# CLERK'S CONTRACT and AGREEMENT COVER PAGE

Legistar File ID#: 2013-0083 Innoprise Contract #: C13-0047

Year: 2013 Amount: \$20,872.96

**Department:** Parks - Frank Stec

Contract Type: Services

Contractors Name: Mechanical Incorporated

Contract Description: Removal and Replacement of Sand for Filters at CPAC

MAYOR
Daniel J. McLaughlin

VILLAGE CLERK David P. Maher

14700 S. Ravinia Ave. Orland Park, IL 60462 (708) 403-6100

www.orland-park.il.us



**VILLAGE HALL** 

TRUSTEES

Kathleen M. Fenton
Brad S. O'Halloran
James V. Dodge
Edward G. Schussler III
Patricia A. Gira
Carole Griffin Ruzich

April 29, 2013

Mr. Gary Statdfield Mechanical Incorporated 2279 Yellow Creek Road Freeport, Illinois 61032

RE: NOTICE TO PROCEED

Removal and Replacement of Sand for Filters at CPAC Pool

Dear Mr. Statdfield:

This notification is to inform you that the Village of Orland Park has received all necessary contracts and insurance documents in order for work to commence on the above stated project as of April 24, 2013.

Please contact Frank Stec at 708-403-6139 to arrange the commencement of the work.

The Village will be processing a Purchase Order for this service and it will be faxed to your company. It is imperative that this number on the Purchase Order be noted on all invoices, correspondence, etc. All invoices should be sent directly to the Accounts Payable Department at 14700 S. Ravinia Ave. Orland Park, IL 60462. Also, your final invoice for this contract/service should state that it is the final invoice pertaining to that Purchase Order.

For your records, I have enclosed one (1) original executed contract dated April 2, 2013 in an amount not to exceed Twenty Thousand Eight Hundred Seventy-Two and 96/100 (\$20,872.96) Dollars. If you have any questions, please call me at 708-403-6173.

Sincerely,

Denise Domalewski Contract Administrator

Encl:

CC: Frank Stec

## MAYOR Daniel J. McLaughlin

VILLAGE CLERK

David P. Maher

14700 S. Ravinia Ave. Orland Park, IL 60462 (708) 403-6100 www.orland-park.il.us



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April 2, 2013

Mr. Gary Statdfield Mechanical Incorporated 2279 Yellow Creek Road Freeport, Illinois 61032

#### NOTICE OF AWARD - Removal & Replacement of Sand for Filters at CPAC Pool

Dear Mr. Statdfield:

This notification is to inform you that on March 18, 2013, the Village of Orland Park Board of Trustees approved awarding Mechanical Incorporated the contract in accordance with the bid you submitted dated February 4, 2013, for Removal & Replacement of Sand for Filters at CPAC Pool for an amount not to exceed Twenty Thousand Eight Hundred Seventy-Two and 96/100 (\$20,872.96) Dollars.

In order to begin this project, you must comply with the following within ten business days of the date of this Notice of Award, which is by April 16, 2013.

- 1. I am enclosing the Contract for Removal & Replacement of Sand for Filters at CPAC Pool. Please sign two
  (2) copies and return them both directly to me. I will obtain signatures to fully execute the Contract and one original executed Contract will be returned to you.
- 2. Please <u>submit a Certificate of Insurance</u> from your insurance company in accordance with all of the Insurance Requirements listed and agreed to in the bid at minimum <u>and endorsements</u> for a) the additional insured status, b) the waiver of subrogation for General Liability and c) the waiver of subrogation for Workers Compensation.

Please deliver this information directly to me, Denise Domalewski, Contract Administrator, at Village Hall located at 14700 S. Ravinia Ave., Orland Park, IL 60462. The signed Contracts, Insurance Certificates and Endorsements are required to be in place and received at my office prior to the commencement of work on this project. You will be issued a Notice to Proceed letter and a purchase order when you are in full compliance with this process. Failure to comply with these conditions within the time specified will entitle the Village to consider your bid abandoned and to annul this Notice of Award. If you have any questions, please do not hesitate to call me at 708-403-6173 or e-mail me at ddomalewski@orland-park.il.us.

Sincerely,

Contract Administrator

cc: Frank Stec

# VILLAGE OF ORLAND PARK Removal & Replacement of Sand for CPAC Filters

(Contract for Services)

This Contract is made this **2nd day of April**, **2013** by and between <u>The Village of Orland Park</u> (hereinafter referred to as the "VILLAGE") and <u>Mechanical Incorporated</u> (hereinafter referred to as the "CONTRACTOR").

#### WITNESSETH

In consideration of the promises and covenants made herein by the VILLAGE and the CONTRACTOR (hereinafter referred to collectively as the "PARTIES"), the PARTIES agree as follows:

SECTION 1: THE CONTRACT DOCUMENTS: This Contract shall include the following documents (hereinafter referred to as the "CONTRACT DOCUMENTS") however this Contract takes precedence and controls over any contrary provision in any of the CONTRACT DOCUMENTS. The Contract, including the CONTRACT DOCUMENTS, expresses the entire agreement between the PARTIES and where it modifies, adds to or deletes provisions in other CONTRACT DOCUMENTS, the Contract's provisions shall prevail. Provisions in the CONTRACT DOCUMENTS unmodified by this Contract shall be in full force and effect in their unaltered condition.

The Contract

The Terms and General Conditions pertaining to the Contract

The VILLAGE'S Project Manual for the Work as described in Section 2 hereunder

- o The Invitation to Bid dated January 21, 2013
- o The Instructions to the Bidders

The Bid Proposal dated February 4, 2013 as it is responsive to the VILLAGE's bid requirements All Certifications required by the VILLAGE

Certificates of Insurance

**SECTION 2: SCOPE OF THE WORK AND PAYMENT:** The CONTRACTOR agrees to provide labor, equipment and materials necessary to provide the services as described in the CONTRACT DOCUMENTS and further described below:

Removal and replacement of silica sand as specified in Centennial Park Aquatic Center Pool Filter Specifications, along with inspection of all laterals located at Centennial Park Aquatic Center, 15600 West Avenue, Orland Park, Il 60462

(hereinafter referred to as the "WORK") and the VILLAGE agrees to pay the CONTRACTOR pursuant to the provisions of the Local Government Prompt Payment Act (50 ILCS 505/1 et seq.) the following amount for performance of the described services:

TOTAL: an amount not to exceed Twenty Thousand Eight Hundred Seventy-Two and 96/100 (\$20,872.96) Dollars

**SECTION 3: ASSIGNMENT:** CONTRACTOR shall not assign the duties and obligations involved in the performance of the WORK which is the subject matter of this Contract without the written consent of the VILLAGE.

SECTION 4: TERM OF THE CONTRACT: This Contract shall commence on the date of its execution. The WORK shall commence upon receipt of a Notice to Proceed and shall complete performance of the WORK of this Contract by May 1, 2013 (hereinafter referred to as the "CONTRACT TIME"). Tanks must be operational when completed. Failure to meet the CONTRACT TIME shall be considered an occasion of default under the CONTRACT DOCUMENTS. The CONTRACT TIME shall not be increased without the express written consent of the VILLAGE. This Contract may be terminated by the VILLAGE for convenience or by either of the PARTIES for default in the performance of the duties of the PARTIES as described in the CONTRACT DOCUMENTS upon thirty (30) day's written notice provided as required herein.

SECTION 5: INDEMNIFICATION AND INSURANCE: The CONTRACTOR shall indemnify and hold harmless the VILLAGE, its trustees, officers, directors, agents, employees and representatives and assigns, from lawsuits, actions, costs (including attorneys' fees), claims or liability of any character, incurred due to the alleged negligence of the CONTRACTOR, brought because of any injuries or damages received or sustained by any person, persons or property on account of any act or omission, neglect or misconduct of said CONTRACTOR, its officers, agents and/or employees arising out of, or in performance of any of the provisions of the CONTRACT DOCUMENTS, including any claims or amounts recovered for any infringements of patent, trademark or copyright; or from any claims or amounts arising or recovered under the "Worker's Compensation Act" or any other law, ordinance, order or decree. In connection with any such claims, lawsuits, actions or liabilities, the VILLAGE, its trustees, officers, directors, agents, employees, representatives and their assigns shall have the right to defense counsel of their choice. The CONTRACTOR shall be solely liable for all costs of such defense and for all expenses, fees, judgments, settlements and all other costs arising out of such claims, lawsuits, actions or liabilities.

The Contractor shall not make any settlement or compromise of a lawsuit or claim, or fail to pursue any available avenue of appeal of any adverse judgment, without the approval of the Village and any other indemnified party. The Village or any other indemnified party, in its or their sole discretion, shall have the option of being represented by its or their own counsel. If this option is exercised, then the Contractor shall promptly reimburse the Village or other indemnified party, upon written demand, for any expenses, including but not limited to court costs, reasonable attorneys' and witnesses' fees and other expenses of litigation incurred by the Village or other indemnified party in connection therewith.

The indemnification obligation under this paragraph shall not be limited in any way by any limitations on the amount or type of damages, compensation or benefits payable by or for the benefit of Subcontractor or any indemnities under any Worker's Compensation Act, Occupational Disease Act, Disability Benefits Act, or any other employee benefits act. The Subcontractor further agrees to waive any and all liability limitations based upon the Worker's Compensation Act court interpretations or otherwise.

Execution of this Contract by the VILLAGE is contingent upon receipt of Insurance Certificates provided by the CONTRACTOR in compliance with the CONTRACT DOCUMENTS.

SECTION 6: COMPLIANCE WITH LAWS: CONTRACTOR agrees to comply with all federal, state and local laws, ordinances, statutes, rules and regulations including but not limited to the Illinois Human Rights Act as follows: CONTRACTOR hereby agrees that this contract shall be performed in compliance with all requirements of the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq., and that the CONTRACTOR and its subcontractors shall not engage in any prohibited form of discrimination in employment as defined in that Act and shall maintain a sexual harassment policy as the Act requires. The CONTRACTOR shall maintain, and require that its subcontractors maintain, policies of equal employment opportunity which shall prohibit discrimination against any employee or applicant for employment on the basis of race, religion, color, sex, national origin, ancestry, citizenship status, age, marital status, physical or mental disability unrelated to the individual's ability to perform the essential functions of the job, association with a person with a disability, or unfavorable discharge from military service. CONTRACTOR and all subcontractors shall comply with all requirements of the Act and of the Rules of the Illinois Department of Human Rights with regard to posting information on employees' rights under the Act. CONTRACTOR and all subcontractors shall place appropriate statements identifying their companies as equal opportunity employers in all advertisements for workers to be employed in work to be performed under this contract.

The CONTRACTOR shall obtain all necessary local and state licenses and/or permits that may be required for performance of the WORK and provide those licenses to the VILLAGE prior to commencement of the WORK.

SECTION 7: NOTICE: Where notice is required by the CONTRACT DOCUMENTS it shall be considered received if it is delivered in person, sent by registered United States mail, return receipt requested, delivered by messenger or mail service with a signed receipt, sent by facsimile or e-mail with an acknowledgment of receipt, to the following:

#### To the VILLAGE:

Denise Domalewski, Contract Administrator Village of Orland Park 14700 South Ravinia Avenue Orland Park, Illinois 60462 Telephone: 708-403-6173

Facsimile: 708-403-9212

e-mail: ddomalewski@orland-park.il.us

#### To the CONTRACTOR:

Gary Statdfield Mechanical Incorporated 2279 Yellow Creek Road Freeport, Illinois 61032 Telephone: 815-297-6025 Facsimile: 815-297-9075

e-mail: gstatdfield@mechinc.com

or to such other person or persons or to such other address or addresses as may be provided by either party to the other party.

SECTION 8: STANDARD OF SERVICE: Services shall be rendered to the highest professional standards to meet or exceed those standards met by others providing the same or similar services in the Chicagoland area. Sufficient competent personnel shall be provided who with supervision shall complete the services required within the time allowed for performance. The CONTRACTOR'S personnel shall, at all times present a neat appearance and shall be trained to handle all contact with Village residents or Village employees in a respectful manner. At the request of the Village Manager or a designee, the CONTRACTOR shall replace any incompetent, abusive or disorderly person in its employ.

SECTION 9: PAYMENTS TO OTHER PARTIES: The CONTRACTOR shall not obligate the VILLAGE to make payments to third parties or make promises or representations to third parties on behalf of the VILLAGE without prior written approval of the Village Manager or a designee.

SECTION 10: COMPLIANCE: CONTRACTOR shall comply with all of the requirements of the Contract Documents, including, but not limited to, the Illinois Prevailing Wage Act where applicable and all other applicable local, state and federal statutes, ordinances, codes, rules and regulations.

SECTION 11: FREEDOM OF INFORMATION ACT COMPLIANCE: The Illinois Freedom of Information Act (FOIA) has been amended and effective January 1, 2010. This amendment adds a new provision to Section 7 of the Act which applies to public records in the possession of a party with whom the Village of Orland Park has contracted. The Village of Orland Park will have only a very short period of time from receipt of a FOIA request to comply with the request, and there is a significant amount of work required to process a request including collating and reviewing the information.

The undersigned acknowledges the requirements of FOIA and agrees to comply with all requests made by the Village of Orland Park for public records (as that term is defined by Section 2(c) of FOIA) in the undersigned's possession and to provide the requested public records to the Village of Orland Park within two (2) business days of the request being made by the Village of Orland Park. The undersigned agrees to indemnify and hold harmless the Village of Orland Park from all claims, costs, penalty, losses and injuries (including but not limited to, attorney's fees, other professional fees, court costs and/or arbitration or other dispute resolution costs) arising out of or relating to its failure to provide the public records to the Village of Orland Park under this agreement.

SECTION 12: LAW AND VENUE: The laws of the State of Illinois shall govern this Contract and venue for legal disputes shall be Cook County, Illinois.

**SECTION 13: MODIFICATION:** This Contract may be modified only by a written amendment signed by both PARTIES.

**SECTION 14: COUNTERPARTS** This Contract may be executed in two (2) or more counterparts, each of which taken together, shall constitute one and the same instrument.

This Contract shall become effective on the date first shown herein and upon execution by duly authorized agents of the parties.

FOR: THE VILLAGE	FOR: THE CONTRACTOR
By:	By: Dhale
Print Name: Paul G. Grimes	Print Name: Brin Hele
Its: Village Manager	Its: Voes. L.
Date: 4/24/13	Date: 4 (22/2013

## **BIDDER SUMMARY SHEET**

Removal & Replacement of Sand for Filters at Centennial Pool

Project Name

IN WITNESS WHEREOF, the parties hereto have executed this Bid as of date shown below.

Firm Name: Mechanical Incorporated
Address:2279 Yellow Creek Road
City, State, Zip Code: Freeport IL 61032
Contact Person: Gary Statdfield
FEIN #: 36-3677191
Phone: (815) 297-6025 Fax: (815) 297-9075
E-mail Address:gstatdfield@mechinc.com
RECEIPT OF ADDENDA: The receipt of the following addenda is hereby acknowledged:
Addendum No, Dated
Addendum No, Dated
TOTAL BID PRICE: \$ 20,872.96
Signature of Authorized Signee: Jany Statefull  Figure President
Title: Vice President Date: February 4, 2013

ubmit specifications and estimates for: Removing and Replacing Sand And Inspection Of All Laterals

uantity	Part #	Description	Each	Total
384	PLSSND	Sand (Silica), 50 lb. bag	\$7.75	\$2,976.00
376	GRVL50	Gravel, 50 lb. bag	\$7.75	\$2,914.00
4	APGASKET	Manway gasket	\$41.62	\$166.48
		Labor/hour		
1		To:		
	-	Remove silica sand from sand filters	\$1,600/filter	\$6,400.00
		Inspect all laterals. (any parts needed will be an additional charge)	\$100/filter	\$ 400.00
		Replace (4) manway gaskets	\$100/filter	\$400.00
		Install new media n(silica sand) in filters	\$1,600/filter	\$6,400.00
			Parts total	\$6,056.48
			Tax Exempt	0
			Shipping	\$ 250.00
			Dumpster removal (4 total)	\$ 800.00
			Labor	\$13,600
			Grand Total	\$20,872.96

## **BUSINESS ORGANIZATION:**

Vice President	February 4, 2013
Signature()	Print or type name
Yang Statefuld	Gary Statdfield
Business Name	) SEAT / E
Mechanical Incorporated	(Corporate Seat) CORPORATE
In compliance with your Invitation to Bid, and a offers and agrees, if this bid is accepted, to fur	subject to all conditions thereof, the undersigned nish the services as outlined.
In submitting this bid, it is understood that the any or all bids, to accept an alternate bid, and	Village of Orland Park reserves the right to reject to waive any informalities in any bid.
	cipals by name and business address, date of
X Corporation: State of incorporation:	Illinois
	full names, titles and address of all responsible ownership and a copy of partnership agreement.
Sole Proprietor: An individual whose	e signature is affixed to this bid.

## **CERTIFICATION OF ELIGIBILITY** TO ENTER INTO PUBLIC CONTRACTS

IMPORTANT:	THIS CERTIFICA	TION MUST BE EXECU	TED.	
, <del></del>	Statdfield  Vice Preside (insert "sole ownerm)	dent er," "partner," "president,"	, being first duly	
Contractor submit contracting with ar 33E-3, or 33E-4 or	ny unit of state or loo f the Illinois Crimina te or of the United S	and that the Prime cal government as a result Code, or of any similar	ult of a violation of r offense of "bid-ri	either Section
Subscribed and Sv Before Me This of _ February	th Day			
Eleanon ( Notary Public	<u>bu</u>	"OFFICIAL SEAL ELEANOR M. CAF Notary Public, State of My Commission Expires	RR Illinois	

#### **EQUAL EMPLOYMENT OPPORTUNITY**

**Section I.** This EQUAL EMPLOYMENT OPPORTUNITY CLAUSE is required by the Illinois Human Rights Act and the Rules and Regulations of the Illinois Department of Human Rights published at 44 Illinois Administrative Code Section 750, et seq.

**Section II.** In the event of the Contractor's noncompliance with any provision of this Equal Employment Opportunity Clause, the Illinois Human Right Act, or the Rules and Regulations for Public Contracts of the Department of Human Rights (hereinafter referred to as the Department) the Contractor may be declared non-responsible and therefore ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and this agreement may be canceled or avoided in whole or in part, and such other sanctions or penalties may be imposed or remedies involved as provided by statute or regulation.

During the performance of this Agreement, the Contractor agrees:

- A. That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin or ancestry; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.
- **B.** That, if it hires additional employees in order to perform this Agreement, or any portion hereof, it will determine the availability (in accordance with the Department's Rules and Regulations for Public Contracts) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
- **C.** That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, or physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.
- **D.** That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Contractor's obligations under the Illinois Human Rights Act and Department's Rules and Regulations for Public Contract.
- **E.** That it will submit reports as required by the Department's Rules and Regulations for Public Contracts, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and Department's Rules and Regulations for Public Contracts.

- **F.** That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and Department for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and Department's Rules and Regulations for Public Contracts.
- **G.** That it will include verbatim or by reference the provisions of this Equal Employment Opportunity Clause in every subcontract it awards under which any portion of this Agreement obligations are undertaken or assumed, so that such provisions will be binding upon such subcontractor. In the same manner as the other provisions of this Agreement, the Contractor will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply therewith. In addition, the Contractor will not utilize any subcontractor declared by the Illinois Human Rights Department to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

**Section III.** For the purposes of subsection G of Section II, "subcontract" means any agreement, arrangement or understanding, written or otherwise, between the Contractor and any person under which any portion of the Contractor's obligations under one or more public contracts is performed, undertaken or assumed; the term "subcontract", however, shall not include any agreement, arrangement or understanding in which the parties stand in the relationship of an employer and an employee, or between a Contractor or other organization and its customers.

#### **ACKNOWLEDGED AND AGREED TO:**

NAME:	Gary Statdfield
SIGNATUR	E: How Statefull
WITNESS:	Eleanor Caro
DATE:	February 4, 2013

# CERTIFICATION OF COMPLIANCE WITH THE ILLINOIS PREVAILING WAGE ACT (820 ILCS 130/0.01, et seq.)

It is hereby stipulated and certified to the Village of Orland Park, that the undersigned Contractor shall pay not less than the prevailing hourly rate of wages, the generally prevailing rate of hourly wages for legal holiday and overtime work, and the prevailing hourly rate for welfare and other benefits as determined by the Illinois Department of Labor and as set forth in the schedule of prevailing wages for this contract to all laborers, workers and mechanics performing work under this contract. The undersigned Contractor further stipulates and certifies that he/she/it has maintained a satisfactory record of Prevailing Wage Act compliance with no significant Prevailing Wage Act violations for the past three (3) years. In accordance with Public Act 94-0515, the Contractor will submit to the Village certified payroll records (to include for every worker employed on the project the name, address, telephone number, social security number, job classification, hourly wages paid in each pay period, number of hours worked each day and starting and ending time of work each day) on a monthly basis, along with a statement affirming that such records are true and accurate, that the wages paid to each worker are not less than the required prevailing rate and that the Contractor is aware that knowingly filing false records is a Class B Misdemeanor.

Co	ntra	icto	r/
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y: / / My /

Subscribed and Sworn to before me this 4th day of February , 2013.

Eleanor Care

Notary Public

"OFFICIAL SEAL"
ELEANOR M. CARR
Notary Public, State of Illinois
My Commission Expires 6-16-13

## VILLAGE OF ORLAND PARK CONTRACTOR'S CERTIFICATION SEXUAL HARASSMENT, TAX & SUBSTANCE ABUSE

Gary Statdfiel	d, having been first duly sworn deposes and states as follows:
(Officer or Owner of Company)	•
	Incorporated , having submitted a proposal for:
(Name of Com	pany)
Removal & Re	placement of Sand for Filters @ Centennial Pool (PROJECT)
to the Village of Orl	and Park, Illinois, hereby certifies that the undersigned Contractor:
1. has a written	n sexual harassment policy in place in full compliance with 775 ILCS 5/2-105(A)(4).
2. is not deline if:	quent in the payment of any tax administered by the Illinois Department of Revenue, or
a.	it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the approved Revenue Act; or
b.	it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.
Alcohol Use	impliance with the Federal Highway Administration Rules on Controlled Substances and e and Testing, 49 CFR Parts 40 and 382 and that
(Name of e	mployee Drivers is/are currently participating in a drug employee/driver or "all employee drivers") testing program pursuant to the aforementioned rules.
Abuse Preve	a written program which meets or exceeds the program requirements of the Substance ention on Public Works Projects Act (Public Act 95-0635), and has provided a written f to the Village of Orland Park; or
4B. has in place Abuse Preve	a collective bargaining agreement which deals with the subject matter of the Substance ention on Public Works Projects Act (Public Act 95-0635).
(Check eithe	By: Max State of Company named above
Subscribed and sworn to Before me this 4th Day of February ,	"OFFICIAL SEAL" ELEANOR M. CARR Notary Public, State of Illinois My Commission Expires 6-16-13
Notary Public	and a same a same a same a same a same

Sand Removal and Installation on Filters

## **REFERENCES**

(Please type)							
ORGANIZATION	W.E. O'Neil Construction (GC)						
ADDRESS	2751 North Clybourne Avenue						
CITY, STATE, ZIP	Chicago IL 60614						
PHONE NUMBER	773-755-1611						
CONTACT PERSON_	Brad Johnson						
DATE OF PROJECT_	Ray & Joan Corp Community Center - Pool Project						
ORGANIZATION	Burbach Aquatics (Arch)						
ADDRESS	5974 State Road 80						
CITY, STATE, ZIP	Platteville WI 53818						
PHONE NUMBER	608-348-3262						
CONTACT PERSON_	Dave Burbach						
DATE OF PROJECT_	Variety of Pool Projects (Hull, Sanborn, Belle Plaine)						
ORGANIZATION _	Piggush-Simoneau Inc. (GC)						
ADDRESS	660 North Cherry Street						
CITY, STATE, ZIP	Kankakee IL 60901						
PHONE NUMBER	815-932-4194						
CONTACT PERSON_	Bob Bedell						
DATE OF PROJECT_	Olivet Nazarene University New Rec Center						
Bidder's Name:	Mechanical Incorporated  2-4-13						

Sand Removal and Installation on Filters

## **NSURANCE REQUIREMENTS**

Please submit a policy Specimen Certificate of Insurance showing bidder's current coverage's

#### **WORKERS COMPENSATION & EMPLOYER LIABILITY**

\$500,000 - Each Accident \$500,000 - Policy Limit \$500,000 - Each Employee Waiver of Subrogation in favor of the Village of Orland Park

#### **AUTOMOBILE LIABILITY**

\$1,000,000 – Combined Single Limit

Additional Insured Endorsement in favor of the Village of Orland Park

#### **GENERAL LIABILITY (Occurrence basis)**

\$1,000,000 – Each Occurrence \$2,000,000 – General Aggregate Limit \$1,000,000 – Personal & Advertising Injury \$2,000,000 – Products/Completed Operations Aggregate Additional Insured Endorsement & Waiver of Subrogation in favor of the Village of Orland Park

#### EXCESS LIABILITY (Umbrella-Follow Form Policy)

\$2,000,000 — Each Occurrence \$2,000,000 — Aggregate EXCESS MUST COVER: General Liability, Automobile Liability, Workers Compensation

Any insurance policies providing the coverages required of the Contractor, shall be <u>specifically endorsed</u> to identify "The Village of Orland Park, and their respective officers, trustees, directors, employees and agents as Additional Insureds on a primary/non-contributory basis with respect to all claims arising out of operations by or on behalf of the named insured." If the named insureds have other applicable insurance coverage, that coverage shall be deemed to be on an excess or contingent basis. The policies shall also contain a Waiver of Subrogation in favor of the Additional Insureds in regards to General Liability and Workers Compensation coverage's. The certificate of insurance shall also state this information on its face. Any insurance company providing coverage must hold an A VII rating according to Best's Key Rating Guide. Permitting the contractor, or any subcontractor, to proceed with any work prior to our receipt of the foregoing certificate and endorsement however, shall not be a waiver of the contractor's obligation to provide all of the above insurance.

The bidder agrees that if they are the selected contractor, within ten days after the date of notice of the award of the contract and prior to the commencement of any work, you will furnish evidence of Insurance coverage providing for at minimum the coverages and limits described above directly to the Village of Orland Park, Denise Domalewski, Contract Administrator, 14700 S. Ravinia Avenue, Orland Park, IL 60462. Failure to provide this evidence in the time frame specified and prior to beginning of work may result in the termination of the Village's relationship with the selected bidder and the bid will be awarded to the next lowest bidder or result in creation of a new bid.

ACCEPTED & AGREED THIS 4th DAY OF February, 201

Signature / / / / / / / Gary Statdfield - VP

Gary Statdfield Printed Name & Title

Authorized to execute agreements for:
Mechanical Incorporated

Name of Company





## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/03/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Cottingham & Butler, Inc. 800 Main Street Dubuque, IA 52001 John Van Dyke		Phone: 563-587-5000			
		Fax: 563-583-7339	PHONE (A/C, No, Ext): E-MAIL	FAX (A/C, No):	
			ADDRESS: PRODUCER: CUSTOMER ID #: HELGRO1		
			insurer(s) Affording Coveragi	=	NAIC #
INSURED	Mechanical Inc.		INSURER A: Travelers Prop & Cas Co of Ai	n	25674
2279 Yellow Creek Road			insurer B : Navigators Insurance Compar	У	42307
Freeport, IL 61032			INSURER C:		
			INSURER D :		
			INSURER E :		
			INSURER F:		
COVERA	GES CERTIFIC	ATE NUMBER:	REVISION NI	INADED.	***************************************

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL		POLICY NUMBER	POLICY EFF	POLICY EXP (MM/DD/YYY)	LIMIT	S	
	GENERAL LIABILITY	7, 1, 1, 1, 1	3115		(mm2211171)	1,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	EACH OCCURRENCE	s	2,000,000
Α	X COMMERCIAL GENERAL LIABILITY			VTJEXGL132J2474	10/01/2012	10/01/2013	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$	200,000
l	CLAIMS-MADE X OCCUR						MED EXP (Any one person)	\$	
				INCLUDES SELF INSURED			PERSONAL & ADV INJURY	\$	2,000,000
				RETENTION (SIR)			GENERAL AGGREGATE	\$	4,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OF AGG	\$	4,000,000
	POLICY X PRO- JECT LOC						SIR	\$	100,000
А	AUTOMOBILE LIABILITY  X ANY AUTO			VTC2JCAP132J2486	10/01/2012	10/01/2013	COMBINED SINGLE LIMIT (Ea accident)	\$	1,000,000
^	ALL OWNED AUTOS			V 10230AF 13232488 10/01/2012 10/01/2		10/01/2013	BODILY INJURY (Per person)	\$	
	<del></del>						BODILY INJURY (Per accident)	\$	
	SCHEDULED AUTOS HIRED AUTOS						PROPERTY DAMAGE (Per accident)	\$	
	NON-OWNED AUTOS							\$	
	DEDUCTIBLE			\$100,000				\$	
	X UMBRELLA LIAB X OCCUR						EACH OCCURRENCE	\$	5,000,000
В	EXCESS LIAB CLAIMS-MADE			CH12UMB172871IV	10/01/2012	10/01/2013	AGGREGATE	\$	5,000,000
~	DEDUCTIBLE			0.1120111217207717	10.0 20.12			\$	
	X RETENTION \$ 10000							\$	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N						X WC STATU- OTH- TORY LIMITS ER		
Α	ANY PROPRIETOR/PARTNER/EXECUTIVE N	N/A		VTWXJUB1C030050 -ILLIN	10/01/2012	10/01/2013	E.L. EACH ACCIDENT	\$	1,000,000
	(Mandatory in NH)			***\$350,000 SIR***			E.L. DISEASE - EA EMPLOYEE	\$	1,000,000
	Îf yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT	\$	1,000,000
''	WORK COMP -			VTJUB1C99742A	10/01/2012	10/01/2013	EL LIMITS		1,000,000
	ALL OTHER STATES								

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
The Village, its trustees, officers, directors, agents, employees and
representatives and assigns are additional insured on the General LIability
policy subject to all terms and conditions of the policy forms. Waiver of
Subrogation has been applied in favor of the certificate holder with
respects to the Workers' Compensation and General Liability policies.

	CER	TIFIC	ATE	HOL	.DER
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VIORIL0

Village of Orland Park 14700 S Ravinia Ave Orland Park, IL 60462-3134 SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

CANCELLATION

Jak Va Dyber

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# WORKERS COMPENSATION AND EMPLOYERS LIABILITY POLICY

ENDORSEMENT WC 00 03 13 (00)-01

POLICY NUMBER: (VTJUB-1C99742-A-12)

#### WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

This agreement shall not operate directly or indirectly to benefit any one not named in the Schedule.

#### **SCHEDULE**

**DESIGNATED PERSON:** 



# DESIGNATED ORGANIZATION:

ANY PERSON OR ORGANIZATION FOR WHICH THE INSURED HAS AGREED BY WRITTEN CONTRACT EXECUTED PRIOR TO LOSS TO FURNISH THIS WAIVER



DATE OF ISSUE: 11-02-12

ST ASSIGN:

## THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

#### CONTRACTORS XTEND ENDORSEMENT

This endorsement modifies insurance provided under the following:

SELF-INSURED EXCESS COMMERCIAL GENERAL LIABILITY COVERAGE FORM

GENERAL DESCRIPTION OF COVERAGE – Provisions A.-H. and J.-N. of this endorsement broaden coverage, and provision I. of this endorsement may limit coverage. The following listing is a general coverage description only. Limitations and exclusions may apply to these coverages. Read all the PROVISIONS of this endorsement carefully to determine rights, duties, and what is and is not covered.

- A. Broadened Named Insured
- B. Extension of Coverage Damage To Premises Rented To You
  - · Perils of fire, explosion, lightning, smoke, water
  - Limit increased to \$300,000
- C. Blanket Waiver of Subrogation
- D. Blanket Additional Insured Managers or Lessors

of Premises

- E. Incidental Medical Malpractice
- F. Extension of Coverage Bodily Injury

- G. Contractual Liability Railroads
- H. Additional Insured State or Political Subdivisions
- I. Other Insurance Condition
- J. Knowledge and Notice of Occurrence or Offense
- K, Unintentional Omission
- L. Personal Injury Assumed by Contract
- M. Blanket Additional Insured –Lessor of Leased Equipment

#### **PROVISIONS**

#### A. BROADENED NAMED INSURED

1. The Named Insured in Item 1. of the Declarations is as follows:

The person or organization named in Item 1, of the Declarations and any organization, other than a partnership, joint venture or limited liability company, of which you maintain ownership or in which you maintain the majority interest on the effective date of the policy. However, coverage for any such additional organization will cease as of the date, if any, during the policy period, that you no longer maintain ownership of, or the majority interest in, such organization.

- 2. WHO IS AN INSURED (Section II) Item 4.a. is deleted and replaced by the following:
  - a. Coverage under this provision is afforded only until the 180th day after you acquire or form the organization or the end of the policy period, whichever is earlier.
- 3. This Provision A. does not apply to any person or organization for which coverage is excluded by endorsement.

#### B. EXTENSION OF COVERAGE - DAMAGE TO PREMISES RENTED TO YOU

 The last paragraph of COVERAGE A. BODILY INJURY AND PROPERTY DAMAGE LIABILITY (Section I - Coverages) is deleted and replaced by the following:

Exclusions c. through n. do not apply to damage to premises while rented to you, or temporarily occupied by you with permission of the owner, caused by:

- a. Fire;
- b. Explosion;
- c. Lightning;
- d. Smoke resulting from such fire, explosion, or lightning; or
- e. Water.

A separate limit of insurance applies to this coverage as described in Section III Limits Of Insurance.

- 2. This insurance does not apply to damage to premises while rented to you, or temporarily occupied by you with permission of the owner, caused by:
  - a. Rupture, bursting, or operation of pressure relief devices;
  - Rupture or bursting due to expansion or swelling of the contents of any building or structure, caused by or resulting from water;

- c. Explosion of steam boilers, steam pipes, steam engines, or steam turbines.
- 3. Paragraph 6. of LIMITS OF INSURANCE (Section III) is deleted and replaced by the following:

Subject to 5. above, the Damage To Premises Rented To You Limit is the most we will pay under COVERAGE A. for the sum of all damages because of "property damage" to any one premises while rented to you, or temporarily occupied by you with permission of the owner, caused by: fire; explosion; lightning; smoke resulting from such fire, explosion, or lightning; or water. The Damage To Premises Rented To You Limit will apply to all "property damage" proximately caused by the same "occurrence", whether such damage results from: fire; explosion; lightning; smoke resulting from such fire, explosion, or lightning; or water; or any combination of any of these causes.

The Damage To Premises Rented To You Limit will be the higher of:

- a. \$300,000; or
- b. The amount shown on the Declarations for Damage To Premises Rented To You Limit.
- 4. Paragraph a. of the definition of "insured contract" (DEFINITIONS Section V) is deleted and replaced by the following:
  - a. A contract for a lease of premises. However, that portion of the contract for a lease of premises that indemnifies any person or organization for damage to premises while rented to you, or temporarily occupied by you with permission of the owner, caused by: fire; explosion; lightning; smoke resulting from such fire, explosion, or lightning; or water, is not an "insured contract";
- This Provision B. does not apply if coverage for Damage To Premises Rented To You of COVERAGE A. BODILY INJURY AND PROPERTY DAMAGE LIABILITY (Section I - Coverages) is excluded by endorsement.

#### C. BLANKET WAIVER OF SUBROGATION

We waive any right of recovery we may have against any person or organization because of payments we make for injury or damage arising out of: premises owned or occupied by or rented or loaned to you; ongoing operations performed by you or on your behalf, done under a contract with that person or organization; "your work"; or "your products". We waive this right where you have agreed to do so as part of a written contract, executed by you before the "bodlly injury" or "property damage" occurs or the "personal injury" or "advertising injury" offense is committed.

#### D. BLANKET ADDITIONAL INSURED - MANAGERS OR LESSORS OF PREMISES

WHO IS AN INSURED (Section II) is amended to include as an insured any person or organization (referred to below as "additional insured") with whom you have agreed in a written contract, executed before the "bodily injury" or "property damage" occurs or the "personal injury" or "advertising injury" offense is committed, to name as an additional insured, but only with respect to liability arising out of the ownership, maintenance or use of that part of any premises leased to you, subject to the following provisions:

- 1. Limits of Insurance. The limits of insurance afforded to the additional insured shall be the limits which you agreed to provide in the written contract, or the limits shown on the Declarations, whichever are less.
- 2. The Insurance afforded to the additional insured does not apply to:
  - a. Any "bodily injury" or "property damage" that occurs, or "personal injury" or "advertising injury" caused by an offense which is committed, after you cease to be a tenant in that premises;
  - b. Any premises for which coverage is excluded by endorsement; or
  - Structural alterations, new construction or demolition operations performed by or on behalf of such additional insured.
- 3. The insurance afforded to the additional insured shall be excess over any valid and collectible "other insurance" available to the additional insured unless you have agreed in a written contract for this insurance to apply before any valid and collectible "other insurance" available to the additional insured, in which case, any valid and collectible "other insurance" available to the additional insured for the coverage provided by this endorsement shall be noncontributory with and excess of both the:
  - a. "Retained limit" stated in the Declarations of the policy to which this endorsement is attached; and
  - b. The Limits Of Insurance provided in PROVISION D.1. above.

## E. INCIDENTAL MEDICAL MALPRACTICE

- 1. The following is added to paragraph 1. Insuring Agreement of COVERAGE A. BODILY INJURY AND PROPERTY DAMAGE LIABILITY (Section I Coverages):
  - "Bodily injury" arising out of the rendering of, or failure to render, the following will be deemed to be caused by an "occurrence":
  - a. Medical, surgical, dental, laboratory, x-ray or nursing service, advice or instruction, or the related furnishing of food or beverages;
  - b. The furnishing or dispensing of drugs or medical, dental, or surgical supplies or appliances;
  - c. First aid; or
  - d. "Good Samaritan services." As used in this Provision E., "Good Samaritan services" are those medical services rendered or provided in an emergency and for which no remuneration is demanded or received.
- 2. Paragraph 2.a.(1)(d) of WHO IS AN INSURED (Section II) does not apply to any registered nurse, licensed practical nurse, emergency medical technician or paramedic employed by you, but only white performing the services described in paragraph 1. above and while acting within the scope of their employment by you. Any "employees" rendering "Good Samaritan services" will be deemed to be acting within the scope of their employment by you.
- 3. The following exclusion is added to paragraph 2. Exclusions of COVERAGE A. BODILY INJURY AND PROPERTY DAMAGE LIABILITY (Section I Coverages):
  - (This insurance does not apply to:) "Bodily injury" or "property damage" arising out of the willful violation of a penal statute or ordinance relating to the sale of pharmaceuticals committed by or with the knowledge or consent of the insured.
- 4. For the purposes of determining the applicable limits of insurance, any act or omission together with all related acts or omissions in the furnishing of the services described in paragraph 1. above to any one person will be deemed one "occurrence".
- 5. This Provision E. does not apply if you are in the business or occupation of providing any of the services described in paragraph 1. above.
- 6. The insurance provided by this Provision E, shall be excess over any valid and collectible "other insurance" available to the insured, whether primary, excess, contingent or on any other basis, except for insurance that you bought specifically to apply in excess of the Limits of Insurance shown on the Declarations of this Coverage Part.

#### F. EXTENSION OF COVERAGE - BODILY INJURY

The definition of "bodily injury" (DEFINITIONS - Section V) is deleted and replaced by the following: "Bodily injury" means bodily injury, mental anguish, mental injury, shock, fright, disability, humiliation, sickness or disease sustained by a person, including death resulting from any of these at any time.

#### G. CONTRACTUAL LIABILITY - RAILROADS

- 1. Paragraph c. of the definition of "insured contract" (DEFINITIONS Section V) is deleted and replaced by the following:
  - Any easement or license agreement;
- 2. Paragraph f.(1) of the definition of "insured contract" (DEFINITIONS Section V) is deleted.

## H. ADDITIONAL INSURED - STATE OR POLITICAL SUBDIVISIONS - PERMITS

WHO IS AN INSURED (Section II) is amended to include as an insured any state or political subdivision, subject to the following provisions:

- 1. This insurance applies only when required to be provided by you by an ordinance, law or building code and only with respect to operations performed by you or on your behalf for which the state or political subdivision has issued a permit.
- 2. This insurance does not apply to:
  - a. "Bodily injury," "property damage," "personal injury" or "advertising injury" arising out of operations performed for the state or political subdivision; or
  - b. "Bodily injury" or "property damage" included in the "products-completed operations hazard".

#### I. OTHER INSURANCE CONDITION

A. COMMERCIAL GENERAL LIABILITY CONDITIONS (Section IV), paragraph 4. (Other Insurance) is deleted and replaced by the following:

#### 4. Other Insurance

This insurance is excess over any of the "other insurance", whether primary, excess, contingent or on any other basis.

This condition does not apply to insurance purchased specifically to be either quota share with this Coverage Part or excess of this Coverage Part.

B. The following definition is added to DEFINITIONS (Section V):

"Other insurance" means insurance, or the funding of losses, that is provided by, through or on behalf of:

- a. Another insurance company;
- b. Us or any of our affiliated insurance companies, except when the Non cumulation of Each Occurrence Limit section of Paragraph 5 of LIMITS OF INSURANCE (Section III) or the Non cumulation of Personal and Advertising Injury limit sections of Paragraph 4 of LIMITS OF INSURANCE (Section III) applies;
- c. Any risk retention group;
- d. Any self-insurance method or program, other than any funded by you and over which this Coverage Part applies; or
- e. Any similar risk transfer or risk management method.

#### J. KNOWLEDGE AND NOTICE OF OCCURRENCE OR OFFENSE

1. The following is added to COMMERCIAL GENERAL LIABILITY CONDITIONS (Section IV), paragraph 2. (Duties In The Event of Occurrence, Offense, Claim or Suit):

Notice of an "occurrence" or of an offense which may result in a claim must be given as soon as practicable after knowledge of the "occurrence" or offense has been reported to you, one of your "executive officers" (if you are a corporation), one of your partners who is an individual (if you are a partnership), one of your managers (if you are a limited liability company), or an "employee" (such as an insurance, loss control or risk manager or administrator) designated by you to give such notice.

Knowledge by any other "employee" of an "occurrence" or offense does not imply that you also have such knowledge.

- 2. Notice of an "occurrence" or of an offense which may result in a claim will be deemed to be given as soon as practicable to us if it is given in good faith as soon as practicable to your workers' compensation insurer. This applies only if you subsequently give notice of the "occurrence" or offense to us as soon as practicable after you, one of your "executive officers" (if you are a corporation), one of your partners who is an individual (if you are a partnership), one of your managers (if you are a limited liability company), or an "employee" (such as an insurance, loss control or risk manager or administrator) designated by you to give such notice discovers that the "occurrence" or offense may involve this policy.
- 3. This Provision J. does not apply as respects the specific number of days within which you are required to notify us in writing of the abrupt commencement of a discharge, release or escape of "pollutants" that causes "bodily injury" or "property damage" which may otherwise be covered under this policy.

#### K. UNINTENTIONAL OMISSION

The following is added to COMMERCIAL GENERAL LIABILITY CONDITIONS (Section IV), paragraph 6. (Representations):

The unintentional omission of, or unintentional error in, any information provided by you which we relied upon in issuing this policy shall not prejudice your rights under this insurance. However, this Provision L. does not affect our right to collect additional premium or to exercise our right of cancellation or nonrenewal in accordance with applicable state insurance laws, codes or regulations.

## L. PERSONAL INJURY - ASSUMED BY CONTRACT

 The following is added to Exclusion b. (1) of Paragraph 2., Exclusions of Coverage B. Personal Injury, Advertising Injury, and Web Site Injury Liability of the Web XTEND Liability endorsement:

Solely for the purposes of liability assumed in an "insured contract", reasonable attorney fees and necessary litigation expenses incurred by or for a party other than an insured are deemed to be damages because of "personal injury" provided:

#### **SELF-INSURED EXCESS**

- (a) Liability to such party for, or for the cost of, that party's defense has also been assumed in the same "insured contract": and
- (b) Such attorney fees and litigation expenses are for defense of that party against a civil or alternative dispute resolution proceeding in which damages to which this insurance applies are alleged.
- 2. This provision L. does not apply if coverage for "personal injury" liability is excluded by endorsement.

#### M. BLANKET ADDITIONAL INSURED - LESSOR OF LEASED EQUIPMENT

WHO IS AN INSURED (Section II) is amended to include as an insured any person or organization (referred to below as "additional insured") with whom you have agreed in a written contract, executed before the "bodily injury" or "property damage" occurs or the "personal injury" or "advertising injury" offense is committed, to name as an additional insured, but only with respect to their liability for "bodily injury", "property damage", "personal injury" or "advertising injury" caused, in whole or in part, by your acts or omissions in the maintenance, operation or use of equipment leased to you by such additional insured, subject to the following provisions:

- 1. Limits of Insurance. The limits of insurance afforded to the additional insured shall be the limits which you agreed to provide in the written contract, or the limits shown on the Declarations, whichever are less.
- 2. The insurance afforded to the additional insured does not apply to any "bodily injury" or "property damage" that occurs, or "personal injury" or "advertising injury" caused by an offense which is committed, after the equipment lease expires.
- 3. The insurance afforded to the additional insured is excess over any valid and collectible "other insurance" available to such additional insured, unless you have agreed in the written contract that this insurance must be primary to, or non-contributory with, such "other insurance".