

VILLAGE OF ORLAND PARK

14700 S. Ravinia Avenue
Orland Park, IL 60462
www.orlandpark.org



Meeting Minutes

Monday, December 4, 2023

7:00 PM

Village Hall

Board of Trustees

*Village President Keith Pekau
Village Clerk Patrick R. O'Sullivan
Trustees, William R. Healy, Cynthia Nelson Katsenes, Michael R. Milani,
Sean Kampas, Brian Riordan and Joni Radaszewski*

CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:00 P.M.

Present: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski and Village President Pekau

VILLAGE CLERK'S OFFICE

2023-0926 Approval of the November 20, 2023 Regular Meeting Minutes

The Minutes of the Regular Meeting of November 20, 2023, were previously distributed to the members of the Board of Trustees. President Pekau asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of November 20, 2023.

A motion was made by Trustee Nelson Katsenes, seconded by Trustee Radaszewski, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS

2023-0922 The Economic Development Advisory Board - Appointment

Village President Pekau appointed Jack Smith to the Economic Development Advisory Board. Jack Smith replaces Ray Oral who has resigned from the EDAB Board.

I move to advice and consent the appointment of Jack Smith to the Economic Development Advisory Board.

A motion was made by Trustee Milani, seconded by Trustee Kampas, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

2023-0924 The Veteran's Commission - Appointment

Village President Pekau appointed Jack Carpenter to the Veteran's Commission.

I move to advice and consent the appointment of Jack Carpenter to the Veteran's Commission.

A motion was made by Trustee Kampas, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

ACCOUNTS PAYABLE

2023-0938 Accounts Payable November 21, 2023 through December 4, 2023 - Approval

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable November 21, 2023 through December 4, 2023, in the amount of \$5,221,976.58.

A motion was made by Trustee Healy, seconded by Trustee Riordan, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

CONSENT AGENDA

Passed the Consent Agenda

A motion was made by Trustee Milani, seconded by Trustee Kampas, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

2023-0937 Payroll for November 22, 2023 - Approval

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-Weekly Payroll for November 22, 2023 in the amount of \$1,518,972.81.

This matter was APPROVED on the Consent Agenda.

2023-0903 2024 Park Pavilion Purchase

The FY2024 Public Works Department budget includes funding for the purchase and installation of park pavilions. Pavilions provide a place in the shade for residents to congregate, watch their children play, or enjoy lunch. Park pavilions are typically located in close proximity to a playground. The Village currently maintains fifty-six (56) pavilions located throughout the Parks system. A total of four (4) pavilions are proposed for installation in 2024.

As a part of the ongoing "2023 Parks Assessment", a visual inspection of all fifty-six (56) pavilions is being conducted, and a ranking system for maintenance or replacement provided. While the 2023 Park Assessment will provide recommendations as to where pavilions should be installed, the ultimate location of the pavilions will be discussed and approved during upcoming Recreation Advisory Board (RAB) meetings. Residents will be invited via letters, social media, and the Village's website to participate in the discussions regarding the pavilion locations.

Over the past five (5) years, park pavilions have been purchased via the GoodBuy Purchasing Cooperative, which provides a 10% discount on material costs. To avoid potential increases in pavilion costs (which have increased 35% since 2021 due to rising steel prices) and to accommodate long lead times (currently 5-6 months), the Public Works Department is requesting approval to purchase the pavilions prior to final park location approval from the RAB. This same approach was taken for the pavilions installed in 2021, 2022, and 2023.

Proposal

A co-op proposal for the pavilions described above was provided by Parkreation Inc, of Prospect Heights, IL, who is the local vendor for ICON Shelters. Pricing of the pavilions is based according to Good Buy 23-24 9B000 Addendum # 2. The proposal cost includes stamped engineering drawings and delivery costs. The total proposal cost is \$78,338.00. Once delivered, staff from the Natural Resources and Facilities Division of the Public Works Department will complete the necessary site work and install the pavilions.

As such, staff recommends awarding the purchase and delivery of four (4) park pavilions as described above to Parkreation Inc, of Prospect Heights, IL via the Good Buy 23-24 9B000 Addendum # 2.

I move to approve the proposal submitted by Parkreation Inc, of Prospect Heights, IL via Good Buy 23-24 9B000 Addendum # 2 for the purchase and delivery of four (4) ICON park pavilions for an amount not to exceed \$78,338.00;

AND

Authorize the Village Manager to execute all related contracts, subject to Village Attorney review.

This matter was APPROVED on the Consent Agenda.

2023-0904 2024 CPAC Slide Preventative Maintenance

Implementing an annual preventative maintenance program for the seven (7) slides and one (1) play feature located at the Centennial Park Aquatic Center (CPAC) has been a long-term objective of the Public Works Department. In 2022, Public Works established an annual Slide Preventative Maintenance program wherein the slide manufacturer, WhiteWater West Industries LTD, completes preventative maintenance services on all slides prior to the start of the pool season.

Annual preventative maintenance on pool slides is key to extending the life of each slide, and ensures ideal slide performance and safety for patrons. The preventative maintenance scope of work includes the repair of minor scratches, caulking and joints, as well as the cleaning and waxing of the slide interiors. Slide water flow rates are also tested for optimal safety and performance.

As such, the Public Works Department is requesting approval of the proposal from WhiteWater for 2024 Slide Preventative Maintenance for an amount not to exceed \$38,115.00.

I move to approve the proposal from WhiteWater West Industries LTD dated August 3, 2023 for 2024 CPAC Slide Preventative Maintenance for an amount not to exceed \$38,115.00;

AND

Authorize the Village Manager to execute all related contracts subject to Village Attorney review.

This matter was APPROVED on the Consent Agenda.

2023-0906 2024 Main Pump Station Mechanical System Preventative Maintenance

The Village of Orland Park's Main Pumping Station ("MPS") is the main source of water for the Village. The MPS pumps water directly from a 21.9MG reservoir and distributes it throughout the Village. While there are redundancies in place for a variety of potential issues, the loss of any of the critical infrastructure at MPS would likely result in severe consequences for the community.

The main pumps and other related equipment located at the MPS, which are vital to the conveyance, disinfection, and monitoring of the Village's drinking water, have been well-maintained over the years. As of 2022, many of the other important building systems, including mechanical, plumbing, lighting and HVAC, were

original to the building and nearing the end of their service life.

As such, in 2023 a major overhaul of the mechanical and HVAC systems at the Village's Main Pump Station was completed by Trane Inc. via the "Main Pumping Station (MPS) Facility Improvement Project" (see 2022-0587). The project scope of work represented repairs and upgrades that the Public Works Department identified as the most critical to the long-term operation of the MPS facility.

In an effort to keep the facility's mechanical systems operating at optimal conditions, the Public Works Department requested a proposal from Trane Chicago Service (TCS), Trane's local service branch, for mechanical system preventative maintenance services. While Public Works does have a contract with another company for facility preventative maintenance, due to the vital role the MPS plays for the Village, Public Works would prefer to work with TCS and their factory trained staff to complete these preventative maintenance services.

Trane Chicago Service (TCS) subsequently provided a proposal for \$17,381.00 for "2024 Preventative Maintenance Program". In addition to the preventative maintenance program, the Village would receive priority 24-hour emergency service as well as a discounted rate for any future repair work, including parts and labor.

The Public Works Department is now requesting approval of the 2024 Main Pump Station Mechanical System Preventative Maintenance Service Agreement with Trane Chicago Service for an amount not to exceed \$17,381.00.

The proposal from Trane Chicago Service for is now before the Village Board for final consideration.

I move to waive the bidding requirements and approve the service agreement proposal from Trane Chicago Service for the "2024 Main Pump Station Mechanical System Preventative Maintenance Program" for an amount not to exceed \$17,381.00;

AND

Authorize the Village Manager to execute all related contracts subject to Village Attorney review.

This matter was APPROVED on the Consent Agenda.

2023-0931 Award of RFP 23-056 Rental and Service of Portable Toilets

A Request for Proposals (RFP) was issued on September 8, 2023 for the rental and service of portable toilets for twenty-three (23) Village sites, and five (5) school sites at which the Village utilizes an athletic field, as detailed in the Scope of Work (attached). The RFP included an additional request for services on a per

unit basis for Village special events.

The RFP is structured as a 3-year agreement with an option to extend for two (2) additional years. Requested pricing includes monthly rates for standard units, ADA units and additional per unit cleaning as requested.

One proposal from Service Sanitation was received by the September 29, 2023 deadline.

Proposal costs for the rental of units at Village and school sites in 2024, 2025 and 2026 are as follows:

Standard Unit: \$69/unit per month
ADA Unit: \$104/unit per month
Total Annual Cost: \$35,242.11

Proposal costs for 2027 are:
Standard Unit: \$71/unit per month
ADA Unit: \$107/unit per month
Total Annual Cost: \$36,390.39

Proposal costs for 2028 are:
Standard Unit: \$73/unit per month
ADA Unit: \$110/unit per month
*Total Annual Cost: \$37,438.68

*Exhibit A mistakenly listed 2026 instead of 2028 in the total annual cost. Service Sanitation has provided a clarification letter for the 2028 total.

Please note, the monthly cost of units serving fields 6,7, 8 & 9 are greater due to an increased level of service on weekends due to higher usage.

Proposal costs for the rental of units for Village Special Events ranging from one day to five for 2024 through 2028 are detailed in Exhibit A (attached).

Service Sanitation has a strong history of providing quality portable restroom units, supported by reliable, responsive service at Village sites and in support of special events.

I move to approve awarding RFP#23-056 to Service Sanitation of Gary, IN, for the rental of porta potties at specified Village and school sites, and for Village Special Events for 2024, 2025 and 2026, with an option to extend the agreement to 2027 and 2028 at the per unit quoted price;

AND,

Authorize the Village Manager to execute all related contracts, subject to Village

Attorney review.

This matter was APPROVED on the Consent Agenda.

2023-0936 St. Michael's School Advisory Board 5K fundraiser

St. Michael's School Advisory Board has submitted a Special Event permit request to host a 5K fundraiser on March 2, 2024 at Centennial Park utilizing the park's paths. The race will kick-off and finish in the 153rd Street Metra parking lot.

Organizers expect 150-200 participants to take part in the event which is open to the general public. The need for CSO's is contingent upon overall attendance. The event will include pop-up tents, music and refreshments (water and bananas) in the parking area closest to the skate park and soccer fields. The race is expected to contained within Centennial Park (see attached map) and have minimal impact on park users.

I move to approve permitting the St. Michael School Advisory Board to host a 5K fundraiser on the Centennial Park walking paths and 153rd Street Metra lot on Saturday, March 2, 2024 from 9 a.m. to 12 p.m. contingent upon meeting all of the Village's permitting requirements, payment of fees and inspections.

This matter was APPROVED on the Consent Agenda.

2023-0793 Utility Bill Data Processing, Printing, and Mailing Services

In 2009, the Village selected InfoSend, Inc. as the firm to print utility bills for our customers through the RFP process. The contract was extended in 2012, and awarded to InfoSend, Inc. again in 2015 through an RFP process by the City of Quincy. The City of Quincy, Illinois, conducted a competitive bid process that allows for other municipalities to piggy-back on their pricing for utility bill data processing, printing and mailing services.

On April, 19, 2021, the Village Board approved a contract with InfoSend, Inc. through December 31, 2023, utilizing the Joint Purchase Agreement by the City of Quincy. Finance would like to extend the contract for 2 additional years with a new contract expiration date of December 31, 2025. Once the Village moves to utility billing with Munis in mid-2025, we will go back out to bid for the printing of utility bills.

The Village receives top quality service from InfoSend, Inc. and with the request to extend the contract for 2 additional years, there will be a slight price increase that reflects Quincy's competitive bid pricing.

Pricing for 2021 - 2023

Current contract costs include the following:

- \$250 Monthly fee.
- Data Processing fee: \$0.015 per document.

- Printing and Mailing Service: \$0.035 per page
- US postage: pass through cost

Additional costs are required for 4 color printing, when utilized. Costs to print billing stock, outgoing envelopes, and return envelopes at rates between \$0.015 and \$0.017.

Pricing for 2024 & 2025

The contract costs include the following:

- \$250 Monthly Fee (no change)
- Data Processing fee: \$0.013 per document (slight decrease)
- Printing and Mailing Service: \$0.06 per page (increase)
- US postage: pass through cost (based on postal rates)

Additional costs are required for 4 color printing, when utilized. Costs to print billing stock, outgoing envelopes, and return envelopes at rates between \$0.0187 and \$0.025 (slight increase).

I move to approve extending the contract with InfoSend, Inc. for two (2) years for an amount not to exceed the Board approved budgeted amount in 2024 and 2025;

AND

Authorize the Village Manager to execute all related contracts, subject to Village Attorney review.

This matter was APPROVED on the Consent Agenda.

2023-0805 G.O. Refunding Bonds, Series 2016 Abatement - 2023 Levy - Ordinance

The 2016 bonds are paid from Water & Sewer fund revenues. As such, the property tax levy can be abated.

I move to adopt Ordinance 5849, entitled: AN ORDINANCE ABATING TAXES LEVIED FOR THE YEAR 2023 FOR THE PAYMENT OF PRINCIPAL AND INTEREST ON THE GENERAL OBLIGATION REFUNDING BONDS, SERIES 2016, OF THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS.

This matter was APPROVED on the Consent Agenda.

2023-0806 G.O. Refunding Bonds, Series 2021A and 2021B Abatement - 2023 Levy - Ordinance

The 2021A bonds refunded Lines of Credit for capital, and issued new funds for governmental and proprietary capital projects in 2021. The portion of bonds for governmental projects is funded by property tax levy, and will remain on property tax bills. The portion of bonds for proprietary capital projects (water mains, Tinley Creek stabilization) is paid for with Water & Sewer user fees, and therefore that

portion of the bonds are being abated.

The 2021B bonds refunded a bullet maturity from previous MST TIF bonds. The debt for the 2021B bonds is being funded by MST TIF revenues, and therefore can be abated.

I move to adopt Ordinance 5850, entitled: AN ORDINANCE ABATING TAXES LEVIED FOR THE YEAR 2023 BY AN ORDINANCE PROVIDING FOR THE ISSUANCE OF NOT TO EXCEED \$40,000,000 GENERAL OBLIGATION BONDS, SERIES 2021A, AND \$8,500,000 TAXABLE GENERAL OBLIGATION REFUNDING BONDS, SERIES 2021B, OF THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS, FOR THE PURPOSE OF FINANCING VARIOUS CAPITAL IMPROVEMENTS AND REFUNDING CERTAIN OUTSTANDING OBLIGATIONS OF THE VILLAGE, PROVIDING FOR THE LEVY AND COLLECTION OF A DIRECT ANNUAL TAX SUFFICIENT FOR THE PAYMENT OF THE PRINCIPAL OF AND INTEREST ON SAID BONDS, PROVIDING FOR THE SALE OF SAID BONDS TO THE PURCHASERS THEREOF, AND AUTHORIZING THE EXECUTION OF AN ESCROW AGREEMENT IN CONNECTION THEREWITH, BEING ORDINANCE NO. 5583 ADOPTED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ORLAND PARK, ILLINOIS ON THE 18TH DAY OF JANUARY, 2021.

This matter was APPROVED on the Consent Agenda.

2023-0807 G.O. Refunding Bonds, Series 2021C Abatement - 2023 Levy - Ordinance

The 2021C bonds refunded outstanding MST TIF bonds. The debt for the 2021C bonds is being funded by MST TIF and related revenues, and therefore can be abated.

I move to adopt Ordinance 5851, entitled: AN ORDINANCE ABATING TAXES LEVIED FOR THE YEAR 2023 BY AN ORDINANCE PROVIDING FOR THE ISSUANCE OF NOT TO EXCEED \$6,500,000 GENERAL OBLIGATION REFUNDING BONDS OF THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS, FOR THE PURPOSE OF REFUNDING CERTAIN OUTSTANDING BONDS OF SAID VILLAGE, PROVIDING FOR THE LEVY AND COLLECTION OF A DIRECT ANNUAL TAX SUFFICIENT TO PAY THE PRINCIPAL AND INTEREST ON SAID BONDS, AUTHORIZING THE EXECUTION OF AN ESCROW AGREEMENT IN CONNECTION WITH THE ISSUE OF SAID BONDS AND AUTHORIZING THE SALE OF SAID BONDS TO THE PURCHASER THEREOF, BEING ORDINANCE NO. 5644 ADOPTED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ORLAND PARK, ILLINOIS ON THE 20TH DAY OF SEPTEMBER, 2021.

This matter was APPROVED on the Consent Agenda.

2023-0808 G.O. Refunding Bonds, Series 2023 Abatement - 2023 Levy - Ordinance

The 2023 bonds issued new funds for Governmental and Water & Sewer Fund capital projects in 2023. The portion of bonds for governmental projects is funded by property tax levy, and will remain on property tax bills. The portion of bonds for Water & Sewer Fund capital projects is paid for with Water & Sewer user fees, and therefore that portion of the bonds are being abated.

I move to adopt Ordinance 5852, entitled: AN ORDINANCE ABATING TAXES LEVIED FOR THE YEAR 2023 BY AN ORDINANCE PROVIDING FOR THE ISSUANCE OF NOT TO EXCEED \$12,100,000 GENERAL OBLIGATION BONDS, SERIES 2023, OF THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS, FOR THE PURPOSE OF FINANCING VARIOUS CAPITAL IMPROVEMENTS, PROVIDING FOR THE LEVY AND COLLECTION OF A DIRECT ANNUAL TAX SUFFICIENT FOR THE PAYMENT OF THE PRINCIPAL OF AND INTEREST ON SAID BONDS AND PROVIDING FOR THE SALE OF SAID BONDS TO THE PURCHASER THEREOF., BEING ORDINANCE NO. 5840 ADOPTED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ORLAND PARK, ILLINOIS ON THE 16TH DAY OF OCTOBER, 2023.

This matter was APPROVED on the Consent Agenda.

HEARINGS 7:00 P.M.**2023-0803 Proposed 2023 Property Tax Levy - Public Hearing**

Trustee Kampas made a motion to open the public hearing. It was seconded by Trustee Katsenes. All were in favor. (refer to audio)

Legal notice for this Public Hearing was published in the Daily Southtown Newspaper setting forth the date, time and location at 7:00 p.m. on December 4, 2023, at the Village of Orland Park Village Hall.

The December 18, 2023, Board of Trustees meeting agenda includes an item approving the 2023 property tax levy that is reflected in the FY2024 budget. There is a statutory requirement to hold a Truth in Taxation Public Hearing if the proposed corporate and special purpose components of the levy exceed 105% of the prior years' corporate and special purpose levy extension. The Village's 2023 levy does not exceed 105% of the 2022 extended levy. In the interest of transparency, the Black Box public hearing notification was published.

The Village tax levy for operations and debt service totals \$13,425,518. This levy amount is 3.60% lower than the 2022 adopted levy.

The Library tax levy for operations and debt service totals \$6,793,000. The estimating resolution included a levy for the Library in the amount of \$6,825,320.

This was a high end estimate as the Library Board was considering their levy after the adoption of the Estimating Resolution.

The proposed tax levy continues the Village's goal of minimizing the impact from property tax. The Village anticipates increases in the Village's EAV from the new development adding to the tax rolls and the triennial reassessment.

As a result, it is anticipated that the property tax rate will decrease by approximately 12.31% with the proposed tax levy.

President Pekau and Village Manager Koczwara had comments. (refer to audio)

I move to adjourn the public hearing for the 2023 property tax levy.

A motion was made by Trustee Radaszewski, seconded by Trustee Milani, that this matter be ADJOURN. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

2023-0802 Proposed Budget for Fiscal Year 2024 - Public Hearing

Trustee Kampas made a motion to open the public hearing. It was seconded by Trustee Katsenes. All were in favor. (refer to audio)

The tentative annual budget for Fiscal Year 2024 was published and made available for public inspection on November 10, 2023. The FY2024 budget reflects total revenues of \$201,651,813 (including bond proceeds and transfers) and total expenditures of \$233,278,804 (which includes transfers). The variance between revenues and expenditures is funded by prior years' operating surplus and the issuance of bonds for capital project.

Anyone wishing to ask questions regarding the budget may do so at this time.

Village Manager Koczwara and President Pekau had comments. (refer to audio)

I move to adjourn the Fiscal Year 2024 Budget public hearing.

A motion was made by Trustee Radaszewski, seconded by Trustee Milani, that this matter be ADJOURN. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

PUBLIC WORKS

2023-0902 2024 Parkway, Park, and Facility Tree Inventory and Assessment

Between 2021 and 2022, the Village has worked with Great Lakes Urban Forestry Management (GLUF) to complete two (2) large-scale, GIS-based inventories and assessments of trees located in Village parkways, parks and facilities. Updating and maintaining the Village's tree inventory helps the Public Works Department's Natural Resources and Facilities Division more efficiently manage our urban canopy by providing accurate data on tree location, species, condition and diversity. The inventory also assists with identifying site- and species-specific concerns, project budgeting, risk reduction and community outreach.

A summary of Village tree inventory/assessment efforts since 2021 is provided below:

Park and Facility Tree Inventory and Assessment - 2021

The Public Works Department worked with GLUF in March, 2021 to complete an inventory and assessment of the 6,442 trees located on all Village Park and Facility sites (including Humphrey Woods), a GIS database of those trees, and a tree management plan. The tree inventory/assessment identified the quantity and quality of these trees, while the tree management plan focused on inventory data analysis.

Parkway Tree Inventory and Assessment - 2022

As a continuation of those efforts, Public Works worked with GLUF to complete an inventory and assessment in July 2022, of the 28,270 trees located on all Village parkways, including the identification of 6,500 open locations for new trees plantings, GIS data integration and support, and additional tree management and consulting support.

Additional Site Tree Inventory and Assessments - 2023

Tree inventories were conducted at 14101 and 14249 Wolf Road prior to the demolition of buildings at those sites. Additionally, an inventory and assessment of trees located at 10609 and 10629 163rd place, the site of the proposal Police Department Firing Range, was completed.

Accordingly, as of October 2023, the Public Works Department's managed tree count is 38,096 trees, of which 28,270 were located in parkways; 4,861 on park and facility grounds; and 4,965 in natural areas. As tree removals and plantings, tree growth and transforming site conditions have taken place over time, the actual number of managed trees is currently estimated to be closer to 39,000.

As a tree inventory is only as useful as it is up-to-date, the Public Works Department is proposing to conduct a comprehensive update to the Village's

Parkway, Park, and Facility Tree data in 2024. Moving forward the plan would be to conduct comprehensive tree inventory updates to Village tree data on a three (3) year cycle.

Public Works Department reached out to GLUF for a proposal for a “2024 Parkway, Park, and Facility Tree Inventory and Assessment”. This proposal, which is attached for reference, includes a full update of all managed Village-owned parkway, park and facility trees, an ESRI geodatabase for integration into the Village’s existing GIS and an updated Tree Inventory Report.

If approved, GLUF would begin the parkway tree assessment/inventory as early as January, 2024.

Public Works Director Joel Van Essen had comments. (refer to audio)

President Pekau had comments. (refer to audio)

I move to approve the proposal from Great Lakes Urban Forestry Management for “2024 Parkway, Park, and Facility Tree Inventory and Assessment” for an amount not to exceed \$97,870.00;

AND

Authorize the Village Manager to execute all related contracts, subject to Village Attorney review.

A motion was made by Trustee Kampas, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

2023-0905 Police Department Firing Range and EOC Facility Project - Construction Administration

On January 16, 2023, the Village Board approved the proposal from Valdes Engineering for the creation of Schematic Design (SD) documents for the Police Department Firing Range and EOC Facility Project (see 2022-0899). On June 6, 2023, the Village Board approved the proposal from Valdes to complete Construction Documents (CDs) for this project. The Public Works and Police Departments have been working with Valdes on a regular basis and CDs are nearing completion.

As the construction of the Police Department Firing Range and EOC Facility Project is scheduled to begin in 2024, the Public Works Department is now requesting approval of a proposal from Valdes for Construction Administration

(CA) services for this project. Construction administration is the oversight and execution of a project to ensure that a project is built according to the construction documents. Construction administration includes:

Bidding Assistance

Responding to Requests for Information (RFI)

Issuing Architect's Supplemental Instructions (ASI)

Processing shop drawings and submittals

Reviewing change orders

Reviewing and certifying contractor's application for payment

Recording changes to design documents

Providing substantial and final completion services

Proving a record document set

As such, the Public Works Department is requesting approval from the Village Board to approve the proposal from Valdes Engineering in the amount of \$166,300.00 for Construction Administration Services for the Police Department Firing Range and EOC Facility Project. Valdes' proposal also includes a \$10,000.00 fee for previously completed design services related to integrating the Orland Park Fire District (OPFD) into this facility. Plans for including the OPFD work spaces were withdrawn after Valdes had completed a substantial amount of design work.

Trustee Healy had a question. (refer to audio)

Village Manager Koczwara and President Pekau responded to Trustee Healy. (refer to audio)

I move to approve the proposal from Valdes Engineering for Construction Administration Services for the Police Department Firing Range and EOC Facility Project for a cost not to exceed \$166,300.00;

AND

Authorize the Village Manager to execute all related contracts, subject to Village Attorney review.

A motion was made by Trustee Nelson Katsenes, seconded by Trustee Kampas, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

DEVELOPMENT SERVICES AND PLANNING

2023-0954 15901 W 96th Ave. (SW Corner of 159th St & Lagrange Rd.) - Escrow Agreement

JD Real Estate has approached the Village about a potential mixed use development at 15901 W 96th Ave, SWC of 159th and LaGrange Road. The developer has indicated that there are potentially exorbitant costs associated with the redevelopment of this property. They have also indicated that some of these costs may be TIF eligible. As such, they have requested that the Village support the creation of a TIF district to make the proposed development possible.

In order to determine if the TIF is feasible, the Village must engage legal and financial consultants in order to conduct the required eligibility studies and draft the redevelopment agreement.

The developer has agreed to establish an escrow account with the Village in order to ensure the Village can promptly address and pay for the due diligence. The Village and developer has drafted the attached escrow agreement and have arrived at the initial deposit amount of \$50,000 to accomplish the due diligence. The funds can only be used for addressing "soft costs" incurred by the Village in furtherance of the due diligence.

Within 14 days of the execution of the agreement, the developer shall deposit a check for the escrow fund in the amount of \$50,000. At any point once the escrow balance falls below \$10,000 the developer and the Village will meet to discuss the appropriate next deposit.

The execution of this escrow agreement does not obligate the Village to establish a TIF district, take any zoning action or issue any building permits for the subject property.

President Pekau had comments. (refer to audio)

Trustee Healy had questions. (refer to audio)

Village Manager Koczwara responded to Trustee Healy. (refer to audio)

Trustee Milani had comments. (refer to audio)

President Pekau had comments. (refer to audio)

I move to authorize the Village Manager to execute the escrow agreement to execute the escrow agreement between the Village of Orland Park and JD Real Estate Inc. for the property located at SWC of 159th Street and LaGrange Road.

APPROVED**2023-0953 9401 143RD Street (SW corner of 143rd St & John Humphrey Drive) - Escrow Agreement**

JD Real Estate has approached the Village about a potential mixed use development at 9401 143rd Street. The developer has indicated that there are potentially exorbitant costs associated with the redevelopment of this property. They have also indicated that some of these costs may be TIF eligible. As such, they have requested that the Village support the creation of a TIF district to make the proposed development possible.

In order to determine if the TIF is feasible, the Village must engage legal and financial consultants in order to conduct the required eligibility studies and draft the redevelopment agreement.

The developer has agreed to establish an escrow account with the Village in order to ensure the Village can promptly address and pay for the due diligence. The Village and developer has drafted the attached escrow agreement and have arrived at the initial deposit amount of \$50,000 to accomplish the due diligence. The funds can only be used for addressing "soft costs" incurred by the Village in furtherance of the due diligence.

Within 14 days of the execution of the agreement, the developer shall deposit a check for the escrow fund in the amount of \$50,000. At any point once the escrow balance falls below \$10,000 the developer and the Village will meet to discuss the appropriate next deposit.

The execution of this escrow agreement does not obligate the Village to establish a TIF district, take any zoning action or issue any building permits for the subject property.

President Pekau had comments. (refer to audio)

I move to authorize the Village manager to execute the escrow agreement titled, Escrow Agreement - 9401 143rd Street (SW Corner of 143rd St & John Humphrey Drive), subject to Village Attorney review.

A motion was made by Trustee Milani, seconded by Trustee Radaszewski, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

2023-0952 Andrew Corporation Property 10500 W 153rd Street - Escrow Agreement

Lake Ventures LLC has approached the Village about a potential residential development at the former Andrew Corporation Property at 10500 W 153rd Street. The property was home to the Andrew Corporation for many years and was utilized as a manufacturing and office facility. After the Andrew Corporation relocated their headquarters out of Orland Park it was discovered that there was environmental contamination on the property.

The owner of the property at the time remediated the contamination to a commercial/industrial standard. The new proposal calls for a residential development and in order to make that development possible the site needs additional remediation to the IEPA residential standard. Due to the potential high cost of the remediation in addition to all other typical development costs the developer has requested support for a tax increment financing district (TIF) to make the development possible.

In order to determine if a TIF is feasible, the Village must engage legal and financial consultants in order to conduct the required eligibility studies and draft the redevelopment agreement.

The developer has agreed to establish an escrow account with the Village in order to ensure the Village can promptly address and pay for the due diligence. The Village and developer has drafted the attached escrow agreement and have arrived at the initial deposit amount of \$85,000 to accomplish the due diligence. The funds can only be used for addressing "soft costs" incurred by the Village in furtherance of the due diligence.

Within 14 days of the execution of the agreement, the developer shall deposit a check for the escrow fund in the amount of \$85,000. At any point once the escrow balance falls below \$10,000 the developer and the Village will meet to discuss the appropriate next deposit.

The execution of this escrow agreement does not obligate the Village to establish a TIF district, take any zoning action or issue any building permits for the subject property.

President Pekau had comments. (refer to audio)

I move to authorize the Village Manager to execute the escrow agreement titled, Escrow Agreement - Andrew Corporation Property 10500 W 153rd Street, subject to Village Attorney review.

A motion was made by Trustee Kampas, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

FINANCE

2023-0811 Consideration and action on a resolution expressing official intent regarding certain capital expenditures to be reimbursed from proceeds of one or more obligations to be issued by the Village

An important component of our capital improvement program is borrowing funds to pay for needed capital projects. For tax exempt borrowing purposes, the attached reimbursement resolution is needed to ensure that up to \$7.8M in bond funds can be used for capital projects before the General Obligation Bonds, Series 2024 are issued in mid-2024.

The 2024 bonds are scheduled to be issued in June and will be used to fund all or a portion of the following projects (and related projects):

- Police Training Facility / EOC: \$10,000,000
- Athletics Maintenance Facility: \$2,300,000
- CPAC Renovations: \$1,600,000
- Road and Ditch Program, Orland Hills II (West): \$2,200,000
- Neighborhood Road Improvement Program: \$6,000,000
- Water Main Replacement / Lining Program: \$5,000,000
- Water Tower Aesthetics and Modernization Program: \$3,800,000
- Storm Ditch Repairs, Orland Hills West: \$1,500,000
- Storm Improvements, Catalina: \$3,000,000

The attached resolution declares the Village's intent to utilize bond funds for projects currently underway. This action is not required to issue bonds, but provides for the most flexibility in applying tax exempt bond funds.

In the coming years, we anticipate approving a similar resolution each year as part of the budget approval process. This will formally declare which capital projects we anticipate will be bond funded and will provide flexibility to issue bonds early in the year or later, depending on market conditions or other factors.

I move to adopt Resolution 2323, entitled: RESOLUTION EXPRESSING OFFICIAL INTENT REGARDING CERTAIN CAPITAL EXPENDITURES TO BE REIMBURSED FROM PROCEEDS OF ONE OR MORE OBLIGATIONS TO BE ISSUED BY THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS.

A motion was made by Trustee Healy, seconded by Trustee Riordan, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

BOARD COMMENTS

Trustees Kampas, Milani, Riordan, Healy, Radaszewski, Katsenes and President Pekau had comments. (refer to audio)

EXECUTIVE SESSION

I move to recess to a Closed Executive Session for the purpose of discussion of a) approval of minutes; b) the appointment, employment, compensation, discipline, performances or dismissal of specific village employees; c) collective negotiating matters between the village and its employees, or their representatives, or deliberations concerning salary schedules for one or more classes of employees; d) pending litigation against, affecting or on behalf of the village or when found by the board that such action is probable or imminent.

A motion was made by Trustee Kampas, seconded by Trustee Nelson Katsenes, that this matter be RECESS. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

RECONVENE BOARD MEETING

The roll was called to reconvene the Regular Meeting and Trustees Healy, Katsenes, Milani, Kampas, Riordan, Radaszewski and President Pekau were present.

Purpose of the Executive Session was for the discussion of a) approval of minutes; b) the appointment, employment, compensation, discipline, performances or dismissal of specific village employees; c) collective negotiating matters between the village and its employees, or their representatives, or deliberations concerning salary schedules for one or more classes of employees; d) pending litigation against, affecting or on behalf of the village or when found by the board that such action is probable or imminent.

Report on Executive Session and Action as a Result of, if any.**2023-0974 Approval of the Board of Trustees Closed Session Minutes**

I move to approve the minutes of the closed sessions occurring on October 2, 2023, October 16, 2023 and the November 26, 2023 special meeting.

A motion was made by Trustee Kampas, seconded by Trustee Milani, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

2023-0975 Settlement Agreement - Tewes

I move to approve the settlement and pending litigation between Tewes vs. the Village of Orland Park;

And

Enter into a settlement agreement subject to Village Attorney Review.

A motion was made by Trustee Milani, seconded by Trustee Kampas, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

2023-0976 Settlement Agreement - Strada Construction

I move to approve the settlement of the pending dispute with Strada Construction;

And

Enter into a settlement agreement subject to Village Attorney preparation and review.

A motion was made by Trustee Kampas, seconded by Trustee Milani, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

ADJOURNMENT: 9:15 P.M.

A motion was made by Trustee Kampas, seconded by Trustee Nelson Katsenes, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

2023-0982 Audio Recording for December 4, 2023 Board of Trustees Meeting

NO ACTION

/AS

APPROVED:

Respectfully Submitted,

Patrick R. O'Sullivan, Village Clerk