

**Permit #**

\*\*SKIPPED\*\*

**\* BUSINESS OR ORGANIZATION NAME**

Orland Park Area Chamber of Commerce

**\* BUSINESS OR ORGANIZATION NAME ADDRESS**

8799 W. 151st Street  
Orland Park IL 60462

**\* PHONE #**

(708) 349-2972

**\* EMAIL**

info@orlandparkchamber.org

**\* CONTACT PERSON**

Sarah STASUKEWICZ

**\* CONTACT PERSON ADDRESS**

8799 W. 151st Street  
Orland Park IL 60462

**\* PHONE #**

(708) 349-2972

**\* EMAIL**

sarah@orlandparkchamber.org

**\* CHAIRPERSON OF SPECIAL EVENT**

Sarah STASUKEWICZ

**\* CHAIRPERSON ADDRESS**

8799 W. 151st Street  
Orland Park IL 60462

**\* PHONE #**

(708) 349-2972

**\* EMAIL**

sarah@orlandparkchamber.org

**\* EVENT DAY CONTACT PERSON**

Sarah STASUKEWICZ

**\* EVENT DAY CONTACT PERSON ADDRESS**

8799 W. 151st Street  
Orland Park IL 60462

**\* PHONE #**

(708) 269-0401

**\* EVENT DAY CONTACT PERSON EMAIL**

sarah@orlandparkchamber.org

**\* LOCATION AND ADDRESS OF EVENT**

Porsche Orland Park 8760 W. 159th Street

**\* TYPE OF EVENT:**

Board installation, award ceremony and networking

**\* EVENT ON PUBLIC PROPERTY**

PUBLIC DEMONSTRATION

**\* EVENT ON PRIVATE PROPERTY**

INDOOR EVENT

COMMERCIAL FILMING/PICTURES

**\* DESCRIPTION OF EVENT**

This event brings together the business and nonprofit communities for networking and celebration, recognizing the Chamber's achievements and Board leadership throughout the evening.

**\* LIST DATES OF EVENT WITH HOURS OF OPERATION**

Thursday, February 6, 2025 6-10 p.m.

**\* SET-UP DATE & TIME**

02/06/2025 12:00 PM

**\* TEAR-DOWN DATE & TIME**

02/07/2025 8:00 AM

**\* APPROXIMATE NUMBER OF PERSONS INVITED AND/OR EXPECTED TO ATTEND OR PARTICIPATE**

150

(Additional Fees May Apply)

**\* WILL FOOD BE SERVED?**

YES

**\* WILL YOUR EVENT INCLUDE A FOOD TRUCK? (Food being prepared and served from the vehicle)**

NO

**\* WILL ALCOHOL BE SERVED? (If YES, contact Mayor's Office at 708-403-6160 and complete the "Application for Temporary Liquor License.")**

YES

**PHONE #**

(708) 349-2972

**EMAIL**

sarah@orlandparkchamber.org

**\* WILL GENERATORS BE UTILIZED?**

NO

**If YES, please describe the size/type:**

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**\* WILL THERE BE A RAFFLE? (Contact Village Clerk at 708-403-6150)**

NO

**PHONE #**

\*\*SKIPPED\*\*

**EMAIL**

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**\* WILL THERE BE LIVE ENTERTAINMENT? (Music must end by 10:30PM Sun-Th, 11:30PM Fri-Sat)**

YES

**\* WILL THERE BE TEMPORARY SIGNAGE? (Banners, Inflatables, Etc.)**

NO

**\* WILL THERE BE A TENT?**

NO

**\* WILL THERE BE ANY STRUCTURES OTHER THAN A TENT? (Stage, Etc.)**

YES

**If YES, list structures:**

Stage and equipment for sound for presentations and music, tables and chairs

**\* WILL THERE BE ANY ROAD OR SIDEWALK OR RIGHT-OF-WAY CLOSURES?**

NO

**\* WILL THE EVENT BEGIN AT ONE LOCATION AND TERMINATE AT ANOTHER?**

NO

If YES, complete the questions below. If NO, sign and date to complete application.

**1. The route to be traveled, the starting point, the termination point, and the location of any stopping point, speakers' platforms, or similar, if any. (A. Provide Map, B. Google Aerial Image with route traced is OK.)**

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Attachment

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**2. The approximate number of persons who, and animals and vehicles which, will constitute the event, types of animals, and description of the vehicles.**

\*\*SKIPPED\*\*

**3. The hours when the event will start and terminate.**

\*\*SKIPPED\*\*

**4. Please provide a statement as to whether the event will occupy all or a portion of the width of the streets proposed to be traversed.**

\*\*SKIPPED\*\*

**5. The location of any assembly areas for the event.**

\*\*SKIPPED\*\*

**6. The time and location at which units of the event will begin to assemble at any such assembly area or areas.**

\*\*SKIPPED\*\*

Please attach the above information if your event falls into the applicable category.

\* **APPLICANT NAME**

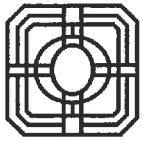
Sarah A. Stasukewicz

\* **DATE**

12/17/2024

\* I attest that the information provided above is to the best of my knowledge accurate. I understand that by checking this box and providing my name and date above, this also acts as my signature.

Checking this box also acts as my signature.



# ORLAND PARK

DEVELOPMENT SERVICES DEPARTMENT  
14700 RAVINIA AVENUE  
ORLAND PARK, ILLINOIS 60462  
708-403-5300  
[www.orlandpark.org](http://www.orlandpark.org)

PERMIT # \_\_\_\_\_

## SPECIAL EVENTS – STAGE/PLATFORM, PORTABLE TOILETS, DUMPSTERS, FENCING, AND OTHER STRUCTURES

**You must include a detailed Site Map showing the location of the following: tents and canopies; stages; signage; portable toilets; dumpsters; fences; any other structures; alcohol, food, and merchandise service/sale; and proposed street/sidewalk closures.**

Will your event include the use of **PORTABLE TOILETS?**

The Village recommends two portable toilets, one handicapped stall, and two hand-washing stations per 100 people. *All portable toilets must be removed from Village property within 24 hours after your event.*

Company Name: N/A Phone # N/A  
Number of Portable Toilets: N/A Number of Handicapped Stalls: N/A Number of Hand-Washing Stations N/A

Will your event include the use of **DUMPSTERS on village property?**

The Village requires that all areas must be clean of debris. Attach plan of how garbage and waste will be removed from event site. Dumpster placement at Centennial Park will be in parking spaces 577 to 580 in the Metra East Daily Parking Lot. *Dumpsters must be removed within 24 hours after your event.*

Waste Company Name: N/A Phone # N/A  
Number of Dumpsters: N/A

Will your event include the installation of **FENCING or OTHER STRUCTURES?**

Description(s): Stage, equipment for sound for presentations and music, tables and chairs

Will your event be **publicly advertised?**

How will your event attendees be notified or invited to the event? Social media, website, press release/Patch, invitations and e-blasts.

If your event is requesting a **street or sidewalk closure**, attach map noting what type of traffic control devices (i.e., traffic signal, Police, barricades, specialized equipment, cones or signs) will be used to close the area. Also note if there will be any control fencing. No markings on paths are allowed. Signage must be used and removed.

If your event is a **run, walk**, or other activity in which participants will be following a course, then you must attach a map and a written description of the proposed route. Additionally, the Village is not responsible for any costs associated with the denial of a proposed route.

Have you made provisions for **onsite security** services? Any event requiring the use of the Orland Park Police Department will be billed per officer per hour. For more information, contact the Police Department at (708) 349-4111, ask for the Patrol Commander.

*Depending on the size and activities of your proposed event, The Village of Orland Park may require the presence of security personnel. Event organizers are responsible for the actions and conduct of any and all persons and organizations (participants, spectators, sponsoring organization, its Officers, Employees or agents or any person under their control insofar as permitted by law) associated with the permitted event. Furthermore, the event organizer is responsible for and will bear all costs related to policing, cleaning, and restoring the park upon conclusion of the event or activity and will reimburse the Village for any such costs incurred by the Village.*

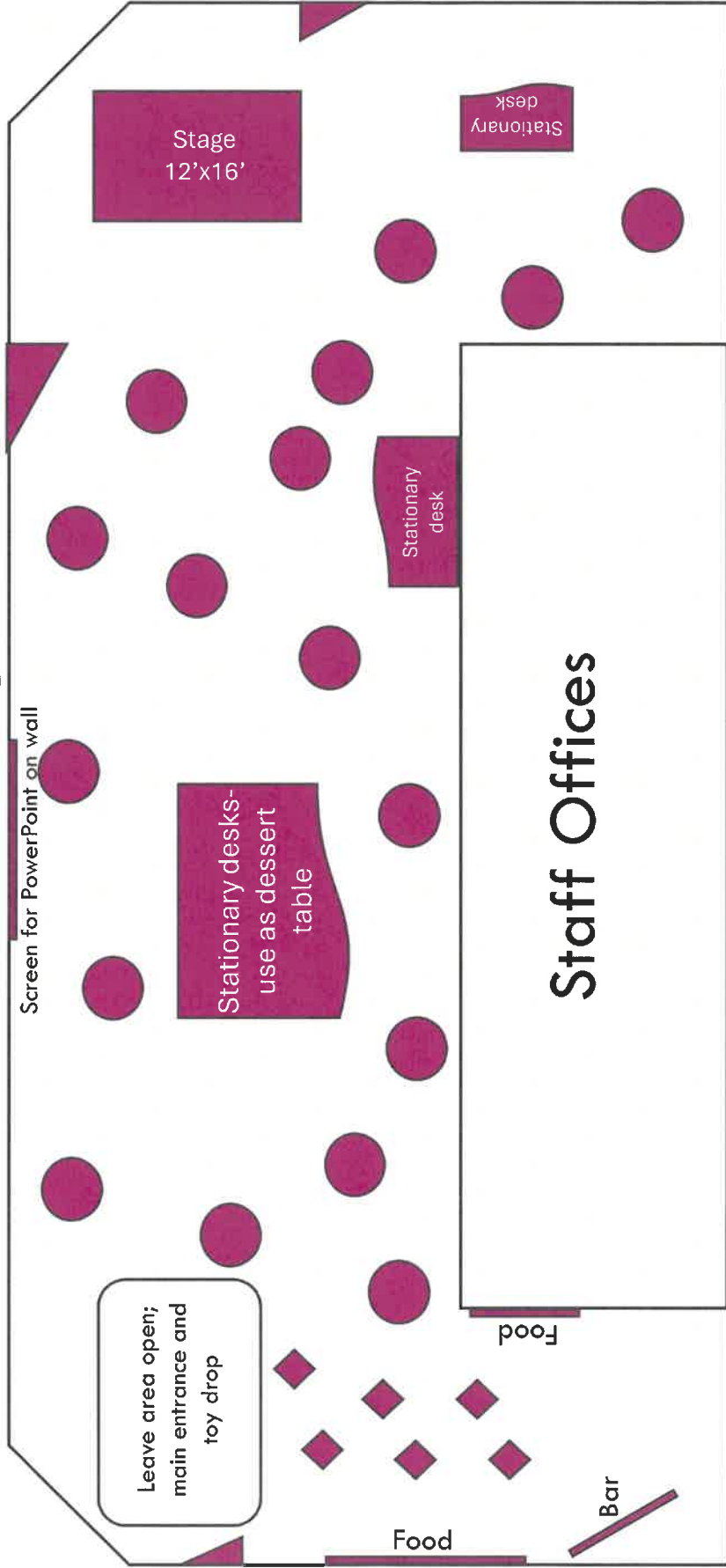
Sarah Stasukewicz  
NAME OF APPLICANT (please print)

Sarah Stasukewicz  
SIGNATURE OF APPLICANT

Digitally signed by Sarah Stasukewicz  
Date: 2025.01.09 11:46:51 -0600

1/9/2025  
DATE

# INSTALLATION LAYOUT @ PORSCHE



Thursday, February 6, 2025  
6-10 p.m.

72" Round Tables (Seats 8-10)

30" High Top Tables