

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orlandpark.org



Meeting Minutes

Monday, January 21, 2019

7:00 PM

Village Hall

Board of Trustees

*Village President Keith Pekau
Village Clerk John C. Mehalek*

*Trustees, Kathleen M. Fenton, James V. Dodge, Jr., Patricia Gira,
Carole Griffin Ruzich, Daniel T. Calandriello, and Michael F. Carroll*

CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:05 PM.

Present: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll and Village President Pekau

VILLAGE CLERK'S OFFICE

2019-0044 Approval of the January 7, 2019 Regular Meeting Minutes

The Minutes of the Regular Meeting of January 7, 2019, were previously distributed to the members of the Board of Trustees. President Pekau asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of January 7, 2019.

A motion was made by Trustee Fenton, seconded by Trustee Dodge, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

2019-0038 Disabled Patriot Fund - Raffle License

The Disabled Patriot Fund is requesting a license to conduct a raffle at Mackeys' Pub located at 9400 West 143rd Street, Orland Park, on Sunday, January 27, 2019. The purpose of this raffle is to raise funds for local disabled Veterans and current members of the military in need.

I move to approve issuing a raffle license to the Disable Patriot Fund to conduct a raffle at Mackeys' Pub on Sunday, January 27, 2019.

A motion was made by Trustee Dodge, seconded by Trustee Carroll, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

2019-0039 Orland Park Veterans' Commission - Raffle License

The Orland Park Veterans' Commission is requesting a license to conduct a raffle at Mackeys' Pub located at 9400 West 143rd Street, Orland Park, on Sunday, January 27, 2019. Proceeds raised will benefit the Orland Parks Veterans' Commission.

I move to approve issuing a raffle license to the Orland Park Veterans'

Commission to conduct a raffle at Mackeys' Pub on Sunday, January 27, 2019.

A motion was made by Trustee Gira, seconded by Trustee Dodge, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS

2019-0041 Honor Steve and Marty Darvin from Darvin Furniture

President Pekau honored Steve and Marty Darvin from Darvin Furniture for being honored by Furniture Today Magazine. They were presented with the 2018 Leadership Award on November 28th. It was a national honor for the Chicagoland furniture retailer that recognizes commitment to new initiatives, innovation and to the local community of Orland Park that has helped the business thrive for more than 98 years.

This was a presentation, NO ACTION was required.

2019-0046 Community Pride Awards - Orland Park Pioneer Cheerleaders

President Pekau and Parks and Recreation Committee Chair Trustee Calandriello presented Community Pride Awards to the Orland Park Pioneer Competition Cheerleaders in recognition of winning awards at the IRCA: Illinois Recreational Cheerleading Association. The competition was held from December 7th to December 9th, 2018 at the Sears Centre Arena in Hoffman Estates.

This was a presentation, NO ACTION was required.

ANNOUNCEMENT

Village Manager La Margo made an announcement regarding an active incident that was occurring at Orland Square Mall. (refer to audio file)

President Pekau stated that the Consent Agenda would be approved and the remaining items on tonight's agenda would be postponed. (refer to audio file)

The Board agreed to postpone the remaining items on the agenda, including executive session, to a Special Meeting that will be scheduled for Monday, January 28, 2019 at 5:00 PM in the Board Room.

CONSENT AGENDA

Passed the Consent Agenda

A motion was made by Trustee Dodge, seconded by Trustee Carroll, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

2019-0056 Payroll for January 11, 2019 - Approval

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-Weekly Payroll for January 11, 2019 in the amount of \$1,434,875.99.

This matter was APPROVED on the Consent Agenda.

2019-0057 Accounts Payable from January 8, 2019 through January 21, 2019 - Approval

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable from January 8, 2019, through January 21, 2019, in the amount of \$3,843,840.04.

This matter was APPROVED on the Consent Agenda.

2019-0005 Amending Title 9, Chapter 15, Section 9-15-13 of the Orland Park Village Code Debt to Municipality - Ordinance

The Police Department is seeking to amend Title 9, Chapter 5, Section 9-15-13 of the Orland Park Village Code Debt to Municipality by allowing the Village and the Village Attorney or the Finance Director or their designees to retain attorneys and private collection agents for the purpose of collecting any default in payment of any fine or penalty imposed by this Chapter or Chapter 10 of Title 6, Seizure and Impoundment of Motor Vehicles or any installment of any fine or penalty.

I move to pass Ordinance Number 5374; entitled: AN ORDINANCE AMENDING TITLE 9, CHAPTER 15, SECTION 9-15-13 OF THE ORLAND PARK VILLAGE CODE: (DEBT TO MUNICIPALITY).

This matter was PASSED on the Consent Agenda.

2019-0016 2019 Distribution of Three Recreation Department Program Guides through the Orland Park Post Office - Approval

The Recreation Department has been distributing the Summer, Fall, and Winter/Spring Recreation Program Guides to Orland Park residents through the Orland Park Post Office for the past several years. The distribution through the post office continues to reach over 26,000 active resident addresses. The distribution cost for each season's program guide varies due to the number of pages for each publication. Staff is requesting approval to distribute the three 2019 recreation program guides through the United States Post Office for the budgeted amount of \$21,000.

I move to approve the distribution of three 2019 recreation program guides through the United States Post Office for the budgeted amount of \$21,000.

This matter was APPROVED on the Consent Agenda.

2019-0004 Recreation Department Program Guide - 2019 Summer Program List Approval

The lists of recommended programs to be offered in the Recreation Department 2019 Summer Program Guide are attached. Included in the lists are contractual costs (over \$20,000) that would need Board approval associated with the summer sessions. These costs are covered by revenue generated through registration fees, and actual costs are dependent on the number of participants registered.

Staff is requesting approval of the recommended programs and payment to the contractual instructors at time of invoicing.

I move to approve the recommended programs and payment to the contractual instructors at time of invoicing.

This matter was APPROVED on the Consent Agenda.

2019-0017 Turf Fertilization and Broadleaf Weed Control RFP #18-044

A Request for Proposals (RFP) for Turf Fertilization and Broadleaf Weed Control for years 2019, 2020, and 2021, with the possibility of extending for two (2) additional years, was re-issued on October 23, 2018. The item closed on November 8, 2018.

The Village received six (6) proposals. The initial issue of the RFP only resulted in two companies submitting proposals. Staff evaluated the proposals and set up interviews with three (3) companies. The companies granted interviews were Forever Green Lawn Care, TruGreen Limited Partnership, and Eternally Green Lawn Care. Interviews were conducted by a staff team comprised of Parks and Grounds. All vendors interviewed were asked a standard set of questions to ensure uniformity (apples to apples) responses. The team considered the ability to complete the work, size and stability of the company, cost, levels of supervision,

and responsiveness to complaints.

After reviewing the proposals and conducting the interviews, the team is recommending awarding the contract to Eternally Green Lawn Care. Mr. Jim Webb, President of Eternally Green, presented very well and in fine detail explained procedures and methods to address issues that may come up along with scheduling, billing details and procedures for completing applications on roadway medians and school-owned properties. Staff specified new products for an application that have never been used in the Village. These new products will dramatically improve the overall appearance of our properties and they will be more environmentally friendly. Staffing and equipment levels are sufficient to meet the requirements that are needed to fulfill the scope of the contract.

I move to approve the proposal for Turf Fertilization and Broadleaf Weed Control from Eternally Green Lawn Care for the years 2019, 2020, and 2021 in the amount not to exceed \$189,162.50 per year, with the possibility of extending the contract for two (2) additional years in 2022 and 2023.

This matter was APPROVED on the Consent Agenda.

2019-0001 Centennial Park Aquatic Center Vertical Turbine Pump Replacement Phase II

Staff is requesting waiving the bid process and award the purchase and installation of the Vertical Turbine replacement pumps in the original mechanical room for Flume Pump 1, Flume Pump 2 and the Water Play Feature Pump to Crossroad Construction of Lombard, IL.

Crossroad Construction is the company that actually performed the work for the first two pump replacements in the mechanical room in 2018. All work specified in ITB 18-010 was not performed due to budgetary constraints. Crossroad Construction is willing to hold the pricing from ITB 18-010. Work will follow the specified requirements listed in ITB 18-010. Bid pricing was submitted for Flume Pump 1 at \$37,500.00, Flume Pump 2 \$ 37,500.00 and the Water Play Feature Pump at \$30,300.00 for a total of \$105,300.00. By waiving the bid process it allows the Village to utilize the open permit issued by the Illinois Department of Public Health (IDPH) for the work that is valid until May of 2019. This saves the permitting fees and the time for the issuance of the permit. The most recent permit that was received from the Illinois Department of Public Health (IDPH) took over four (4) months to receive. This also allows the work to begin this winter allowing ample time for completion prior to the opening of the Aquatic Center 2019 season. Crossroads Construction has performed multiple projects at the Aquatic Center and has always provided a quality product.

Staff recommends waiving the bid process and awarding the Centennial Park Aquatic Center Vertical Turbine Pump Replacements Phase II to Crossroads Construction of Lombard, IL for a total bid price of \$105,300.00.

I move to approve the purchase and installation of the Centennial Park Aquatic Center Vertical Turbine Pump Replacements Phase II in an amount not to exceed \$105,300.00 to Crossroads Construction of Lombard, IL.

This matter was APPROVED on the Consent Agenda.

2018-0841 Professional Engineering Services with Christopher B. Burke - Approval

The Village of Orland Park's current contract with Christopher B. Burke Engineering, Ltd. (CBBEL) to provide professional engineering services expired December 31, 2018. Previous contracts for general engineering to be provided by CBBEL included a monthly retainer of \$8,500. Staff is recommending approving the same amount for FY 2019.

Throughout the 2018 fiscal year, CBBEL has provided a variety of services working not only with Development Services but also the Public Works Department, Parks Departments and the Village Manager's Office. The scope includes attending Village meetings, investigation of engineering matters, review of drainage complaints, and follow-up with developers and residents.

CBBEL also serves as the Village's Professional Engineer (PE) for the review and approval of private development projects within the Village of Orland Park. The fees for this service are passed through to the developer for payment and are billed at CBBEL's 2010 rates, which is a significant saving to our local developers.

I move to approve the Professional Engineering Services Contract with Christopher B. Burke Engineering, Ltd. in the amount of \$102,000 (\$8,500 per month) as outlined in the proposal.

This matter was APPROVED on the Consent Agenda.

2019-0060 National Flood Insurance Program (NFIP) Compliance for Will County - Ordinance

New Flood Insurance Rate Maps (FIRM) and new Flood Insurance Study will become effective on February 15, 2019 for the Will County area. In order to maintain compliance with the NFIP program the Village Board will need to adopt an ordinance confirming the acceptance of the changes.

I move to pass Ordinance Number 5375, entitled: AN ORDINANCE ADOPTING THE WILL COUNTY STORMWATER MANAGEMENT ORDINANCE OF NOVEMBER 15, 2018, FOR THOSE AREAS OF THIS VILLAGE LOCATED IN WILL COUNTY

This matter was PASSED on the Consent Agenda.

2019-0051 National Flood Insurance Program (NFIP) Compliance for Cook County - Ordinance

On May 5, 2018, the Board adopted the Watershed Management Ordinance (WMO) changes from the Metropolitan Water Reclamation District of Greater Chicago (MWRDGC) but the Village has been advised that the WMO is not NFIP compliant; therefore, an ordinance needs to be approved to be in compliance for the Cook County area of the Village.

I move to pass Ordinance Number 5376, entitled: AN ORDINANCE CORRECTING THAT CERTAIN ORDINANCE ENTITLED "AN ORDINANCE REGULATING DEVELOPMENT IN SPECIAL FLOOD HAZARD AREAS FOR THE VILLAGE OF ORLAND PARK," ORDINANCE NO. 3466

This matter was PASSED on the Consent Agenda.

PUBLIC SAFETY

2019-0058 Amending Title 6, Chapter 2, of the Orland Park Village Code (Small Unmanned Aircraft) - Ordinance

I move to postpone this item until the January 28, 2019 Special Meeting.

A motion was made by Trustee Dodge, seconded by Trustee Carroll, that this matter be POSTPONED to the Board of Trustees due back on 1/28/2019. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

DEVELOPMENT SERVICES, PLANNING AND ENGINEERING

2019-0040 2019 - Approval of Special Event for the Stellwagen Farm

I move to postpone this item until the January 28, 2019 Special Meeting.

A motion was made by Trustee Dodge, seconded by Trustee Carroll, that this matter be POSTPONED to the Board of Trustees due back on 1/28/2019. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

2018-0811 Village Center Site Improvements

I move to postpone this item until the January 28, 2019 Special Meeting.

A motion was made by Trustee Dodge, seconded by Trustee Carroll, that this matter be POSTPONED to the Board of Trustees due back on 1/28/2019. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

2019-0067 Fee For Work Without a Permit - Discussion Only

I move to postpone this item until the January 28, 2019 Special Meeting.

A motion was made by Trustee Dodge, seconded by Trustee Carroll, that this matter be POSTPONED to the Board of Trustees due back on 1/28/2019. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

MAYOR'S REPORT

2019-0052 Amend Title 7 Chapter 4 - Number of Class D Liquor License - Ordinance

I move to postpone this item until the January 28, 2019 Special Meeting.

A motion was made by Trustee Dodge, seconded by Trustee Carroll, that this matter be POSTPONED to the Board of Trustees due back on 1/28/2019. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

2019-0074 Elected Official Issues - Discussion Only

I move to postpone this item until the January 28, 2019 Special Meeting.

A motion was made by Trustee Dodge, seconded by Trustee Carroll, that this matter be POSTPONED to the Board of Trustees due back on 1/28/2019. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

2019-0075 Model Ethics Ordinance - Discussion Only

I move to postpone this item until the January 28, 2019 Special Meeting.

A motion was made by Trustee Dodge, seconded by Trustee Carroll, that this matter be POSTPONED to the Board of Trustees due back on 1/28/2019. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

OFFICIALS

2019-0077 Village of Orland Park - Ethical Standards of Conduct - Ordinance - Discussion Only

I move to postpone this item until the January 28, 2019 Special Meeting.

A motion was made by Trustee Dodge, seconded by Trustee Carroll, that this matter be POSTPONED to the Board of Trustees due back on 1/28/2019. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

NON-SCHEDULED CITIZENS & VISITORS

BOARD COMMENTS

EXECUTIVE SESSION

I move to postpone executive session until the January 28, 2019 Special Meeting.

A motion was made by Trustee Dodge, seconded by Trustee Carroll, that the executive session matters be POSTPONED to the Board of Trustees due back on 1/28/2019. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

A. Approval of Minutes

B. Collective Negotiating Matters Between The Village and its Employees, or their Representatives, or Deliberations Concerning Salary Schedules for One or More Classes of Employees

C. Setting a Price for Sale or Lease of Village Property

D. Pending Litigation Against, Affecting or on Behalf of The Village or When Found by The Board that Such Action is probable or Imminent

RECONVENE BOARD MEETING

Report on Executive Session and Action as a Result of, if any.

ADJOURNMENT - 7:30 PM

A motion was made by Trustee Dodge, seconded by Trustee Carroll, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

2019-0079 Audio Recording for January 21, 2019 Board of Trustee Meetings

NO ACTION

/nm

APPROVED:

Respectfully Submitted,

John C. Mehalek, Village Clerk