

Letter Agreement  
Between the Village of Orland Park, Cook and Will Counties, Illinois  
And  
Orland School District 135, Cook County, Illinois  
Providing for Use of Indoor Facilities as Outlined Below

This Agreement is made and entered into this \_\_\_\_ day of February, 2014, between the Village of Orland Park, Cook and Will Counties, Illinois, a home rule municipal corporation, hereinafter referred to as the "Village" and Orland School District 135, Cook County, Illinois, an Illinois school district, hereinafter referred to as the "School District." This Agreement will expire on August 15, 2019.

All indoor School District facilities are scheduled by the School District for use by the Village for its programs as well as the programs of other organizations. The School District will give the Village priority when scheduling programs between the hours of 6:30 p.m. and 10:00 p.m. Monday through Friday and on weekends.

The School District assures the Village that the Village shall be provided adequate indoor school facilities for the following Village programs:

- Summer Day Camp. The Village will reimburse the District for the actual incremental addition to District utility costs attributable to the Village's use of the School District's indoor facilities for the Summer Day Camp. Day Camp will typically run from mid-June until the second week of August (June 16- August 8, 2014 for example). The Day Camp Staff will require access to set-up for camp three (3) business days prior to the start of camp. An evening parent meeting will also be held on site the Thursday evening prior to start of camp. Camp typically require the following facility space: one (1) gymnasium, one (1) art room, one (1) multipurpose room, one (1) additional space for office use and outdoor space.
- Said utility costs referenced above shall be waived during such time that the Outdoor Field Agreement between the Village and the School District is in effect.

The School District has previously provided these facilities at the Liberty School, however the parties may from time to time agree upon substitute facilities.

For the purpose of scheduling Village programs, a designated representative from the Village and School District shall meet no later than January 15<sup>th</sup> to determine the schedule and location for the use of indoor facilities for summer Day Camp.

- Special Olympics Chargers Basketball  
The Special Recreation basketball program will typically run from mid-November to early March (November 12, 2013 to March 4, 2014 for example). No games will be played on holidays such as Thanksgiving or Christmas (November 26<sup>th</sup>, December 24<sup>th</sup>, and December 31<sup>st</sup> 2013 for example). Orland Junior High and

Park School have been used in the past to serve Chargers Basketball program. The program requires two (2) facilities that offer full court gym accessibility during this time frame.

Special Recreation will also be hosting two (2) special Olympic basketball events during the basketball season at one location on a weeknight. For example:

1. **Village People Game: Tuesday, February 4<sup>th</sup>, 2013 Orland Junior High at 6:30-9pm**
  - a. 2 gyms at OJH
  - b. 1 Cafeteria for serving
  - c. Wireless Microphone
2. **Family Game: Tuesday, February 25<sup>th</sup>, 2013 Orland Junior High at 6:30-9pm**
  - a. 2 gyms at OJH
  - b. 1 Cafeteria for serving
  - c. Wireless Microphone

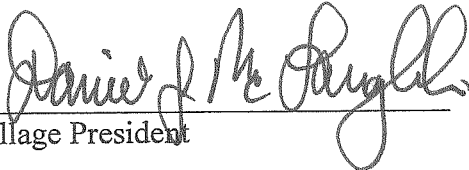
It is understood that the School District shall have no supervisory responsibilities for the above-referenced Village programs.

For all Village-run programs involving the use of School District indoor facilities, the Village will provide appropriate supervision for all participants and spectators for safety purposes and to protect School District property from misuse. The supervisors will be trained and required to follow AED emergency procedures.

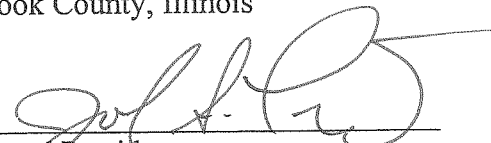
The Village will not assign, transfer, rent or sublease any of the School District facilities.

The Village shall indemnify, defend and hold harmless the School District from any claim against the School District for property damage or personal injury or death or any other claims, demands or actions arising out of any alleged wrongful act or omission on the part of the Village in connection with the performance of the Village's duties and obligations under this Agreement. The Village shall provide the School District with a Certificate of Insurance evidencing the Village's insurance coverage with respect to claims for wrongful death, personal injury and/or property damage and naming the School District as an additional insured for the duration of the above-referenced Village programs.


Village of Orland Park  
Cook and Will Counties, Illinois

  
Village President

Orland School District 135  
Cook County, Illinois

  
Board President

  
\_\_\_\_\_  
Village Clerk

  
\_\_\_\_\_  
Secretary, Board of Education

**AGREEMENT BETWEEN THE VILLAGE OF ORLAND PARK,  
COOK AND WILL COUNTIES, ILLINOIS, AND ORLAND  
SCHOOL DISTRICT #135, COOK COUNTY, ILLINOIS,  
PROVIDING FOR USE OF OUTDOOR AND OTHER SPECIFIED  
SCHOOL FACILITIES**

This agreement is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2014, between the Village of Orland Park, Cook and Will Counties, Illinois, a home rule municipal corporation, hereinafter referred to as the "Village" and Orland School District #135, Cook County, Illinois, an Illinois school district, hereinafter referred to as the "School District";

WHEREAS, the parties hereto are a unit of local government and school district and Constitution of the State of Illinois, 1970, Article VII, Section 10, authorizes units of local governments and school districts to contact or otherwise associate among themselves in any manner not prohibited by law or ordinance; and

WHEREAS, Chapter 5, Illinois Compiled Statutes, Act 220, Section 1, et seq., entitled the "Intergovernmental Cooperation Act," provides that any power or powers, privileges or authority exercised or which may be exercised by a unit of local government or school district may be exercised jointly with another unit of local government or school district; and

WHEREAS, although the primary purpose of school outdoor facilities is for school-related activities for the children of the School District, there are times when outdoor facilities are not needed for school athletic and educational purposes; and

WHEREAS, the parties wish to provide for the Village use of School District outdoor facilities for park and recreational purposes at those times and locations when such facilities are not needed for School District purposes; and

WHEREAS, both the Village and the School District recognize that the use of outdoor School District facilities for park and recreational purposes requires coordination and communication, and the parties hereto agree to work with and cooperate with each other for the benefit of the residents and taxpayers of both the Village and School District, as well as other users of the outdoor facilities.

NOW, THEREFORE, for and in consideration of the mutual promises and covenants of the parties hereto, it is agreed by and between the parties as follows:

**SECTION 1. PREAMBLE**

The preamble hereto shall be and hereby constitutes a part of this Agreement.

## SECTION 2. AUTHORITY

This agreement is made pursuant to the above-cited provisions of the Illinois Constitution, the home rule powers of the Village and the laws of the State of Illinois, including the Intergovernmental Cooperation Act, the Illinois School Code and Illinois Municipal Code.

## SECTION 3. DURATION AND IDENTIFICATION OF FACILITIES

This Agreement shall become effective upon January 1, 2014 and shall extend for a period ending August 15, 2019 unless sooner terminated in accordance with the provisions of this Agreement. This Agreement shall be effective with respect to the School District outdoor facilities.

## SECTION 4. USES AND PURPOSES

For the duration of this Agreement the Village may schedule the use of such School District outdoor facilities for such sports and recreation purposes as are deemed necessary and appropriate by the Village for the use for which each facility was designed and for the benefit of Village recreation program participants and other athletic organizations as authorized by the Village, including residents and taxpayers of Orland School District 135. The use of outdoor facilities scheduled by the Village shall be as set forth within this Agreement and limited and restricted by the Village within the context of this Agreement so as not to conflict in any way with the use of said outdoor facilities by the School District in conducting its public, educational and related programs.

## SECTION 5. SCHEDULING OF USE OF FACILITIES

The Village of Orland Park Recreation and Parks Departments shall provide the School District with a weekly schedule of events. The following guidelines shall govern the parties, and their respective staffs, in scheduling the use of facilities:

- (a) The outdoor facilities shall be used exclusively by the School District for outdoor physical education, recreation and related programs during regular school hours, regular school hours being identified as Monday through Friday, inclusive, from 6:00 a.m. to 6:00 p.m. (5:30 p.m. during the baseball/softball season). In addition, the School District shall have priority for the use of outdoor facilities for the purpose of conducting School District athletic events and practices after regular school hours. School District programs other than athletic events and practices may also be conducted after regular school hours. In all such instances, the School District shall notify the Village in a reasonable time (being a minimum of 48 hours in advance) and manner of its activity prior to such School District use. The 48 hours advance notice shall not apply in the event of a bona fide emergency as determined jointly by the Village Manager and School District Superintendent or designee.

- (b) All outdoor School District facilities will be scheduled by the Village Monday through Friday between 6:00 p.m. (5:30 p.m. during the baseball/softball season) and 10:00 p.m. during the regular school year, with the exception of School District use scheduled prior to 5:30 p.m.
- (c) All Saturdays and Sundays will be scheduled by the Village with times beginning at 8:00 a.m. to 8:00 p.m. (with the exception of the Highpoint School fields adjacent to the John Humphrey Complex for which the starting time will be 7:00 a.m. and the ending time will be 10:00 p.m. to accommodate tournaments).
- (d) In the event the Village desires to schedule the use of School District facilities for a recreational event, with the exception of baseball/softball/football team field rentals, not previously noted on the schedule, the Village shall be required to obtain prior approval of such activity from Superintendent of School District 135 or designee, provided the Village shall notify the School District of such proposed Village use a reasonable time in advance, being a minimum of at least 48 hours in advance. The Superintendent or designee may grant approval for such Village scheduled activity in the event there has been no other conflicting activity.
- (e) From the date of this Agreement the scheduling of use of School District outdoor facilities by the Village shall be the responsibility of, and coordinated by, the Village Director of Recreation and the School District's Superintendent or their designee(s).
- (f) A supervisor is defined as an individual employed by the Village or a designee for the Village for the express purpose of supervision who has no responsibility but supervision. Individuals employed by the Village as supervisors will have knowledge or training in the techniques of recreation program supervision and will be of sufficient maturity to solve problems presented by either adults or children utilizing the School District's facilities for Village activities. No Village activities will occur without the presence of an individual designated by the Village as having supervisory responsibility. Village employed supervisors will be trained and required to follow AED emergency procedures. No Village employed supervisor will leave the premises until all children participating in the Village activity have safely left the premises with an adult. Organizations other than the Village which are scheduled by the Village for the use of school outdoor facilities will be advised in writing by the Village of their supervisory responsibilities. Finally, it is understood that the School District shall have no supervisory responsibilities for and during the use of School District outdoor facilities scheduled by the Village.
- (g) The Village shall not allow anyone to work or volunteer in its program whose criminal background check reveals items that would prohibit him/her from working with children under Illinois law or reveals other criminal convictions which call into question such individual's fitness to work with children.

- (h) The Village shall require that all persons or groups which are scheduled by the Village to use School District outdoor facilities shall provide appropriate supervision for all participants and spectators. In the event that such supervision does not exist, use privileges for that team will be terminated. The Village and School District shall, through their designees, will seasonally identify and agree (in writing) on the times and locations for Village scheduled use of School District outdoor facilities.
- (i) The Village agrees to repair any damages to School District facilities or property caused by the Village's use of such facilities or to replace any equipment so damaged which is beyond repair taking into consideration normal wear and tear. Groups scheduled by the Village to use School District outdoor facilities shall be required by the Village to add the School District as an additional insured under such groups' property damage insurance policies.
- (j) The Village shall be permitted to assess and retain reasonable fees by the recreational program users for the use of school outdoor facilities consistent with the fee schedule for Village outdoor facilities.

#### SECTION 6. NO PAYMENTS REQUIRED

The Village will not be required to remit any funds for use of outdoor facilities to the School District. In addition, the School District will provide, without charge to the Village, access to the School District's fiber optic conduit for municipal purposes so long as this agreement is valid. Upon termination of this agreement, either through expiration after good faith negotiations toward extension, or unilaterally by the Village, the Village and District agree to negotiate appropriate fees for the use of the fiber optic conduit. Unilateral termination of this agreement by the District will not result in fiber optic conduit fees to be paid by the Village.

#### SECTION 7. TURF MAINTENANCE

- (a) The Village shall be fully responsible for turf renovation and maintenance (mowing, seeding, fertilizing and cleaning) of all large open space ball field areas. The School District shall be responsible for the turf renovation and maintenance, including debris removal, of all turf areas immediately surrounding each of the schools. In order to be in compliance with the Illinois Lawn Care Products Application and Notice Act, the School District must be notified prior to applying any lawn treatment to School District property. Any lawn treatment must be applied by a licensed applicator operator to be compliant with legal requirements.
- (b) The Village will provide expertise and be responsible for reasonable field drainage, maintenance, and/or upgrades that do not constitute major capital improvements.
- (c) The School District shall be responsible for reasonable costs of materials for any repairs made by Village staff to permanent equipment or field structures (e.g., fencing, pavement, backstops).

## SECTION 8. CANCELLATION

Either party may cancel this Agreement as to all or any one of the outdoor facilities provided written notice is given by the canceling party to the other party at least one year prior to the effective date of such cancellation. .

The parties agree that any and all capital improvements installed by the Village or School District property prior to the date of this Agreement are and shall remain the sole property of the School District and shall not be the subject of any future request for reimbursement by the Village upon the expiration or earlier cancellation of this Agreement.

## SECTION 9. CONCESSIONS

For-profit concessions may not be operated or maintained by the Village on outdoor School District facilities without written approval by the School District. At no time will the use of alcohol, illegal drugs and/or tobacco be allowed on School District property.



## SECTION 10. PROHIBITION OF ASSIGNMENT

The Village may not assign, transfer, rent or sublease any of the outdoor facilities to be used by the Village pursuant to the terms of this Agreement without the prior expressed written consent of the School District. It is understood, however, that the Village may authorize use of School District outdoor facilities reserved to the Village pursuant to the terms of this Agreement by local not-for-profit organizations such as the Orland Youth Association, as well as other organizations and groups reserving or using Village park and recreational facilities in accordance with the custom and practice of the Village. In this connection, the Village may charge such user fees as are customarily charged by the Village to such organizations and groups as they are established from time to time by the Village. In the case of each authorized use, the Village shall require that authorized groups or persons provide evidence of adequate insurance and appropriate supervision of participants and spectators.

## SECTION 11. INDEMNIFICATION

The Village shall indemnify, defend and hold harmless the School District from any claim against the School District for property damage or personal injury or death or any other claims, demands or actions arising out of any alleged wrongful act or omission on the part of the Village in connection with the performance of the Village's duties and obligations under this Agreement or use of the facilities. The words "claim" or "claims" as used in this section include, but are not limited to, reasonable attorney fees expended by the School District, and the cost and expenses of litigation or settlement arising from any such claim. For the purposes of this section, the School District includes the Board of Education, its members, employees, officers and agents in their official and individual capacities. In this connection, each party shall name the other party as an additional insured party on each party's general liability insurance policy and, upon request, each party shall provide the other party with evidence of such insurance coverage.

Likewise, the School District shall indemnify, defend and hold harmless the Village from any claim made against the Village for property damage or personal injury or death or any other claims, demands or actions arising out of any alleged wrongful act or omission on the part of the School District in connection with the performance of the School District's duties and obligations under this Agreement or use of the School District facilities. For the purposes of this section, the Village includes the Board of Trustees of the Village, and its members, employees, officers and agents in their official and individual capacities. In this connection, each party shall name the other party as an additional insured party on each party's general liability insurance policy and, upon request, each party shall provide the other party with evidence of such insurance coverage.

## SECTION 12. RIGHT TO CURE

In the event of an alleged breach of any term of this Agreement by one party, it shall be the obligation of the other party to provide written notice of such alleged breach and the party alleged to have breached the Agreement shall be allowed a reasonable time to cure the alleged breach. The reasonableness of the time within which such alleged breach is to be cured shall be determined by the circumstances and nature of the alleged breach but shall not exceed thirty (30)

days. If the alleged breach is not cured within a reasonable time, this Agreement shall, at the election of the party giving notice of such breach, be terminated (except for the obligations of each party to indemnify, defend and hold harmless the other party from and against any claims as provided in this Agreement) and the rights of the parties upon such termination shall be as set forth herein as if the Agreement and expired by the passage of time.

### SECTION 13. NOTICES

Any notice provided for herein shall be given by personal delivery or by registered or certified mail, return receipt requested:

If to the Village:  
Village of Orland Park  
Orland Park Village Hall  
14700 S. Ravinia Avenue  
Orland Park, Illinois 60462  
Attn: Village Manager

If to the School District:  
Orland School District No. 135  
15100 South 94<sup>th</sup> Avenue  
Orland Park, Illinois 60462  
Attn: Superintendent

### SECTION 14. PRIOR AGREEMENTS

The Village and the School District agree that any Lease Agreement made and entered into by the parties and the Intergovernmental Agreements made and entered into governing the Village's use and permitted use of the School District's facilities, shall for all purposes be superseded and replaced by the instant Agreement effective on the date set forth on page 1 hereof, without further notice.

### SECTION 15. AMENDMENT

This Agreement shall only be amended by a written instrument approved and signed by all parties hereto. Such amendment shall take effect immediately upon its execution.


IN WITNESS WHEREOF, the Village and the School District have caused this Agreement to be executed by their duly designated officers the date and year set forth on page 1 hereof.

VILLAGE OF ORLAND PARK  
Cook and Will Counties, Illinois

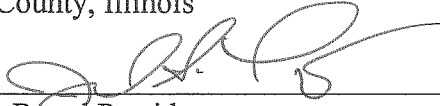
By: 

Village President

ATTEST:

  
\_\_\_\_\_  
Village Clerk

ORLAND SCHOOL DISTRICT NO. 135  
Cook County, Illinois

By:   
\_\_\_\_\_  
Board President

ATTEST:

  
\_\_\_\_\_  
Secretary, Board of Education

VILLAGE OF ORLAND PARK DEVELOPMENT SERVICES DEPARTMENT

LICENSE  
AGREEMENT FOR  
ORLAND PARK HISTORIC  
MARKERS

WHEREAS, the Village of Orland Park, Cook and Will Counties, Illinois (the "Village") has adopted a Historic Marker Program (the "Program") for buildings that are determined by the Village to be Orland Park Landmarks or Old Orland contributing structures; and

WHEREAS, under the Program, buildings that are Orland Park Landmarks or Old Orland contributing structures are eligible for a historic marker that will identify the building's status and/or commemorate the building's significance to the community as a cultural, historic and educational asset; and

WHEREAS, for safety purposes the historic markers will be placed approximately five (5) feet inside the property line at locations approved by the property owner where the marker can be read by passers-by while they gaze at the building.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Orland School District 135 and the Village agree as follows:

1. Orland School District 135 ("Owner") is the owner of the property at Park School, 9960 West 143rd Street, in the Village and hereby grants to Village a license to enter upon the property to construct, maintain and repair (as necessary) a historical marker upon the property. The marker shall be the property of the Village and is subject to the exclusive control of the Village. The Owner shall not attempt to convey, sell or otherwise transfer the marker. A conveyance, sale or transfer of the marker is void unless made pursuant to written permission of the Village. Upon discovery that the historical marker has been stolen, marred, vandalized or otherwise damaged, the Village may repair or replace the marker and/or take any action necessary to recover the repair or replacement cost of the marker.

2. The marker shall be a bronze plaque 1'-6" x 1'-0" in size mounted at a height of 3'-6" inches above the ground on a pole 2.375" in diameter, as shown on Exhibit A, attached hereto. The Village may copyright the text on the marker and may register as a trademark or service mark any logo, seal or emblem associated with the marker.

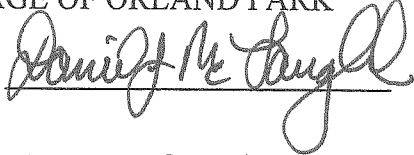
3. The marker shall be placed by the Village five (5) feet inside the property line at approximately the location shown on Exhibit B attached hereto.

4. Owner will maintain the yard around the marker, including but not limited to mowing the grass and keeping weeds down.
5. Owner may place ornamental plantings around the base of the marker pole, but shall not allow plantings or vines to grow to a height that obscures the marker or take any other action that obstructs the marker. Owner shall not damage, destroy, remove, tamper with or alter the marker in any way without the Village's written permission. The marker may be moved to and placed at a nearby location only if the Village has given written permission for the move.
6. The license is revocable by the Owner upon giving the Village 60 days written notice of revocation. Upon termination of the license, the Village shall, at its own cost, remove the marker from the property.
7. The license granted by Owner is personal to the Village and its employees and may not be transferred to any other entity without written permission of Owner.
8. The Village shall indemnify and hold harmless Owner from any injury or damage to the person or property of third parties not caused by negligent or willful acts of Owner or of the injured party arising out of the placing or presence of the marker on the property. The liability of the Village does not extend to damage or loss which is attributable to misconduct or negligence on the part of the Owner or a person for whom the Owner is responsible or a third party.
9. Nothing in this Agreement shall serve to create any historic designation, building code requirements, or additional Historic Preservation Review Commission obligation that were not imposed upon Owner prior to entering into this Agreement. Moreover, it is not the intent of the parties to place the subject property on any historic registry now or at any time in the future based upon the installation of the afore-mentioned historical marker.

[Remainder of Page Left Blank]

DATED this 13 day of January, 2013 ~~4~~<sup>8</sup>

VILLAGE OF ORLAND PARK

By: 

Its Village President

OWNER

By: 

Its President

ATTEST:

By:   
Its Village Clerk