

Village of Orland Park



Department of Police Memorandum

To: Commander Patrick Duggan
From: Michael Flannery
Date: 8/22/13
Re: Disposal of old computer equipment

I am requesting permission to dispose of old computer equipment that does not work or is outdated and serves no useful purpose to the police department. Upon approval, the following items will be donated to Infinetec for disposal.

<u>Item</u>	<u>Count</u>	<u>Reason/Age in years</u>	<u>Asset Tag</u>
GW Desktop	18	Doesn't work/6+	04175, 04255, 04222, 04230, 03783, 03791, 03789, 04232, 03793, 03785, 04109, 04252, 04234, 04001, 04250, 04233, 04249, 04243
Laserjets printers	4	Doesn't work/6+	No asset tags
Monitors	5	Doesn't work/6+	No asset tags