



VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orlandpark.org

Department Requested Action

File Number: 2015-0039

Agenda Date: 6/1/2015

Version: 5

Status: PASSED

In Control: Board of Trustees

File Type: MOTION

Agenda Number: S.

Title/Name/Summary

Centennial Park West Policy

History

During the past six months, the Village Board and the Development Services, Planning and Engineering Committee have been discussing the development of a policy to address requests from individuals or organizations to utilize Centennial Park West for concert events. The Committee discussed the insurance requirements for the use of the park site to address concerns for the turf and other amenities that could be damaged in the event of rain or other unforeseen damage during a special event at this location. A recommendation was made by the Committee at the meeting of May 18, 2015 to provide an addition to the Special Event Permit Application to resolve this policy question. The additions to the permit are listed below:

- Use of Centennial Park West for concert events by other individuals or organizations will be considered on a case-by-case basis for approval by the Village Board. All applicants to be considered must meet the requirements set by the Village for addressing parking, traffic control, hours of operation, fee payment, security and noise. These requirements may vary based on anticipated attendance, sound amplification, time of day/year and other event variables.
- A fee for concert events at Centennial Park West organized by individuals or organizations other than the Village of Orland Park will be set at \$1,000.00
- Use of Centennial Park West for concerts organized by individuals or organizations other than the Village of Orland Park is limited to Fridays, Saturdays and/or Sundays
- The frequency of concert events organized by individuals or organizations other than the Village of Orland Park is limited to no more than one concert event per month with the hours of the concert performance to end no later than 9:00 p.m., unless specifically authorized by the Village Board.

A draft of the paragraph to be included in the Special Event Permit Application is attached. Should the Village Board approve this item, the new version of the application will be ready for use immediately.

Financial Impact

Proposed fees for use are \$1,000.00 per application to use Centennial Park West for concerts organized by others. There are no pending applications at this time.

Recommended Action/Motion

I move to approve a policy for use of Centennial Park West for concert events by others as outlined in the draft Special Event Permit Application;

And

Move to approve a fee of \$1,000.00 for the use of Centennial Park West for approved concert events organized by individuals or organizations other than The Village of Orland Park.