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DEPARTMENT OF PARKS AND RECREATION

- 4. Tournaments** - Village of Orland Park Recreation Parks Department will not encumber any cost for tournaments held at our facilities. All tournaments must break even and must adhere to the tournament guidelines listed below. A fee of \$3,500 will be assessed for use of one complex (either JHC or Centennial Complex).
- a. Third party for profit groups will not operate tournaments at Village of Orland Park outdoor ball diamond facilities.
 - b. No tournaments will be held during the OYA season (prior to July 4). After July 4 only one complex per weekend will be booked per weekend.
 - c. Tournament dates will be allocated based on residency percentages. You must be part of a recognized organization based on the approved board policy to host a tournament. Each organization will only be able to host one tournament per season. Organizations not within this guideline will be looked at if there are open dates.
 - d. Fees for the tournament are based on a 3 day event which includes Friday from 5:30-10:00 pm, Saturday 8:00 am-10:00 pm and Sunday from 8:00 am-10:00 pm. Additional days and times must be approved and will be billed at an hourly rate to cover costs.
 - e. All cost associated with the tournament will be billed to the organization. There will be a base fee of \$3500 that includes field prep of dragging and lining, lights when needed and one dumpster. Fees are due 7 days prior to the event.
 - f. Additional fees will be assessed based on the size of the venue and weather. Fees will include; materials used such as turface, rental of porta johns and extra dumpsters, parking detail and other misc. items. Additional costs of Fees will be billed within 7 days of the event.

I understand and agree to the above information. I will inform my organization of the above policies and will enforce them within our organization.

Organization	Position/Title	Signature	Date
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