

# Proposal for ATS MyPayStub™ Portal System Created for:

# Village of Orland Park

November 10, 2009



# INTRODUCTION

American Technology Solutions (ATS) provides a complete automated solution for managing, distributing, and administering payroll documents. ATS MyPayStub™ is an online web-based solution that provides both system administrators and employees online access to their payroll and other documents 24 hours a day 7 days a week. ATS MyPayStub™ is a service that

automates the distribution of electronic documents and helps facilitate the entire process. With this employee self-service pay stubs will remain available to employees for up to one year.

Employees can access their pay stubs through a secure, web interface. They may view, print or email their pay statements. If the employee still prefers a paper-based copy the system can accommodate them as well.

ATS MyPayStub™ can be configured to outsource the printing and distribution of paper Payroll Checks, Direct Deposit Statements and W-2s. The documents are folded to create a mailer that is



sealed during production. There are no envelopes. The documents can be mailed directly to the employee or shipped to one or more locations for your distribution. ATS MyPayStub™ is a seamless integrated service for all employees, no matter how they receive their information.

#### **Employer Advantages**

- Reduce printing costs, forms costs, and postage costs
- No software or hardware investment required.
- o Improve service and see a measurable return on investment.
- o Reduce the usual flood of phone calls for questions, reprints, and corrections.
- Eliminate the need to track down lost deposit notices to make copies.
- o Provides online access for active and terminated employees.

#### **Employee Advantages**

- Access documents earlier than traditional mailing.
- Eliminates the chance that the pay stub will get lost, misdirected or delayed during delivery, or misplaced once the employee receives it.
- View and print current or past pay stubs when most convenient, in the home or office.
- Obtain additional copies for reprint anytime and anywhere.

#### About ATS

American Technology Solutions, Corp. is a dedicated group of specialists committed to serving the needs of busy Payroll Managers. The ATS vision is clearly focused on the efficient production of Payroll, Direct Deposit and year-end tax forms using the latest and most innovative technologies. ATS understands the issues many organizations face today and has developed and applied technology to really help with that process. Our mission is to provide our clients with timely and efficient document and tax form delivery and reporting. Most importantly, ATS works very hard to help ease the hassles and headaches of your ongoing print and mail process. Since ATS is 100% dedicated to the document output process, the level of attention each of our clients receive is unmatched in the industry. To stand behind our commitment, ATS offers a 100% money back guarantee if you are not completely satisfied with the service provided.

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# **COST BREAKDOWN**

ATS MyPayStub™ Online System

Qty	Description	Unit Price	Cost
	ATS MyPayStub™ - Initial Set-up		
1.0	Account Set-up includes:	Included	Included
	<ul> <li>Unique Access Identification Number</li> </ul>		
	<ul> <li>System Admin. User Name and Password</li> </ul>		
1.0	Online Payroll Deposit Advice Development	\$500.00	\$500.00
	o Deposit Advice Design		
	<ul> <li>Datamap Development</li> </ul>		
	o Digitized Logo		
	ATS MyPayStub™ – Employer Self-Service	Included	Included
	<ul> <li>Payroll/Deposit Advice Proof Approval</li> </ul>		
	<ul> <li>Upload Payroll/Deposit File Function</li> </ul>		
	ATS MyPayStub™ – Employee Self-Service	Included	Included
	<ul> <li>Online Pay Stub View/Print</li> </ul>		
	o Change Password		

Initial Set-up Cost: \$500.00

Qty	Description	Unit	Cost
	ATS MyPayStub™– Pay Stub Hosting Fee		
*1,000	Bi-Weekly Online Pay Stubs	\$.15	\$150.00
	o Process Pay Stub Information		
	o Retained online for (1) year		
	<ul> <li>Zero-Downtime – 95% infrastructure availability</li> </ul>		
	o SSL Encryption (128 Bit) – Verisign®		

Estimated Monthly Pay Stub Processing and Hosting Fee: \$150.00

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<sup>\*</sup> Estimated Quantity

# ATS MyPayStub™ Online System – Optional Services

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Qty	Description	Unit Price	Cost
	ATS MyPayStub™ - Initial Set-up		I
0	Custom Client Login Page	\$750.00	\$0.00
0	Design Custom Client Login Page (not required if client provides HTML)	\$500.00	\$0.00
0	Merge two files into one	\$250.00	\$0.00
0	Online Payroll Check Development	\$250.00	\$0.00
0	Miscellaneous Field Lookup	\$300.00	\$0.00
0	Expanded Earning Description Lookup	\$300.00	\$0.00
0	Expanded Deduction Description Lookup	\$300.00	\$0.00
	ATS MyPayStub™– Email Notification		I
0	Send Employee PayStub Availability Notification	\$.01	\$0.00
	ATS MyPayStub™– Per PayStub Hosting Fee		
0	Process Miscellaneous Field Lookup	\$.01	\$0.00
0	Process Expanded Earning Description Lookup	\$.01	\$0.00
0	Process Expanded Deduction Description Lookup	\$.01	\$0.00
	ATS MyPayStub™– Per PayStub Processing Fee		
0	Off-Cycle Online Pay Stubs	\$.15	\$0.00
0	Off-Cycle Online Pay Stub processing fee	\$25	\$0.00

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# ATS CLIENT REFERENCES

## **Trevecca Nazarene University**

Chuck Seaman, Director of Financial Services (615) 248-7723

#### St. Vincent Medical Center

Luz Silva, Payroll Manager (213) 484-5537

#### **City of Leesburg**

Tino Anthony, Senior Systems Analyst (352) 728-9703

# Missouri City, Texas

LaToya Jasper, Payroll Manager (281) 403-8620

# **McAlester Regional Health Center**

Terry Zellmer, Payroll Coordinator (918) 426-1800 x8013

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# PROJECT ACCEPTANCE PAGE

Village of Orland Park has agreed to authorize American Technology Solutions to proceed with the system set-up and configuration of the ATS  $MyPayStub^{TM}$  Portal System.

Village of Orland Park has agreed to proceed with ATS MyPayStub™ Services for an initial one-time set-up cost of \$500.00.

Proposal is valid for 60 days.

Acceptor Name:	
Title:	
0:	
Signature:	
Data	
Date:	
D.O. Niversham	
P.O. Number:	

## Upon acceptance, please mail Purchase Order to:

American Technology Solutions Accounts Receivable Suite 119-201 1212 S. Naper Blvd Naperville, IL 60540

For immediate processing, please fax signed Acceptance Page to:

Attn: Client Services Fax: 630.839.7252

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