

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orlandpark.org



Meeting Minutes

Monday, September 18, 2017

6:00 PM

Village Hall

Development Services, Planning and Engineering Committee

*Chairman Kathleen Fenton
Trustees Patricia Gira and Daniel Calandriello
Village Clerk John C. Mehalek*

CALL TO ORDER/ROLL CALL

The meeting was called to order at 6:16 PM.

Present: 3 - Chairman Fenton; Trustee Gira and Trustee Calandriello

APPROVAL OF MINUTES

2017-0657 Approval of the August 21, 2017 Development Services, Planning and Engineering Committee Minutes

I move to approve the Minutes of the Regular Meeting of the Development Services, Planning and Engineering Committee of August 21, 2017.

A motion was made by Trustee Calandriello, seconded by Trustee Gira, that this matter be APPROVED. The motion carried by the following vote:

Aye: 3 - Chairman Fenton, Trustee Gira, and Trustee Calandriello

Nay: 0

ITEMS FOR SEPARATE ACTION

2017-0454 Eco-Site Wireless Communication Facility, 15655 Ravinia Avenue- Special Use Permit

Part-Time Planner Anna Garcia reported that Eco-Site Wireless Communication is requesting to construct a 95- foot monopole (a total height of 100 feet with a five (5) foot lightening rod) tower with T-Mobile equipment within a 2,500 square foot (50 foot by 50 foot) fenced ground equipment enclosure on property located at the Village of Orland Park's Public Works Facility, 15655 Ravinia Avenue. The site is currently occupied by the Village of Orland Park's Public Works building.

In 2010, the Board of Trustees adopted the policies titled, "Co-Locating Wireless Communication Facilities on Village-Owned Property" (2009-0288). The policy includes six components related to: screening ground equipment cabinet enclosures; if required landscaping screening cannot be accommodated, fees will be paid to the Village's Tree Mitigation Bank in lieu of the required landscaping; ground equipment shelter screening requirements; assessment for multiple tenants or co-locations on the infrastructure; one-time maintenance fee and site access; and compensation to the Village on a quarterly basis that will follow a pre-determined fee schedule. The petitioner has met all the conditions of the above 2010 wireless communication facilities policy.

This petitioner requests the following modifications:

- 1) Waiving installation of landscaping screening in favor of paying the fee of \$2,500 in lieu of it.

Overall, the project conforms to the Village's Comprehensive Plan, Land Development Codes and policies for this area.

Raymond Beer, NTP Wireless was available tonight to answer any questions.

I move to accept as findings of fact of this Plan Commission the findings of fact set forth in this staff report, dated September 12, 2017.

And

I move to recommend to the Village Board of Trustees to approve the preliminary site plans titled "Overall Site Plan" sheet C-1; "Site Plan" sheet C-2; "Fence, Gate, and Compound Details" sheet C-6; " Grading and Erosion Control Plan" sheet C-7; "Site Signage Details" sheet C-9; and "Antenna Plan 80ft. Level" sheet C-12 prepared by W-T Communication Design Group, LLC dated May 31, 2017.

And

I move to recommend to the Village Board of Trustees to approve the Elevations titled "Equipment Elevations" sheets C-4 and C-5 and "Antenna & Tower Elevations Details" sheet C-11 prepared by W-T Communication design Group, LLC dated May 31, 2017, subject to the same above conditions.

And

I move to recommend to the Village Board of Trustees to approve a special use permit for a wireless communication facility at the Village of Orland Park's Public Works building in the COR District. Modifications to the special use permit include:

1) Waiving installation of landscaping screening in favor of paying the fee of \$2,500 in lieu of it.

THIS SECTION FOR REFERENCE ONLY (NOT NECESSARY TO BE READ)

I move to accept as findings of fact of this Plan Commission the findings of fact set forth in this staff report, dated September 12, 2017.

And

I move to recommend to the Village Board of Trustees to approve the preliminary site plans titled "Overall Site Plan" sheet C-1; "Site Plan" sheet C-2; "Fence, Gate, and Compound Details" sheet C-6; " Grading and Erosion Control Plan" sheet C-7; "Site Signage Details" sheet C-9; and "Antenna Plan 80ft. Level" sheet C-12 prepared by W-T Communication Design Group, LLC dated May 31, 2017.

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I move to recommend to the Village Board of Trustees to approve the Elevations titled "Equipment Elevations" sheets C-4 and C-5 and "Antenna & Tower Elevations Details" sheet C-11 prepared by W-T Communication design Group, LLC dated May 31, 2017, subject to the same above conditions.

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1) Waiving installation of landscaping screening in favor of paying the fee of \$2,500 in lieu of it.

A motion was made by Trustee Calandriello, seconded by Trustee Gira, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Fenton, Trustee Gira, and Trustee Calandriello

Nay: 0

2017-0497 104th Avenue Multi-Use Path (163rd to 159th) - Phase II Engineering Design Services

Assistant Village Manager/Development Director Karie Friling reported that in 2010 a multi-use path was constructed from 167th Street to 163rd Street along the east side of 104th Avenue, leaving the segment to 159th not completed. As part of the Villages overall comprehensive transportation plan this path segment is an important part of completing the connection from Centennial Park to the Grasslands area. The portion of the path affects a large area of wetlands at the southeast corner of 159th and 104th. Existing drainage structures under 104th Avenue will need to be extended to accommodate the new path.

The Illinois Department of Transportation (IDOT) continues construction of the 159th Street widening and reconstruction project. This project is scheduled to be completed late 2018 early 2019. As part of this project a multi-use path is being constructed throughout the corridor. The Village and IDOT have coordinated the installation of a traffic signal at 104th Avenue including pedestrian crossing signals. The path will connect into the Centennial Park trail just north of the intersection.

H.W. Lochner of Chicago, Illinois was the design engineer for IDOT relating to the roadway widening and reconstruction. Lochner was also contracted with the

Village to design the Village water main extension from 108th Avenue to Ravinia Avenue. This design was completed and added to the IDOT construction plans. Lochner is very familiar with the project site, the poor soils, wetland sites, and desire of the Village to make the path connections.

Lochner was hired by the Village to provide Phase I Engineering services. They are in the final stages of completing the Phase I engineering and submitting to IDOT for approval. The Village was able to secure federal funding for the Phase I engineering. 80% of the cost will be reimbursed back to the Village.

Due to the timing of the 159th road reconstruction project staff is proposing to enter into a contract with H.W. Lochner to provide detailed construction plans and specifications. These documents will be completed in 2018 with the intent that the Village will coordinate with IDOT the construction of the path utilizing the 159th contractor or bid the project with a completion timeframe of 2019 to coincide with the 159th project. This would provide a complete path system along 159th and along 104th from Centennial Park to the Grasslands Forest Preserve. During the design process the Village will request federal funding for construction and construction engineering through the Southwest conference of Mayors. 80% of the construction and construction engineering cost would be paid utilizing these funds.

The total fee not to exceed is \$163,841.02 which will be paid 100% with Village funds. The project will be invoiced monthly for the hours worked at the hourly rates provided.

I move to recommend to the Village Board approval of a proposal from H.W. Lochner of Chicago, Illinois for the 104th Avenue Multi-Use Path (163rd to 159th) - Phase II Engineering Design Services in the amount not to exceed \$163,841.02.

A motion was made by Trustee Gira, seconded by Trustee Calandriello, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Fenton, Trustee Gira, and Trustee Calandriello

Nay: 0

2017-0619 2017 Traffic Data Collection

Assistant Village Manager/Director Friling reported that in 2014 the Village Board adopted a comprehensive 2040 Transportation Plan. Gewalt Hamilton Associates, Inc. (GHA) assisted the Village with developing the Plan. The Transportation Plan recommends the Village adopt a bi-annual program that collects and compiles traffic count data within the community in order to identify changes in travel patterns, trends in growth as well as supplement IDOT and County traffic count information. This information will begin to establish a database of traffic information that can be used for outside funding applications.

Having completed the Village's Transportation Plan, GHA understands what areas or intersections need to be studied. These are identified in the recommended improvements section of the Plan. As with any project, the first step is to identify what the existing traffic volumes are and the movements that may be causing a problem.

GHA has put together a scope of services and cost to provide traffic data collection services. 24-hour intersection counts (Tuesday through Thursday) will be provided. GHA will provide electronic files consistent with IDOT procedures and formatting which will include turning movement volumes, vehicle classification, bike and pedestrian data at one hour intervals. GHA is IDOT pre-qualified to perform this work; therefore, the information can be used for future projects and funding applications. It is typical for funding applications and federally funded projects that the traffic information be no more than two years old. It is the intent to rotate locations every year so the traffic information is up to date.

As part of the Development Services operating budget, \$10,000 has been recommended on an annual basis for traffic data collection services. Staff recommends that GHA provide data collection services for 2017 in the amount not to exceed \$9,900. The project will be invoiced monthly for the hours worked.

I move to recommend entering into a contract with Gewalt Hamilton Associates, Inc. of Vernon Hills, Illinois in the amount not to exceed \$9,900 for the traffic data collection services.

A motion was made by Trustee Calandriello, seconded by Trustee Gira, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees.

The motion carried by the following vote:

Aye: 3 - Chairman Fenton, Trustee Gira, and Trustee Calandriello

Nay: 0

2017-0682 TOA Payment

Assistant Village Manager/Director Friling reported that TOA Architecture Urban Design is the architect of record for the Village owned property located in the downtown. They are under contract to perform necessary architectural services, as directed by the Village.

I move to recommend approval to the Village Board of Trustees of the invoice in the amount of \$31,295 for architectural services completed by TOA for the downtown project.

A motion was made by Trustee Gira, seconded by Trustee Calandriello, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees.

The motion carried by the following vote:

Aye: 3 - Chairman Fenton, Trustee Gira, and Trustee Calandriello

Nay: 0

2017-0681 V3 Consulting Services - Transportation & Engineering

Assistant Village Manager/Director Friling reported that the Village has received a proposal for transportation and engineering professional services for through the remaining 2017 year. V3 will assist the Village, via Kurt Corrigan, on continued project management and oversight. The total cost is proposed at \$19,040.

I move to recommend to the Village Board of Trustees to approve a professional services contract with V3 consulting in the amount of \$19,040, as outlined.

A motion was made by Trustee Calandriello, seconded by Trustee Gira, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Fenton, Trustee Gira, and Trustee Calandriello

Nay: 0

ADJOURNMENT - 6:27 PM

A motion was made by Trustee Calandriello, seconded by Trustee Gira, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 3 - Chairman Fenton, Trustee Gira, and Trustee Calandriello

Nay: 0

/nm

APPROVED:

Respectfully Submitted,

John C. Mehalek, Village Clerk