal, please contact the undersigned. Thank you for the opportunity to be of service.



McDonough Associates Inc.

Very truly yours,

McDONOUGH ASSOCIATES INC.

A handwritten signature in blue ink, appearing to read "Timothy D. Werner".

Timothy D. Werner, P.E.
Director of Engineering

Encls: Scope of Services and Fee

cc: F. Nathani, MAI
M. Hannemann, MAI
A. Swanson, MAI
S. Ravanesi, MAI
File

**APPROVED BY
VILLAGE OF ORLAND PARK**

By: _____

Title: _____

Date: _____



McDonough Associates Inc.

CHANGE OF SCOPE OF SERVICES AND FEE
Village of Orland Park, IL
Water Main - Wolf Road at 183rd Street

TASK DESCRIPTION	ESTIMATED HOURS
Additional Design Phase Services	
Agency/Organization Coordination	4
Preparation of Drawings (Maintenance of Traffic Plan, Staging Plan set revisions)	40
Preparation of Technical Specifications for added work	16
Preparation of Bidding & Procedural Documents (Village to provide most of front-end documents)	4
Summary of Quantities	2
In-house Quality Control Reviews for additional work	4
Furnish Final Drawings & Special Provisions	2
Agency Permitting (IDOT)	8
Meetings & Communications with Village	4
Additional Design Phase Services	
Assistance with Advertising & Pre-bid meeting	4
Bid Review & Recommendation of Award	4
Summary of Costs	
Estimated Labor Hours	92
Total Labor Cost \$120.00 /hour	\$ 11,040.00
Other Direct Costs	
Travel (1 day @ \$40/day vehicle)	\$ 40.00
Inhouse Printing/Copying	\$ 50.00
Total Lump Sum Cost	\$ 11,130.00