

CLERK'S CONTRACT and AGREEMENT COVER PAGE

Legistar File ID#: 2022-0020

Contract #: 2022043

Start date: 3/1/2022

End date: 12/31/2024

Amount:

Department: Public Works

Contract Type: Master Service Agreement

Contractors Name: Valdes Engineering Company

Status of Ownership: N/A

Status of Sub: N/A

Certification: Attached Self-Certifying Did not disclose

Contract Description: Mechanical, Electrical, and Plumbing (MEP) and Architectural Services

1. Exhibit B - VH Generator
2. Legistar #2022-0553 - Exhibit B - PW Facility Optimization Project - \$65,230.00 (\$59,300 plus 10% contingency of \$5,930)
3. Exhibit B - Pond Stewardship for Kingsport Dry Pond
4. **Change Order** - Use of Contingency funds in the amount of \$5,930 for Schematic Design for PW Optimization Project



ORLAND PARK

REQUEST FOR CHANGE ORDER

Purchase Order #: 2200 - 1574

Purchase Order Date: 7/25/2022

Contract Title: 2022-0553 A/E SERVICES FOR PUBLIC WORKS FACILITY

NOTE: The above referenced contract is for a fixed not to exceed amount and scope of services. For any change to the contract amount or scope of services this form must be completed and signed by the contractor and approved and authorized by the Village of Orland Park **BEFORE** commencing with any work beyond the dollar amount or scope of the original, or previously amended contract/purchase order.

| Item | Description | Amount |
|------|---|----------------------------------|
| A | Original contract value (without contingency) | \$ 59,300.00 |
| B | Total amount of previous change orders | \$ 0.00 |
| C | Total current contract amount (A + B) | \$ 59,300.00 |
| D | Amount of this change order (+ or -) | \$ 5,930.00 <i>7M</i> |
| E | Revised contract amount (C + D) | \$ 65,230.00 |
| F | Percent of current contract amount this change order represents (D/C) | 10.00% |
| G | Cumulative percent of all change orders (B + D)/A | 10.00% |
| H | Original contract completion date | 1/15/23 |
| I | Revised contract completion date | 1/15/23 |
| J | Total amount of contingency | \$ 5,930.00 |
| K | Amount of this contingency funds request | \$ 5,930.00 |
| L | Amount of previous contingency funds approved | \$ 0.00 |
| M | Contingency funds remaining | \$ 0.00 |

Brief description of services provided under the contract:

Schematic design for the Public Works Optimization Project.

Reason for requested change: *(if requesting approval for contingency funds, identify % and amount on contract)*

Valdes had included estimates for several specialty sub-consultants in our proposal to the Village for the schematic design portion of the public works project. Once we received the actual proposals from the specialty subs, there was a \$5,930.00 overage which this change order will address.

For Village Use Only: IN ACCORDANCE WITH 720 ILCS 5/33E-9 this section shall only apply to a change order or a series of change orders which authorize or necessitate an increase or decrease in either the cost of a public contract by a total of \$10,000 or more or the time of completion by a total of 30 days or more.

As the authorized designee of the Village of Orland Park to approve a change order to this public contract, I hereby make the following written determination regarding this change order and authorize and approve the same:

- The circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the contract was signed
- The change is germane to the original contract as signed
- The change order is in the best interest of the Village of Orland Park and authorized by law

This written determination and this written change order resulting from that determination shall be preserved in the contract's file which shall be open to the public for inspection.

Company Name: _____

Signature: _____

Printed Name: _____

Title: _____

Date: _____

Village of Orland Park

Signature: *[Handwritten Signature]*

Printed Name: George Koczvara

Title: Village Manager

Date: 10-31-22

October 21, 2022

Mike Mazza, ASLA, CPSI
Operations Manager – Natural Resources and Facilities
Village of Orland Park
14700 Ravinia Avenue
Orland Park, Illinois 60462

Re: Public Works Optimization-Schematic Design additional fee

Dear Mike:

Please find below a request for additional fees for specialty sub-consulting services for the schematic design phase of the Public Works Optimization project.

During the bidding phase for the public works optimization project, Valdes included fee estimates for specialty sub-consultants that we planned on using for the required scope of services during schematic design. The actual proposals received from the specialty sub-consultants resulted in an overage of \$5,930.00 above what we had estimated.

Valdes requests an additional fee of \$5,930.00 to cover those fee costs.

Please contact me with questions or if further information is required.

Thank you for your consideration.

Sincerely,



Steve Ejniak, PE, RA, LEED AP
Vice President-Facilities
Valdes Architecture and Engineering

Village of Orland Park

Approved and Accepted by:  _____

Name: George Koczwar

Date: 10-31-22

Title: Village Manager