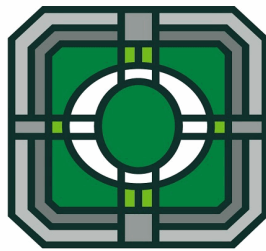


VILLAGE OF ORLAND PARK

14700 S. Ravinia Avenue
Orland Park, IL 60462
www.orlandpark.org



Meeting Minutes

Monday, December 16, 2024

7:00 PM

Village Hall

Board of Trustees

*Village President Keith Pekau
Village Clerk Brian L. Gaspardo
Trustees, William R. Healy, Cynthia Nelson Katsenes, Michael R. Milani,
Sean Kampas, Brian Riordan and Joni Radaszewski*

CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:02 PM.

Present: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski and Village President Pekau

VILLAGE CLERK'S OFFICE

2024-0944 Approval of the December 2, 2024, Regular Meeting Minutes

The Minutes of the Regular Meeting of December 2, 2024, were previously distributed to the members of the Board of Trustees. President Pekau asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of December 2, 2024.

A motion was made by Trustee Nelson Katsenes, seconded by Trustee Riordan, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS

2024-0933 Veteran's Commission Donation Check Presentation

Mayor Keith Pekau presented a donation check in the amount of \$2000 from the Veteran's Commission to Century School Students Liam Biesty and Ivan Rabynyuk for Honor Flight Chicago.

President Pekau and Trustee Riordan had comments. (refer to audio)

Liam and Ivan had comments. (refer to audio)

Trustees Radaszewski, Katsenes, Kampas and Healy had comments. (refer to audio)

President Pekau had additional comments. (refer to audio)

This item was a presentation. NO ACTION was required.

NON-SCHEDULED CITIZENS AND VISITORS FOR AGENDA-SPECIFIC PUBLIC COMMENT

Mary Weimar addressed the Board regarding the levy for the Library and Village. (refer to audio)

ACCOUNTS PAYABLE

2024-0950 Accounts Payable December 3, 2024, through December 16, 2024 - Approval

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable December 3, 2024, through December 16, 2024, in the amount of \$5,399,438.33.

A motion was made by Trustee Healy, seconded by Trustee Riordan, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

CONSENT AGENDA

Trustee Kampas requested that Item D. 2025 Orland Hills East and West Road and Ditch Reconstruction -Bid Award be removed from the Consent Agenda for a separate vote.

Passed the Consent Agenda

A motion was made by Trustee Kampas, seconded by Trustee Milani, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

2024-0936 Payroll for December 6, 2024 - Approval

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-Weekly Payroll for December 6, 2024, in the amount of \$1,599,623.46.

This matter was APPROVED on the Consent Agenda.

2023-1009 S&F Partners - 14340 108th Avenue - Rezoning

On March 4, 2024, the Village Board approved a zoning map amendment for a

2.3-acre parcel at 14340 108th Avenue. However, no ordinance was drafted to formalize the amendment.

The property was rezoned from the BIZ General Business District to the R-2 Residential District. While a substantial wetland on the site will constrain future development of a single-family home, this petition does not include a review of development plans.

I move to adopt Ordinance 5964, entitled: ORDINANCE REZONING CERTAIN REAL ESTATE FROM BIZ GENERAL BUSINESS TO R-2 RESIDENTIAL (14340 108th AVENUE).

This matter was APPROVED on the Consent Agenda.

2024-0919 FLC Lower-Level Flooring Replacement Project

Guided by the 2022 "Facilities Condition Assessment", the Public Works Department has been working on carpeting replacement projects at various Village buildings, including the Civic Center, Orland Park Health and Fitness Center, FLC, SportsPlex, Public Works, Veteran's Center and Village Hall. Public Works has worked with Midway Flooring, Inc., who participate in Sourcewell Contract #080819, on many of these flooring project. On all accounts, the staff from Midway Flooring have provided excellent customer service and high quality installation services.

As such, Public Works requested proposals from Midway Flooring, Inc. to complete carpeting and stair tread replacements on the lower level of the FLC ("FLC Lower-Level Flooring Replacement Project"). This work was originally planned to be completed in 2023 as a part of the FLC Facility Improvement project, but was removed from the scope of work due to budget constraints. The submitted proposals are based on Sourcewell Contract #080819. A plan showing the location of the flooring replacement areas is attached to the Board Packet for reference and a summary of the proposal price is provided below:

Proposal Summary

Midway Flooring: \$88,191.96

Based on the provided co-op (Sourcewell) proposal price and company qualifications, staff recommends approving the proposal from Midway Flooring for \$88,191.96. A contingency of \$6,808.04 is requested to address change orders made necessary by circumstances not reasonably foreseeable at the time the proposal was signed, for a total contract price not to exceed \$95,000.00.

I move to approve the waiver of the competitive bid process in lieu of participation in joint purchasing cooperative Sourcewell pursuant to Contract #080819 and authorize the approval and execution of a vendor contract with Midway Flooring, Inc. for the FLC Gym and Track Floor Replacement Project, based on Midway Flooring, Inc.'s proposal JE004231-001 dated August 21, 2024, for a total

not-to-exceed contract price of \$95,000.00 (\$88,191.96 plus a contingency of \$6,808.04);

AND

Authorize the Village Manager to execute all related contracts subject to Village Attorney review;

AND

Authorize the Village Manager to approve change orders not to exceed the contingency amount.

This matter was APPROVED on the Consent Agenda.

2024-0912 Storz Nozzle Conversion Program - Material Purchase

In 2021, a Village-wide fire hydrant conversion program was established for replacing standard pumper nozzle hookups with Storz nozzles. Utilization of Storz nozzles expedite fire department response times. Rather than threading on an adapter plate (risking cross threading), the Storz allows for a fast “quarter-turn” connection. Quick-connect couplings save considerable amount of time for firefighters when they are connecting hose fittings, and this might further save their lives and the lives of Orland Park residents in case of an emergency.

Conversions began primarily in recent water main replacement subdivisions. Utilities staff have had discussions with Orland Fire Protection District leadership prior to starting any of this work, and they are very happy to see our support to help expedite emergency response. We have also worked with the Engineering Department to change the hydrant code to have any new development areas to provide new hydrants with Storz as standard.

The Village currently has approximately four thousand nine hundred seven (4,907) hydrants on our water system. While the goal is for all hydrants to have a Storz connection, staff are concentrating on commercial and industrial areas first. To date, four hundred thirty-one (431) Storz Nozzle conversions have been successfully completed. This purchase will allow for one hundred fifty (150) hydrants to be converted in 2025, and bring 11.8% of hydrants to this standard.

EJ USA is the supplier of Village of Orland Park Fire Hydrants, hardware, and replacement parts, and is considered a sole source for this purchase.

I move to approve the waiver of the competitive bid process and authorizing the approval and execution of a vendor contract with EJ USA for the purchase of one hundred fifty (150) Storz nozzles for the FY25 Pumper Nozzle Conversion Program for a total not-to-exceed contract price of \$60,000.00;

AND

Authorize the Village Manager to execute all related contracts, subject to Village Attorney review.

This matter was APPROVED on the Consent Agenda.

2024-0941 Consulting Engineering Services for Sanitary Sewer Evaluation Program 2025-2027

In 2015, RJN Group Inc. of Downers Grove, Illinois (RJN) was selected by a competitive proposal process to perform the Village's Comprehensive Sanitary Sewer Evaluation Program. A consultant was requested to guide the Village through the various technical processes to conform to new mandates issued by the Metropolitan Water Reclamation District (MWRD) Watershed Management Ordinance (WMO) as it relates to the reduction of inflow and infiltration (I&I) into the Village's sanitary sewer system.

RJN Group was tasked to "provide assistance in developing and implementing a village-wide comprehensive sanitary sewer system evaluation and repair program." RJN Group has assisted in the establishment of some initial programs, parameters, and bid documents for short- and long-term operational activities.

Some highlights of the work RJN has completed since 2016 include:

- Identifying the priority basin to focus our MWRD short term improvement efforts, which is part of the tributary area to the 151st Street Lift Station, generally bounded between 143rd Street, 159th Street, LaGrange Road and Harlem Avenue.
- Televising the priority basin.
- smoke testing, manhole inspections, and cleaning and televising, flow monitoring, and dye testing the sanitary sewer system in the MWRD priority basin
- Identifying additional deficiencies and developing a plan for additional testing, inspections, cleaning and televising, and point repairs outside and inside the MWRD high priority basin

Staff anticipates that the consulting work to develop these critical programs will continue through FY2029. Staff requested a three (3) year proposal with optional two (2) years for continuing the current programs and meeting the upcoming MWRD requirements. The MWRD WMO requires additional programs, monitoring, and continued reporting of the I&I within the Village, but 2024 was the last contract year for the consulting services of the RJN Group.

The Sanitary Sewer Evaluation Program 2025-2027 scope is as follows:

- A. To continue assisting the Village of Orland Park in developing a Sewer System Condition Assessment within the high priority area and completing the Short Term Requirements Annual Summary Report.
- B. Assist the Village of Orland Park in the Sanitary Sewer System Rehabilitation

Program including Manhole Rehabilitation and Cleaning & Televising. Utilize assessment data to identify rehabilitation needs and high priority deficiencies. Development of a Capital Improvement Program (CIP) based on severity of condition.

C. Implement and submit to MWRD for a Private Sector Program (PSP) that addresses disconnection of direct and indirect cross connections identified during inspections and repairs to service laterals.

D. Update/revise the submittal to MWRD of the Village's Long-Term Operations & Maintenance (O&M) Program conforming to Section §805 of the MWRD WMO.

E. Due to the highly visible nature of this type of work, the Consultant will assist staff with creating and maintaining an effective public outreach campaign including notices to residents, Web-based information, educational material, scheduled mailings and/or handouts, reminders by neighborhood or designated work area, and brochures, pamphlets and targeted neighborhood correspondences

F. Continue to assist with programs, parameters, and bid documents for short- and long-term operational activities including but not limited to manhole inspections, smoke testing, flow monitoring, and televising sanitary sewers.

RFP #24-064 was advertised on BidNet Direct on November 4, 2024, with a submission deadline on November 19, 2024. Thirty-one (31) companies downloaded the specifications. The Village received two (2) proposals for consideration and reached out to both vendors to provide a "best and final" proposal. A summary of which is below.

RJN Group of Downers Grove, Illinois

2025 - \$185,000.00

2026 - \$194,500.00

2027 - \$206,500.00

2028 - \$210,500.00 (Option Year)

2029 - \$225,500.00 (Option Year)

Gewalt Hamilton Associates, Inc. of Vernon Hills, Illinois

2025 - \$219,000.00

2026 - \$226,000.00

2027 - \$233,000.00

2028 - \$238,000.00 (Option Year)

2029 - \$253,000.00 (Option Year)

RJN Group has extensive experience with the MWRD's WMO Article 8 requirements, and further demonstrated that they have well-qualified staff available to complete the development of the various programs for the Village. RJN has been working with Village staff since 2015 building our I&I program and has extensive knowledge of our sanitary sewer system. RJN's rate schedule was clear, comprehensive, and appropriately geared to accommodate staff's cost estimates for the development of the required programs.

It is staff's recommendation to continue our program with RJN Group, Inc. of Downers Grove, Illinois.

I move to approve and authorize the execution of a Professionals Services Agreement between the Village of Orland Park and RJN Group, Inc. as the qualified responsive proposal for RFP #24-064 Sanitary Sewer Evaluation Program 2025-2027 for three (3) years 2025-2027 for a not-to-exceed amount of \$185,000 for 2025, \$194,500 for 2026, and \$206,500 for 2027, for a total cost of \$586,000, with the option to extend for two (2) additional years 2028-2029 for a not-to-exceed amount of \$210,500 for 2028, and \$225,500 for 2029, for a total not-to-exceed contract price of \$1,022,000;

AND

Authorize the Village Manager to execute all related documents subject to Village Attorney review.

This matter was APPROVED on the Consent Agenda.

2024-0937 2025 Orland Hills Road and Ditch Reconstruction Construction Management - Contract Change Order

In 2016, the Village embarked on a multi-year plan to upgrade rural cross section roadways annexed into the Village over the years. These roadways were far below current Village standards, and required spending considerable resources maintaining the roadways, stormwater ponds, sanitary sewers, and water mains. This undertaking started with the Fernway Subdivision, followed by Laguna Hills last year. This year will see the culmination of this endeavor with the completion of the Orland Hills West and Orland Hills East Subdivisions.

The initial plan was to perform the Orland Hills West subdivision project in 2024, and the Orland Hills East subdivision project in 2025. The original contract for the Orland Hills West construction was terminated for cause in October 2024 due to timing of the construction project. In an effort to obtain the best pricing, the Village bid both the Orland Hills East and West construction as one (1) cohesive project for 2025.

To provide continuity across the two projects, Village staff recommends combining the construction management of the combined project, to Christopher B. Burke Engineering Ltd. (CBBEL). CBBEL was awarded the construction management of the Orland Hills West Project in 2024 after soliciting bids from A/E firms, and spent minimal time and funds for preconstruction activities, so their continuation on the project is in the best interest of the Village due to knowledge of the project.

The Village requires a Professional Engineer to be onsite full-time to ensure project specifications and bid documents are followed. Due to the contractor's ability to work both locations on the same day or work only one area, having

another engineer oversee the Orland Hill's East project would increase costs. By having one (1) engineer, they can cover both locations and ensure tax dollars are spent efficiently.

The project is a combination of road and stormwater construction, which is traditionally split 60% road work and 40% storm water work. Therefore, \$178,962.00 of the construction management services will be from the Capital account in FY2025, and \$119,308.00 of construction management services will be from the Storm Sewer account in FY2025, for a total not to exceed \$298,270.00 for Orland Hills East.

The existing contract with CBBEL for Orland Hills West Road and Ditch Reconstruction Construction Management is \$216,856.00. By adding the Orland Hills East scope's work, the new total not-to-exceed contract amount would be \$298,270.00

I move recommend to the Village Board to approve and authorize the execution of a contract change order with Christopher B. Burke Engineering Ltd. of Rosemont, Illinois, for Orland Hills East and West Road and Ditch Reconstruction Construction Management, for a new total not-to-exceed contract price of \$298,270.00.

This matter was APPROVED on the Consent Agenda.

2024-0920 FLC Gym and Track Floor Replacement Project

Guided by the 2022 "Facilities Condition Assessment", the Public Works Department has recently completed several carpeting and flooring replacement projects at various Village buildings, including the Civic Center, Orland Park Health and Fitness Center, FLC, SportsPlex, Public Works, Veteran's Center, and Village Hall.

The Gym and Walking Track flooring at the FLC has been on Public Works' radar for replacement since 2022 when the poor condition of both surfaces was reported. As such, Public Works worked with H2I Group, Inc., which participates in Sourcewell Contract #031622-H2I, to provide a proposal to replace the existing gym and walking track flooring with new, more durable surfacing. The proposal also includes installing new lines for basketball, volleyball and pickleball courts.

A plan showing the location of the flooring replacement areas is attached to the Board Packet and a summary of the proposal prices is provided below:

H2I Proposal Summary
FLC Gym Floor: \$141,541.00
FLC Track Floor: \$74,675.00
TOTAL = \$216,216.00

Based on the provided co-op (Sourcewell) proposal price and company qualifications, staff recommends approving the proposal from H2I Group, Inc. for \$216,216.00. A contingency of \$8,784.00 is requested to address change orders made necessary by circumstances not reasonably foreseeable at the time the proposal was signed, for a total contract price not to exceed \$225,000.00.

I move to approve the waiver of the competitive bid process in lieu of participation in joint purchasing cooperative Sourcewell pursuant to Contract # 031622-H2I and authorize the approval and execution of a vendor contract with H2I Group Inc. for the FLC Gym and Track Floor Replacement Project, based on H2I Group Inc's quote 112774 dated October 17, 2024, for a total not-to-exceed contract price of \$225,000.00 (\$216,216.00 plus a contingency of \$8,784.00);

AND

Authorize the Village Manager to execute all related contracts, subject to Village Attorney review;

AND

Authorize the Village Manager to approve change orders not to exceed the contingency amount.

This matter was APPROVED on the Consent Agenda.

2024-0921 Stellwagen, Olde Mill and Police Station Natural Area Stewardship - Service Agreement

In 2020, the Village established a pool of pre-qualified Ecological Restoration Contractors (ERCs) from which the Village solicits ecological restoration and stewardship (i.e. maintenance) proposals via Master Service Agreements. The ERCs selected were Stantec, Inc. (previously known as Cardno), Davey Resource Group, Pizzo & Associates, and V3 Companies. Since that time, the Public Works Department has had extensive experience working with all ERCs on a variety of projects. All of the ERCs have proven to be highly professional and experts in their field of work.

LOCATION SUMMARIES

The Stellwagen Farm Prairie was established in 2018 and has been maintained by Stantec Inc ever since. The Stellwagen Farm Prairie has since become a popular community outdoor space as well as being awarded an MWRD Sustainable Landscaping Award (2020) and "Monarch Waystation" designation.

The Olde Mill subdivision was accepted by the Village in 2024. Located within the subdivision is the eleven (11) acre Olde Mill Natural Area comprised predominantly of prairie and stormwater management areas. The southern edge of the Olde Mill Natural Area is connected to the northern edge of the Stellwagen Farm Prairie.

The Police Department Natural Area, located on the northeast portion of the Police Department grounds, was established around 2009 and renovated in 2024. This natural area is the only such natural landscape site adjacent to a Village facility.

The Public Works Department is responsible for the maintenance of all three (3) of the abovementioned natural areas. Public Works has learned over the years that the expertise needed to maintain natural areas is best handled by Ecological Restoration Contractors versus a traditional landscape maintenance company.

PROPOSAL SUMMARY

As such, Public Works worked with Hey and Associates to develop bid documents for the Stellwagen, Olde Mill, and Police Station Natural Area Stewardship. An exhibit detailing the project scope of work is attached to the Board Packet for reference. A pre-proposal site visit was conducted on October 30, 2024, with all ERCs in attendance. Proposals were received on November 13, 2024. A summary of the proposals submitted is provided below and on the "Proposal Summary" attached to the Board Packet:

Pizzo and Associates:

Year 1 Stewardship (2025): \$16,075.04
Year 2 Stewardship (2026): \$16,075.04
Year 3 Stewardship (2027): \$16,075.04
Year 4 Stewardship (2028): \$16,075.04
Year 5 Stewardship (2029): \$16,075.04
TOTAL: \$80,375.20

Davey Resource Group

Year 1 Stewardship (2025): \$31,088.00
Year 2 Stewardship (2026): \$32,020.00
Year 3 Stewardship (2027): \$32,980.00
Year 4 Stewardship (2028): \$33,969.00
Year 5 Stewardship (2029): \$34,988.00
TOTAL: \$165,045.00

Stantec Consulting Services, Inc.

Year 1 Stewardship (2025): \$43,600.00
Year 2 Stewardship (2026): \$43,600.00
Year 3 Stewardship (2027): \$43,600.00
Year 4 Stewardship (2028): \$43,200.00
Year 5 Stewardship (2029): \$42,700.00
TOTAL: \$216,700.00

V3 Companies:

Year 1 Stewardship (2025): \$59,600.00
Year 2 Stewardship (2026): \$62,580.00
Year 3 Stewardship (2027): \$65,710.00
Year 4 Stewardship (2028): \$68,995.00
Year 5 Stewardship (2029): \$72,445.00
TOTAL: \$329,330.00

Staff recommends awarding the Stellwagen, Olde Mill and Police Station Natural Area Stewardship to Pizzo and Associates for \$48,225.12 for 2025-2027 with the option to extend the contract for an additional two (2) years 2027-2028 for \$32,150.08. A 20% contingency of \$16,075.04 is requested to address change orders related to project enhancements outlined in the scope of work and proposal sheet and those made necessary by circumstances not reasonably foreseeable at the time the proposal was signed, for a total contract price not to exceed \$96,450.24.

I move to approve and authorize the execution of a Service Agreement between the Village of Orland Park and Pizzo and Associates as the lowest qualified responsive proposal for the Stellwagen, Olde Mill, and Police Station Natural Area Stewardship - Service Agreement for three (3) years 2025-2027 for a cost of \$48,225.12 plus a 20% contingency of \$9,645.02 for a total cost of \$57,870.14, with the option to extend for two (2) additional years (2028-2029) at a total cost of \$32,150.08 plus a 20% contingency \$6,430.02 for an additional cost of \$38,580.10, for a total not-to-exceed contract price of \$96,450.24;

AND

Authorize the Village Manager to execute all related contracts subject to Village Attorney review.

AND

Authorize the Village Manager to approve change orders not to exceed the contingency amount.

This matter was APPROVED on the Consent Agenda.

2024-0922 2025 First Aid Cabinet Supplies - Omnia Purchasing Cooperative

Cintas Corporation has been the Village's preferred provider of first aid cabinet supplies since 2018, when the First Aid cabinets were installed in most Village facilities. Cintas provides these products via Omnia Contract R-BB-19002. This Omnia contract has been renewed several times and is currently valid through October 31, 2027.

Staff is requesting to continue to use cooperative pricing offered by Cintas via Omnia Contract R-BB-19002 for the purchase and replenishment of first aid

cabinet supplies.

I move to approve the waiver of the competitive bid process in lieu of participation in a joint purchasing cooperative Omnia pursuant to Contract R-BB-19002 and authorize the purchase of first aid cabinet supplies from Cintas Corporation in an amount not to exceed \$25,000.00 for 2025;

AND

Authorize the Village Manager to execute all related contracts, subject to Village Attorney review.

This matter was APPROVED on the Consent Agenda.

2024-0923 Landscape Management and Maintenance - Contract Addendum

On February 1, 2021, the Village Board approved the proposal from Christy Webber and Company via RFP 21-001 for Landscape Management and Maintenance - Facilities, Parks, Medians, and R.O.W.s (see 2021-0077). This contract was extended for an additional two (2) years via Addendum B on November 16, 2023.

As the roster of landscape management and maintenance sites will change in 2025, an update to the locations and associated costs is necessary. A summary of the proposed changes including Addendum A is provided below and detailed on the "Revised Landscape Management and Maintenance Locations" attached to the Board Packet.

The contract Landscape Management and Maintenance costs and number of maintenance locations is provided below:

Original Contract Summary - Christy Webber

2021 = \$324,380.48

2022 = \$324,380.48

2023 = \$324,380.48

2024 = \$324,380.48

2025 = \$319,862.00

TOTAL: \$1,617,383.92

2025 Landscape Maintenance Locations Removed
Cultural Arts Center, George Brown Commons

2025 Landscape Maintenance Locations Added
Police Department Firing Range/EOC, 151st St Roundabout, Volleyball/Bocce Courts and Humphrey House

Original Landscape Maintenance Locations: 178 sites
Revised Landscape Maintenance Locations: 180 sites

As the total number of locations requiring landscape maintenance has increased from 178 to 180, the monthly price cost to perform landscape maintenance for these Village facilities has increased from the original RFP pricing by \$21,495.00 as shown on the "Revised Landscape Management and Maintenance Locations" attached to the Board Packet and summarized below:

Revised Contract Summary - Christy Webber

2021 = \$324,380.48
2022 = \$324,380.48
2023 = \$324,380.48
2024 = \$324,380.48
2025 = \$341,357.00
TOTAL: \$1,638,878.92

As such, Public Works is requesting to update to the service locations and associated costs for landscape management and maintenance for 2025. A new RFP for Landscape Management and Maintenance for 2026-2030 will be issued at the end of 2025.

I move to approve and authorize the execution of Change Order #1 and Addendum C to the contract dated February 5, 2021, with Christy Webber and Company for Landscape Management and Maintenance for a change in landscape management and maintenance service locations and increase the total not to exceed contract price by \$21,495.00 from \$1,617,383.92 for a new not-to-exceed contract price of \$1,638,878.92.

AND

Authorize the Village Manager to execute all related documents subject to Village Attorney review.

This matter was APPROVED on the Consent Agenda.

2024-0913 Supervisory Control and Data Acquisition (SCADA) Support Services Contract

The Utility Division of Public Works has used the Supervisory Control and Data Acquisition (SCADA) system since 1985. The system provides twenty-four (24) hour monitoring and controls for the Village water and sanitary system. Last upgraded in 2019 with the addition of new desktop computers and a software upgrade, SCADA technology has evolved utilizing modern computers and software.

The Utility Division's SCADA consultant and integrator, Concentric Integration of Crystal Lake, Illinois, has proposed a support services agreement in order to ensure the reliability and security of the SCADA system. The service agreement

would consist of the items identified in Exhibit A.

Third-party support renewals are included as part of this support services agreement, renewals are as listed: Fortinet Forticare for 60D Rugged Firewall, Win-911 Maintenance Plan, and Cisco SmartNet Routers.

Concentric was previously selected in 2012 as the Village's vendor for SCADA. Due to the complexity of the current SCADA system and the historical knowledge of critical Village's water system, a sole source proposal for equipment and software upgrades was requested from Concentric Integration of Crystal Lake, Illinois. If another vendor was to bring their product, extra start-up costs, integration costs, and training costs would be incurred by the Village. Concentric has an overall understanding of the project, with the ability to provide continued support. Concentric's proposal details the cost of overall support services for 2025 at a cost of \$42,620.00.

The 2025 budget line item is \$42,000.00 for SCADA support services, and cost is budgeted for in 2025. Additional funding for this purchase will come from the office supplies account number 5008100-460100 to cover the additional cost.

I move to approve the waiver of the competitive bid process in lieu of approving the execution of a sole source vendor contract with Concentric Integration, of Crystal Lake, Illinois, for 2025 SCADA Support Services for a total not-to-exceed contract price of \$42,620.00;

AND

Authorize the Village Manager to execute said agreement, subject to Village attorney review.

This matter was APPROVED on the Consent Agenda.

2024-0915 Traffic Signal Maintenance for Village/ State/County Roadways Renewal

As part of the Village's intergovernmental agreements with the State of Illinois (State) and Cook County (County), the Village is responsible for shared costs of traffic signal maintenance on state and county roadways. The Village's cost is determined by the jurisdictional percentage of the intersecting streets. For instance, on 151st Street at LaGrange Road, the Village pays for 50% of the cost of maintenance due to 151st Street east and west being owned by the Village. The County utilizes the same formula for maintenance costs on shared jurisdiction roadways.

Additionally, the Public Works Department contracts out the routine traffic signal maintenance for thirteen (13) village-owned traffic control signal systems. The Village has traditionally utilized the same contractor to perform maintenance that is selected through the bid process by the State and the County.

Meade Electric of McCook, IL (Meade) has performed this work for the State, County and Village for many years, and they again have the State and County contracts for 2025.

Meade has submitted the service agreement extension for 2025 (attached to the Board Packet), with a 4.1% rate increase, for a rate of \$200.83 per intersection each month for the Village.

Throughout the year, non-routine traffic signal maintenance is needed due to damage or failure which is above and beyond the scope of routine maintenance covered in the above-mentioned monthly rate. The cost of these repairs varies year by year, but typically does not exceed \$25,000 annually, and is determined on a case-by-case basis.

Staff recommends renewing the contract for 2025. The service agreement provides the same timeframe and similar level of maintenance service that Meade provides under the State and County agreements.

I move to approve and authorize the payment of all amounts allocated to the State of Illinois for shared traffic signal maintenance as provided for in the Intergovernmental Agreement governing maintenance of shared Village/State of Illinois roadways;

AND

Approve and authorize the payment of all amounts allocated to Cook County, Illinois, for shared traffic signal maintenance as provided for in the Intergovernmental Agreement governing maintenance of shared Village/County roadways;

AND

To approve the waiver of the competitive bid process lieu of solicitation of competitive proposals and accept the proposal from Meade Electric Company, Inc. of McCook, Illinois, dated November 14, 2024, for routine traffic signal maintenance for the thirteen (13) village owned traffic signals at a cost of \$200.83 per signal, for an amount not to exceed \$31,329.48 for 2025, plus \$25,000 for non-routine traffic signal maintenance, for a total not-to-exceed contract price of \$56,329.48;

AND

Authorize the Village Manager to execute all related contracts, subject to Village Attorney review.

This matter was APPROVED on the Consent Agenda.

2024-0916 151st Resurfacing 94th Avenue to Harlem Avenue - Phase II Design Engineering

151st Street is classified as a Major Collector roadway by the Illinois Department of Transportation (IDOT) and the Chicago Metropolitan Agency for Planning (CMAP). It is formally referred to as a Federal Aid Urban (FAU) route, and falls under the Village's maintenance jurisdiction. 151st Street is eligible for federal funding through the CMAP Surface Transportation Program (STP), due to its functional classification.

In 2017, the Village requested Federal funding and was granted engineering approval to begin the design process. Both Phase I (Preliminary) and Phase II (Final) Engineering were completed, and the Final design was submitted to the Village in early 2021.

In June 2021, the Christopher B. Burke Engineering Ltd (CBBEL) team completed the detailed design requirements, and placed the project as a "Shelf Ready" project for the next call for funding from IDOT to move into Phase III Construction. However, the project was placed on hold due to STP funding complications. Since federal funding is anticipated to be used for construction, Phase II design work was performed in accordance with Federal Highway Administration (FHWA) and IDOT federal project development guidelines.

In mid-2024, the project was placed on the FY2025-29 Surface Transportation Program - Local (STP-L) contingency list by the Southwest Conference of Mayors. This presented an issue to the Village since the Phase II design is nearing four (4) years, and IDOT requires any change of conditions be noted in the design to avoid any potential construction change orders which have greater financial and schedule impacts to the project.

CBBEL, as the design engineer, has submitted a proposal to complete the necessary work ensuring the project remains in compliance and ready to move forward into next Phase III construction, at a cost of \$29,720. The scope of work includes updated field reconnaissance, CCDOTH coordination, breaking the project into two separate contracts for bidding and construction, preparation of pre-final and final bid plans, specifications, and Engineer's Opinion of Probable Cost, and bidding assistance. Staff recommends utilizing CBBEL for the continuation of the project.

I move to approve the waiver of the competitive bid process in lieu of approving the execution of a sole source vendor contract with Christopher B. Burke Engineering Ltd. for additional engineering design services for the STP Project 151st Resurfacing - 94th Avenue to Harlem Avenue in an amount not to exceed \$29,720.00;

AND

Authorize the Village Manager to execute all related contracts, subject to Village Attorney review.

This matter was APPROVED on the Consent Agenda.

2024-0917 2025 Building Automation System Services

The Public Works Department uses a Building Automation System (BAS) to connect and control Village heating, ventilating, and air conditioning systems (HVAC). Via the Village's BAS, which is a Distech system, Public Works monitors the status of nine (9) buildings including Village Hall, Civic Center, FLC, Rec Admin, SportsPlex, Police Department, 143rd St Metra, Public Works, and the Main Pump Station. The Police Department Firing Range/EOC will be added to this list in 2025.

The Village's annual service contract with Automatic Building Controls, LLC (ABC) for the maintenance of the Village's BAS expires at the end of February 2025. ABC has been the Village's BAS service contractor for approximately twenty (20) years, and is an authorized Distech vendor. ABC has provided the Village with quality service during that time. Accordingly, a proposal for the 2025 Building Automation System Preferred Service Plan (PSP), including the Police Department Firing Range/EOC, was provided to the Village by ABC.

A new requirement associated with BAS maintenance is the need for an annual Software Maintenance Agreement (SMA). An SMA is designed to assure access to the latest Niagara Framework technology and cybersecurity patches. As such, ABC also provided the Village with an SMA proposal for the seven (7) JACE controllers at the 143rd St Metra Station, Police Station, Public Works, Main Pump Station, Rec Admin, Sportsplex, and Village Hall. It should be noted that an SMA is an annual requirement to keep software updated.

A summary of the proposed 2025 Building Automation System Services costs from ABC is provided below:

2025 Building Automation System Preferred Service Plan (PSP): \$29,400.00

2025 Software Maintenance Agreement (SMA): \$9,200.00

Total 2025 Building Automation System Services: \$38,600.00

Staff has a high level of trust in ABC and feels the service they provide to the Village is invaluable in maintaining efficient facility operations. As such, staff recommends approving the proposals from Automatic Building Controls, LLC. for 2025 Building Automation System Services for an amount not to exceed \$38,600.00.

I move to approve the waiver of the competitive bid process in lieu of approving

the execution of a sole source vendor contract with Automatic Building Controls, LLC, of Rolling Meadows, IL, for 2025 Building Automation System Services, based on Automatic Building Controls, LLC's proposals dated October 7, 2024, and November 13, 2024, for a total not-to-exceed contract price of \$38,600.00;

AND

Authorize the Village Manager to execute all related contracts subject to Village Attorney review.

This matter was APPROVED on the Consent Agenda.

2024-0918 Police Department Gym Flooring Replacement Project

Guided by the 2022 "Facilities Condition Assessment", the Public Works Department has been working on carpeting replacement projects at various Village buildings, including the Civic Center, Orland Park Health and Fitness Center, FLC, SportsPlex, Public Works, Veteran's Center and Village Hall. Public Works has worked with Midway Flooring, Inc., which participates in Sourcewell Contract #080819, on many of these flooring projects. By all accounts, the staff from Midway Flooring have provided excellent customer service and high-quality installation services.

As such, Public Works requested proposals from Midway Flooring, Inc. to complete the replacement of the gym flooring in the Police Department Fitness Room ("Police Department Gym Flooring Replacement Project"). The existing flooring is original to the facility and extremely malodorous. The submitted proposal is based on Sourcewell Contract #080819. A plan showing the location of the flooring replacement areas is attached to the Board Packet for reference, and a summary of the proposal price is provided below:

Proposal Summary
Midway Flooring: \$42,749.13

Based on the provided co-op (Sourcewell) proposal price and company qualifications, staff recommends approving the proposal from Midway Flooring for \$42,749.13. A contingency of \$2,250.87 is requested to address change orders made necessary by circumstances not reasonably foreseeable at the time the proposal was signed, for a total contract price not to exceed \$45,000.00.

I move to approve the waiver of the competitive bid process in lieu of participation in joint purchasing cooperative Sourcewell pursuant to Contract #080819 and authorize the approval and execution of a vendor contract with Midway Flooring, Inc. for the Police Department Gym Flooring Replacement Project, based on Midway Flooring, Inc's proposal JE004167-001 dated July 25, 2024, for a total not-to-exceed contract price of \$45,000.00 (\$42,749.13 plus a contingency of \$2,250.87);

AND

Authorize the Village Manager to execute all related contracts subject to Village Attorney review;

AND

Authorize the Village Manager to approve change orders not to exceed the contingency amount.

This matter was APPROVED on the Consent Agenda.

2024-0938 St. Michael's School Advisory Board 5K Fundraiser

St. Michael's School Advisory Board has submitted a Special Event permit request to host a 5K fundraiser on March 1, 2025, at Centennial Park utilizing the park's paths. The race will kick-off and finish in the 153rd Street Metra parking lot.

The event is open to the general public. Organizers expect 150-200 participants to take part in the event. CSO's are not required due the expected attendance. The event will include pop-up tents, music and refreshments in the parking area closest to Grinding Edge Skate Park and soccer fields.

The race is expected to be contained within Centennial Park (see map attached to the Board Packet) and have minimal impact on park users.

I move to approve authorizing the St. Michael's School Advisory Board to host a 5K fundraiser within Centennial Park utilizing paths and parking lots as approved by Village staff on Saturday, March 1, 2025, from 9 a.m. to 12 p.m. contingent upon meeting all Village's permitting requirements, payment of fees and inspections.

This matter was APPROVED on the Consent Agenda.

2024-0949 Pollution Insurance Renewal

The Horton Group conducted an analysis for a Pollution line of insurance coverage for the new underground storage tanks on behalf of the Village. Due to the tank install completion date and the end of the year, the Horton Group approached the incumbent carrier. The Horton Group provided the final recommendation for the 2025 renewal. The renewal premium for the 2025 term (January 1, 2025-January 1, 2026) will result in a premium decrease of \$1,640 from the 2024 term.

The Horton Group recommends renewing coverage with Crum & Forster Specialty Insurance Company.

Crum and Forster Specialty Insurance Company has an A++ rating on the A.M.

Best Rating which is indicative of a superior (secure) description on the best financial strength ratings chart.

Coverage Limits Increased:

Policy Aggregate: \$20,000 to \$2,000,000

Each Confirmed Release: \$20,000 to \$1,000,000

Defense Expense Aggregate: 0 to \$1,000,000

Retention: 0 to \$5,000

Coverage renewal costs are detailed below for the period beginning January 1, 2025.

Pollution: Expiring - \$2,415; Renewal - \$775

I move to approve and authorize the execution of the one (1) year 2025 contract renewal with Crum & Forster Specialty Insurance Company for pollution insurance coverage at a total not-to-exceed cost of \$775;

AND

Authorize the Village Manager to execute all related contracts, subject to Village Attorney review.

2024-0859 2025 Orland Hills East and West Road and Ditch Reconstruction - Bid Award

In 2016, the Village embarked on a multi-year plan to upgrade rural cross section roadways annexed into the Village over the years. These roadways were far below current Village standards and required spending considerable resources maintaining the roadways, stormwater ponds, sanitary sewers, and water mains. This undertaking started with the Fernway Subdivision followed by Laguna Hills last year. In 2025 will see the culmination of this endeavor with the completion of the Orland Hills West and Orland Hills East Subdivisions.

The initial plan was to perform the Orland Hills West subdivision project in 2024, and the Orland Hills East subdivision project in 2025. The original contract for the Orland Hills West Construction was terminated for cause in October 2024 due to the timing of the construction project. In an effort to obtain the best pricing, the Village bid both the Orland Hills East and West construction as one (1) cohesive project for 2025.

The Village's intention is to have the project completed before the end of the 2025 fiscal year.

In February 2023, the Village Board awarded the Orland Hills West design engineering to Engineering Resource Associates (ERA), for storm water and road work. The ERA-designed plans and specifications were then published in RFP

24-021 on BidNet Direct on January 22, 2024.

Also in February 2023, the Village Board awarded the Orland Hills East design engineering to V3 Associates, for stormwater and road work. The V3-designed plans and specifications were then published in RFP 24-063 on BidNet Direct on October 16, 2024.

Per the BidNet audit report, forty-seven (47) vendors partially or fully downloaded documents with two (2) submitting formal proposals on Friday, November 15, 2024. A bid tabulation for RFP 24-063 is attached to the Board Packet for reference. A summary of the proposals is below:

Lindahl Brothers, Inc. of Bensenville, Illinois - \$5,025,774.73

M&J Asphalt Paving Company, Inc. of Cicero, Illinois - \$5,232,483.75

Therefore, it is staff's recommendation that Lindahl Brothers, Inc. of Bensenville, Illinois be awarded the contract for the 2025 Orland Hills East and West Road and Ditch Reconstruction project. The project is traditionally split-funded due to the roadway reconstruction and ditch reconstruction components. The summation of road-related costs versus the summation of stormwater costs indicates the cost split to be 60% road work and 40% stormwater work.

I move to approve and authorize the execution of a Contractor Agreement between the Village of Orland Park and Lindahl Brothers, Inc. of Bensenville, Illinois as the lowest cost, qualified and responsive proposal for RFP 24-063 - 2025 Orland Hills East and West Road and Ditch Reconstruction, in an amount not to exceed \$5,025,774.73;

AND

Authorize the Village Manager to execute all related contracts, subject to Village Attorney review.

A motion was made by Trustee Milani, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

Abstain: 1 - Trustee Kampas

PUBLIC WORKS

2024-0940 A/E Services - Police Department Firing Range/EOC Commissioning Agent

In 2022, the Public Works Department established Master Service Agreements (MSAs) for Professional MEP and Architectural Services with seven (7) firms based on RFQ 22-004. The MSAs allow the Village to request proposals from these pre-qualified A/E firms for facility improvement projects from 2022-2024, with the option to extend any or all of those contracts for an additional two (2) years. The Board approved selected firms were Cordogan Clark Associates, Farnsworth Group Inc., Kluber Architects Engineers, Valdes Engineering Company, Tria Architecture, Williams Architects, and Robert Juris Associates Architects.

On November 8, 2024, Public Works staff sent proposal information to the pre-qualified A/E firms to discuss the Police Department Firing Range/EOC Commissioning Agent Project. Firms were asked to create a Commissioning Plan and Report and verify installation and performance of the new HVAC systems at Police Department Firing Range/EOC. By the due date on December 5, 2024, proposals had been submitted by two (2) firms. The full project scope of work and proposals are attached to the Board Packet for reference. A summary of proposals is provided below.

Proposal Summary

Farnsworth Group Inc. - \$29,535.00

Tria Architecture - \$36,910.00

Valdes Engineering Company - Opted to Not Submit a Proposal

Williams Architects - Opted to Not Submit a Proposal

Kluber Architects Engineers - Opted to Not Submit a Proposal

Cordogan Clark Associates - Opted to Not Submit a Proposal

Robert Juris Associates Architects - Opted to Not Submit a Proposal

Based on proposal pricing, staff recommends approving the proposal from Farnsworth Group Inc. for \$29,535.00. A 10% (\$2,953.50) contingency is requested to address change orders made necessary by circumstances not reasonably foreseeable at the time the proposal was signed for a total A/E cost not to exceed \$32,488.50.

I move to approve and authorize the execution of a Service Agreement between the Village of Orland Park and Farnsworth Group Inc. as the lowest cost qualified responsive proposal for A/E Services - Police Department Firing Range/EOC Commissioning Agent for a cost of \$29,535.00 plus 10% contingency of \$2,953.50 for a total not-to-exceed cost of amount not to exceed \$32,488.50;

AND

Authorize the Village Manager to execute all related contracts, subject to Village Attorney review;

AND

Allow the Village Manager to approve change orders not to exceed the contingency amount.

A motion was made by Trustee Riordan, seconded by Trustee Healy, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

2024-0924 2025 Facility Electrical Maintenance Support

To assist the Public Works with facility electrical tasks that cannot be completed in a timely manner due to staff schedules and/or require an uncommonly high level of expertise, Public Works has coordinated with Dav-Com Electric, Inc. ("Dav-Com"), which participates in the Omnia Cooperative Purchasing program, on proposals for Facility Electrical Maintenance Support for 2025. The support work includes monthly maintenance at various Village of Orland Park sites approved by Natural Resources and Facilities Operation Manager. By all accounts, the staff from Dav-Com have provided excellent customer service and high-quality installation services on previous electrical projects.

The proposal submitted by Dav-Com is based on pricing from Omnia Affiliate Compliance Management Contract #02-139. A summary of the proposal prices is provided below:

Dav-Com Electric, Inc.
2025 Total: \$77,640.00

Based on the provided co-op proposal prices and company qualifications, staff recommends approving the proposals from Dav-Com for a total of \$77,640.00. A 10% contingency of \$7,764.00 is requested to address change orders made necessary by circumstances not reasonably foreseeable at the time the proposals are signed, for a total contract price not to exceed \$85,404.00.

I move to approve the waiver of the competitive bid process in lieu of participation in joint purchasing cooperative Omnia pursuant to Contract #02-139 and authorize the approval and execution of a vendor contract with Dav-Com Electric, Inc for Facility Electrical Maintenance Support in 2025 based on Dav-Com Electric, Inc's proposal #24-167-15 dated November 11, 2024, for a cost of \$77,640.00 plus a 10% contingency of \$7,764.00 for a total not-to-exceed contract price of

\$85,404.00;

AND

Authorize the Village Manager to execute all related contracts subject to Village Attorney review;

AND

Authorize the Village Manager to approve change orders not to exceed the contingency amount.

A motion was made by Trustee Nelson Katsenes, seconded by Trustee Kampas, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

DEVELOPMENT SERVICES

2024-0934 An Ordinance Annexing Property (15824 And 15826 S. 77th Avenue And 7706 W. 159th Street- Surrounded Unincorporated Territory)

The three parcels located at 15824 & 15826 S. 77th Avenue, and 7706 W. 159th Street have been designated as high priority properties for involuntary annexation in the Comprehensive Plan, 2007 Annexation Study, and 2021 Annexation Study Update. These are the last few parcels in the Village that have commercial development potential and could also be involuntarily annexed by Tinley Park. The 77th Avenue right-of-way being used by these parcels is currently being maintained by Village of Orland Park's Public Works Department.

Director of Development Services Steve Marciani presented information regarding this matter. (refer to audio)

President Pekau had comments. (refer to audio)

I move to adopt Ordinance 5965, entitled: AN ORDINANCE ANNEXING PROPERTY (15824 AND 15826 S. 77th AVENUE AND 7706 W. 159th STREET- SURROUNDED UNINCORPORATED TERRITORY) and allow the Village Manager to enter into a Memorandum of Understanding (MOU) within 90 days of the passage of this ordinance, subject to Village Attorney review.

A motion was made by Trustee Riordan, seconded by Trustee Healy, that this matter be PASSED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

2024-0935 An Ordinance Annexing Property (Humphrey Drive Wetlands - 9301 W. 143rd Street)

The parcel located at 9301 W. 143rd Street has been owned by the Village of Orland Park since July 2006. The Village is the petitioner of this voluntary annexation. There are wetlands located on the parcel, and the area is designated as Open Space in the Comprehensive Plan.

Trustee Healy had a question. (refer to audio)

President Pekau and Director of Development Services Steve Marciani responded to Trustee Healy. (refer to audio)

I move to adopt Ordinance 5966, entitled: AN ORDINANCE ANNEXING PROPERTY (9301 W. 143rd Street Annexation - SURROUNDED UNINCORPORATED TERRITORY).

A motion was made by Trustee Kampas, seconded by Trustee Radaszewski, that this matter be PASSED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

RECREATION AND PARKS

2024-0939 Schussler Park All-Inclusive Playground Cooperative Equipment Purchase

On December 18, 2023, the Village Board approved the playground plan (attached to the Board Packet) for the Schussler Park All-Inclusive Playground. The playground, along with a pavilion and half-basketball court are phase II elements of the Schussler Park renovation. The restroom/storage building originally planned to be a part of phase II, was completed as a part of phase I utilizing surplus funding from the phase I construction.

The final approved design and manufacturer was the result of feedback from community members, the Recreation Advisory Board, Michael Schofield and Kendal Coyne Scofield and Village staff.

Specific engagement efforts included mailing 823 postcards to homes within 1500 feet of Schussler Park, and utilizing social media to invite residents to participate in presentation and engagement session on October 19, 2023, at the Civic Center.

The presentation included the playground plan noting the individual features and overall goal to provide a comprehensive play environment for all ages and abilities. Overall support was strong with few questions about the design, instead questions were focused fundraising and on when the playground would be constructed.

On November 14, 2023, the concept was presented to the Recreation Advisory Board (RAB). The RAB engaged in a discussion regarding the proposed playground. The RAB tabled the motion requesting two additional swings, and a two to five-year-old slide be added.

On December 5, 2023, a revised concept was presented to the RAB addressing the concerns previously raised. This included adding the additional swings and slides as requested.

The RAB unanimously approved recommending to the Village Board the All-Inclusive Playground as presented in the revised plan.

The Village Board subsequently approved the playground plan on December 18, 2023, as noted above.

In effort to lock-in 2024 pricing, staff secured a quote (attached to the Board Packet) from Play Illinois, LLC utilizing Sourcewell contract #010521-BUR for the purchase of playground equipment consistent with the approved plan. Play Illinois, LLC is the authorized dealer of Burke playground equipment. Utilizing this Sourcewell contract includes a discount of \$52,696.05.

This is an equipment only purchase and does not include installation, the pour and play surface or other phase II elements.

Staff will issue an RFP at a future date to solicit proposals for the installation of the playground and other phase II elements.

Trustee Kampas had a comment. (refer to audio)

Director of Recreation and Parks Ray Piattoni had comments (refer to audio)

President Pekau had comments. (refer to audio)

I move to approve and authorize entering into an agreement with Play Illinois, LLC for the purchase of playground equipment in the amount of \$306,243.95 as quoted in Sourcewell contract #010521-BUR for the Schussler Park All-Inclusive Playground equipment, and to include a 10% contingency of \$30,624.40 for unforeseen circumstances for a total not to exceed \$336,868.35;

AND

To authorize the Village Manager to execute all related contracts, subject to Village Attorney review.

A motion was made by Trustee Riordan, seconded by Trustee Healy, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

FINANCE

2024-0898 An Ordinance Adopting The Annual Budget For The Fiscal Year Commencing On January 1, 2025 And Ending On December 31, 2025 For The Village Of Orland Park, Cook And Will Counties, Illinois

The Village Board held a budget workshop on October 16. The board approved the public hearing date and the publishing of the tentative annual budget at the November 4 board meeting. The budget has been made available for public inspection at the Village Hall and on the website since November 18. The public hearing notice was published in the Daily Southtown on November 22. The public hearing was held on December 2, 2024.

The Budget meets the following key Village objectives:

- At the end of 2025, the General Fund ends with 56.2% available fund balance on hand and the Recreation Fund ends with 20.9% available fund balance on hand.
- Property Tax Levy has been reduced by \$125,518.
- Capital investment of \$58,695,642, including roads, buildings, and other infrastructure projects
- Continued focus on process improvement and streamlining operations to provide more reliable and cost-effective service to internal and external customers.

Interim Village Manager Jim Culotta and Finance Director Chris Frankenfield presented information regarding this matter. (refer to audio)

President Pekau had a question (refer to audio)

Director Frankenfield responded to President Pekau and continued presenting information. (refer to audio)

President Pekau had comments and questions. (refer to audio)

Director of Engineering Khurshid Hoda responded to President Pekau. (refer to audio)

Director Frankenfield and Interim Village Manager Culotta continued presenting information. (refer to audio)

Trustee Healy, Trustee Riordan and President Pekau had comments. (refer to audio)

Trustee Kampas had comments and questions. (refer to audio)

Interim Village Manager Culotta responded to Trustee Kampas. (refer to audio)

President Pekau and Trustee Riordan had comments. (refer to audio)

Trustee Healy had comments. (refer to audio)

Trustee Pekau noted that he would consider lowering the levy another \$125,000 and had comments. (refer to audio)

I move to adopt Ordinance 5967, entitled: AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR COMMENCING ON JANUARY 1, 2025 AND ENDING ON DECEMBER 31, 2025 FOR THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS.

A motion was made by Trustee Healy, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

2024-0897 An Ordinance Providing For The Levying, Assessment And Collection Of Taxes For The Current Fiscal Year Of The Village Of Orland Park, Cook And Will Counties, Illinois

The Village Board has discussed the tax levy at the October 16th budget workshop, and also approved the Resolution Determining the 2024 Tax Levy in Compliance with the Truth in Taxation Law on November 4. A Truth in Taxation Hearing was not needed; however, in the interest of transparency, a Truth in Taxation Hearing Notice was published on November 22, and the hearing was held on December 2. The ordinance attached to the Board Packet will be filed with Cook and Will Counties prior to the last Tuesday in December.

The ordinance (attached to the Board Packet) includes a total Village levy of \$13,175,000 in the following categories:

General Corporate: \$1,082,618
Recreation & Parks: \$1,100,000

FICA: \$882,519
IMRF: \$1,903,368
Police Pension: \$5,404,767
Bonds: \$2,801,728

The impact to the homeowner as a result of the proposed tax levy will depend on changes to assessed valuation of the homeowner's property. If the assessed value of a homeowner's property remains the same as the previous year and the State equalizer remains the same, the Village portion of a homeowner's tax bill would decrease \$4.81 or \$0.40 less per month.

Orland Park Public Library Levy

The Library's tax levy for operations will increase by \$289,000, or 4.25%, for a total levy of \$7,082,000.

President Pekau asked to correct the amounts in the motion to state the Village's levy as #13,175 and the total levy to \$20,275,00. (refer to audio)

I move to adopt Ordinance 5968, entitled: AN ORDINANCE PROVIDING FOR THE LEVYING, ASSESSMENT AND COLLECTION OF TAXES FOR THE CURRENT FISCAL YEAR OF THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS, WHICH INCLUDES A VILLAGE LEVY IN THE TOTAL AMOUNT OF \$13,175,000 AND A LIBRARY LEVY IN THE AMOUNT OF \$7,082,000, FOR A TOTAL OF \$20,257,000.

A motion was made by Trustee Kampas, seconded by Trustee Milani, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

2024-0942 Auditing Preparation Services - Audit Years 2023 and 2024

The Finance Department has been diligently working on audit preparation. MGT of America, LLC (formerly GovTempUSA) has been assisting internally by reconciling general ledger accounts and providing other accounting services to support the 2023 and 2024 audits, as well as responding to Sikich's information requests. Earlier this year, Robert (Bob) Grogan, originally hired through MGT, parted ways with the company and established his own firm, Middle America Government Consulting, Inc. (MAGC), specializing in financial operations and audit preparation services. Bob's extensive qualifications and deep familiarity with the Village's processes and systems make him a valuable asset in efficiently advancing the 2023 and 2024 audits. Retaining his services will help avoid further delays and ensure continuity given the critical knowledge he brings to the process.

The Village currently has a Professional Services contract with Middle America

Government, set to expire on December 31, 2024. To maintain progress on the audit and continue efforts to catch up, Finance would like to waive the competitive bid process and enter into a new Professional Services contract with Middle America Government. The new contract would take effect on January 1, 2025, and expire on December 31, 2025. Bob's current pay rate is \$104.00 per hour for up to 40 hours per week, with an overtime rate of \$156.00 per hour for any hours worked beyond 40. His weekly hours typically range between 10 and 40 hours.

I move to approve the waiver of the competitive bid process and authorize the approval and execution of a Professional Services contract between the Village of Orland Park and Middle America Government Consulting, Inc. (MAGC) for auditing preparation services at a pay rate of \$104.00 per hour up to 40 hours per week and an overtime rate of \$156.00 per hour for any hours worked beyond 40, for a total not to exceed contract price of \$108,160.00;

AND

Authorize the Village Manager to execute said agreement, subject to Village Attorney review.

A motion was made by Trustee Riordan, seconded by Trustee Healy, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

2024-0943 Financial Operations and Auditing Preparation Services - Change Order #1 and Addendum A

The Finance Department has been diligently working on audit preparation. MGT of America, LLC (formerly GovTempUSA) has been assisting internally by reconciling general ledger accounts and providing other accounting services to support the 2023 and 2024 audits, as well as responding to Sikich's information requests. Earlier this year, Robert (Bob) Grogan, initially hired through MGT, parted ways with the company and established his own firm, Middle America Government Consulting, Inc., which specializes in financial operations and audit preparation services. Bob's extensive qualifications and familiarity with the Village's processes and systems make him a valuable asset for efficiently completing the 2022 audit.

The current Professional Services Agreement that we have with Middle America Government has a not-to-exceed amount of \$24,990.00. Attached to the Board Packet are Change Order #1 and Addendum A, requesting an additional \$5,000 for the remainder of the contract, set to expire on December 31, 2024. Bob's current pay rate is \$104.00 per hour for up to 40 hours per week. For any work exceeding 40 hours, the overtime rate is \$156.00 per hour. Bob's weekly hours currently range between

10 and 40 hours.

President Pekau had comments. (refer to audio)

I move to approve and authorize the executions of Change Order #1 and Addendum A to the current Professional Services contract dated May 17, 2024, with Middle America Government Consulting, Inc. for the hours worked related the current contract of \$24,990.00 by \$5,000.00 based on rates per hour outlined in Exhibit A dated May 17, 2024 for a new not-to-exceed cost of \$29,990.00;

AND

Authorize the Village Manager to execute said agreement, subject to Village Attorney review.

A motion was made by Trustee Healy, seconded by Trustee Radaszewski, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

2024-0866 FY2024 Budget Amendment #2

A detailed spreadsheet (by fund) reflecting budget adjustments is attached to the Board Packet.

Budget Transfer

As we approach the end of 2024, a few line items require adjustments. The current General Fund budget contains an expenditure line item for contingency in the amount of \$500,000. Finance recommends using the entire \$500,000 contingency to cover operational expenses in excess of the approved budget within the General, Capital, and Insurance Funds. These expenditure items include legal services, special events, Taste of Orland, additional funds for SAFEbuilt inspectors, and other increases in the scope of capital projects. The remainder of the contingency budgeted would be applied to the Insurance Fund toward the acquisition of property at 11112 139th Street, Orland Park, IL 60462.

- Taste of Orland -General Fund

Additional expenses include shuttle buses to/from remote parking lot and ADA accommodations, bag check staff, additional rental needs including increased portable restrooms and cleaning service expenses. Recreation and Parks is requesting \$21,500.

- Special Events -General Fund

Requested adjustment of \$35,821 would support special events expenditures, such as the purchase of 4 additional weapons detector units, bag check staff, shuttle bus and additional restrooms.

- SAFEbuilt Inspectors-General Fund

Due to a May 2024 hailstorm, building permit activity to-date has more than

doubled 2023 permits. Issued permits have resulted in roof replacements, and now requests for inspections. The \$100,000 budget for 2024 will not cover inspection costs, which is estimated 40 inspections per day. Staff estimates additional inspection costs for October, November, and December will be \$17,510. Factoring an estimated 10% contingency, staff is requesting an increase of \$19,500. This resulting in a total line budget of \$119,500 for this service. Finance is requesting to transfer funds from General Fund Contingency budget to cover this expense increase.

- Legal Services-General Fund

During 2024, the Village engaged in several collective bargaining negotiations and addressed other legal issues. Finance is requesting a \$90,000 increase to cover expenditures associated with legal services.

- Doogan Park A/E Services-Capital Improvement Fund

Proposals for the development of design documents are greater than anticipated. Recreation and Parks is requesting \$95,490. Finance is requesting to transfer funds from General Fund Contingency budget to cover this expense increase.

- Schussler Park Phase I and II Construction Engineering-Capital Improvement Fund

Schussler Park Phase I engineering services were above the original scope of work at the Village's request, and phase II A/E services for the restroom/storage building. Recreation and Parks is requesting \$24,800. Finance is requesting to transfer funds from General Fund Contingency budget to cover this expense increase.

- Schussler Park Restroom Storage Building-Capital Improvement Fund

Installation of restroom/storage building by V3 at Schussler Park. Cost of installation was higher than expected. Recreation and Parks is requesting \$23,861. Finance is requesting to transfer funds from General Fund Contingency budget to cover this expense increase.

- Vrdolyak Property Acquisition-Insurance Fund

The Village purchased two parcels (27-05-102-006-0000 and 27-05-102-007-000 at 11112 139th Street, Orland Park, IL 60462) for \$850,000. To fund this expense, Finance recommends utilizing a portion of the General Fund contingency of \$189,028 and the remaining balance be funded by the Insurance Fund balance.

President Pekau had comments. (refer to audio)

I move to approve a budget transfer from General Fund contingency to operational expenses within the General Fund of \$166,821.00, a budget transfer from General Fund contingency to the Capital Fund in the amount of \$144,151.00, a budget transfer from General Fund contingency funds to the Insurance Fund of \$189,028, and a budget amendment for an expense increase to the Insurance Fund of \$660,972.00.

A motion was made by Trustee Riordan, seconded by Trustee Healy, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

BOARD COMMENTS

Trustees Milani, Katsenes, Radaszewski, Healy, Riordan, Kampas and President Pekau had Board comments. (refer to audio)

ADJOURNMENT: 7:58 P.M.

A motion was made by Trustee Kampas, seconded by Trustee Nelson Katsenes, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

2024-0961 Audio Recording for December 16, 2024, Board of Trustees Meeting

NO ACTION

/AS

APPROVED:

Respectfully Submitted,

Brian L. Gaspardo, Village Clerk

Alexandra Snodsmith, Deputy Village Clerk