

CLERK'S CONTRACT and AGREEMENT COVER PAGE

Legistar File ID#: 2022-0020

Contract #: 2022042

Start date: 3/1/2022

End date: 12/31/2024

Amount:

Department: Public Works

Contract Type: Master Service Agreement

Contractors Name: Kluber, Inc.

Status of Ownership: N/A

Status of Sub: N/A

Certification: Attached Self-Certifying Did not disclose

Contract Description: Mechanical, Electrical, and Plumbing (MEP) and Architectural Services

1. Exhibit B - Rec Admin Entry Ramp & ADA Access
2. Exhibit B - Provide Bidding Docs & Specs to replace the double-tier & single-Tier "Z" lockers at SportsPlex (\$9,959.00)

Village of Orland Park
Sole Source Request Form
 Required for Purchases \$5,000 - \$24,999

Department Public Works

Date 10/10/22

Division (if applicable) NRF

Description of Good/Service Bid Documents for SportsPlex Locker Replacement

Manufacturer or Supplier Kluber Inc.

Dollar Amount 9,959.00

Have Adequate Funds Been Budgeted For This Purchase? Yes No

Account number(s) 1008010 432800

Section 1 - Sole Source Justification

A Sole Source Purchase is available from only one supplier and must meet at least one of the following criteria (check the appropriate box):

- One-of-a-Kind The commodity or service has no competitive product alternatives available on the market.
- Compatibility The commodity or service must match existing brand of equipment for compatibility.
- Replacement Part The commodity is a replacement part for a specific brand of existing equipment.
- Operation Continuity The commodity or service is needed to maintain operational continuity.
- Unique Design The commodity or service must meet physical design or quality requirements.
- Delivery Date Only one supplier can meet necessary delivery requirements.
- Emergency URGENT NEED for the item or service does not permit soliciting competitive bids.
- Other

Explain how your purchase of goods or services meets one or more of the above criteria for a valid sole source

Kluber is currently working on the design for SportsPlex Roof Ladders and Gutter project. As they are already working at SportsPlex, PW requested a proposal for Kluber to provide Bidding Documents and Specifications to replace the double-tier and single-tier "Z"-lockers at Sportsplex. The goal is to replace the lockers in the same locations as existing, on top of existing concrete bases and below overhead locker soffits. Both concrete bases under lockers and drywall soffits over lockers shall remain as-is and be reused. Minor repainting of the soffit areas is also contemplated along with the replacement of select mirrors mounted to the ends of the locker surfaces.

Price Reasonableness

I determined that the price is reasonable for one of the following reasons:

Relevant documentation attached


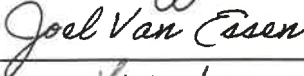


- I compared the proposed price to prices I previously paid for the same or similar services.
- I compared the proposed price to current published catalog, price lists, or market prices as documented in the attachments.
- I compared the proposed price to rough yardsticks and did not discover significant inconsistencies that warrant additional inquiry.
- Based on my knowledge of the market, my experience of prior similar proposals, or knowledge imparted by technical experts.
- The price is set by law or regulations.
- Market research reveals that same or similar goods or services are available for a similar price.

Section 2 - Purchasing Authorization - (Section 1 of this form must be completed)

Purchase through Cooperative Purchasing (attach contract documentation)

- | | |
|--|---|
| <input type="checkbox"/> State of Illinois Joint Purchase Program | <input type="checkbox"/> Omnia Partners - Public Sector |
| <input type="checkbox"/> NWMC/Suburban Purchasing Cooperative | <input type="checkbox"/> National Intergovernmental Purchasing Alliance |
| <input type="checkbox"/> The GSA Schedules | <input type="checkbox"/> The National Cooperative Purchasing Alliance |
| <input type="checkbox"/> Sourcewell | <input type="checkbox"/> HGACBuy |
| <input type="checkbox"/> Nat'l Association of State Procurement Officials (NASPO) ValuePoint | <input type="checkbox"/> Municipal Partnering Initiative (MPI) |
| <input type="checkbox"/> Choice Partners Cooperative | <input type="checkbox"/> Midwestern Higher Education Compact |
| <input type="checkbox"/> The Interlocal Purchasing System (TIPS) | <input type="checkbox"/> National Purchasing Partners (NPPGov) |
| <input type="checkbox"/> Purchasing Cooperative of America | <input type="checkbox"/> 1Government Procurement Alliance (1GPA) |
| <input type="checkbox"/> Good Buy Purchasing Cooperative | <input type="checkbox"/> National BuyBoard (BuyBoard) |
| | <input type="checkbox"/> Other: _____ |

Approvals

Name	Signature	Date
Staff Contact Mike Mazza		10/10/2022
Department Head Joel Van Essen		10/10/2022
Finance Director/ Procurement Officer Kevin Wachtel		10-17-22
Village Manger George Koczwar		10-21-22

**Sportsplex Locker Room – Locker Replacement Project
Bid Documents Scope of Work**

Provide Bidding Documents and Specifications to replace the double-tier and single-tier “Z”-lockers at the Sportsplex Building location. The goal is to replace the lockers in the same locations as existing, on top of existing concrete bases and below overhead locker soffits. Both concrete bases under lockers and drywall soffits over lockers shall remain as-is and be reused. Minor repainting of the soffit areas is also contemplated along with the replacement of select mirrors mounted to the ends of the locker surfaces.

Existing flooring, vinyl base and locker benches shall remain and be reused.

The lockers shall be laminate type, 72” high x 15” wide with keyless-pushbutton locks as selected by Owner.

The lockers shall be replaced in the following rooms:

- Women’s Locker Room 156. Quantity 92 Double Tier and 35 Single Tier.
- Men’s Locker Room 151. Quantity 72 Double Tier and 33 Single Tier.
- Family Changing Room 149: Quantity 4 Double Tier.

The Owner’s preliminary budget for the project is \$125,000.00. The project is intended to bid in 2022 with construction occurring as mutually agreed by the parties.

Bidding and Construction Administration services shall not be included with this work.

The Selected Firm will:

1. Meet with Public Works staff as needed to complete the project scope of work;
2. Identify and assist with completion of all required permits needed for the project;
3. Provide one (1) draft Bid and Specifications documents for Public Works Review;
4. Create final Bid Documents and Specifications documents (.pdf) for the project suitable for use in bidding.

The Village is requesting the fee as follows:

- A lump sum fee to complete the Project as described above.
- Proposed lump sum fee: \$ 9,959.00
Please include a completed “A-E Proposal Form” with submittal.

**AUTHORIZATION &
SIGNATURE**

Name of Authorized Signee: Michael T. Kluber Title: President

Signature of Authorized Signee:  Date: October 06, 2022

Village of Orland Park

Approved and Accepted By 

Date: 10-21-22

Name: George Koczvara

Title: Village Manager

Project Title: Sportsplex Locker Replacement	Contract #: P.T.O. BASIC RATES	ECC:
Location: 11315 W 159th St	A-E Firm: Kluber Inc.	

SECTION A - DESIGN

Item	No of DWGS	Professional			Sub-Professional		
		Manhours	Rate	Cost	Manhours	Rate	Cost
1 Principal		1	225.00	225.00			
2 Project Manager		8	175.00	1,400.00			
3 Quality Control		2	175.00	350.00			
4 Civil Engineer				0.00			0.00
5 Traffic Engineer				0.00			0.00
6 Structural Engineer			165.00	0.00			0.00
7 Mechanical Engineer			165.00	0.00			0.00
8 Electrical Engineer			165.00	0.00			0.00
9 Architect	3	24	135.00	3,240.00			0.00
10 Landscape			135.00	0.00			0.00
11 Fire Protection Eng				0.00			0.00
12 Cost Estimator			175.00	0.00			0.00
13 Admin		5	75.00				0.00
14 Spec/Report Writer		7	175.00	1,225.00			0.00
15 Totals	3	47		6,440.00	0		0.00
16 Total Direct Labor (Professional and Sub-Professional)				(rounded)			6,440
17 Overhead 10.00% x			\$6,440				644
18 Total Direct Labor and Overhead							7,084
19 Profit 15.0% x			\$7,084				1,063
20 Total Fee for Design Services				of ECC			\$8,147


SECTION B - ENGINEERING SERVICES - REPRODUCTION - TRAVEL

1 Geotechnical & SubSurface Investigation	0
2 Topographic Survey	0
3 Field Investigation	1,400
4 Reproduction	365
5 Other Special Costs	0
6 Travel	47
7 Total Fee for Engineering Services, Reproduction, and Travel	\$1,812

SECTION C - POST CONSTRUCTION AWARD SERVICES

	Professional			Sub-Professional		
	Manhours	Rate	Cost	Manhours	Rate	Cost
1 Post Award Design Support		175.00	0.00	0		0.00
2 Office Consultation/Submittal Review		175.00	0.00			0.00
3 As Built Drawing Preparation			0.00			0.00
4 Total Direct Labor						0
5 Overhead 10.00% x		\$0				0
6 Total Direct Labor & Overhead						0
7 Profit 15.0% Task Order		\$0				0
8 Total Direct Labor, OH, and Profit						0
				Mandays	Rate	Cost
9 OTHER						0
10 OTHER						0
11 OTHER						0
12 Total Fee for Post Construction Award Services						\$0

TOTAL FEE: DESIGN, ENGR. SVCS, REPRO, TRAVEL (SECTIONS A & B)	\$1,110
GRAND TOTAL FEE: DESIGN, ENGR. SVCS, REPRO, TRAVEL, AND PCAS	\$9,959

A-E Name: Michael T. Kluber	Date: 10/6/2022
A-E Signature: 	

Notes:

- Does not include interior design or interior renovations of the existing spaces.
- Does not include the replacement of any flooring, base or locker benches.

1. SUB-SURFACE INVESTIGATION: (Enter on line 1, Section B of A-E fee)

Sportsplex Locker Replacement

Description	Quantity	Unit Cost	Amount
11315 W 159th St			\$0.00
Borings			\$0.00
Atterberg Limits			\$0.00
Compaction tests			\$0.00
Sieves - #200			\$0.00
Moisture Content and Density	2		\$0.00
Direct shear	10		\$0.00
Soil Chemical Analysis (Hexavalent Chro	4		\$0.00
Analysis			\$0.00
Report			\$0.00
Review Report			\$0.00
Subtotal			\$0.00
Handling Fee	3	28	\$0.00
Total			\$0.00

2. TOPOGRAPHIC SURVEY: (Enter on line 2, Section B of A-E fee)

Description	(burdened, except for profit)	Amount
Survey Party (2 man)	6 Days @ per Day	\$0.00
Licensed Surveyor	hrs @ per Hour	\$0.00
Project Surveyor	hrs @ per Hour	\$0.00
Draftsman	hrs @ per Hour	\$0.00
Other, Specify	Aerial Consultant LS	\$0.00
Subtotal		\$0.00
Profit		\$0.00
Total		\$0.00

3. FIELD INVESTIGATION: (Enter on line 3, Section B of A-E Fee)

1 days @	\$1,400.00 per day	Total	\$1,400
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4. REPRODUCTION (Enter on line 4, Section B of A-E fee Itemization)

8-1/2 x 11 Copies (B&W)	4 copies	100 submittal	\$0.15 per page	\$60.00
8-1/2 x 11 Copies (color)	copies	submittal	per page	\$0.00
Deliveries	2 deliveries	1 quantity	\$50.00 per delivery	\$100.00
11 x 17 copies	sheets	submittal	per sheet	\$0.00
D-Size copies	3 sheets	3 submittal	\$5.00 per copy	\$45.00
Binding and packaging	4 LS	4 submittal	\$10.00 per package	\$160.00
Photos 8-1/2 x 11	copies	submittal	per copy	\$0.00
Magnetic Media	1 CD Roms	1 submittal	\$10.00 per CD Rom	\$10.00
Total				\$365.00

5. OTHER SPECIAL COSTS (Enter on Line 5, Section B of A-E Fee Itemization)

Description	Amount	Description	Amount
	\$0		\$0
Total			\$0.00

6. TRAVEL AND SUBSISTENCE (Enter on Line 6, Section B of A-E Fee Itemization)

Subsistence	Days @	per day	=	\$0.00
Parking	Days @	per day	=	\$0.00
Roundtrip Airfare	Trips @	per trip	=	\$0.00
Car Rental	Days @	per day	=	\$0.00
Mileage	80 Miles @	\$0.59 per trip	=	\$46.80
Hotel	Night @	per night	=	\$0.00
Total Travel Expenses				\$46.80

Travel on a reimbursible basis