



DATA CLIMB

Change Order Summary

Village of Orland Park, Illinois

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May 5, 2025

2025 Change Order Summary for EP&L Extension



May 5, 2025

Mr. Tad Spencer
Director, Information Technology
Village of Orland Park
14700 S Ravinia Ave
Orland Park, IL 60462

Re: 2025 Change Order Summary for EP&L Extension

Dear Tad:

It has been our pleasure to provide project management and data conversion services to assist the Village of Orland Park with the OPTimize Project to implement the Tyler Technologies Enterprise ERP system. As previously discussed, we estimate that the Go-live date for the Enterprise Permitting and Licensing and Cashiering modules will require extending this portion of the project through the end of June 2025. Therefore, we have provided the following summary of the Change Order for this extension.

After you review this information, please contact me with questions or for further information at (404) 788-0048 or by email at clarence.clark@data-climb.com. Thank you again for the opportunity to serve the Village of Orland Park.

Sincerely,

A handwritten signature in blue ink that reads 'Clarence J. Clark'.

Clarence J. Clark
Managing Principal

cc: Christopher Frankenfield
Director of Finance

Bob Erwin
Client Executive
Insight Public Sector

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Scope of Services

PMO Manager

1. Planned completion of OPTimize project by July 2025
2. Project oversight and organizational change management
3. Serve as the Village Advocate and the liaison between the Village and Tyler teams
4. Resources
 - a. PMO Manager – Clarence Clark

EP&L Project Management and Data Conversion

1. Planned project completion in June 2025
2. Includes deployment of Phase 1 scope for system configuration, training, and data conversion
3. Project management of the EP&L (EnerGov) implementation
4. Work with the Village to ensure business requirements are implemented in the system configuration
5. Lead the validation of system configuration
6. Management of User Acceptance Testing
7. Facilitation of data conversion activities with Tyler
8. Coordination of end user training curriculum, and activities
9. Project manage the Village Development Services activities for the Go-live Cut-over Deployment
10. Assist with analysis of project plan and RAID Log for weekly status reporting
11. Resources
 - a. PMO Manager – Clarence Clark
 - b. Project Manager - Tracey Smith
 - c. EPL Data Conversion Analyst - Afroz Shaik

Cashiering Project Management

1. Planned deployment with EP&L in June 2025 with integration to Harris Innoprise CIS for utilities billing transactions
2. Complete deployment in July 2025 with the launch of Tyler Utilities Billing
3. Develop quality assurance testing scenarios
4. Lead the testing of Cashiering transactions
5. Lead the testing of the integration with CIS
6. Resources
 - a. PMO Manager – Clarence Clark
 - b. Project Manager - Tracey Smith

Utilities Billing

1. Planned project deployment in July 2025

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2. Assist with system configuration and quality assurance testing
3. Assist with the development of procedures
4. Resources
 - a. PMO Project Manager – Clarence Clark
 - b. Utilities Billing Consultant – Christina Agro

Costs (April through July 2025)

Role	Hours	Cost	Start Date	End Date	Notes
PMO Project Manager and UB Consultant	238	\$32,314	4/1/25	7/31/25	Part-time, 18 hours per week
Technical Analyst	344	\$36,808	4/1/25	6/30/25	Full-time, 40 hours per week
EPL Data Conversion	344	\$45,408	4/1/25	6/30/25	Full-time, 40 hours per week
Total	926	\$114,530			



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(312) 763-9608



info@data-climb.com



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