

Clerk's Contract and Agreement Cover Page

Year: 2010 **Legistar File ID#**: 2010-0145

Multi Year: Amount \$7,800.00

Contract Type: Services

Contractor's Name: H2O Towers LLC

Contractor's AKA:

Execution Date: 4/22/2010

Termination Date: 7/1/2010

Renewal Date:

Department: Public Works/Water & Sewer

Originating Person: Doug Medland/John Ingram

Contract Description: Elevated Water Tower #1 & #8 Cleaning



MAYOR
Daniel J. McLaughlin

VILLAGE CLERK

David P. Maher

14700 S. Ravinia Ave. Orland Park, IL 60462 (708) 403-6100



VILLAGE HALL

TRUSTEES

Bernard A. Murphy Kathleen M. Fenton Brad S. O'Halloran James V. Dodge Edward G. Schussler III Patricia Gira

May 5, 2010

Mr. Robert Santure H2O Towers LLC P.O. Box 398 Saline, Michigan 48176

RE: NOTICE TO PROCEED

Elevated Water Tower Cleaning

Dear Mr. Santure:

This notification is to inform you that the Village of Orland Park has received all necessary contracts, certifications, and insurance documents in order for work to commence on the above stated project as of April 29, 2010.

Please contact John Ingram at 708-403-6104 to arrange the commencement of the work.

The Village will be processing a Purchase Order for this contract/service and it will be faxed to your company. It is imperative that this number on the Purchase Order be noted on all invoices, correspondence, etc. All invoices should be sent directly to the Accounts Payable Department at 14700 S. Ravinia Ave. Orland Park, IL 60462. Also, your final invoice for this contract/service should state that it is the final invoice pertaining to that Purchase Order.

For your records, I have enclosed one (1) original executed contract dated April 22, 2010 in an amount not to exceed Seven Thousand Eight Hundred and No/100 (\$7,800.00) Dollars. If you have any questions, please call me at 708-403-6173.

Sincerely,

Denise Domalewski
Contract Administrator

Encl:

cc: John Ingram

VILLAGE OF ORLAND PARK Elevated Water Tower #1 and #8 Exterior Cleaning (Contract for Services)

This Contract is made this **22nd day of April**, **2010** by and between <u>The Village of Orland</u>

Park (hereinafter referred to as the "VILLAGE") and <u>H2O Towers LLC</u> (hereinafter referred to as the "CONTRACTOR").

WITNESSETH

In consideration of the promises and covenants made herein by the VILLAGE and the CONTRACTOR (hereinafter referred to collectively as the "PARTIES,") the PARTIES agree as follows:

SECTION 1: THE CONTRACT DOCUMENTS: This Contract shall include the following documents (hereinafter referred to as the "CONTRACT DOCUMENTS") however this Contract takes precedence and controls over any contrary provision in any of the CONTRACT DOCUMENTS. The Contract, including the CONTRACT DOCUMENTS, expresses the entire agreement between the PARTIES and where it modifies, adds to or deletes provisions in other CONTRACT DOCUMENTS, the Contract's provisions shall prevail. Provisions in the CONTRACT DOCUMENTS unmodified by this Contract shall be in full force and effect in their unaltered condition.

This Contract

The Terms and Conditions

The Proposal submitted by Contractor on February 18, 2010, to the extent it does not conflict with this contract.

All Certifications required by the Village

Certificates of insurance

SECTION 2: SCOPE OF THE WORK AND PAYMENT: The CONTRACTOR agrees to provide labor, equipment and materials necessary to provide the services as described in the CONTRACT DOCUMENTS and further described below:

Clean the exterior of Elevated Water Tower #1 (located at 17801 Wolf Road, Orland Park) and Elevated Water Tower #8 (located at 15501 Park Station Blvd, Orland Park). The work includes power steam clean and rinse along with a fungicide application

(hereinafter referred to as the "WORK") and the VILLAGE agrees to pay the CONTRACTOR pursuant to the provisions of the Local Government Prompt Payment Act (50 ILCS 505/1 et seq.) the following amount for performance of the described services: Seven Thousand Eight Hundred and No/100 (\$7,800.00)Dollars.

SECTION 3: ASSIGNMENT: CONTRACTOR shall not assign the duties and obligations involved in the performance of the WORK which is the subject matter of this Contract without the written consent of the VILLAGE.

SECTION 4: TERM OF THE CONTRACT: This Contract shall commence on the date of its execution. The WORK shall commence upon receipt of a Notice to Proceed and continue expeditiously until final completion on or before July 1, 2010. This Contract shall terminate upon completion of the WORK or July 1, 2010, whichever occurs first, but may be terminated by either of the PARTIES for default upon failure to cure after ten (10) days prior written notice of said default from the aggrieved PARTY. The VILLAGE, for its convenience, may terminate this Contract with thirty (30) days prior written notice.

SECTION 5: INDEMNIFICATION AND INSURANCE: The CONTRACTOR shall indemnify and hold harmless the VILLAGE, its trustees, officers, directors, agents, employees and representatives and assigns, from lawsuits, actions, costs (including attorneys' fees), claims or liability of any character, incurred due to the alleged negligence of the CONTRACTOR, brought because of any injuries or damages received or sustained by any person, persons or property on account of any act or omission, neglect or misconduct of said CONTRACTOR, its officers, agents and/or employees arising out of, or in performance of any of the provisions of the CONTRACT DOCUMENTS, including any claims or amounts recovered for any infringements of patent, trademark or copyright; or from any claims or amounts arising or recovered under the "Worker's Compensation Act" or any other law, ordinance, order or decree. In connection with any such claims, lawsuits, actions or liabilities, the VILLAGE, its trustees, officers, directors, agents, employees, representatives and their assigns shall have the right to defense counsel of their choice. The CONTRACTOR shall be solely liable for all costs of such defense and for all expenses, fees, judgments, settlements and all other costs arising out of such claims, lawsuits, actions or liabilities.

The Contractor shall not make any settlement or compromise of a lawsuit or claim, or fail to pursue any available avenue of appeal of any adverse judgment, without the approval of the Village and any other indemnified party. The Village or any other indemnified party, in its or their sole discretion, shall have the option of being represented by its or their own counsel. If this option is exercised, then the Contractor shall promptly reimburse the Village or other indemnified party, upon written demand, for any expenses, including but not limited to court costs, reasonable attorneys' and witnesses' fees and other expenses of litigation incurred by the Village or other indemnified party in connection therewith.

The indemnification obligation under this paragraph shall not be limited in any way by any limitations on the amount or type of damages, compensation or benefits payable by or for the benefit of Subcontractor or any indemnities under any Worker's Compensation Act, Occupational Disease Act, Disability Benefits Act, or any other employee benefits act. The Subcontractor further agrees to waive any and all liability limitations based upon the Worker's Compensation Act court interpretations or otherwise.

Execution of this Contract by the VILLAGE is contingent upon receipt of Insurance Certificates provided by the CONTRACTOR in compliance with the CONTRACT DOCUMENTS.

handle all contact with Village residents or Village employees in a respectful manner. At the request of the Village Manager or a designee, the CONTRACTOR shall replace any incompetent, abusive or

SECTION 6: COMPLIANCE WITH LAWS: CONTRACTOR agrees to comply with all federal, state and local laws, ordinances, statutes, rules and regulations including but not limited to the Illinois Human Rights Act as follows: CONTRACTOR hereby agrees that this contract shall be performed in compliance with all requirements of the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq., and that the CONTRACTOR and its subcontractors shall not engage in any prohibited form of discrimination in employment as defined in that Act and shall maintain a sexual harassment policy as the Act requires. The CONTRACTOR shall maintain, and require that its subcontractors maintain, policies of equal employment opportunity which shall prohibit discrimination against any employee or applicant for employment on the basis of race, religion, color, sex, national origin, ancestry, citizenship status, age, marital status, physical or mental disability unrelated to the individual's ability to perform the essential functions of the job, association with a person with a disability, or unfavorable discharge from military service. CONTRACTOR and all subcontractors shall comply with all requirements of the Act and of the Rules of the Illinois Department of Human Rights with regard to posting information on employees' rights under the Act. CONTRACTOR and all subcontractors shall place appropriate statements identifying their companies as equal opportunity employers in all advertisements for workers to be employed in work to be performed under this contract.

The CONTRACTOR shall obtain all necessary local and state licenses and/or permits that may be required for performance of the WORK and provide those licenses to the VILLAGE prior to commencement of the WORK.

SECTION 7: NOTICE: Where notice is required by the CONTRACT DOCUMENTS it shall be considered received if it is delivered in person, sent by registered United States mail, return receipt requested, delivered by messenger or mail service with a signed receipt, sent by facsimile or e-mail with an acknowledgment of receipt, to the following:

To the VILLAGE: To the CONTRACTOR:

Denise Domalewski Bob Santure

Contract Administrator

Village of Orland Park
14700 South Ravinia Avenue
Orland Park, Illinois 60462
H2O Towers LLC
P.O. Box 398
Saline, Michigan 48176

Telephone: 708-403-6173
Facsimile: 708-403-9212
e-mail:ddomalewski@orland-park.il.us
Telephone: 734-368-1730
Facsimile: 734-944-0127
e-mail: scrubber1@hughes.net

or to such other person or persons or to such other address or addresses as may be provided by either party to the other party.

SECTION 8: STANDARD OF SERVICE: Services shall be rendered to the highest professional standards to meet or exceed those standards met by others providing the same or similar services in the Chicagoland area. Sufficient competent personnel shall be provided who with supervision shall complete the services required within the time allowed for performance. The CONTRACTOR'S personnel shall, at all times present a neat appearance and shall be trained to

SECTION 14: COUNTERPARTS: This Contract may be executed in two (2) or more counterparts, each of which taken together, shall constitute one and the same instrument.

This Contract shall become effective on the date first shown herein and upon execution by duly authorized agents of the parties.

FOR: THE VILLAGE	FOR: THE CONTRACTOR
Ву:	By: Osl
Print Name: PAN G. GRIMES	Print Name: Pobert J. Santire
Its: Village Manager	Its: Pies, den
Date:	Date: 4-26-10

CERTIFICATION OF ELIGIBILITY TO ENTER INTO PUBLIC CONTRACTS

IMPORTANT: THIS CERTIFICATION MUST BE EXECUTED.
I, Robert J. Santure, being first duly sworn certify and say that I am President (insert "sole owner," "partner," "president," or other proper title)
of H20 Towers, L.L.C., the Prime Contractor submitting this proposal, and that the Prime Contractor is not barred from contracting with any unit of state or local government as a result of a violation of either Section 33E-3, or 33E-4 of the Illinois Criminal Code, or of any similar offense of "bid-rigging" or "bid-rotating" of any state or of the United
States. Signature of Person Making Certification
Subscribed and Sworn To Before Me This 26 Day of April , 20/0. Motary Public

	BUSINESS ORGANIZATION:	
	Sole Proprietor: An individual whose si	gnature is affixed to this proposal.
	and/or partners. Provide percent of ownership and	- ·
	Corporation: State of Incorporation: Provide a disclosure of all officers and principal and indicate if the corporation is authorized to do	s by name and business address, date of incorporation
		the Village of Orland Park reserves the right to reject al, and to waive any informalities in any proposal.
	In compliance with your Request for Proposals, offers and agrees, if this proposal is accepted, to f	and subject to all conditions thereof, the undersigned furnish the services as outlined.
	H20 Towers LL (Business Name	(Corporate Seal)
1	Signature	Robert J. Santure Print or type name
	President Title	<u>4-26.10</u>
	THE	Date

EQUAL EMPLOYMENT OPPORTUNITY

- **Section I.** This EQUAL EMPLOYMENT OPPORTUNITY CLAUSE is required by the Illinois Human Rights Act and the Rules and Regulations of the Illinois Department of Human Rights published at 44 Illinois Administrative Code Section 750, et seq.
- **Section II.** In the event of the Contractor's noncompliance with any provision of this Equal Employment Opportunity Clause, the Illinois Human Right Act, or the Rules and Regulations for Public Contracts of the Department of Human Rights (hereinafter referred to as the Department) the Contractor may be declared non-responsible and therefore ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and this agreement may be canceled or avoided in whole or in part, and such other sanctions or penalties may be imposed or remedies involved as provided by statute or regulation.

During the performance of this Agreement, the Contractor agrees:

- A. That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin or ancestry; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.
- **B.** That, if it hires additional employees in order to perform this Agreement, or any portion hereof, it will determine the availability (in accordance with the Department's Rules and Regulations for Public Contracts) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
- C. That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, or physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.
- **D.** That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Vendor's obligations under the Illinois Human Rights Act and Department's Rules and Regulations for Public Contract.
- **E.** That it will submit reports as required by the Department's Rules and Regulations for Public Contracts, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and Department's Rules and Regulations for Public Contracts.

- **F.** That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and Department for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and Department's Rules and Regulations for Public Contracts.
- G. That it will include verbatim or by reference the provisions of this Equal Employment Opportunity Clause in every subcontract it awards under which any portion of this Agreement obligations are undertaken or assumed, so that such provisions will be binding upon such subcontractor. In the same manner as the other provisions of this Agreement, the Vendor will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply therewith. In addition, the Vendor will not utilize any subcontractor declared by the Illinois Human Rights Department to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

Section III. For the purposes of subsection G of Section II, "subcontract" means any agreement, arrangement or understanding, written or otherwise, between the Vendor and any person under which any portion of the Vendor's obligations under one or more public contracts is performed, undertaken or assumed; the term "subcontract", however, shall not include any agreement, arrangement or understanding in which the parties stand in the relationship of an employer and an employee, or between a Vendor or other organization and its customers.

ACKNOWLEDGED AND AGREED TO:

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ATTEST.

DATE:

4-26-10

SEXUAL HARASSMENT POLICY

Please be advised that pursuant to Public Act 87-1257, effective July 1, 1993, 775 ILCS 5/2-105 (A) has been amended to provide that every party to a public contract must:

"Have written sexual harassment policies that shall include, at a minimum, the following information: (I) the illegality of sexual harassment; (II) the definition of sexual harassment under State law; (III) a description of sexual harassment, utilizing examples; (IV) the vendor's internal complaint process including penalties; (V) the legal recourse, investigative and complaint process available through the Department (of Human Rights) and the Commission (Human Rights Commission); (VI) directions on how to contact the Department and Commission; and (VII) protection against retaliation as provided by Section 6-101 of the Act. (Illinois Human Rights Act). (emphasis added)

Pursuant to 775 ILCS 5/1-103 (M) (2002), a "public contract" includes:

every contract to which the State, any of	its political subdivisions or any municipal corporation is a
party."	
1, Robert Santure, having subn	nitted a proposal for H20 Tows L.L.C (Name of Contractor)
(Name)	(Name of Contractor)
	+ Clean to the Village of Orland Park, hereby
certifies that said contractor has a written se	exual harassment policy in place in full compliance with 775
ILCS 5/2-105 (A) (4).	

orized Agent of Contractor

Subscribed and Sworn To

Before Me This 26 Day

Notary Public Medlerson.

TAX CERTIFICATION
1, Robert J. Santure, having been first duly sworn depose
and state as follows:
I, Robert J. Santure, am the duly authorized agent for H20 Towrs, LLC, which has
agent for H20 Tows, LLC, which has
submitted a proposal to the Village of Orland Park for
Elevated Water Towers 148 Oxt Claim and I hereby certify (Name of Project)
that HOD TOWS, LLC, is not
delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:
a. it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the appropriate Revenue Act; or
b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.
By: Sol H
Title: President
Subscribed and Sworn To
Before Me This 26 Day
of
Monda mederato
Notary Public

REFERENCES
(Please type)
ORGANIZATION City of Big Rapids
ADDRESS 730 OSCEOLA
CITY, STATE, ZIP Big Rapids, MI 49307
PHONE NUMBER 231-796-6231
CONTACT PERSON Mr. Carmen Johnson
DATE OF PROJECT 4/7/10
ORGANIZATION City of St. Louis
ORGANIZATION City of St. Louis ADDRESS 108 West Saginaw
CITY, STATE, ZIPS+. Louis, MI 48880
PHONE NUMBER 989-681-3567
CONTACT PERSON Steve Mepham
DATE OF PROJECT 4/8/10
ORGANIZATION City of Mewaygo
ADDRESS 82 33 South Mundy Huenue
CITY, STATE, ZIP Newaygo, MI 49337
PHONE NUMBER 231-652 - 7984
CONTACT PERSON Lelly Beerman
DATE OF PROJECT 4/8/10
Proposer's Name: Stacey Brooks
Signature:

INSURANCE REQUIREMENTS

WORKERS COMPENSATION & EMPLOYER LIABILITY

\$500,000 - Each Accident \$500,000 - Policy Limit \$500,000 - Each Employee Waiver of Subrogation in favor of the Village of Orland Park

AUTOMOBILE LIABILITY

\$1,000,000 - Combined Single Limit
Additional Insured Endorsement in favor of the Village of Orland Park

GENERAL LIABILITY (Occurrence basis)

\$1,000,000 - Each Occurrence \$2,000,000 - General Aggregate Limit
\$1,000,000 - Personal & Advertising Injury
\$2,000,000 - Products/Completed Operations Aggregate
Additional Insured Endorsement & Waiver of Subrogation in favor of the Village of Orland Park

EXCESS LIABILITY (Umbrella-Follow Form Policy)

\$2,000,000 - Each Occurrence \$2,000,000 - Aggregate **EXCESS MUST COVER:** General Liability, Automobile Liability, Workers Compensation

Any insurance policies providing the coverages required of the Contractor shall be <u>specifically endorsed</u> to identify "The Village of Orland Park, and their respective officers, trustees, directors, employees and agents as Additional Insureds on a primary/non-contributory basis with respect to all claims arising out of operations by or on behalf of the named insured." If the named insureds have other applicable insurance coverage, that coverage shall be deemed to be on an excess or contingent basis. The policies shall also contain a Waiver of Subrogation in favor of the Additional Insureds in regards to General Liability and Workers Compensation coverage's. The certificate of insurance shall also state this information on its face. Certificates of insurance must state that the insurer shall provide the Village with thirty (30) days prior written notice of any change in, or cancellation of required insurance policies. The words "endeavor to" and ", but failure to do so shall impose no obligation or liability of any kind upon the insurer, its agents or representatives" must be stricken from all Certificates of Insurance submitted to the Village. Any insurance company providing coverage must hold an A VII rating according to Best's Key Rating Guide. Permitting the contractor, or any subcontractor, to proceed with any work prior to our receipt of the foregoing certificate and endorsement however, shall not be a waiver of the contractor's obligation to provide all of the above insurance.

The bidder agrees that if they are the selected contractor, within ten days after the date of notice of the award of the contract and prior to the commencement of any work, you will furnish evidence of Insurance coverage providing for at minimum the coverages and limits described above directly to the Village of Orland Park, Denise Domalewski, Contract Administrator, 14700 S. Ravinia Avenue, Orland Park, IL 60462. Failure to provide this evidence in the time frame specified and prior to beginning of work may result in the termination of the Village's relationship with the selected bidder and the bid will be awarded to the next lowest bidder or result in creation of a new bid.

ACCEPTED & AGREED THIS	26 DAY OF _A	po. L	, 20 <i>10</i>
16d) (1)			
	Authorized	d to execute ag	greements for:
Printed Name & Title	Name of C	Company	

ACORD, CERTIFICA	TE OF LIAB	ILITY INS	URANCI		DATE (MM/C 04/29/	
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Robert Santure				ANCE COMPANY	39993	
P.O. Box 398		INSURER C:				
Saline, MI 48176		INSURER D:				
		INSURER E:				
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INSUF	H20 TOWERS, LLC			ate Auto Insurar		25127
	P O BOX 398		INSURER 6:			25127
ĺ	SALINE, MI 48176		INGURER C:			
1			INSURER D:			
COV	ZERAGES		INSURER E:			
THI AN' MA PO	E POLICIES OF INSURANCE LISTED BELOV Y REQUIREMENT, TERM OR CONDITION (Y PERTAIN, THE INSURANCE AFFORDED I LICIES. AGGREGATE LIMITS SHOWN MAY H	BY THE POLICIES DESCRIBE	PR DOCUMENT WITH			
INSR A	ADO'L	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMI	T5
	GENERAL LIABILITY				EACH OCCURRENCE	5
	COMMERCIAL GENERAL LIABILITY				DAMAGE TO RENTED PREMISES (Es occurence)	\$
	CLAIMS MADE OCCUR				MED EXP (Any one person)	3
					PERSONAL & ADV INJURY	5
	GEN'L AGGRECATE LIMIT APPLIES PER:				GENERAL AGGREGATE	5
	POLICY PRO-				PRODUCTS - COMP/OP AGG	8
A.	X AUTOMOBILE LIABILITY X ANY AUTO	BAP2250496	03/01/2010	03/01/2011	COMBINED SINGLE LIMIT (Ea scalant)	1,000,000
	ALL OWNED AUTOS SCHEDULED AUTOS				BODILY INJURY (Per person)	8
	X HIRED AUTOS X NON-OWNED AUTOS				BODILY INJURY (Per accident)	s
_					PROPERTY DAMAGE (Per socidant)	s
	GARAGE LIABILITY				AUTO ONLY - EA ACCIDENT	<u> </u>
	ANY AUTO				OTHER THAN EA ACC	5
	EXCESS/UMBRELLA LIABILITY				EACH OCCURRENCE	5
	OCCUR CLAIMS MADE				AGGREGATE	5
					AGGREGATE	<u> </u>
	DEDUCTIBLÉ					\$
	RETENTION\$					\$
	WORKERS COMPENSATION AND				WC STATUL OTH-	
-	MPLOYERS' LIABILITY MY PROPRIETOR/PARTNER/EXECUTIVE				E.L. EACH ACCIDENT	\$
0	OFFICERMEMBER EXCLUDED?				E.L. DISEASE - EA EMPLOYEE	<u> </u>
s	PECIAL PROVISIONS below				E.L. DISEASE - POLICY LIMIT	5
)THER					
"The prima	PTION OF OPERATIONS / LOCATIONS / VENICLES / I Village of Orland Park, and their ary/non-contributory basis with re- N: DENISE DOMALEWSKI 708-403-9212	respective officers, tru	stees, directors, e	employees and		
	TFICATE HOLDER		CANCELLATIO			
	VILLAGE OF ORLAND PA 14700 S RAVINIA AVE ORLAND PARK IL 60462	ark	SHOULD ANY OF DATE THEREOF, NOTICE TO THE	THE ABOVE DESCRIB THE ISSUING INSURE CERTIFICATE HOLDER IGATION OR LIABILITY	ED POLICIES BE CANCELLED B R WILL ENDEAVOR TO MAIL _ NAMED TO THE LEFT, BUT FA Y OF ANY KIND UPON THE INS	30 DAYS WRITTEN
100B	PD 25 (2001/08)			FO	SACOBO CO	PPOPATION 1988