



CHRISTOPHER B. BURKE ENGINEERING, LTD.

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April 5, 2019

Village of Orland Park
14700 Ravinia Avenue
Orland Park, IL 60462

Attention: John Ingram – Director of Public Works

Subject: Professional Engineering Services – Village Engineer

Dear Mr. Ingram:

Christopher B. Burke Engineering, Ltd. (CBBEL) is pleased to continue to perform professional engineering services for the Village of Orland Park (Village). This proposal is an addendum to the CBBEL proposal dated November 13, 2018. The purpose of this new proposal is to add additional scope for CBBEL as it relates to managing stormwater related projects currently performed by Public Works staff. With several Public Works staff pending retirement, the Village has asked CBBEL to propose the necessary hours and tasks to complete additional project management work. The work outlined in the November 13, 2018 proposal will not change but will be supplemented by this additional work. This proposal is for additional professional engineering services beginning May 13, 2019 and ending December 2019.

CBBEL will provide Stormwater Project Management for the Village (approximately 16 hours per week). Stormwater Project Management will include current project status review to analyze and determine step necessary to complete the project. The work shall include, but not be limited to, assistance with coordination with various Village departments and design engineers, permit tracking, bid phase, assistance during construction phase and tasks necessary to complete the project. CBBEL will utilize Travis Parry to perform the Stormwater Project Management work for the Village.

The Stormwater Project Management engineering services will be provided by CBBEL for a monthly retainer of \$9,600.

We will bill you at the hourly rates specified in the Professional Engineering Services Master Agreement including previously agreed upon Schedule of Charges and General Terms and Conditions. These General Terms and Conditions are expressly incorporated into and are an integral part of this contract for professional services. It should be emphasized that any requested meetings or additional services are not included in the preceding fee estimate and will be billed at the previously accepted Schedule of Charges. It is assumed that no federal funding or MFT funding will be utilized.

Please sign and return one copy of this agreement as an indication of acceptance and notice to proceed.

Sincerely,



Christopher B. Burke, PhD, PE, D.WRE, Dist.M.ASCE
President

THIS PROPOSAL ACCEPTED FOR VILLAGE OF ORLAND PARK:

BY: _____

TITLE: _____

DATE: _____