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Architectural Services – Contract Addendum Proposal

DATE: December 1, 2011 - Revised

TO: Ms. Ellen Baer
Assistant Village Manager
Village of Orland Park
14700 South Ravinia Avenue
Orland Park, IL 60462

FROM: Patrick J. Callahan, AIA, LEED-AP

RE: Additional Services to Prepare Design Development Drawings for the
Renovation of Franklin Loebe Center Preschool Classroom Conversion

Scope of Architectural Services:

Gilfillan Callahan Nelson Architects shall provide the following services for the Village of Orland Park in accordance with the Contract for Professional Services Between the Village of Orland Park and Gilfillan Callahan Nelson Architects dated December 10, 2007 and as follows:

- Meet with Owner to review changed existing conditions and current space needs.
- 3D Building Information Model (BIM) is prepared for design and construction illustration.
- Complete preliminary building floor plans, sections, and elevations to determine space dimensions, areas, and volumes; 3D views showing circulation, uses, relationships of spaces for Multi-Purpose Rooms, Classroom, Modification to Play Room and Staff Areas.
- Construction Documents for Bidding for the Vestibule Addition.
- Complete room layout of all equipment, display area, furniture, plumbing fixtures, etc.
- Preliminary material choices.
- MEP consulting will be provided by CS-2 Design for limited scope for permitting.
- Code research and coordination with Building Department (licensing, building department, planning department, regulatory approvals, etc.).
- Prepare cost estimate.
- Present design to leadership team.
- Revise design subsequent to client discussions.



Compensation

Compensation will be based on a not to exceed fee of \$13,125.

Reimbursable expenses will be invoiced at one and one-tenth (1.10) the cost billed to the Architect and shall be limited to plotting and printing costs.

Schedule

We can proceed with these assignments as soon as authorized to do so. If these terms are generally acceptable, please sign below and we will prepare the contracts. If you wish to discuss the scope of services in more detail, we are available to do so at your convenience.

If acceptable, please sign both originals and forward one fully executed original of this document to our office. Retain the other copy for your contract file.

OWNER: _____

ACCOUNT MANAGER:  _____

PRINT NAME: _____

PRINT NAME: Patrick J. Callahan

DATE: _____

DATE: 12/2/11

cc: Vicki Luczynski, GCNA