

CLERK'S CONTRACT and AGREEMENT COVER PAGE

Legistar File ID#:

Innoprise Contract #:

Year:

Amount:

Department:

Contract Type:

Contractors Name:

Contract Description:

MAYOR
Keith Pekau

VILLAGE CLERK
John C. Mehalek

14700 S. Ravinia Avenue
Orland Park, IL 60462
708.403.6100
OrlandPark.org



TRUSTEES

Kathleen M. Fenton
James V. Dodge
Daniel T. Calandriello
William R. Healy
Cynthia Nelson Katsenes
Michael R. Milani

January 30, 2020

Mr. Timothy Pollowy, PLA
Hey and Associates, Inc.
8755 W. Higgins Road, Suite 835
Chicago, Illinois 60631

NOTICE TO PROCEED – Addendum C to Plan Review and Landscape Architect Services

Dear Mr. Pollowy:

Enclosed is a copy of Addendum C dated January 7, 2020 to remove a specific dollar amount to the contract. Please attach this to the original Plan Review and Landscape Architect Services contract dated November 22, 2017.

If you have any questions, please call me at 708-403-6173.

Sincerely,

A handwritten signature in black ink that reads "Denise Domalewski".

Denise Domalewski
Purchasing & Contract Administrator

cc: Ed Lelo

MAYOR
Keith Pekau

VILLAGE CLERK
John C. Mehalek

14700 S. Ravinia Avenue
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January 7, 2020

Mr. Timothy Pollowy, PLA
Hey and Associates, Inc.
8755 W. Higgins Road, Suite 835
Chicago, Illinois 60631

NOTICE OF AWARD – Addendum C to Plan Review and Landscape Architect Services

Dear Mr. Pollowy:

This notification is to inform you that on December 16, 2019, the Village of Orland Park Board of Trustees approved changing the annual fee for Plan Review and Landscape Architect Services to a not to exceed budgeted amount. Please sign the attached addendum and return to my attention at Village of Orland Park, 14700 S. Ravinia Avenue, Orland Park, Illinois, 60462 or email to ddomalewski@orlandpark.org. I will return a fully executed addendum for your files.

If you have any questions, please call me at 708-403-6173.

Sincerely,

A handwritten signature in black ink that reads "Denise Domalewski". The signature is written in a cursive style.

Denise Domalewski
Purchasing & Contract Administrator

cc: Ed Lelo

ADDENDUM C to
Plan Review and Landscape Architect Services

Dated
November 22, 2017

Amended
September 25, 2018
February 20, 2019

Between
The Village of Orland Park, Illinois ("VILLAGE") and Hey and Associates, Inc. ("ARCHITECT")

WHEREAS, on November 22, 2017, a certain Agreement regarding Plan Review and Landscape Architect Services between the Village and the Architect was executed (hereinafter referred to as the "Agreement"); and,

WHEREAS, on September 25, 2018, a certain Agreement regarding Plan Review and Landscape Architect Services between the Village and the Contractor was amended (hereinafter referred to as the "Addendum A"); and

WHEREAS, on February 20, 2019, a certain Agreement regarding Plan Review and Landscape Architect Services between the Village and the Contractor was amended (hereinafter referred to as the "Addendum B"); and

WHEREAS, the Village wishes to modify the Total Fee and Reimbursable Expenses.

NOW, THEREFORE, for and in consideration of the foregoing and the mutual covenants herein contained, it is agreed by and between the parties hereto as follows:

1. In the event of any conflict or inconsistency between the provisions of this Addendum and the Agreement, the provisions of this Addendum shall control.
2. **SECTION 1: THE CONTRACT DOCUMENTS** of said Agreement shall be amended to include "Addendum C dated January 7, 2020"
3. **SECTION 2: SCOPE OF THE WORK AND PAYMENT** of said Agreement shall be amended to strike the words "Forty Five Thousand and No/100 (\$45,000.00) Dollars per year" and replace with "not to exceed annual budgeted amount"
4. All of the other terms, covenants, representations and conditions of said Agreement not deleted or amended herein shall remain in full force and effect during the effective term of said Agreement.
5. This Addendum may be executed in two or more counterparts, each of which taken together, shall constitute one and the same instrument.

This Addendum, made and entered into effective the **7th day of January, 2020**, shall be attached to and form a part of the Agreement dated the 22nd day of November, 2017, amended the 25th day of September 2018 and the 10th day of February 2019, and shall take effect upon signature below by duly authorized agents of both parties.

ADDENDUM C to
Plan Review and Landscape Architect Services

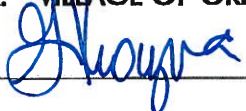
Dated
November 22, 2017

Amended
September 25, 2018
February 20, 2019

Between
The Village of Orland Park, Illinois ("VILLAGE") and Hey and Associates, Inc. ("ARCHITECT")

AGREED AND ACCEPTED

FOR: VILLAGE OF ORLAND PARK

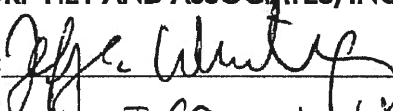
By: 

Print Name: George Koczvara

Title: Village Manager

Date: 1-10-20

FOR: HEY AND ASSOCIATES, INC.

By: 

Print Name: Jeffrey A. Wickenkamp

Title: Vice President

Date: 01/08/2020