

Clerk's Contract and Agreement Cover Page

Year: 2009

Legistar File ID#: 2008-0741

Multi Year:

Amount \$5,700.00

Contract Type:

Professional Services

Contractor's Name:

Louis F. Crawford & Associates, Inc

Contractor's AKA:

Execution Date:

12/4/2008

Termination Date:

2/28/2009

Renewal Date:

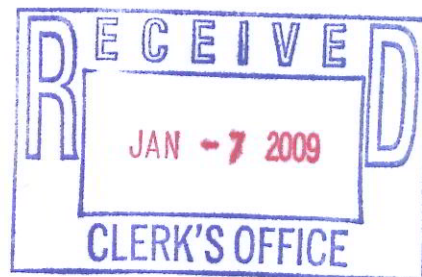
Department:

Development Services/Planning

Originating Person:

Bob Sullivan

Contract Description: Mill Creek Greenway Appraisals



MAYOR
Daniel J. McLaughlin

VILLAGE CLERK
David P. Maher

14700 S. Ravinia Ave.
Orland Park, IL 60462
(708) 403-6100



VILLAGE HALL

TRUSTEES
Bernard A. Murphy
Kathleen M. Fenton
Brad S. O'Halloran
James V. Dodge
Edward G. Schussler III
Patricia Gira

January 7, 2009

Mr. Louis F. Crawford
Louis F. Crawford & Associates, Inc.
P.O. Box 99
Crete, Illinois 60417

RE: *NOTICE TO PROCEED*
Mill Creek Greenway Appraisals

Dear Mr. Crawford:

This notification is to inform you that the Village of Orland Park has received all necessary contracts, certifications, and insurance documents in order for work to commence on the above stated project.

Please contact Bob Sullivan at 708-403-6123 to arrange the commencement of the work.

The Village will be processing a Purchase Order for this contract/service and it will be faxed to your company. It is imperative that this number on the Purchase Order be noted on all invoices, correspondence, etc. All invoices should be sent directly to the Accounts Payable Department at 14700 S. Ravinia Ave. Orland Park, IL 60462. Also, your final invoice for this contract/service should state that it is the final invoice pertaining to that Purchase Order.

For your records, I have enclosed one (1) original executed contract dated December 4, 2008 in an amount not to exceed Five Thousand Seven Hundred and No/100 (\$5,700.00) Dollars. If you have any questions, please call me at 708-403-6173.

Sincerely,

Denise Domalewski
Contract Administrator

cc: Bob Sullivan
Judy Konow

MAYOR
Daniel J. McLaughlin

VILLAGE CLERK
David P. Maher

14700 S. Ravinia Ave.
Orland Park, IL 60462
(708) 403-6100



VILLAGE HALL

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Patricia Gira

December 4, 2008

Mr. Louis Crawford
Louis F. Crawford & Associates, Inc.
P.O. Box 99
Crete, Illinois 60417

NOTICE OF AWARD – Mill Creek Greenway Appraisals

Dear Mr. Crawford:

This notification is to inform you that on December 1, 2008, the Village of Orland Park Board of Trustees approved awarding Louis F. Crawford & Associates, Inc. the contract in accordance with the proposal you submitted dated October 22, 2008, for three (3) complete appraisals in Summary Appraisal format for an amount not to exceed Five Thousand Seven Hundred and No/100 (\$5,700.00) Dollars.

In order to begin this engagement, you must comply with the following within ten business days of the date of this Notice of Award, which is by December 18, 2008.

1. Enclosed is the Contract for Mill Creek Greenway Appraisals. Please sign two (2) copies and return them both directly to me. I will obtain signatures to fully execute the Contract and one original executed Contract will be returned to you.
2. Also enclosed are the Certifications and Insurance Requirements. Please complete the Certifications and return them directly to me.
3. Submit a Certificate of Insurance from your insurance company in accordance with all of the Insurance Requirements listed and agreed to at minimum and endorsements for a) the additional insured status, b) the waiver of subrogation for General Liability and c) the waiver of subrogation for Workers Compensation. Please have this faxed to my attention at 708-403-9212 for my review before sending the original.

Please deliver this information directly to me, Denise Domalewski, Contract Administrator, at Village Hall located at 14700 S. Ravinia Ave., Orland Park, IL 60462. The signed Contracts, Certifications, Insurance Certificates and Endorsements are required to be in place and received at my office prior to the commencement of work on this project. You will be issued a *Notice to Proceed* letter and a purchase order when you are in full compliance with this process. Failure to comply with these conditions within the time specified will entitle the Village to consider your proposal abandoned and to annul this Notice of Award. If you have any questions, please do not hesitate to call me at 708-403-6173 or e-mail me at ddomalewski@orland-park.il.us.

Sincerely,
Denise Domalewski
Contract Administrator

cc: Bob Sullivan

**VILLAGE OF ORLAND PARK
(Contract for Services)**

This Contract is made this **4th day of December, 2008** by and between the Village of Orland Park (hereinafter referred to as the "VILLAGE") and Louis F. Crawford and Associates, Inc. (hereinafter referred to as the "CONTRACTOR").

WITNESSETH

In consideration of the promises and covenants made herein by the VILLAGE and the CONTRACTOR (hereinafter referred to collectively as the "PARTIES,") the PARTIES agree as follows:

SECTION 1: THE CONTRACT DOCUMENTS: This Contract shall include the following documents (hereinafter referred to as the "CONTRACT DOCUMENTS") however this Contract takes precedence and controls over any contrary provision in any of the CONTRACT DOCUMENTS. The Contract, including the CONTRACT DOCUMENTS, expresses the entire agreement between the PARTIES and where it modifies, adds to or deletes provisions in other CONTRACT DOCUMENTS, the Contract's provisions shall prevail. Provisions in the CONTRACT DOCUMENTS unmodified by this Contract shall be in full force and effect in their unaltered condition.

- This Contract
- The Terms and Conditions
- The Proposal submitted by Contractor on October 22, 2008, to the extent it does not conflict with this contract.
- All Certifications required by the Village
- Certificates of insurance

SECTION 2: SCOPE OF THE WORK AND PAYMENT: The CONTRACTOR agrees to provide labor, equipment and materials necessary to provide the services as described in the CONTRACT DOCUMENTS and further described below:

- Provide three (3) complete appraisals in Summary Appraisal format for Mill Creek Greenway*
- Parcel 1 – PIN 27-3-100-005 & 032*
- Parcel 2 – PIN 27-3-101-031 thru and including 038*
- Parcel 3 – PIN 27-3-300-002 & 004*

(hereinafter referred to as the "WORK") and the VILLAGE agrees to pay the CONTRACTOR pursuant to the provisions of the Local Government Prompt Payment Act (50 ILCS 505/1 *et seq.*) the following amount for performance of the described services: **Five Thousand Seven Hundred and No/100 (\$5,700.00) Dollars.**

SECTION 3: ASSIGNMENT: CONTRACTOR shall not assign the duties and obligations involved in the performance of the WORK which is the subject matter of this Contract without the written consent of the VILLAGE.

SECTION 4: TERM OF THE CONTRACT: This Contract shall commence on the date of its execution. The WORK shall commence upon receipt of a Notice to Proceed and continue expeditiously until final completion or a maximum of 45 days from that date. This Contract shall terminate upon completion of the WORK 45 days from commencement of the WORK, whichever occurs first, but may be terminated by either of the PARTIES for default upon failure to cure after ten (10) days prior written notice of said default from the aggrieved PARTY. The VILLAGE, for its convenience, may terminate this Contract with thirty (30) days prior written notice.

SECTION 5: INDEMNIFICATION AND INSURANCE: The CONTRACTOR shall indemnify and hold harmless the VILLAGE, its trustees, officers, directors, agents, employees and representatives and assigns, from lawsuits, actions, costs (including attorneys' fees), claims or liability of any character, incurred due to the alleged negligence of the CONTRACTOR, brought because of any injuries or damages received or sustained by any person, persons or property on account of any act or omission, neglect or misconduct of said CONTRACTOR, its officers, agents and/or employees arising out of, or in performance of any of the provisions of the CONTRACT DOCUMENTS, including any claims or amounts recovered for any infringements of patent, trademark or copyright; or from any claims or amounts arising or recovered under the "Worker's Compensation Act" or any other law, ordinance, order or decree. In connection with any such claims, lawsuits, actions or liabilities, the VILLAGE, its trustees, officers, directors, agents, employees, representatives and their assigns shall have the right to defense counsel of their choice. The CONTRACTOR shall be solely liable for all costs of such defense and for all expenses, fees, judgments, settlements and all other costs arising out of such claims, lawsuits, actions or liabilities.

The Contractor shall not make any settlement or compromise of a lawsuit or claim, or fail to pursue any available avenue of appeal of any adverse judgment, without the approval of the Village and any other indemnified party. The Village or any other indemnified party, in its or their sole discretion, shall have the option of being represented by its or their own counsel. If this option is exercised, then the Contractor shall promptly reimburse the Village or other indemnified party, upon written demand, for any expenses, including but not limited to court costs, reasonable attorneys' and witnesses' fees and other expenses of litigation incurred by the Village or other indemnified party in connection therewith.

The indemnification obligation under this paragraph shall not be limited in any way by any limitations on the amount or type of damages, compensation or benefits payable by or for the benefit of Subcontractor or any indemnities under any Worker's Compensation Act, Occupational Disease Act, Disability Benefits Act, or any other employee benefits act. The Subcontractor further agrees to waive any and all liability limitations based upon the Worker's Compensation Act court interpretations or otherwise.

Execution of this Contract by the VILLAGE is contingent upon receipt of Insurance Certificates provided by the CONTRACTOR in compliance with the CONTRACT DOCUMENTS.

SECTION 6: COMPLIANCE WITH LAWS: CONTRACTOR agrees to comply with all federal, state and local laws, ordinances, statutes, rules and regulations including but not limited to the Illinois Human Rights Act as follows: CONTRACTOR hereby agrees that this contract shall be performed in compliance with all requirements of the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq., and that the CONTRACTOR and its subcontractors shall not engage in any prohibited form of discrimination in employment as defined in that Act and shall maintain a sexual harassment policy as the Act requires. The CONTRACTOR shall maintain, and require that its subcontractors maintain, policies of equal employment opportunity which shall prohibit discrimination against any employee or applicant for employment on the basis of race, religion, color, sex, national origin, ancestry, citizenship status, age, marital status, physical or mental disability unrelated to the individual's ability to perform the essential functions of the job, association with a person with a disability, or unfavorable discharge from military service. CONTRACTOR and all subcontractors shall comply with all requirements of the Act and of the Rules of the Illinois Department of Human Rights with regard to posting information on employees' rights under the Act. CONTRACTOR and all subcontractors shall place appropriate statements identifying their companies as equal opportunity employers in all advertisements for workers to be employed in work to be performed under this contract.

The CONTRACTOR shall obtain all necessary local and state licenses and/or permits that may be required for performance of the WORK and provide those licenses to the VILLAGE prior to commencement of the WORK.

SECTION 7: NOTICE: Where notice is required by the CONTRACT DOCUMENTS it shall be considered received if it is delivered in person, sent by registered United States mail, return receipt requested, delivered by messenger or mail service with a signed receipt, sent by facsimile or e-mail with an acknowledgment of receipt, to the following:

To the VILLAGE:
Denise Domalewski
Contract Administrator
Village of Orland Park
14700 South Ravinia Avenue
Orland Park, Illinois 60462
Telephone: 708-403-6173
Facsimile: 708-403-9212
e-mail: ddomalewski@orland-park.il.us

To the CONTRACTOR:
Louis F. Crawford, MAI
President
Louis F. Crawford and Associates, Inc.
P.O. Box 99
Crete, Illinois 60417
Telephone: 708-755-2060
Facsimile: 708-755-2067
e-mail: louis Crawford@aol.com

or to such other person or persons or to such other address or addresses as may be provided by either party to the other party.

SECTION 8: STANDARD OF SERVICE: Services shall be rendered to the highest professional standards to meet or exceed those standards met by others providing the same or similar services in the Chicagoland area. Sufficient competent personnel shall be provided who with supervision shall complete the services required within the time allowed for performance. The

CONTRACTOR'S personnel shall, at all times present a neat appearance and shall be trained to handle all contact with Village residents or Village employees in a respectful manner. At the request of the Village Manager or a designee, the CONTRACTOR shall replace any incompetent, abusive or disorderly person in its employ.

SECTION 9: PAYMENTS TO OTHER PARTIES: The CONTRACTOR shall not obligate the VILLAGE to make payments to third parties or make promises or representations to third parties on behalf of the VILLAGE without prior written approval of the Village Manager or a designee.

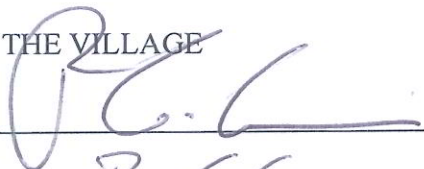
SECTION 10: COMPLIANCE: CONTRACTOR shall comply with all of the requirements of the Contract Documents, including, but not limited to, the Illinois Prevailing Wage Act where applicable and all other applicable local, state and federal statutes, ordinances, codes, rules and regulations.

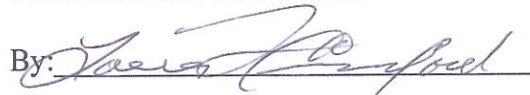
SECTION 11: LAW AND VENUE: The laws of the State of Illinois shall govern this Contract and venue for legal disputes shall be Cook County, Illinois.

SECTION 12: MODIFICATION: This Contract may be modified only by a written amendment signed by both PARTIES.

SECTION 13: COUNTERPARTS: This Contract may be executed in two (2) or more counterparts, each of which taken together, shall constitute one and the same instrument.

This Contract shall become effective on the date first shown herein and upon execution by duly authorized agents of the parties.

FOR: THE VILLAGE
By: 
Print Name: PAUL G. GRIMES
Its: Village Manager
Date: 1/5/09

FOR: THE CONTRACTOR
By: 
Print Name: LOUIS F. CRAWFORD
Its: PRESIDENT
Date: 12/18/08



LOUIS F. CRAWFORD and ASSOCIATES, INC.

Phone: 708-755.2060 Fax: 708-755.2067

P.O. Box 99 Crete, Illinois 60417

LOUIS F. CRAWFORD, MAI
PRESIDENT

JEFFREY L. CRAWFORD
VICE PRESIDENT

SCOTT L. CRAWFORD
ASSISTANT VICE PRESIDENT

Real Estate Appraisers and Consultants

October 22, 2008.

Robert E. Sullivan,
Planning Director
Village of Orland Park
14700 South Ravinia Drive
Orland Park, Illinois 60462

Dear Mr. Sullivan:

Thank you for considering my firm to provide you with the appraisal report described in your e-mail of October 17, 2008 as the parcels located along the north/west side of Southwest Highway, from about 13700 South to 13900 South.

Per our telephone conversation of October 21, 2008 the total appraisal assignment is generally described as follows:

- 1) three (3) complete appraisals in Summary Appraisal format.
- 2) the identified subject parcels are described as:
 - Parcel 1 - identified as PIN 27-3-100-005 & 032
 - Parcel 2 - identified as PIN 27-3-101-031 thru and including Parcel 037
 - Parcel 3 - identified as PIN 27-3-300-002 & 004

Based on the results of our most recent telephone conversation we proposed to undertake this appraisal assignment as follows:

- 1) preparation of three (3) Summary Narrative Appraisal Reports - each complying with reporting requirements set forth under Standard's Rule 2-2 (b) of the Uniforms Standards of Professional Appraisal Practice for Summary Appraisal Reports
- 2) delivery is to be within a minimum of 30-days and a maximum of 45-days of receipt of your written authorization to proceed
- 3) each report will be prepared with the understanding that the Village of Orland Park will not supply nor will the reports be required to contain the results of any archeological surveys or any other form of environmental study or report

October 22, 2008
Robert E. Sullivan,
Planning Director
Village of Orland Park

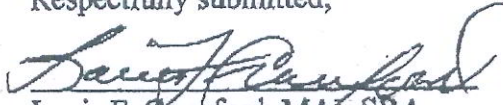
- 4) this assignment will be undertaken with the understanding that there will be no requirement of notification to the individual property owners concerning the engagement of this assignment.
- 5) the assignment will be undertaken with the clear understanding that the report forms themselves are not intended to conform with the Appraisal Requirements and Instructions for land acquired with Illinois Department of Natural Resources (IDNR) grant assistance.

In consideration of the estimated time requirements for completion of this outlined appraisal assignment, we have estimated a fee pertaining to the 3 Summary format appraisals described of \$5,700. Payment is requested to be paid in full within 30-days of delivery of said reports.

We hereby propose an alternative fee structure if it is determined prior to completion of the above described Summary Reports that the Appraisal Requirements and Instructions for lands acquired with Illinois Dept. of Natural Resources (IDNR) grant assistance becomes necessary. This alternative reporting format would require a total fee of \$7,200, payable upon the same terms and conditions as previously stated.

I trust that this brief engagement proposal will be of assistance in your selection process for a real estate appraisal firm to prepare the services that you require. Thank you once again and we look forward of being of service to you in this specific or any other real estate appraisal or consulting matter that you might require.

Respectfully submitted,


Louis F. Crawford, MAI, SRA

LOUIS F. CRAWFORD & ASSOCIATES, INC.

BUSINESS ORGANIZATION:

_____ Sole Proprietor: An individual whose signature is affixed to this proposal.

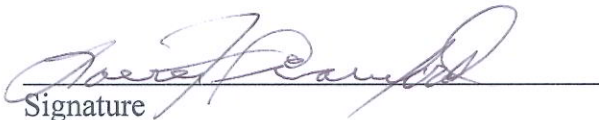
_____ Partnership: Attach sheet and state full names, titles and address of all responsible principals and/or partners. Provide percent of ownership and a copy of partnership agreement.

Corporation: State of Incorporation: Illinois
Provide a disclosure of all officers and principals by name and business address, date of incorporation and indicate if the corporation is authorized to do business in Illinois.

In submitting this proposal, it is understood that the Village of Orland Park reserves the right to reject any or all proposals, to accept an alternate proposal, and to waive any informalities in any proposal.

In compliance with your Request for Proposals, and subject to all conditions thereof, the undersigned offers and agrees, if this proposal is accepted, to furnish the services as outlined.

Louis F. Crawford and Associates, Inc. (Corporate Seal)
Business Name


Signature

Louis F. Crawford
Print or type name

President
Title

12/18/08
Date

LOUIS F. CRAWFORD AND ASSOCIATES, INC.
145 Lake Hill Drive
Steger, Illinois 60475

Officers/Principals

Louis F. Crawford
145 Lake Hill Drive
Steger, Illinois 60475

President, Treasurer, Owner

Jeffrey L. Crawford
145 Lake Hill Drive
Steger, Illinois 60475

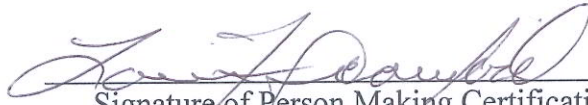
Secretary

**CERTIFICATION OF ELIGIBILITY
TO ENTER INTO PUBLIC CONTRACTS**

IMPORTANT: THIS CERTIFICATION MUST BE EXECUTED.

I, Louis F. Crawford, being first duly sworn certify and say
that I am President
(insert "sole owner," "partner," "president," or other proper title)

of Louis F. Crawford and Associates, Inc, the Prime Contractor
submitting this proposal, and that the Prime Contractor is not barred from contracting with any unit of
state or local government as a result of a violation of either Section 33E-3, or 33E-4 of the Illinois
Criminal Code, or of any similar offense of "bid-rigging" or "bid-rotating" of any state or of the United
States.

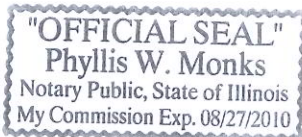


Signature of Person Making Certification

Subscribed and Sworn To
Before Me This 18th Day
of December, 2008.



Notary Public



SEXUAL HARASSMENT POLICY

Please be advised that pursuant to Public Act 87-1257, effective July 1, 1993, 775 ILCS 5/2-105 (A) has been amended to provide that every party to a public contract must:

"Have written sexual harassment policies that shall include, at a minimum, the following information: (I) the illegality of sexual harassment; (II) the definition of sexual harassment under State law; (III) a description of sexual harassment, utilizing examples; (IV) the vendor's internal complaint process including penalties; (V) the legal recourse, investigative and complaint process available through the Department (of Human Rights) and the Commission (Human Rights Commission); (VI) directions on how to contact the Department and Commission; and (VII) protection against retaliation as provided by Section 6-101 of the Act. (Illinois Human Rights Act). (emphasis added)

Pursuant to 775 ILCS 5/1-103 (M) (2002), a "public contract" includes:

...every contract to which the State, any of its political subdivisions or any municipal corporation is a party."

I, Louis F. Crawford, having submitted a proposal for Louis F. Crawford and Associates, Inc.
(Name) (Name of Contractor)

for Appraisal Reports to the Village of Orland Park, hereby
(General Description of Work Proposed on)

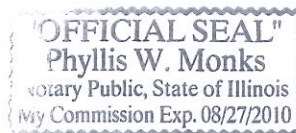
certifies that said contractor has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105 (A) (4).

By: [Signature]
Authorized Agent of Contractor

Subscribed and Sworn To

Before Me This 18 Day

of December, 2008.



[Signature]
Notary Public

EQUAL EMPLOYMENT OPPORTUNITY

Section I. This EQUAL EMPLOYMENT OPPORTUNITY CLAUSE is required by the Illinois Human Rights Act and the Rules and Regulations of the Illinois Department of Human Rights published at 44 Illinois Administrative Code Section 750, et seq.

Section II. In the event of the Contractor's noncompliance with any provision of this Equal Employment Opportunity Clause, the Illinois Human Right Act, or the Rules and Regulations for Public Contracts of the Department of Human Rights (hereinafter referred to as the Department) the Contractor may be declared non-responsible and therefore ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and this agreement may be canceled or avoided in whole or in part, and such other sanctions or penalties may be imposed or remedies involved as provided by statute or regulation.

During the performance of this Agreement, the Contractor agrees:

A. That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin or ancestry; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.

B. That, if it hires additional employees in order to perform this Agreement, or any portion hereof, it will determine the availability (in accordance with the Department's Rules and Regulations for Public Contracts) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.

C. That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, or physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.

D. That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Vendor's obligations under the Illinois Human Rights Act and Department's Rules and Regulations for Public Contract.


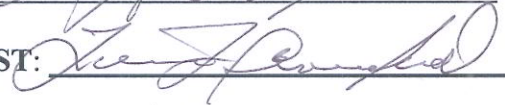
E. That it will submit reports as required by the Department's Rules and Regulations for Public Contracts, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and Department's Rules and Regulations for Public Contracts.

F. That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and Department for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and Department's Rules and Regulations for Public Contracts.

G. That it will include verbatim or by reference the provisions of this Equal Employment Opportunity Clause in every subcontract it awards under which any portion of this Agreement obligations are undertaken or assumed, so that such provisions will be binding upon such subcontractor. In the same manner as the other provisions of this Agreement, the Vendor will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply therewith. In addition, the Vendor will not utilize any subcontractor declared by the Illinois Human Rights Department to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

Section III. For the purposes of subsection G of Section II, "subcontract" means any agreement, arrangement or understanding, written or otherwise, between the Vendor and any person under which any portion of the Vendor's obligations under one or more public contracts is performed, undertaken or assumed; the term "subcontract", however, shall not include any agreement, arrangement or understanding in which the parties stand in the relationship of an employer and an employee, or between a Vendor or other organization and its customers.

ACKNOWLEDGED AND AGREED TO:

BY: 
ATTEST: 
DATE: 12/18/08

TAX CERTIFICATION

I, Louis F. Crawford, having been first duly sworn depose and state as follows:

I, Louis F. Crawford, am the duly authorized agent for Louis F. Crawford and Associates, Inc., which has submitted a proposal to the Village of Orland Park for Mill Creek Greenway Appraisals and I hereby certify
(Name of Project)

that Louis F. Crawford and Associates, Inc. is not

delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:

- a. it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the appropriate Revenue Act; or
- b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.

By: *[Signature]*
Title: RESIDENT

Subscribed and Sworn To
Before Me This 18th Day
of December, 2008.



[Signature]
Notary Public

MAYOR
Daniel J. McLaughlin

VILLAGE CLERK
David P. Maher

14700 S. Ravinia Ave.
Orland Park, IL 60462
(708) 403-6100



VILLAGE HALL

TRUSTEES
Bernard A. Murphy
Kathleen M. Fenton
Brad S. O'Halloran
James V. Dodge
Edward G. Schussler III
Patricia Gira

December 9, 2008

Mr. Louis Crawford
Louis F. Crawford & Associates, Inc.
P.O. Box 99
Crete, Illinois 60417

Mill Creek Greenway Appraisals – Insurance Requirements

Dear Mr. Crawford:

This letter serves as confirmation of our phone conversation earlier today regarding the Insurance Requirements for the Mill Creek Greenway Appraisal engagement. The Village of Orland Park agrees that the \$4,000,000 Business Insurance Policy along with your auto coverage is sufficient coverage for this engagement. Please provide proof of both policies and if possible, include the Village of Orland Park as additional insured per contract.

Sincerely,
Denise Domalewski 
Contract Administrator

INSURANCE REQUIREMENTS

WORKERS COMPENSATION & EMPLOYER LIABILITY

\$500,000 – Each Accident \$500,000 – Policy Limit
\$500,000 – Each Employee

Waiver of Subrogation in favor of the Village of Orland Park

AUTOMOBILE LIABILITY

\$1,000,000 – Combined Single Limit

Additional Insured Endorsement in favor of the Village of Orland Park

GENERAL LIABILITY (Occurrence basis)

\$1,000,000 – Each Occurrence \$2,000,000 – General Aggregate Limit

\$1,000,000 – Personal & Advertising Injury

\$2,000,000 – Products/Completed Operations Aggregate

Additional insured Endorsement & Waiver of Subrogation in favor of the Village of Orland Park

EXCESS LIABILITY (Umbrella-Follow Form Policy)

\$2,000,000 - Each Occurrence \$2,000,000 – Aggregate

EXCESS MUST COVER: General Liability, Automobile Liability, Workers Compensation

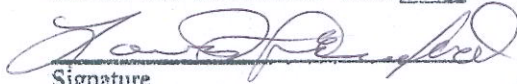
PROFESSIONAL LIABILITY

\$1,000,000 Limit -Claims Made Form, Indicate Retroactive Date & Deductible

Any insurance policies providing the coverages required of the Contractor shall be specifically endorsed to identify "The Village of Orland Park, and their respective officers, trustees, directors, employees and agents as Additional Insureds on a primary/non-contributory basis with respect to all claims arising out of operations by or on behalf of the named insured." If the named insureds have other applicable insurance coverage, that coverage shall be deemed to be on an excess or contingent basis. The policies shall also contain a Waiver of Subrogation in favor of the Additional Insureds in regards to General Liability and Workers Compensation coverage's. The certificate of insurance shall also state this information on its face. Certificates of insurance must state that the insurer shall provide the Village with thirty (30) days prior written notice of any change in, or cancellation of required insurance policies. The words "endeavor to" and ", but failure to do so shall impose no obligation or liability of any kind upon the insurer, its agents or representatives" must be stricken from all Certificates of Insurance submitted to the Village. Any insurance company providing coverage must hold an A VII rating according to Best's Key Rating Guide. Permitting the contractor, or any subcontractor, to proceed with any work prior to our receipt of the foregoing certificate and endorsement however, shall not be a waiver of the contractor's obligation to provide all of the above insurance.

The bidder agrees that if they are the selected contractor, within ten days after the date of notice of the award of the contract and prior to the commencement of any work, you will furnish evidence of insurance coverage providing for at minimum the coverages and limits described above directly to the Village of Orland Park, Denise Domalewski, Contract Administrator, 14700 S. Ravinia Avenue, Orland Park, IL 60462. Failure to provide this evidence in the time frame specified and prior to beginning of work may result in the termination of the Village's relationship with the selected bidder and the bid will be awarded to the next lowest bidder or result in creation of a new bid.

ACCEPTED & AGREED THIS 18 DAY OF Dec., 2008



Signature
Louis F. CRAWFORD
Printed Name & Title

Authorized to execute agreements for:
Louis F. CRAWFORD + ASSOC. INC.
Name of Company

ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/09/2008

PRODUCER ALAN W BARTELS 547 W EXCHANGE ST CRETE, IL. 60417 	<p>THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.</p>												
INSURED LOUIS F CRAWFORD & ASSOCIATES INC. PO BOX 99 CRETE, IL. 60417	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:80%;">INSURERS AFFORDING COVERAGE</th> <th style="width:20%;">NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: State Farm Fire and Casualty Company 25143</td> <td style="text-align: center;">25143</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> </tbody> </table>	INSURERS AFFORDING COVERAGE	NAIC #	INSURER A: State Farm Fire and Casualty Company 25143	25143	INSURER B:		INSURER C:		INSURER D:		INSURER E:	
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INSURER C:													
INSURER D:													
INSURER E:													

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR	ADD'L	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS																
A	X	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	TO BE ASSIGNED	12-10-2008	12-10-2009	<table style="width:100%; border-collapse: collapse;"> <tr><td>EACH OCCURRENCE</td><td style="text-align: right;">\$ 2,000,000.00</td></tr> <tr><td>DAMAGE TO RENTED PREMISES (Ea occurrence)</td><td style="text-align: right;">\$ 100,000.00</td></tr> <tr><td>MED EXP (Any one person)</td><td style="text-align: right;">\$ 5,000.00</td></tr> <tr><td>PERSONAL & ADV INJURY</td><td style="text-align: right;">\$ 2,000,000.00</td></tr> <tr><td>GENERAL AGGREGATE</td><td style="text-align: right;">\$ 4,000,000.00</td></tr> <tr><td>PRODUCTS - COMP/OP AGG</td><td style="text-align: right;">\$ 4,000,000.00</td></tr> </table>	EACH OCCURRENCE	\$ 2,000,000.00	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000.00	MED EXP (Any one person)	\$ 5,000.00	PERSONAL & ADV INJURY	\$ 2,000,000.00	GENERAL AGGREGATE	\$ 4,000,000.00	PRODUCTS - COMP/OP AGG	\$ 4,000,000.00				
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		AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				<table style="width:100%; border-collapse: collapse;"> <tr><td>COMBINED SINGLE LIMIT (Ea accident)</td><td style="text-align: right;">\$</td></tr> <tr><td>BODILY INJURY (Per person)</td><td style="text-align: right;">\$</td></tr> <tr><td>BODILY INJURY (Per accident)</td><td style="text-align: right;">\$</td></tr> <tr><td>PROPERTY DAMAGE (Per accident)</td><td style="text-align: right;">\$</td></tr> </table>	COMBINED SINGLE LIMIT (Ea accident)	\$	BODILY INJURY (Per person)	\$	BODILY INJURY (Per accident)	\$	PROPERTY DAMAGE (Per accident)	\$								
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		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below				<table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%;"></td> <td style="width:10%;">WC STATUTORY LIMITS</td> <td style="width:10%;">OT-HER</td> <td style="width:25%;"></td> </tr> <tr><td>E.L. EACH ACCIDENT</td><td></td><td></td><td style="text-align: right;">\$</td></tr> <tr><td>E.L. DISEASE - EA EMPLOYEE</td><td></td><td></td><td style="text-align: right;">\$</td></tr> <tr><td>E.L. DISEASE - POLICY LIMIT</td><td></td><td></td><td style="text-align: right;">\$</td></tr> </table>		WC STATUTORY LIMITS	OT-HER		E.L. EACH ACCIDENT			\$	E.L. DISEASE - EA EMPLOYEE			\$	E.L. DISEASE - POLICY LIMIT			\$
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		OTHER																				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS
REAL ESTATE APPRAISAL OF COMMERCIAL PROPERTY

CERTIFICATE HOLDER THE VILLAGE OF ORLAND PARK, 14700 S RAVINIA AVE ORLAND PARK, IL 60462	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL <u>30</u> DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE ALAN W BARTELS
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IMPORTANT

If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

DISCLAIMER

The Certificate of Insurance on the reverse side of this form does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.

BARTELS, ALAN W.
Auto-Life-Health-Home-Business

547 W EXCHANGE ST.
CRETE, IL 60417 PHONE (708) 672-6644

This is to confirm that the following is being added:

“The Village Of Orland Park, and their respective officers, trustees, directors, employees and agents as Additional insureds on a primary/non-contributory basis with respect to all claims arising out of operations by or on behalf of the named insured.”

Waiver of Subrogation in favor of the additional insureds in regards to general liability.

You will receive notification from Bloomington after this has been processed.

Alan Bartels

**PERSONAL UMBRELLA LIABILITY
POLICY DECLARATIONS**

COUNTRY Mutual Insurance Company
P.O. Box 2100, Bloomington, Illinois 61702-2100

BILLING NUMBER	POLICY NUMBER	INSURANCE OFFICE / AGENT NO.
3421103	ABU2555570	12063 SO-HO/ 14821

NAMED INSURED:

**CRAWFORD LOU
+ BAKER-CRAWFORD HELEN
145 LAKE HILL DR
STEGER IL 60475**

AGENT'S NAME: TIMOTHY J PERCHINSKI

AGENTS PHONE NO. (708)754-7300

POLICY EFFECTIVE ON: Oct 24, 2008 12:01 A.M. C.S.T. at your mailing address

DECLARATIONS EFFECTIVE: Oct 24, 2008

THIS DECLARATIONS HAS BEEN ISSUED DUE TO:

New Policy Issue

To report a claim any time day or night, call 1-800-846-0100

LIMITS OF LIABILITY

(A) Personal Liability any one occurrence	\$ 1,000,000
(D) Retained Limit	\$ 1,000

SCHEDULE A - UNDERLYING INSURANCE

TYPE OF POLICY	NAME OF CARRIER	POLICY NUMBER	LIMITS OF LIABILITY
Auto Liability	COUNTRY Mutual Ins Co	A12A 1406118	250/500/250
Personal Liability (Homeowners)	COUNTRY Mutual Ins Co	A12K 9066064	500,000 Single Limit

THIS IS NOT A PREMIUM NOTICE

BILLING MODE: Annual unless otherwise stated below	ANNUAL PREMIUM	\$ 145.00
ENDORSEMENTS ATTACHED 20154IL	STANDARD PAYMENT PLAN CHARGE	\$ 0.00

Countersigned at BLOOMINGTON, IL

11/3/2008

Douglas M Bova

DATE

AUTHORIZED REPRESENTATIVE

COUNTRY Mutual Insurance Company

P.O. Box 2100, Bloomington, Illinois 61702-2100

Preferred Plan Tier 1

To report a claim or for roadside assistance any time day or night, call 1-800-846-0100.

INSURED

CRAWFORD LOUIS F
 + BALCER-CRAWFORD HELEN J
 PO BOX 99
 CRETE IL 60417-0099

POLICY NUMBER A12A1406118	POLICY TERM 6 MONTHS	PAYMENT PLAN SEMI-ANNUAL	INS. OFFICE / AGENT 12063 SO-HO / 14821
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ACCOUNT NUMBER 1416374-001-00001

Policy period beginning **Jul 25, 2008**
 12:01 a.m. standard time at your address
 ending **Jan 25, 2009** 12:00 a.m.

Declarations reasons:
 LIABILITY COVERAGE CHANGE
 UNINSURED MOTORIST COVERAGE CHANGE
 VEHICLE RENTAL COVERAGE CHANGE
 UNDERINSURED MOTORIST COVERAGE CHANGE
 ROAD SERVICE CHANGE

Effective Oct 24, 2008 12:01 a.m. standard time
 at your address.

Your policy consists of the policy booklet,
 applications, declarations pages and any
 endorsements. Please keep them together.

4821 0000

PREMIUM CHANGE \$37.01- TOTAL PREMIUM \$749.46

DO NOT PAY THIS AMOUNT. ANY BALANCE DUE WILL BE LISTED ON A SEPARATE INVOICE.

VEHICLE	VEHICLE USE AND DRIVER INFORMATION			
2003 FORD A81150	AUTOMOBILE, PLEASURE, MALE OVER 64			
2000 LINCO 758076	AUTOMOBILE, PLEASURE, FEMALE OVER 64			
POLICY COVERAGE LIMITS	EACH PERSON	EACH OCCURRENCE		
LIABILITY-BODILY INJURY	250,000	500,000		
PROPERTY DAMAGE	-	250,000		
UNINSURED MOTORISTS	250,000	500,000		
UNDERINSURED MOTORISTS	250,000	500,000		
	2003 FORD Terr 087	2000 LINCO Terr 087	Intentionally Left Blank	Intentionally Left Blank
VEHICLE COVERAGE LIMITS				
MEDICAL PAYMENTS				
EACH PERSON	50,000	50,000		
DEATH BENEFIT	5,000	5,000		
COLLISION - ACTUAL CASH				
VALUE LESS DED	500	500		
COMPREHENSIVE - ACTUAL				
CASH VALUE LESS DED	500	500		
ENDORSEMENTS				
AMENDATORY END-IL	YES	YES		
VEH TRAVEL/TOW	YES	YES		
ADDITIONAL INSURED	YES	YES		
LOUIS F CRAWFORD & ASSOC INC				
LOUIS F CRAWFORD & ASSOC INC				
PREMIUMS				
LIABILITY-BODILY INJURY	159.79	159.79		

	2003 FORD Terr 087	2000 LINCO Terr 087	Intentionally Left Blank	Intentionally Left Blank
PREMIUMS				
PROPERTY DAMAGE	included	included		
UNINSURED MOTORISTS	10.61	10.61		
UNDERINSURED MOTORISTS	20.20	20.20		
MEDICAL PAYMENTS	30.24	30.24		
DEATH BENEFIT	0.92	0.92		
COLLISION	103.68	117.18		
COMPREHENSIVE	27.63	37.21		
AMENDATORY END-IL	included	included		
VEH TRAVEL/TOW	5.52	5.52		
ADDITIONAL INSURED	4.60	4.60		
VEHICLE PREMIUM	\$363.19	\$386.27		
The VEHICLE PREMIUM has already been changed by the following:				
DISCOUNTS				
ANTI-THEFT	included	included		
GOOD DRIVER	included	included		
MULTICAR	included	included		
MULTI-POLICY DISCOUNT	included	included		
TOTAL DISCOUNT	-333.95	-360.23		

- Not applicable to this policy.

Douglas M Bova

Oct 24, 2008

AUTHORIZED REPRESENTATIVE

DATE COUNTERSIGNED

REFERENCES

(Please type)

ORGANIZATION Will County Forest Preserve District

ADDRESS 17540 W. Laraway Road

CITY, STATE, ZIP Joliet, Illinois 60433

PHONE NUMBER 815-722-9376

CONTACT PERSON Larry Newton

DATE OF PROJECT March, 2008 - ^{preservation} wooded land acquisition for

ORGANIZATION New Community Park District

ADDRESS 1 West Manor Drive

CITY, STATE, ZIP New Lenox, Illinois 60451-2093

PHONE NUMBER 815-485-3584

CONTACT PERSON Greg Lewis

DATE OF PROJECT February, 2006 - ^{preservation} low land, wetland for

ORGANIZATION Bolingbrook Park District

ADDRESS 201 Recreation Drive

CITY, STATE, ZIP Bolingbrook, Il. 60440

PHONE NUMBER 630-783-6540

CONTACT PERSON Alice Eastman

DATE OF PROJECT January, 2007 -low land, wetland for preservation

Proposer's Name: Louis F. Crawford, MAE, SRA

Signature: _____