VILLAGE OF ORLAND PARK, DEVELOPMENT SERVICES DEPARTMENT

PETITION FOR CERTIFICATE OF APPROPRIATENESS

All information requested on this form <u>MUST</u> be provided. A petition will be considered incomplete if any information is missing.

Following planning approval, a building permit is required.

		Lottowning bis	ming approval	u Dunai	ng parmit is required.				
PROJECT NAME		i							
PETITIONER INFO	ORMATION								
NAME ROL	ert Shu	tay		TITL	OWNER				
ADDRESS 9	999 w.	99 W. 143rd ST			CITYISTATEIZIP OV land Park IL 60462				
PHONE 708-	349-1111	FAX 708-3	49-0148	EMA	1L tocert Shutay (Provertshutagicum			
RELATIONSHIP T	O OWNER				•	•			
PROPERTY OWN	ER'S INFORMATION	DN							
NAME ROG	NAME RObert Shutay				PHONE 708-349-1111				
	999 W. I	143 rd 5	;T.	CITY	ISTATEIZIP Or Land	Park TL G0462			
PROJECT INFOR		2 110 1615	Pal CT	Orl	and Park, IL	50460			
P.I.N. NUMBER			i			sf acres			
			ı			3.			
CURRENT USE O	FSITE REAL NAME	ESTATE	U++(ce/e/	SEME	NE/FAX	EMAIL			
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OTHER	VK.	e byer	ions by U	Plor	108.292.040	estimales@styleaxleric			
IMPROVEMENTS NEW CO	INCLUDE (CHECK		PLY) ATION	ΤÍ	DEMOLITION	REMOVAL			
DESCRIPTION OF	PROPOSED IMPI	ROVEMENTS:	roof ag	utf	rs. No color	changes.			
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		. 11/1							
Signature of Petiti	loner <u>COO</u>	at Shut	Date SW	<u> 4/9</u> ,		OFFICIAL SEAL JULIE FIKE			
	112	0.	-1	1	NOTARY	PUBLIC, STATE OF ILLINOIS COOK COUNTY			
Notary Signature	MMM	Sile	_ Date 9	1912	MY COM Petition	MISSION-EXPIRES 10/09/2024 Must Be Notarized			
CERTIFICATE OF	TRAINING (TO BE	E SIGNED AFTE	RCOMPLETION	Ì		<u> </u>			
DATE COMPLETE		-			RENEWAL				
Village's historic p	preservation codes any proposed profe	, requirements a acts according to	and policies relate o the codes, regul	ed to the rements	Old Orland Historic District o	vices Department staff covering the r to Landmark buildings. I agree to istoric preservation program and to litles.			
Signature of Pet	itioner Wold	at Shall	Date 9	4/9	4				
		1.41	74.1/8.8	5.16	0485 ILN				
FOR VILLAGE USE ONLY	PROJECT NO.	<u>4034-0</u>	<u>130/C0H-4</u>	14-	ASSIGNED TO HN DEPARTMENT APPROVAL				
APPROVALS	□ PRE-CONC		ADMINISTRATI	VE	□ PLAN COMMISSION	☐ VILLAGE BOARD			
NEEDED:	MEETING								

VILLAGE OF ORLAND PARK, DEVELOPMENT SERVICES DEPARTMENT 据在《是自然音》中中的原理型。10.28 图 10.59 SUBMITTAL REQUIREMENTS FOR CERTIFICATE OF APPROPRIATENESS Submittal Information **REVIEW PROCESS** SUBMITTAL REQUIREMENTS Conceptual Building Elevations Materials are for discussion **Pre-Concept** 1 only, do not need to be Conceptual Site Plan Meeting(s) submitted Aerials or other drawings showing location and adjacent conditions with staff from Planning Completed Petition Form See reverse side 2 & Submittal of **Completed Petition** 3 Proof of ownership of property (i.e. title policy, deed, trust agreement) PDF File & 1 copy* Form and required materials for PDF File & 1 copy* **Planning Division** Plat of survey Review PDF File & 1 copy* Architectural drawings of proposed improvements Building elevations (if applicable) Submit to: Engineering drawings **Development** Site plan Photographs (existing site/building conditions) Services Department, Specifications & Cut Sheets (if applicable) **Planning Division** Sample of Materials and/or colors (if applicable)

Certificate of Appropriateness Overview

The Certificate of Appropriateness (COA) review process is designed to protect historic properties from insensitive alterations and to ensure new buildings are compatible in design with older buildings in the Old Orland Historic District. Per the Village of Orland Park's Land Development Code, a COA must be obtained before the construction, alteration, demolition, or removal of any structure within the District.

Prior to applying for a COA, petitioners must meet with Development Services Department staff to discuss the proposed project and complete a one (1) credit hour training session covering the Village's historic preservation codes, requirements and policies. The credit hour of training can be earned by reading the Historic Preservation Resident Handbook and signing a Certificate of Appropriateness Training affidavit. The affidavit is a binding acknowledgement by the petitioner to faithfully execute the proposed project according to the historic preservation requirements, codes, and guidelines in addition to abiding by the conditions stated in the COA. One (1) credit hour of training places a petitioner in good-standing with the Village's historic preservation program for one (1) calendar year, in which time any number of approved projects or improvements may be undertaken by the petitioner.

Depending on the scope of work, a COA may either be administratively reviewed and approved by the Development Services Department or taken before the Plan Commission for an advisory recommendation. For applications requiring additional approval, the Plan Commission weighs the proposal against the Land Development Code and Village Code then votes on a recommendation for the Committee of Trustees. The Committee reviews the project and provides an additional recommendation to the Board of Trustees. The Board of Trustees considers the staff, Plan Commission, and Committee recommendations, then decides to approve or deny a COA in a final review.

A complete COA petition must be received by the Development Services Department no fewer than twenty (20) business days prior to the next Plan Commission meeting in order to be scheduled for review. Plan Commission meetings are generally held on the second and fourth Tuesday of every month.

All work must be performed as specified in the conditions of the COA. Proposed changes or modifications to the work must be reviewed by the Plan Commission before those changes can be made. Failure to comply with the Village codes, requirements and policies shall result in the removal of any inappropriate materials, designs or other changes at the petitioner's expense and/or additional penalties or fines.

If you have any questions about the historic review process, please contact the Development Services Department at (708) 403-5300.

^{*}All copies submitted to the Planning Division are to be folded.

Review Process for Certificates of Appropriateness

The tables below outline the Certificate of Appropriateness review and approval process for the three categories of buildings in the OOH District and landmarks and are followed by descriptions of the terms used. Once the required review and approval is obtained, building permits must be procured from the Village before the proposed work begins.

Review and Approval Process for Contributing Structures and Landmarks						
	Public Hearing	Plan Commission	Committee of Trustees	Board of Trustees	Administrative Review	
Major Change (All)	х	X	Х	×		
Minor Change (Landmarks) '		Х	X	X		
Minor Change (Contributing Structures)	i				x	
Routine Maintenance					Х	
COA for Demolition	Х	Х	Х	X		

	Public Hearing	Plan Commission	uting Structures and Committee of Trustees	Board of Trustees	Administrative Review
Major Change (All)			- "		Х
Minor Change (All)					X
Routine Maintenance					X
COA for Demolition (All)					Not Required
New Construction (Freestanding Residential)					Х

Contributing Structures: Any building that reinforces the historic, cultural or architectural significance of the Historic District, and retains a significant portion of its architectural or design integrity. Contributing Structures in the Old Orland Historic District are identified in Map 1 of the Land Development Code Section 6-209.

Landmarks: Any building listed on the Local Register of Significant Places in Section 5-110 of the Land Development Code that reinforces the historic, cultural or architectural significance of Orland Park, and retains a significant portion of its architectural or design integrity.

Non-Contributing Structure: Any building that does not reinforce the historic, cultural or architectural significance of the Historic District.

New Construction: The construction of a freestanding structure on any developable lot, including new construction that involves additions to existing buildings.

Major Change: Substantial change to the exterior appearance of a structure, or any change to the impervious coverage on the site, including but not limited to:

- New construction or additions, including new decks, porches, driveways etc.
- Demolition of any contributing structure or any part of a contributing structure
- Relocation of buildings
- Significant alteration/ removal of historical or architectural features

All changes considered "Major" by the Development Services Department shall require a Public Notice prior to the Plan Commission meeting, as defined in the tables.

Minor Change: Changes that do not have a substantial impact on the exterior appearance of the structure or site, including alteration, addition or removal of exterior architectural elements such as doors, windows, fences, skylights, siding, exterior stairs, roofs, tuck-pointing etc.

Routine Maintenance: Includes repair or replacement of exterior elements where there is no change in the design, materials, or appearance of the structure or property such as gutters and downspouts, drive-ways etc. Landscape changes for gardens, planting beds, new trees, outdoor lighting for single family homes etc. will be considered as routine maintenance.

Determination of Type of Change: Any proposed changes to existing buildings and sites in the Old Orland Historic District will be considered a Major Change, a Minor Change or Routine Maintenance per the determination of the Development Services Department on a case by case basis, applying the above definitions.