

**CLERK'S CONTRACT and AGREEMENT COVER PAGE**

**Legistar File ID#:**

**Contract #:**

**Start date:**

**End date:**

**Amount:**

**Department:**

**Contract Type:**

**Contractors Name:**

**Status of Ownership:**

**Status of Sub:**

**Certification:** Attached [  ]    Self-Certifying [  ]    Did not disclose

**Contract Description:**

**Village Facility Duct Assessment and Cleaning  
Scope of Work - REVISED 5/13/2022**

The Selected Firm will create a with a general written scope of work and any associated documents for bidding purposes for building duct cleaning services.

A/E work shall be completed by **August 15, 2022**. The A/E scope of work will **not** include construction oversight. Cleaning contract will be awarded in 2022. We anticipate this project will be completed in 2022.

The Selected Firm will:

1. Meet with Public Works staff (in person or virtually) to
2. Provide one (1) draft written scope of work
3. Create a with a general written scope of work and any associated documents for building duct cleaning services for bidding purposes.

**AUTHORIZATION & SIGNATURE**

Name of Authorized Signee: JONATHAN MURAWSKI

Signature of Authorized Signee: 

Title: PRESIDENT Date: 5-27-2022

A-E FEE ITEMIZATION

Date/Scope:

Date of Estimate:

Project Title: <b>Duct Assessment and Cleaning</b>	Contract #: P.T.O. <b>BASIC RATES</b>	ECC:
Location: Village Facility	A-E Firm: Robert Juris & Associates Architects, Ltd.	

**SECTION A - DESIGN**

Item	No of DWGS	Professional			Sub-Professional		
		Manhours	Rate	Cost	Manhours	Rate	Cost
1 Principal	0	2.5	240.00	600.00			
2 Project Manager	0	9.5	170.00	1,615.00			
3 Quality Control	0	2	170.00	340.00			
4 Civil Engineer	0	0		0.00			0.00
5 Traffic Engineer	0	0		0.00			0.00
6 Structural Engineer	0	0	190.00	0.00			0.00
7 Mechanical Engineer	2	6	170.00	1,020.00			0.00
8 Electrical Engineer	0	0	170.00	0.00			0.00
9 Architect	0	0	175.00	0.00			0.00
10 Landscape	0	0		0.00			0.00
11 Fire Protection Eng	0	0	170.00	0.00			0.00
12 Cost Estimator	0	0	125.00	0.00			0.00
13 Admin	0			0.00	2	85.00	170.00
14 Spec/Report Writer	0	1.5	125.00	187.50			0.00
15 Totals	2	21.5		3,762.50	2		170.00
16 Total Direct Labor (Professional and Sub-Professional)				(rounded)			3,933
17 Overhead	0.00% x		\$3,933				0
18 Total Direct Labor and Overhead							3,933
19 Profit	0.0% x		\$3,933				0
20 Total Fee for Design Services				of ECC			\$3,933

**SECTION B - ENGINEERING SERVICES - REPRODUCTION - TRAVEL**

1 Geotechnical & SubSurface Investigation	0
2 Topographic Survey	0
3 Field Investigation	0
4 Reproduction	0
5 Other Special Costs	0
6 Travel	0
7 Total Fee for Engineering Services, Reproduction, and Travel	\$0

**SECTION C - POST CONSTRUCTION AWARD SERVICES**

	Professional			Sub-Professional		
	Manhours	Rate	Cost	Manhours	Rate	Cost
1 Post Award Design Support	0	140.00	0.00	0		0.00
2 Office Consultation/Submittal Review	0	140.00	0.00			0.00
3 As Built Drawing Preparation	0	140.00	0.00			0.00
4 Total Direct Labor						0
5 Overhead	0.00% x		\$0			0
6 Total Direct Labor & Overhead						0
7 Profit	0.0% Task Order		\$0			0
8 Total Direct Labor, OH, and Profit						0
				Mandays	Rate	Cost
9 OTHER						0
10 OTHER						0
11 OTHER						0
12 Total Fee for Post Construction Award Services						\$0

<b>TOTAL FEE: DESIGN, ENGR. SVCS, REPRO, TRAVEL (SECTIONS A &amp; B)</b>	<b>\$0</b>
<b>GRAND TOTAL FEE: DESIGN, ENGR. SVCS, REPRO, TRAVEL, AND PCAS</b>	<b>\$3,933</b>

A-E Name: Robert Juris & Associates Architects, Ltd.	Date: May 27, 2022
--	--------------------

A-E Signature: Jonathan Murawski 