

Estimated Travel Expenses

The Village of Orland Park

The below travel estimate assumes the Bonfire trainer will fly in the evening before the first training day and out the evening of the second training day. Amounts are **estimates only**. The Village of Orland Park will only be invoiced for actual travel expenses.

Airfare - Roundtrip, Coach

Total Estimate: \$700

From: Atlanta, GA (ATL)

To: Chicago O'Hare (ORD)

Details: Includes airfare (coach) & baggage fees

Car Rental

Total Estimate: \$450

Details: Midsize car – 3-day rental (2 training days plus 1 travel day)

Parking, Tolls, Gas, Tips

Total Estimate: \$100

Details: Parking at airport, gas for rental car

Hotel

Total Estimate: \$450

Name/Location: Homewood Suites by Hilton – Orland Park

Details: One hotel room for 2 nights @ \$225/night, including taxes and fees

Meals

Total Estimate: \$180

Details: \$60 x 3 days including 1 travel day

Shipping (Program Materials)

Total Estimate: \$450

Details: Shipping of course materials

Total Estimated Expenses: \$2,330

