

**CLERK'S CONTRACT and AGREEMENT COVER PAGE**

**Legistar File ID#:** 2015-0170

**Innoprise Contract #:** C15-0033

**Year:** 2015-17

**Amount:**

**Department:** Public Works

**Contract Type:** Master Engineering Services Agreement

**Contractors Name:** Baxter & Woodman, Inc.

**Contract Description:** Master Services Professional Engineering Agreement - Roadway Maintenance & Pavement Reconstruction 2015-17  
Exhibit B for 2017:  
C16-0122 Fernway Roadway & Ditch Grading Improvements (2016-0759 \$32,910)  
C17-0011 143rd Metra Stairs Addendum #1 (2017-0014 \$23,500)  
C17-0051 2017 Road Improvement Construction Services (2017-0237 \$156,200)  
C17-0135 Fernway Subdivision Construction Services (2017-0625 \$115,000)  
C18-0011 Addendum A extend term thru 12/31/2020 (2017-0913)  
C18-0012 Exh B Sidewalk Connectivity Improvements - 135th St. (2017-0931 \$8550)

**MAYOR**  
Keith Pekau

**VILLAGE CLERK**  
John C. Mehalek

14700 S. Ravinia Avenue  
Orland Park, IL 60462  
708.403.6100  
OrlandPark.org



**TRUSTEES**

Kathleen M. Fenton  
James V. Dodge  
Patricia A. Gira  
Carole Griffin Ruzich  
Daniel T. Calandriello  
Michael F. Carroll

February 2, 2018

Mr. Derek Wold, P.E., BCEE  
Baxter & Woodman, Inc.  
8840 West 192nd St.  
Mokena, IL 60448

Notice to Proceed: Addendum A dated January 24, 2018 - Roadway Maintenance and Pavement Reconstruction Master Agreement for Professional Engineering Services  
Exhibit B – Sidewalk Connectivity Improvements – 135<sup>th</sup> Street Design

Dear Mr. Wold:

Enclosed is a fully executed addendum extending the term of the Roadway Maintenance and Pavement Reconstruction Master Agreement through December 31, 2010. Also enclosed is the signed proposal for Sidewalk Connectivity Improvements – 135<sup>th</sup> Street Design. This proposal shall be attached to the Master Agreement as Exhibit B and all terms of the master agreement shall apply.

If you have any questions, please call me at 708-403-6173.

Sincerely,



Denise Domalewski  
Purchasing & Contract Administrator

Encl:

cc: Bill Cunningham  
Kevin Lehmann  
Rich Rittenbacher

**MAYOR**  
Keith Pekau

**VILLAGE CLERK**  
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**TRUSTEES**  
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Michael F. Carroll

January 24, 2018

Mr. Derek Wold, P.E., BCEE  
Baxter & Woodman, Inc.  
8840 West 192<sup>nd</sup> St.  
Mokena, IL 60448

RE: Addendum A dated January 24, 2018  
Roadway Maintenance and Pavement Reconstruction  
Master Agreement for Professional Engineering Services

Dear Mr. Wold:

This notification is to inform you that on January 15, 2018, the Village of Orland Park Board of Trustees approved extending the Master Agreement for Roadway Maintenance and Pavement Reconstruction and the proposal for Sidewalk Connectivity Improvements – 135<sup>th</sup> Street. Please sign the attached addendum and return to my attention at Village of Orland Park, 14700 S. Ravinia Avenue, Orland Park, Illinois 60462 or email to [ddomalewski@orlandpark.org](mailto:ddomalewski@orlandpark.org). I will return a fully executed addendum and proposals for your files.

If you have any questions, please call me at 708-403-6173.

Sincerely,



Denise Domalewski  
Purchasing & Contract Administrator

cc: Kevin Lehmann  
Rich Rittenbacher

**ADDENDUM A to**  
*Roadway Maintenance and Pavement Reconstruction*  
*Master Agreement for Professional Engineering Services*

**Dated**  
March 17, 2015

**Between**  
*The Village of Orland Park, Illinois ("VILLAGE") and Baxter & Woodman, Inc. ("CONTRACTOR")*

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WHEREAS, on March 7, 2015, a certain Agreement regarding Roadway Maintenance and Pavement Reconstruction - Master Agreement for Professional Engineering Services between the Village and the Contractor was executed (hereinafter referred to as the "Agreement"); and,

WHEREAS, the Village wishes to extend the term of the agreement.

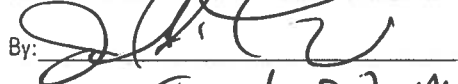
NOW, THEREFORE, for and in consideration of the foregoing and the mutual covenants herein contained, it is agreed by and between the parties hereto as follows:

- a. In the event of any conflict or inconsistency between the provisions of this Addendum and the Agreement, the provisions of this Addendum shall control.
- b. **SECTION 1: THE CONTRACT DOCUMENTS** of said Agreement shall be amended to include "Addendum A dated January 24, 2018."
- c. **SECTION 4: TERM OF THE CONTRACT** of said Agreement shall be amended to strike the words "This Agreement shall commence on the date of execution and terminate December 31, 2017" and replace with "This Agreement shall commence on the date of execution and terminate December 31, 2020."
- d. All of the other terms, covenants, representations and conditions of said Agreement not deleted or amended herein shall remain in full force and effect during the effective term of said Agreement.
- e. This Addendum may be executed in two or more counterparts, each of which taken together, shall constitute one and the same instrument.

This Addendum, made and entered into effective the **24th day of January, 2018**, shall be attached to and form a part of the Agreement dated the 17th day of March, 2015 and shall take effect upon signature below by duly authorized agents of both parties.

**AGREED AND ACCEPTED**

FOR: THE VILLAGE OF ORLAND PARK

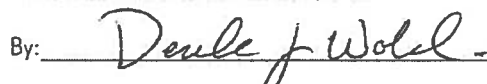
By: 

Print Name: Joseph S. LaMargo

Its: Village Manager

Date: 1/29/18

FOR: BAXTER & WOODMAN, INC

By: 

Print Name: Derk J. Wold

Its: Executive Vice President

Date: January 25, 2018

November 27, 2017

Mr. Richard Rittenbacher  
Streets & Operations Manager  
Village of Orland Park  
15655 South Ravinia Avenue  
Orland Park, Illinois 60462

***Subject: Village of Orland Park – Engineering Services Master Agreement***

Dear Mr. Rittenbacher,

Baxter & Woodman, Inc. is pleased to submit this Amendment to our Roadway Maintenance & Pavement Reconstruction Master Agreement for Professional Engineering Services dated March 17, 2015.

This Amendment will allow Baxter & Woodman, Inc. to continue providing the Village of Orland Park with Professional Engineering Services. These services include providing consultation and advice on miscellaneous planning and design tasks, furnishing customary design engineering services, and performing construction related services.

The Engineer will provide these services with the same degree of skill and diligence normally employed by professional engineers and consultants performing the same or similar services.

**Scope of Services**

1. Provide a Principal or senior-level engineer to coordinate engineering assignments. Village Engineering Services shall include:
  - a. Provide general engineering consultation and advice.
  - b. Obtain necessary permits from regulatory agencies.
  - c. Provide capital project estimates for budget, planning, and management purposes.
  - d. Attend Village Board meetings, as requested.
  - e. Perform planning and preliminary design.
  - f. Perform final design and contract document preparation.
  - g. Perform construction related services.

Agreements for individual projects will each include a scope of services specific to that assignment, for Village review and concurrence.



Please provide an updated Master Agreement for execution. Please do not hesitate to contact Dennis Dabros at 815-444-3370 or [ddabros@baxterwoodman.com](mailto:ddabros@baxterwoodman.com) if you have any questions or need additional information.

Sincerely,

BAXTER & WOODMAN, INC.  
CONSULTING ENGINEERS

A handwritten signature in black ink that reads "Derek J. Wold".

Derek J. Wold, P. E., BCEE  
Executive Vice President

Attachment

*I:\Crystal Lake\ORLPK\General\Forms Of Contract\2018\Master Proposal Amendment.Doc*