

# VILLAGE OF ORLAND PARK

14700 S. Ravinia Avenue  
Orland Park, IL 60462  
[www.orlandpark.org](http://www.orlandpark.org)



## Meeting Minutes

Monday, June 16, 2025

7:00 PM

Village Hall

## Board of Trustees

*Village President James Dodge  
Village Clerk Mary Ryan Norwell  
Trustees, William R. Healy, Cynthia Nelson Katsenes, Michael R. Milani,  
Dina Lawrence, John Lawler and Joanna M. L. Leafblad*

**CALL TO ORDER/ROLL CALL**

The meeting was called to order at 8:07 P.M.

Trustee Leafblad joined the meeting via telephone for medical reasons. (refer to audio)

**Present:** 6 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Lawler, Trustee M. L. Leafblad and President Dodge

**Absent:** 1 - Trustee Lawrence

**ROLL CALL**

Trustee Lawrence joined the meeting at 8:09 P.M.

**Present:** 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Lawrence, Trustee Lawler, Trustee M. L. Leafblad and President Dodge

**VILLAGE CLERK'S OFFICE****2025-0478 Approval of the June 2, 2025, Regular Meeting Minutes**

The Minutes of the Regular Meeting of June 2, 2025, were previously distributed to the members of the Board of Trustees. President Dodge asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of June 2, 2025.

**A motion was made by Trustee Nelson Katsenes, seconded by Trustee Lawrence, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Lawrence, Trustee Lawler, Trustee M. L. Leafblad, and President Dodge

**Nay:** 0

**PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS****2025-0491 Hearing Officer Appointment - Administrative Adjudication of Vehicular Standing, Parking, and Compliance Regulation**

In Orland Park, administrative adjudication is a process where local ordinance violations, including those related to traffic, are resolved by a hearing officer rather than through the traditional judicial system. This process involves issuing violation notices, conducting hearings, and issuing judgments. The Village's administrative adjudication process involves separate court calls for vehicular and non-vehicular violations.

Per Village Code, the hearing officer is appointed by the Village President, with the advice and consent of the Village Board. Based on experience and pricing,

Mayor Jim Dodge recommends the contract for vehicular hearing officer services be awarded to retired Judge Joan O'Brien at a cost of \$175 per hour replacing current hearing officer Michael Vines.

Retired Cook County Circuit Court Judge O'Brien served more than 20 years, the last 14 years at the Bridgeview courthouse, including as the supervising judge of the felony courtrooms for the last 10 years.

The appointed hearing officer shall:

- Serve as a hearing officer as provided by law.
- Hear testimony and accept evidence that is relevant for applicable Village Code violations.
- Administer oaths and affirmations to witnesses.
- Issue a written determination of liability or non-liability for Village Code violations based on evidence presented at the hearing and the records, including findings, decision, and order.
- Impose penalties and fines consistent with applicable Village Code sections.
- Adhere to policies, procedures, and legislation set forth in the Village Code.
- Create and preserve a proper hearing record.
- Regulate the course of the hearing in accordance with rules and regulations adopted by the Village.
- Issue subpoenas when appropriate.
- Enforce all policies, laws, rules, and regulations in a fair and impartial manner.
- Ensure they receive all appropriate training and qualifications necessary to serve as the Adjudicator.
- Remain current on relevant legal requirements and developments.
- Utilize any software programming associated with the operation of the adjudication program (for which training would be provided).

Trustee Katsenes had comments. (refer to audio)

I move to confer appointment of Joan O'Brien as Village Hearing Officer for Administrative Adjudication of Vehicular Standing, Parking, and Compliance Regulation;

AND

I move to approve a contract with Joan O'Brien for Village Hearing Officer services at a cost of \$175 per hour, subject to Village Attorney review.

**A motion was made by Trustee Lawler, seconded by Trustee M. L. Leafblad, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Lawrence, Trustee Lawler, Trustee M. L. Leafblad, and President Dodge

**Nay:** 0

**2025-0495 National Grasslands Proclamation**

Mayor Dodge recognized June 15-21, 2025, as National Grasslands week.

National Grasslands week highlights the unique beauty, ecological importance, and historical significance of national grasslands.

Trustee Lawrence read the proclamation. (refer to audio)

Pat Hayes, Site Steward for Orland Grassland Land & Water Reserve and IBA presented information to the Board regarding the Orland Grasslands. (refer to audio)

Trustees Leafblad, Lawler and President Dodge had comments.

Ms. Hayes responded to their comments. (refer to audio)

**This item was a presentation. NO ACTION was required.**

**NON-SCHEDULED CITIZENS AND VISITORS FOR AGENDA-SPECIFIC PUBLIC COMMENT**

Resident Terrence Camadeca addressed the Board. (refer to audio)

**ACCOUNTS PAYABLE****2025-0489 Accounts Payable June 3, 2025, through June 16, 2025 - Approval**

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable June 3, 2025, through June 16, 2025, in the amount of \$7,995,675.16.

**A motion was made by Trustee Lawler, seconded by Trustee M. L. Leafblad, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 6 - Trustee Nelson Katsenes, Trustee Milani, Trustee Lawrence, Trustee Lawler, Trustee M. L. Leafblad, and President Dodge

**Nay:** 0

**Abstain:** 1 - Trustee Healy

## CONSENT AGENDA

Trustee Milani requested that Item N. Special Event Gate Staffing be removed from the Consent Agenda for a separate vote.

### Passed the Consent Agenda

**A motion was made by Trustee Milani, seconded by Trustee Nelson Katsenes, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:**

**Aye:** 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Lawrence, Trustee Lawler, Trustee M. L. Leafblad, and President Dodge

**Nay:** 0

### 2025-0485 Payroll for June 6, 2025 - Approval

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-Weekly Payroll for June 6, 2025, in the amount of \$1,783,762.60.

**This matter was APPROVED on the Consent Agenda.**

### 2025-0451 Tyler Technologies, Inc. Computer-Aided Dispatch and Records Systems Annual Maintenance Fee - Purchase

In 2010, the Police Department purchased a Computer Aided Dispatch (CAD) and Records System from New World Systems in Troy, Michigan (now Tyler Technologies, Inc.). The annual maintenance fee for the software including upgrades from July 1, 2025 to June 30, 2026, was in the amount of \$223,838.69. This payment is typically shared on a 50/50 split between the Village of Orland Park (for the records management system) and the (911) Orland Joint Emergency Telephone Board (for the dispatch system). The Village's portion was budgeted as part of the Police IT budget in the amount of \$111,919.34 and the Orland Joint Emergency Telephone Board (911) will cover the remaining amount of \$111,919.35.

I move to approve the payment of \$111,919.34 to Tyler Technologies, Inc., Troy, Michigan for the Village of Orland Park's share of the annual maintenance fee for the Tyler Technologies, Inc. CAD software.

**This matter was APPROVED on the Consent Agenda.**

**2025-0473 Special Event Permit for Orland Park Chamber of Commerce's Bites, Brews & Blues Event (500 people)**

At the December 6, 2021, Board meeting, the Village Board approved an ordinance amending the Special Events Permit authorizing the Village Manager to approve events under 100 persons and requires Village Board approval for larger events. Special events held on Village grounds are processed through Recreation and Parks, while events held not on Village grounds are processed through Development Services.

The Orland Park Chamber of Commerce would like to host a fest that will include a variety of food trucks (roughly 25 vendors), booths for Chamber members and crafters/artisans, blues music, and beer tasting. The event will take place at Orland Park Crossing, located at 14225 95th Avenue in the parking lot on Saturday, July 19, 2025, from 3:00 p.m. to 10:00 p.m. A walkthrough of the site was conducted with the Orland Park Police Department and a security plan is in place. There will be 15-20 volunteers and staff on-site.

I move to approve permitting Orland Park Chamber of Commerce's Bites, Brews & Blues Event on July 19, 2025, contingent upon meeting all of the Village's permitting requirements, payment of fees, and inspections.

**This matter was APPROVED on the Consent Agenda.**

**2025-0471 Isla's Lemonade Stand & Block Party**

Danielle Dorsey, a resident of Orland Park, has submitted a Special Events permit (attached) requesting to host a charity lemonade stand at the dead-end of 151st Street, just west of the intersection of Huntington Ct. and 151st.

Isla Dorsey will host a lemonade stand to raise funds for Project Fire Buddies. Founded in 2016, Project Fire Buddies is a 501(c)(3) that provides support to children and families of critically ill children through chapters in Illinois, Indiana and Michigan.

The block party and lemonade stand are planned for Sunday, June 22, 2025, from 11 a.m. - 3 p.m. Expected attendance will be approximately 100.

Set-up will begin at 10 a.m. The event would take place 11a.m. - 3 p.m. Clean-up is expected to be complete by 4 p.m. Set-up includes a 10' x 10' and 10' x 20' tent, in addition to homemade posterboard signs.

The event will include a food truck, a fire truck and a small camper used for mobile hair braiding.

All event logistics will adhere to Village guidelines and will be reviewed and approved by the Village in advance of a permit being issued for the block party.

Food trucks at private events do not require a permit by the Village.

I move to approve permitting Danielle Dorsey to host the Isla's Lemonade Stand and Block Party at 151st Street and Huntington Ct. on Sunday, June 22, from 11 a.m.- 3 p.m., with a set-up time of 10 a.m., contingent upon meeting all Village's permitting requirements.

**This matter was APPROVED on the Consent Agenda.**

**2025-0479 Holly Court Block Party**

Chris Raynor, a resident of Orland Park, has submitted a Special Events permit (attached) requesting to host a block party for up to 160 neighbors (pending R.S.V. Ps) residing on Holly Ct. in Orland Park.

The block party is planned for Saturday, August 9, from 11 a.m. - 11 p.m. Set-up is expected to begin at 9am.

The event details are in the planning stage. The block party is expected to utilize 10' x 10' tents, a food truck and possibly include pony rides.

All event logistics must adhere to Village guidelines, be reviewed and approved by the Village in advance of a permit being issued for the block party. Food trucks at private events, and pop-up tents do not require a Village permit.

I move to approve permitting Chris Raynor, a resident of Orland Park, to host a Block Party on Holly Ct. from 147th Street to Highland Ave. on Saturday, August 9, 2025, beginning at 9am for set-up, and taking place from 11 a.m.- 11 p.m., contingent upon meeting all Village's permitting requirements.

**This matter was APPROVED on the Consent Agenda.**

**2025-0480 Lion's Club Christmas Tree & Wreath Sales**

The Orland Park Lions Club (OPLC) seeks to host its annual Christmas tree and wreath sales fundraiser in the southeast corner of the Village Hall parking lot November 24 through December 23, 2025, or until all items are sold.

Weekday sales will be 4 p.m.-7 p.m., Saturdays 9 a.m.-6 p.m. and Sundays 10 a.m.-4 p.m. On Black Friday, November 28, sales will be 10 a.m.-6 p.m. Sales will be closed on Thanksgiving and will close early on November 30, 2025, the day of the Village's Christmas parade.

Set up will take place November 14, 2025, by the OPLC. The Village will provide picnic tables, trash cans and provide an electrical supply for the Lion's Club use.

Three trailers will be on site, two for sales and storage and one for storage in the far south Civic Center parking lot near the wooded area.

In lieu of permit fees (\$300/day), the Lions Club will donate 20 Christmas trees to the Village for its Community Tree Trim event.

All event logistics will adhere to Village guidelines and requirements, be reviewed and approved by the Village in advance of a permit being issued for the tree and wreath sales.

I move to approve permitting the Orland Park Lions Club to host its annual Christmas tree and wreath sales fundraiser in the southeast corner of the Village's Village Hall parking lot November 24, 2025, through December 23, 2025, contingent upon meeting all Village permitting requirements.

**This matter was APPROVED on the Consent Agenda.**

**2025-0322 Ordinance - Village Code Text Amendments - International Existing Building Code (IEBC)**

The State of Illinois Capital Development Board's Public Act 103-0510 requires all municipalities that currently have a building code, adopt a set of baseline codes, including the International Existing Building Code (IEBC). The goal of this amendment is to adopt the International Existing Building Code 2018 Adopted (Model Code) and comply with this Act.

The adoption of the 2018 International Existing Building Code (IEBC) will assist the Village in the regulation of repair, alteration, change of occupancy, additions to, and relocation of existing buildings. The IEBC allows for options for controlled departure from full compliance with the International Building Code dealing with new construction, while maintaining basic levels for fire prevention, structural, and life safety features of rehabilitated buildings ("controlled flexibility"). The adoption of the IEBC is beneficial to contractors and owners of existing buildings.

The Development Services Department has reviewed the 2018 edition of the IEBC as written by the International Code Council (ICC) and has amended Village Code Title 5: Buildings; Chapter 1: Building Code to include adoption of and amendments to the 2018 IEBC. Proposed text amendments were posted on the Village website on May 2, 2025, for public review. The proposed changes include:

- \* Adoption of the International Existing Building Code (IEBC) with local amendments.
- \* Deleting temporary structure regulations altogether; and replacing fees, appeals, and violations regulations.
- \* Defining Code Official and Historic Building per existing Village Code regulations.
- \* Amending egress window compliance requirements.



A listening session was held on June 9, 2025. Two individuals attended during the recording of the brief staff presentation and question & answer session. Staff presented the proposed Village Code text amendments and fielded a question about the drainage/Marley Creek area, as it is currently dry by Darvin Furniture. Code Enforcement staff shared that property maintenance issues are mostly addressed on a complaint basis. A larger Building Code update process is currently planned for 2026, to incorporate the 2024 International Code Council suite of codes, replacing the current 2018 versions in the current Village Code.

A third individual stopped in approximately 15 minutes after the recording ended. Staff provided a summary of the proposed text amendments, and the individual inquired about concrete testing for public sidewalks, geotechnical testing/reviews, unions, and the 143rd and John Humphrey project. This individual is a geotechnical engineer and is interested in supporting Orland Park as a resident and/or as a professional engineer when the opportunities arise.

No inquiries specifically related to the proposed text amendments were made.

#### Listening Session

In addition to announcing how to find additional information regarding the upcoming listening session during the May 19 Committee of the Whole Meeting, the June 9 listening session was advertised by e-blasts to a 2,000-plus contractor email list and a 200-plus health inspection contact list, and bright green flyers posted in Village Hall at the main entrance and side door exit. Flyers were also posted on each of the Development Services permit windows, postcards were made available for pickup at each of the permit window counters, and additional flyers were handed out with hard copy permits.

I move to adopt Ordinance 6011, entitled: AN ORDINANCE AMENDING TITLE 5, CHAPTER 1 (BUILDING CODE) OF THE VILLAGE OF ORLAND PARK, AS AMENDED ADOPTING THE INTERNATIONAL EXISTING BUILDING CODE OF 2018.

**This matter was APPROVED on the Consent Agenda.**

#### **2025-0323 Ordinance - Village Code Text Amendments - Health Code**

In 2024, Illinois Department of Public Health (IDPH) officially adopted the 2022 U.S. Food and Drug Administration (FDA) Food Code in conjunction with amendments to the Illinois Food Code (77 Ill. Adm. Code 750). The updated FDA Food Code contains numerous changes for consistency, to correct errors, and to reflect changes due to updated science and public health guidelines.

Village staff is proposing the adoption of the 2022 Food Code with the Illinois Food Code Amendments. The Food Code is a model for safeguarding public health and ensuring food is unadulterated and honestly presented when offered to the consumer. It represents FDA's best advice for a uniform system of provisions

that address the safety and protection of food offered at retail and in food service.

The Development Services Department has reviewed the 2022 edition of the Food Code as written by the Department of Health and Human Services and has amended the Village Code, Title 6: Health, Nuisances; Chapter 1: Health Code. Proposed text amendments were posted on the Village website on May 2, 2025, for public review, and links to the proposed amendments can be found in the attached PDF. The proposed changes include:

- \* Replacement of the referenced 2017 FDA Food Code with the 2022 FDA Food Code.

A listening session was held on June 9, 2025. Two individuals attended during the recording of the brief staff presentation and question & answer session. Staff presented the proposed Village Code text amendments and fielded a question about the drainage/Marley Creek area, as it is currently dry by Darwin Furniture. Code Enforcement staff shared that property maintenance issues are mostly addressed on a complaint basis. A larger Building Code update process is currently planned for 2026, to incorporate the 2024 International Code Council suite of codes, replacing the current 2018 versions in the current Village Code.

A third individual stopped in approximately 15 minutes after the recording ended. Staff provided a summary of the proposed text amendments, and the individual inquired about concrete testing for public sidewalks, geotechnical testing/reviews, unions, and the 143rd and John Humphrey project. This individual is a geotechnical engineer and is interested in supporting Orland Park as a resident and/or as a professional engineer when the opportunities arise.

No inquiries specifically related to the proposed text amendments were made.

#### Listening Session

In addition to announcing how to find additional information regarding the upcoming listening session during the May 19 Committee of the Whole Meeting, the June 9 listening session was advertised by e-blasts to a 2,000-plus contractor email list and a 200-plus health inspection contact list, and bright green flyers posted in Village Hall at the main entrance and side door exit. Flyers were also posted on each of the Development Services permit windows, postcards were made available for pickup at each of the permit window counters, and additional flyers were handed out with hard copy permits.

I move to adopt Ordinance 6012, entitled: AN ORDINANCE AMENDING TITLE 6, CHAPTER 1 (HEALTH CODE) OF THE VILLAGE OF ORLAND PARK, AS AMENDED ADOPTING THE FOOD SERVICE SANITATION CODE OF 2025 AND THE 2022 FDA FOOD CODE.

**This matter was APPROVED on the Consent Agenda.**

**2025-0325 Ordinance - Village Code Text Amendments - International Building Code (IBC)**

The State of Illinois Capital Development Board's Public Act 103-0510 requires all municipalities that currently have a building code, adopt a set of baseline codes, including the International Building Code. The goal of this amendment is to clarify flood-resistant construction regulations and update elevator regulations.

The Development Services Department has reviewed Appendix G Flood-Resistant Construction and Chapter 30 Elevators and Conveying Systems of the 2018 edition of the International Building Code (IBC) as written by the International Code Council (ICC) and has amended Village Code Title 5: Buildings; Chapter 1: Building Code to include amendments to the 2018 IBC. Proposed text amendments were posted on the Village website on May 2, 2025, for public review, and links to the proposed amendments can be found in the attached PDF. The proposed changes include:

- \* Amending references to current elevator and escalator regulations, including annual inspections.
- \* Formally adding IBC Appendix G Flood-Resistant Construction:
- \* Amendments include identifying Village of Orland Park Floodplain Ordinance No. 5442, and deleting manufactured home regulations and flood resistant recreational vehicle regulations.
- \* Removal of "IBC Chapter 34 - Existing Structures" regulations, as this chapter has been replaced by the separate International Existing Building Code (IEBC).

A listening session was held on June 9, 2025. Two individuals attended during the recording of the brief staff presentation and question & answer session. Staff presented the proposed Village Code text amendments and fielded a question about the drainage/Marley Creek area, as it is currently dry by Darvin Furniture. Code Enforcement staff shared that property maintenance issues are mostly addressed on a complaint basis. A larger Building Code update process is currently planned for 2026, to incorporate the 2024 International Code Council suite of codes, replacing the current 2018 versions in the current Village Code.

A third individual stopped in approximately 15 minutes after the recording ended. Staff provided a summary of the proposed text amendments, and the individual inquired about concrete testing for public sidewalks, geotechnical testing/reviews, unions, and the 143rd and John Humphrey project. This individual is a geotechnical engineer and is interested in supporting Orland Park as a resident and/or as a professional engineer when the opportunities arise.

No inquiries specifically related to the proposed text amendments were made.

#### Listening Session

In addition to announcing how to find additional information regarding the upcoming listening session during the May 19 Committee of the Whole Meeting, the June 9 listening session was advertised by e-blasts to a 2,000-plus contractor email list and a 200-plus health inspection contact list, and bright green flyers posted in Village Hall at the main entrance and side door exit. Flyers were also posted on each of the Development Services permit windows, postcards were made available for pickup at each of the permit window counters, and additional flyers were handed out with hard copy permits.

I move to adopt Ordinance 6013, entitled: AN ORDINANCE AMENDING TITLE 5, CHAPTER 1 (BUILDING CODE) OF THE VILLAGE OF ORLAND PARK, AS AMENDED ADOPTING AMENDMENTS TO THE INTERNATIONAL BUILDING CODE OF 2018.

**This matter was APPROVED on the Consent Agenda.**

#### **2025-0327 Ordinance - Village Code Text Amendments - Elevator Inspection Frequency**

See also 2025-0322, 2025-0323, and 2025-0325.

The goal of this amendment is to update elevator inspection frequency regulations in Village Code Title 5: Buildings; Chapter 2: Building Permits and Fees.

Proposed text amendments were posted on the Village website on May 2, 2025, for public review, and links to the proposed amendments can be found in the attached PDF. The proposed changes include:

- \* Changing the language from semi-annual to annual inspections.

A listening session was held on June 9, 2025. Two individuals attended during the recording of the brief staff presentation and question & answer session. Staff presented the proposed Village Code text amendments and fielded a question about the drainage/Marley Creek area, as it is currently dry by Darvin Furniture. Code Enforcement staff shared that property maintenance issues are mostly addressed on a complaint basis. A larger Building Code update process is currently planned for 2026, to incorporate the 2024 International Code Council suite of codes, replacing the current 2018 versions in the current Village Code.

A third individual stopped in approximately 15 minutes after the recording ended. Staff provided a summary of the proposed text amendments, and the individual inquired about concrete testing for public sidewalks, geotechnical testing/reviews, unions, and the 143rd and John Humphrey project. This individual is a geotechnical engineer and is interested in supporting Orland Park as a resident and/or as a professional engineer when the opportunities arise.

No inquiries specifically related to the proposed text amendments were made.

#### Listening Session

In addition to announcing how to find additional information regarding the upcoming listening session during the May 19 Committee of the Whole Meeting, the June 9 listening session was advertised by e-blasts to a 2,000-plus contractor email list and a 200-plus health inspection contact list, and bright green flyers posted in Village Hall at the main entrance and side door exit. Flyers were also posted on each of the Development Services permit windows, postcards were made available for pickup at each of the permit window counters, and additional flyers were handed out with hard copy permits.

I move to adopt Ordinance 6014, entitled: AN ORDINANCE AMENDING TITLE 5, CHAPTER 2 (BUILDING PERMITS AND FEES) OF THE VILLAGE OF ORLAND PARK, AS AMENDED REGARDING ELEVATOR INSPECTION FEES.

**This matter was APPROVED on the Consent Agenda.**

**2025-0496 Ordinance Amending Appendices A and B to Ordinance No. 5968 - Fourth Amendment**

The attached ordinance amends Appendix A and Appendix B, which was originally approved by the Board on December 2, 2024. The proposed changes to the Salary Ordinance include:

- Add Clerk Office Coordinator (Grade 5)

Clerk Office Coordinator is a new full-time position in the Clerk's Office and will provide varied, complex, and confidential administrative assistance to the Deputy Clerk. See the job description for details.

- Move Deputy Clerk to Grade 7

The Deputy Clerk will supervise the new Clerk Office Coordinator position. Elevating this position from Grade 6 to Grade 7 is warranted given this added responsibility.

I move to adopt Ordinance 6015, entitled: ORDINANCE AMENDING APPENDICES A AND B TO ORDINANCE NO. 5968 - FOURTH AMENDMENT.

**This matter was APPROVED on the Consent Agenda.**

**2025-0472 Cybersecurity Audit 2025**

In 2021, the Village issued RFP 21-044 for a full Cybersecurity Assessment along with a Network Security Monitoring/Help Desk Managed Services. The Cybersecurity Assessment was awarded to Securance and was completed at the end of 2022. Since the last cybersecurity audit was completed there have been a number of security policy changes with Criminal Justice Information Services (CJIS) and the National Institute of Standards and Technology (NIST) and to ensure the Village is meeting the updated standards another cybersecurity audit is recommended. The Village does periodic external penetration tests so the focus on the proposed audit is in internal cybersecurity and controls. The Village reached out for a number of quotes and received responses from Securance

Consulting and Sentinel Technologies (Fortis), see attached quotes and statements of work for details. Sentinel Technologies quoted \$41,302 and Securance Consulting quoted \$57,344 for the cybersecurity audit.

The Technology Commission met on June 4th and recommended that we proceed with Sentinel's proposal. While Securance has proven themselves as a capable company, the Commission felt that having a different review from a more local company would be a better option. In addition, the Sentinel contract is \$16,000 less than the proposal from Securance.

I move to approve the Technology Commission recommendation for the cybersecurity audit with Sentinel/Fortis for a cost not to exceed \$41,302;

AND

Authorize the Village Manager to execute all related contracts subject to Village Attorney review.

**This matter was APPROVED on the Consent Agenda.**

**2024-0807 Special Use Permit for a School - Fernway Park Elementary School Expansion**

Description: On June 2, 2025, the Village Board approved a Special Use Permit for the expansion of Fernway Park Elementary School. However, no ordinance was drafted to formalize the approval.

This Ordinance is now before the Board of Trustees for consideration.

I move to adopt Ordinance 6016, entitled: ORDINANCE GRANTING A SPECIAL USE FOR A PUBLIC ELEMENTARY SCHOOL WITH MODIFICATIONS (FERNWAY SCHOOL EXPANSION- 16600 S. 88th AVENUE).

**This matter was APPROVED on the Consent Agenda.**

**2025-0397 167th Street Multi-Use Path, Steeplechase Parkway to 104th Street, Metra Agreement for Pedestrian Gates Railroad Crossing Improvements**

On May 19, 2025, the Board approved the Metra Agreement provided in Staff Report #2025-0397. In the staff report, staff used design and construction cost of \$803,653.00 provided by Metra. However, later on Metra provided a revised cost estimate of \$812,724.79 (\$9,071.79 higher than the original costs) plus \$2,500.00 for Contract Preparation/Easement Recordation fees for a total of \$815,224.79. The purpose of this revised staff report is to replace the previous approval of \$803,653.00 with \$815,224.79.

The Engineering Department is actively working on the Phase II Design Engineering of the 167th Street Multi-Use Path. The construction of this path is scheduled for late 2027. One of the major improvements of this multi-use path is the design and construction of the pedestrian gates railroad crossing located

southeast of the intersection of 167th Street and Pear Avenue. Metra requires the municipalities to cover the costs for Metra's design, engineering, construction, document review times, and contract preparation/easement recordation fees. For the 167th Street Multi-Use Path project, Metra will be providing the following professional design services and construction of actual crossing including gates, lights, bells and other related items:

- Grade Crossing Approaches
- Granting Access Easement to the Village of Orland Park
- Grade Crossing Surface Design
- Engineering Design and Construction
- Installation of Gates, Lights and Bells to Protect New Path Crossing
- Cost Estimates
- Contract Preparation

For this agreement, Metra has estimated and provided costs for the above services at \$815,224.79. Refer to the attached agreement prepared and provided by Metra. This agreement has been reviewed and approved by the Village Attorney. Metra is requesting that this agreement be executed by the Village before they will proceed with their design, engineering and construction services.

I move to approve and authorize the execution of the attached Metra Agreement for the total not-to-exceed amount of \$815,224.79 for the work outlined in Metra's agreement;

AND

Authorize the Village Manager to execute all related agreements, subject to Village Attorney review.

**This matter was APPROVED on the Consent Agenda.**

#### **2025-0484 Special Event Gate Staffing**

On April 7, 2025, the Village Board approved entering into a Professional Services Agreement with the Autus Group, dba at Property First as the qualified responsive proposal for RFP #25-011 Special Events Gate Staffing to provide special events staff for Village special events for three years at a cost of \$44,954 plus a contingency of \$10,000 for 2025, \$46,280 plus a contingency of \$10,000 for 2026 and \$47,585 plus a contingency of \$10,000 in 2027 for a total not to exceed of \$168,819.20.

Property First is unable to provide the required insurance documents to enter into the Professional Services Agreement with the Village. As such, staff are rescinding the award to Property First and seek to enter into a three-year agreement with Premium Event Staffing for special event gate staffing for the Village's Independence Day Celebration, The Centennial park West Concert

Series and the Taste of Orland Park.

The Scope of Work (attached) outlined in RFP #25-011 (attached) includes managing attendee event entry through metal detectors or by the use of metal detector wands, searching bags, purses, strollers, wagon, chairs/chair bags, coolers and all other personal belongings; and enforcing gate rules as provided by the Village of Orland Park.

The attached Bid Compliance Summary sheet for RFP #25-011 shows full details of the proposals received based on projected staffing needs for the Fourth of July, three Centennial Park West Concerts and the three-day Taste of Orland Park for 2025, 2026 and 2027.

Premium Event staffing's Unit Price Sheet included incorrect formulas. This has been corrected as shown on the amended unit price sheet dated June 11, 2025.

A summary of Premium Event Staffing proposal is summarized below.

2025: \$79,352.00  
2026: \$79,352.00  
2027: \$83,672.00

Additional gate staffing as requested:

2025: \$42/hr. per person  
2026: \$42/hr. per person  
2027: \$45/hr. per person  
Plus a lump sum travel fee of \$20 for each year.

Additional supervisory staff as requested:

2025: \$52/hr. per person  
2026: \$42/hr. per person  
2027: \$55/hr. per person  
Plus a lump sum travel fee of \$20 for each year.

Premium Event Staffing successfully performed bag check and metal detector services in 2024.

Staff seek Board approval to enter into a three-year service contract with Premium Event Staffing to provide gate entry/exit services for the Fourth of July, Centennial Park West Concerts and Taste of Orland Park in 2025, 2026 and 2027 at a cost of \$79,352 plus a contingency of \$10,000 for 2025, \$79,352 plus a contingency of \$10,000 for 2026 and \$83,672 plus a contingency of \$10,000 in 2027 for a total not to exceed of \$272,376.

The contingency, if needed, would allow for adjustments in staffing levels that may result from larger than expected event attendance, and/or the need to implement



gate staffing for other Village special events.

Trustee Milani had comments and questions. (refer to audio)

Recreation and Parks Director Ray Piattoni responded to Trustee Milani. (refer to audio)

I move to approve and authorize the execution of a Professional Services Agreement between the Village of Orland Park and Premium Event Staffing as the qualified second lowest responsive proposal for RFP #25-011 Special Events Gate Staffing to provide special events staff for Village special events for three years at a cost of \$79,352 plus a contingency of \$10,000 for 2025, \$79,352.00 plus a contingency of \$10,000 for 2026 and \$83,672.00 plus a contingency of \$10,000 in 2027 for a total not to exceed of \$272,360.00;

AND

To authorize the Village Manager to execute all related contracts, subject to Village Attorney review;

AND

Authorize the Village Manager to approve change orders not to exceed the contingency amount.

**A motion was made by Trustee Lawler, seconded by Trustee Milani, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Lawrence, Trustee Lawler, Trustee M. L. Leafblad, and President Dodge

**Nay:** 0

## **DEVELOPMENT SERVICES**

### **2025-0470 Public Works Optimization Project - Zoning Map Amendment - 15655 S. Ravinia Ave.**

The petitioner is seeking approval of a Rezoning from OS to COR, a Plat of Consolidation, a Special Use Permit for a Planned Development with Modifications from the Land Development Code, a Site Plan, and Building Elevations to construct a 62,173 square-foot building addition to the North Garage of the existing Public Works Facility and to construct a new 19,293 square-foot Salt Shed.

#### **Project Attributes**

Address: 15655 Ravinia Avenue, Orland Park, IL 60462

P.I.N.(s): 27-16-401-010-0000, 27-16-401-012-0000, 27-16-401-018-0000, 27-16-401-019-0000

**PLAN COMMISSION DISCUSSION**

Present at the Plan Commission were 6 Commissioners and members of staff. Following the staff presentations, the commissioners discussed that they are supportive of the rezoning so the entire property is under the same zoning district.

There was additional discussion about the other requests for the Public Works Optimization Project, but any concerns that were discussed were in regard to the addition to the North Garage and the new Salt Shed. The recommendation to amend the zoning map was unanimously approved 6-0 by the Plan Commission.

**RECOMMENDED MOTION**

Regarding Case Number 2025-0470, also known as Public Works Optimization Project Rezoning, I move to approve a Rezoning for 1 of the 4 parcels from the OS Open Space District to the COR Mixed Use District.

Regarding Case Number 2025-0470, also known as Public Works Optimization Project Rezoning, I move to approve the Plan Commission Recommended Action for this case;

AND

I move to adopt Ordinance 6017, entitled: ORDINANCE REZONING CERTAIN REAL ESTATE FROM OS OPEN SPACE TO COR MIXED USE (PUBLIC WORKS FACILITY - 15655 RAVINIA AVENUE).

**A motion was made by Trustee Lawler, seconded by Trustee Lawrence, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Lawrence, Trustee Lawler, Trustee M. L. Leafblad, and President Dodge

**Nay:** 0

**2025-0474 Public Works Optimization Project - Plat of Consolidation - 15655 S. Ravinia Ave.**

The petitioner is seeking approval of a Rezoning from OS to COR, a Plat of Consolidation, a Special Use Permit for a Planned Development with Modifications from the Land Development Code, a Site Plan, and Building Elevations to construct a 62,173 square-foot building addition to the North Garage of the existing Public Works Facility and to construct a new 19,293 square-foot Salt Shed.

**Project Attributes**

Address: 15655 Ravinia Avenue, Orland Park, IL 60462

P.I.N.(s): 27-16-401-010-0000, 27-16-401-012-0000, 27-16-401-018-0000, 27-16-401-019-0000

**PLAN COMMISSION DISCUSSION**

Present at the Plan Commission were 6 Commissioners and members of staff. Following the staff presentations, the commissioners discussed that they are supportive of consolidating the lots so that the building addition and new salt shed will not be constructed over property lines.

There was additional discussion about the other requests for the Public Works Optimization Project, but no concerns were raised about the plat of consolidation. The recommendation to approve a Plat of Consolidation was unanimously approved 6-0 by the Plan Commission.

Regarding Case Number 2025-0474, also known as Public Works Optimization Project Plat of Consolidation, I move to approve the Plan Commission Recommended Action for this case;

AND

Approve the Plat of Consolidation prepared by Valdes Architecture & Engineering, revised April 28, 2023;

AND

Authorize staff to execute and record the plat.

**A motion was made by Trustee M. L. Leafblad, seconded by Trustee Lawler, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Lawrence, Trustee Lawler, Trustee M. L. Leafblad, and President Dodge

**Nay:** 0

**2024-0892 Public Works Optimization Project - 15655 S. Ravinia Ave.**

The petitioner is seeking approval of a Rezoning from OS to COR, a Plat of Consolidation, a Special Use Permit for a Planned Development with Modifications from the Land Development Code, a Site Plan, and Building Elevations to construct a 62,173 square-foot building addition to the North Garage of the existing Public Works Facility and to construct a new 19,293 square-foot Salt Shed.

**Project Attributes**

Address: 15655 Ravinia Avenue, Orland Park, IL 60462

P.I.N.(s): 27-16-401-010-0000, 27-16-401-012-0000, 27-16-401-018-0000, 27-16-401-019-0000

**PLAN COMMISSION DISCUSSION**

Present at the Plan Commission were 6 Commissioners and members of staff.

No members of the public were present. Following the presentations by public works and planning staff, the commissioners discussed that they are generally supportive of the project, but noted a couple of minor concerns.

Commissioners engaged in a discussion about the significance of granting a modification from the brick/masonry requirement for the proposed addition to the North Garage and the proposed Salt Shed. Several commissioners expressed concern about setting a precedent, but ultimately decided that this project qualifies for such a modification due to the use of the buildings for material and vehicle storage, and keeping the design consistent with the other buildings on site and match the building addition to the existing design of the North Garage. The commissioners also questioned the cost and scale of the project, as some were concerned whether the project took population growth and new development into consideration. Public works staff noted that the need for the expansion is so that the site can accommodate additional storage and improve daily operations in anticipation of future development and population growth.

Overall, the project was unanimously approved 6-0 by the Plan Commission with the Staff Recommended Action.

Regarding Case Number 2024-0892, also known as the Public Works Optimization Project, I move to approve the Plan Commission Recommended Action for this case;

AND

I move to adopt Ordinance 6018, entitled: ORDINANCE GRANTING A SPECIAL USE FOR A PLANNED DEVELOPMENT WITH MODIFICATIONS (PUBLIC WORKS FACILITY - 15655 RAVINIA AVENUE).

**A motion was made by Trustee Lawler, seconded by Trustee M. L. Leafblad, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Lawrence, Trustee Lawler, Trustee M. L. Leafblad, and President Dodge

**Nay:** 0

## ENGINEERING

### **2025-0482 Ravinia Avenue South Extension, Design Engineering Services, Contract Award Recommendation**

The Village has been planning to extend Ravinia Avenue south of 159th Street and connect it to La Grange Road at 161st Street for over 12 years. The connection is not completed yet due to various reasons including the lack of required easements or Right-of-Way (ROW) from private landowners. The Village has decided that now is the time to complete this roadway extension as traffic demand

has significantly increased in this area. Additionally, several potential developments are planned in the surrounding areas that would require Ravinia Avenue to be connected to La Grange Road to continue to provide safe and efficient movement of traffic.

In 2013, V3 Companies, Ltd. (V3) prepared preliminary engineering plans to extend Ravinia Avenue to La Grange Road. Engineering staff requested V3 to provide a proposal to revise/update the roadway extension design and engineering. V3 has provided the attached proposal to complete the roadway extension design and make the documents ready for bids in 2026. As part of this project, the Village will be requesting easements/ROW from impacted property owners. If the easements/ROW are secured and construction funds are available, staff is anticipating that the roadway construction may begin in 2026.

I move to approve a Professional Services Agreement between the Village of Orland Park and V3 Companies, Ltd. of Woodridge, IL for the engineering design services of Ravinia Avenue south extension for a total not-to-exceed amount of \$246,671.00;

AND

Authorize the Village Manager to execute all related contracts, subject to Village Attorney review.

**A motion was made by Trustee Milani, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Lawrence, Trustee Lawler, Trustee M. L. Leafblad, and President Dodge

**Nay:** 0

## **VILLAGE MANAGER**

### **2025-0497 Legal Services Request for Qualifications**

As part of the Village's commitment to transparency and financial stewardship, the Village periodically re bids professional service contracts. This process allows the Village to ensure that it is receiving the best prices, terms, or services compared to renewing existing contracts without re bidding. Recently, the Village issued a Request for Qualifications ("RFQ") for Legal Services.

RFQ #25 034 was opened on May 27, 2025, at which point thirteen (13) proposals were received. The Village completed a review of legal services that considered a number of factors including experience, size and depth of the firm, concentration on municipal law, practices areas, and potential cost.

Based on these factors, the following firms are recommended for various legal

related services:

- Village Attorney: Ancel Glink, P.C.
- Employment (including Labor Management and Workers Compensation): Ottosen DiNolfo Hasenbalg & Castaldo, Ltd.
- Bond Counsel: Croke Fairchild Duarte & Beres LLC
- Village Prosecutor (Municipal Violations): Donna J. Norton
- Village Prosecutor (Circuit Court Traffic Violations): Law Office of Daniel Calandriello LLC

As Needed Legal Services - Legal services provided as needed for specialized matters. A qualified pool of law firms or individual attorneys will be selected to provide specialized legal services on an as needed basis in specialty areas such as environmental law, economic development or to serve as backup for the above referenced legal services.

- Klein, Thorpe & Jenkins, LTD.
- Del Galdo Law Group, LLC.
- Elrod Friedman LLP
- Luetkehans, Brady, Garner & Armstrong, LLC
- Miller, Canfield, Paddock and Stone, P.L.C
- Peterson Johnson & Murray, LLC
- Spesian & Taylor
- Vasselli Law, LLC

I move to approve agreements with the following firms for legal services based on their submitted proposals:

- Village Attorney: Ancel Glink, P.C.
- Employment (including Labor Management and Workers Compensation): Ottosen DiNolfo Hasenbalg & Castaldo, Ltd.
- Bond Counsel: Croke Fairchild Duarte & Beres LLC
- Village Prosecutor (Municipal Violations): Donna J. Norton
- Village Prosecutor (Traffic Violations): Law Office of Daniel Calandriello LLC

As Needed Legal Services:

- Klein, Thorpe & Jenkins, LTD.
- Del Galdo Law Group, LLC.
- Elrod Friedman LLP
- Luetkehans, Brady, Garner & Armstrong, LLC
- Miller, Canfield, Paddock and Stone, P.L.C
- Peterson Johnson & Murray, LLC
- Spesian & Taylor
- Vasselli Law, LLC

AND

Authorize the Village Manager to execute all related contracts, subject to Village

Attorney review.

**A motion was made by Trustee Lawler, seconded by Trustee M. L. Leafblad, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 4 - Trustee Lawrence, Trustee Lawler, Trustee M. L. Leafblad, and President Dodge

**Nay:** 3 - Trustee Healy, Trustee Nelson Katsenes, and Trustee Milani

## **BOARD COMMENTS**

Trustees Healy, Katsenes, Milani, Leafblad, Lawler, Lawrence and President Dodge had Board comments. (refer to audio)

## **EXECUTIVE SESSION**

I move to recess to a Closed Executive Session for the purpose of discussion of a) discussion of the minutes of closed meetings; b) the appointment, employment, compensation, discipline, performances or dismissal of specific village employees; c) collective negotiating matters between the village and its employees, or their representatives, or deliberations concerning salary schedules for one or more classes of employees; d) pending litigation against, affecting or on behalf of the village or when found by the board that such action is probable or imminent.

**A motion was made by Trustee Milani, seconded by Trustee Nelson Katsenes, that this matter be ADJOURN. The motion carried by the following vote:**

**Aye:** 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Lawrence, Trustee Lawler, Trustee M. L. Leafblad, and President Dodge

**Nay:** 0

## **RECONVENE BOARD MEETING**

The roll was called to reconvene the Regular Meeting and Trustees Healy, Katsenes, Milani, Lawrence, Lawler, Leafblad and President Dodge were present.

Purpose of the Executive Session was for the discussion of a) discussion of the minutes of closed meetings; b) the appointment, employment, compensation, discipline, performances or dismissal of specific village employees; c) collective negotiating matters between the village and its employees, or their representatives, or deliberations concerning salary schedules for one or more classes of employees; d) pending litigation against, affecting or on behalf of the village or when found by the board that such action is probable or imminent.

**Present:** 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Lawrence, Trustee Lawler, Trustee M. L. Leafblad and President Dodge

**ADJOURNMENT: 9:44 P.M.**

**A motion was made by Trustee Milani, seconded by Trustee Nelson Katsenes, that this matter be ADJOURNED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Lawrence, Trustee Lawler, Trustee M. L. Leafblad, and President Dodge

**Nay:** 0

**2025-0559 Audio Recording for June 16, 2025, Board of Trustees Meeting**

**NO ACTION**

**/AS**

**APPROVED:**

Respectfully Submitted,

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**Mary Ryan Norwell, Village Clerk**