



REQUEST FOR CHANGE ORDER # \_\_\_\_\_

Purchase Order/ Contract #: \_\_\_\_\_

Change Order Request Date: \_\_\_\_\_

Company Name: \_\_\_\_\_

Contract Title: \_\_\_\_\_

NOTE: The above referenced contract is for a fixed not to exceed amount and scope of services. For any change to the contract amount or scope of services this form must be completed and signed by the contractor and approved and authorized by the Village of Orland Park BEFORE commencing with any work beyond the dollar amount or scope of the original, or previously amended contract/purchase order.

Item	Description	Amount
A	Original contract value (without contingency)	
B	Total amount of previous change orders for contract (not contingency)	
C	Total current contract amount (A + B)	
D	Amount of this change order for contract (+ or -)	
E	Revised contract amount (C + D)	
F	Percent of current contract amount this change order represents (D/C)	
G	Cumulative percent of all change orders (B + D)/A	
H	Original contract completion date	
I	Revised contract completion date	
J	Total amount of contingency	
K	Amount of this contingency funds request	
L	Amount of previous contingency funds approved	
M	Contingency funds remaining	

**Brief description of services provided under the contract:**

**Reason for requested change:** *(if requesting approval for contingency funds, date extension by a total of 30 days or more, identify % and amount on contract)*

**For Village Use Only:** IN ACCORDANCE WITH 720 ILCS 5/33E-9 this section shall only apply to a change order or a series of change orders which authorize or necessitate an increase or decrease in either the cost of a public contract by a total of \$25,000 or more or the time of completion by a total of 30 days or more (up to 180 days).

As the authorized designee of the Village of Orland Park to approve a change order to this public contract, I hereby make the following written determination regarding this change order and authorize and approve the same:

The circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the contract was signed

The change is germane to the original contract as signed

The change order is in the best interest of the Village of Orland Park and authorized by law

This written determination and this written change order resulting from that determination shall be preserved in the contract's file which shall be open to the public for inspection.

Company Name: \_\_\_\_\_

Village of Orland Park

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Printed Name: George Koczwaro

Title: \_\_\_\_\_

Title: Village Manager

Date: \_\_\_\_\_

Date: \_\_\_\_\_

# Proposal #002



1301 Aucutt Road  
 Montgomery, IL  
 Phone: 331-256-6847  
 Fax: 331-256-6848

PROJECT: Orland Park Rec/Admin Entry and ADA Improvements  
 ADDRESS: 14600 Ravinia Ave.  
 LOCATION: Orland Park, IL  
 ARCHITECT: Kluber

DATE: 12/18/2023  
 JOB NO: 110547  
 REVISION DATE: 1/11/2024

PROPOSAL # 002

CONTACT: Terry Fisher

RFP: 002

**PROVIDE PRICING FOR THE FOLLOWING REQUESTED CHANGES FOR THE ADA RAMP RAILING**

**CLARIFICATIONS AND CAVEATS**

1 THIS RFP IS SUBMITTED FOR APPROVAL. APPROVAL IS PROVIDED WITH THE UNDERSTANDING BY ALL PARTIES OF THE FOLLO

1.1 THE WORK PROPOSED IN THIS RFP HAS BEEN COMPLETED , BELOW IS THE DISCRPTION AND COST RELATED TO THIS RFP.

#	ADD	DISCRPTION	COST	ITEM TOTAL
		<b>SCOPE: ALL WORK IN ACCORDANCE WITH KLUBER'S SKO1 DATED 12/6/2023 WITH MODIFICATIONS</b>		
		1 Cut 45 base posts off leaving 1" of the post to allow for adding a sleeve extension.		
		2 Raise the entire railing system to allow for a 2" increase in height.		
		3 Install a 2" X 2" X 5" steel sleeve extending the railing mounting posts an additional 2" .		
		Re-install the bottom of the mounting post into the bottom of the new sleeve to allow for the existing rebar that was previously installed into the mounting base posts to be tied into the the ramp rebar grid.		
		4 Coat the new connections with an epoxy coating.		
		5 Remove and replace sections of the railing that are deteriorated beyond repair. ( one section of top rail 2"X4"X1' and three 90 degree hand rail connections.		
		6		
1	ADD	Cut 45 base posts off leaving 1" of the post to allow for adding a sleeve extension.		\$ 2,598.00
	LABOR	ITEM	CREW SIZE 8- HR. DAYS HOURS EXTENDED \$	2,598.00
		Post Removal	2 1.5 24 \$ 108.00 \$ 2,598.00	
		TOTAL HOURS	24	
2	ADD	Raise and suspend the entire railing system to allow for a 2" increase in height.		N/C
	LABOR	ITEM	CREW SIZE 8- HR. DAYS HOURS PREVAILING WAGE RATE EXTENDED \$	1,728.00
		Raise railing	2 1 16 \$ 108.00 \$ 1,728.00	
		TOTAL HOURS	16	
3	ADD	Install a 2" X 2" X 5" steel sleeve extending the railing mounting posts an additional 2" .		\$ 6,620.25
	LABOR	ITEM	CREW SIZE 8- HR. DAYS HOURS PREVAILING WAGE RATE EXTENDED \$	6,204.00
		Weld on new 2"X2" x 5" Steves Including Truck	3 2 48 \$ 129.25 \$ 6,204.00	
		TOTAL HOURS	48	
	MATERIALS	ITEM	QUANTITY UNIT DIMENSION COST EXTENDED \$	416.25
		2X2 steel	45 5" \$ 9.25 \$ 416.25	

4	ADD	Re-install the bottom of the mounting post into the bottom of the new sleeve to allow for the existing rebar that was previously installed into the mounting base posts to be tied into the the ramp rebar grid.						N/C	
	LABOR	ITEM	CREW SIZE	8- HR. DAYS	HOURS	PREVAILING WAGE RATE	EXTENDED		\$ 1,728.00
		Included in #3	2	1	16	\$ 108.00	\$ 1,728.00		
	TOTAL HOURS				16				

5	ADD	Coat the new connections with an epoxy coating.						N/C	
	LABOR	ITEM	CREW SIZE	8- HR. DAYS	HOURS	PREVAILING WAGE RATE	EXTENDED		\$ 864.00
		Epoxy Coating on post extensions	2	0.5	8	\$ 108.00	\$ 864.00		
	TOTAL HOURS				8				

NET CONSTRUCTION TOTAL \$ 9,218.25

<b>General Conditions:</b>		
Coordination hours	DAYS	\$0.00
Performance Bond		\$322.64
Additional ins.		\$322.64
Port-O-Potty	WKS	\$0.00
Dumpster usage	EACH	\$0.00
Additional Cleanup	HRS	\$0.00
GENERAL CONDITIONS TOTAL		\$645.28
Profit/Overhead		\$1,479.53

This work will require additional days

4 Days

TOTAL THIS RFP

\$11,343.06

Respectfully submitted,

Terry Fisher  
SR. PROJECT MANAGER

# MEMO

**GUARDIAN  
CONSTRUCTION PRODUCTS, INC.**  
10 S. 359 NORMANTOWN RD.  
NAPERVILLE, IL 60564  
(630) 820-8899  
FAX (630) 820-1460

**To: G. Fisher Commercial Construction, Inc.**

**Date: 12/13/23**

**Subject: Orland Park Recreation Building**

**Job: 8125**

14600 S Ravinia Ave. Orland Park, IL

The following is a breakdown and summary of work performed:

Furnish and install new rail post extensions on existing railings

Materials+Fabrication	\$ 166.25
Delivery	\$ 250.00
Erection 3 men @ 48.0 hrs	\$ 6,204.00

Total: \$ 6,620.25

**TOTAL: \$ 6,620.25**

Please review and forward your formal documents to cover the above.

We would like to submit billing this week so please advise as soon as possible.

Thank you,

*Michael W. Straube*

Michael W. Straube  
Project Manager

**STRUCTURAL STEEL \* MISC. IRON \* JOIST \* METAL DECK \* ERECTION**