

CLERK'S CONTRACT and AGREEMENT COVER PAGE

Legistar File ID#: 2022-0020

Contract #: 2022043

Start date: 3/1/2022

End date: 12/31/2024

Amount:

Department: Public Works

Contract Type: Master Service Agreement

Contractors Name: Valdes Engineering Company

Status of Ownership: N/A

Status of Sub: N/A

Certification: Attached Self-Certifying Did not disclose

Contract Description: Mechanical, Electrical, and Plumbing (MEP) and Architectural Services

1. Exhibit B - VH Generator

Legistar #2022-0553 - Exhibit B - PW Facility Optimization Project (\$65,230.00 (\$59,300 plus 10% contingency of \$5,930)

2. Exhibit B: Legistar # 2023-0241; Contract #20230096 - OPHFC Mechanical Improvements for a not to exceed amount of \$131,599.60 (\$119,636 plus \$11,963.60)

3. Change Order #1: Legistar 2023-0241 - Request \$4,990 in Contingency Funds to add add'l information that is needed to complete design portion of SOW.



ORLAND PARK

REQUEST FOR CHANGE ORDER # _____

Purchase Order #: 23 - 000889

Purchase Order Date: 4/27/2023

Contract Title: OPHFC Mechanical System Improvement Design

NOTE: The above referenced contract is for a fixed not to exceed amount and scope of services. For any change to the contract amount or scope of services this form must be completed and signed by the contractor and approved and authorized by the Village of Orland Park **BEFORE** commencing with any work beyond the dollar amount or scope of the original, or previously amended contract/purchase order.

Item	Description	Amount
A	Original contract value (without contingency)	\$ 119,636.00
B	Total amount of previous change orders for contract (not contingency)	\$ 0.00
C	Total current contract amount (A + B)	\$ 119,636.00
D	Amount of this change order for contract (+ or -)	\$ 0.00
E	Revised contract amount (C + D)	\$ 119,636.00
F	Percent of current contract amount this change order represents (D/C)	0.00%
G	Cumulative percent of all change orders (B + D)/A	0.00%
H	Original contract completion date	12/31/24
I	Revised contract completion date	12/31/24
J	Total amount of contingency	\$ 11,963.60
K	Amount of this contingency funds request	\$ 4,990.00
L	Amount of previous contingency funds approved	\$ 0.00
M	Contingency funds remaining	\$ 6,973.60

Brief description of services provided under the contract:

Laser scanning services to establish existing conditions in each of the areas of work for the Health and Fitness Center mechanical equipment replacement project.

Reason for requested change: *(if requesting approval for contingency funds, date extension by a total of 30 days or more, identify % and amount on contract)*

Request to utilize \$4,990.00 in Contingency Funds. Additional information is needed to complete design portion of scope of work. Valdes will provide utility scanning services which will provide needed information.

For Village Use Only: IN ACCORDANCE WITH 720 ILCS 5/33E-9 this section shall only apply to a change order or a series of change orders which authorize or necessitate an increase or decrease in either the cost of a public contract by a total of \$10,000 or more or the time of completion by a total of 30 days or more.

As the authorized designee of the Village of Orland Park to approve a change order to this public contract, I hereby make the following written determination regarding this change order and authorize and approve the same:

- The circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the contract was signed
- The change is germane to the original contract as signed
- The change order is in the best interest of the Village of Orland Park and authorized by law

This written determination and this written change order resulting from that determination shall be preserved in the contract's file which shall be open to the public for inspection.

Company Name: Valdes

Signature: _____

Printed Name: _____

Title: _____

Date: _____

Village of Orland Park

Signature: George Kuczvara

Printed Name: George Kuczvara

Title: Village Manager

Date: 5/18/2023

May 9, 2023

Michael Mazza
Operations Manager-Natural Resources and Facilities
Village of Orland Park
14700 Ravinia Avenue
Orland Park, Illinois 60462

Re: OPHFC Scanning

Dear Mike:

Please see described below, our proposal for laser scanning services to establish existing conditions in each of the areas of work for the Health and Fitness Center mechanical equipment replacement project.

PROJECT BACKGROUND

The Health and Fitness Center is an 80,000 square foot fitness and therapy facility that contains a gymnasium, swimming pool, fitness center, aerobics studios, elevated walking track and therapy suite. Valdes AE has been selected by the Village to provide design for mechanical equipment replacement that has reached its useful life. The equipment to be replaced includes:

- Chiller
- Two make-up air units
- Three air handling units
- Two boilers

To collect existing configuration data for each room where equipment replacement is required, Valdes AE will laser scan each room (room locations shown on attached plans). This information will be utilized to support design coordination and plan existing equipment removal, duct/piping routing along with new equipment geometrics.

VALDES SCOPE OF WORK

General

Valdes AE will visit the site and set up laser scanning equipment to collect existing room and equipment configuration for each room containing mechanical equipment to be replaced.

ASSUMPTIONS/CLARIFICATIONS

1. The VOP will provide access to the facility during normal business hours.

FEE

We propose to provide the professional services described herein for the lump sum amount of \$4,990 invoiced on a monthly, percent complete basis and in accordance with Master Services Agreement Dated 03/29/2022. Expenses are included in the lump sum fee.

SCHEDULE

Valdes AE can execute the scanning for this project towards the end of this week or early next week.

CONFIDENTIALITY

This proposal and all its attachments and content, in whole and in part, are the exclusive property of Valdes AE. This proposal is confidential and proprietary and shall be used to provide information solely to the person(s) and/or entity to whom it is addressed and solely for the purpose described herein. Any other disclosure or use is prohibited. All information contained in this proposal are trade secrets and proprietary methods and processes of Valdes and Valdes will diligently protect them as such.

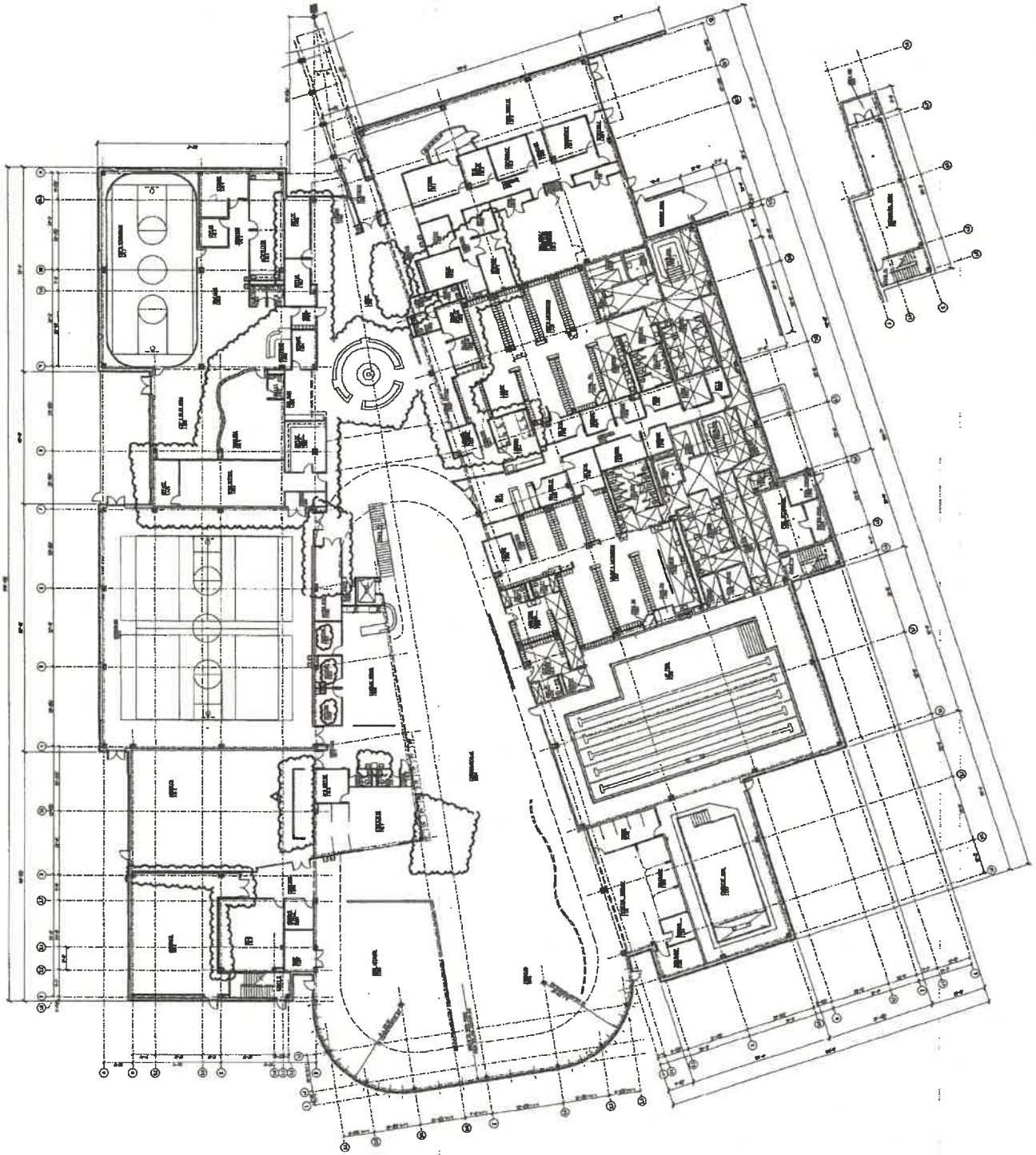
Valdes Architecture and Engineering appreciates the opportunity to work with the Village of Orland Park on this project. Please let me know if you have any questions or concerns about our proposal.

Sincerely,

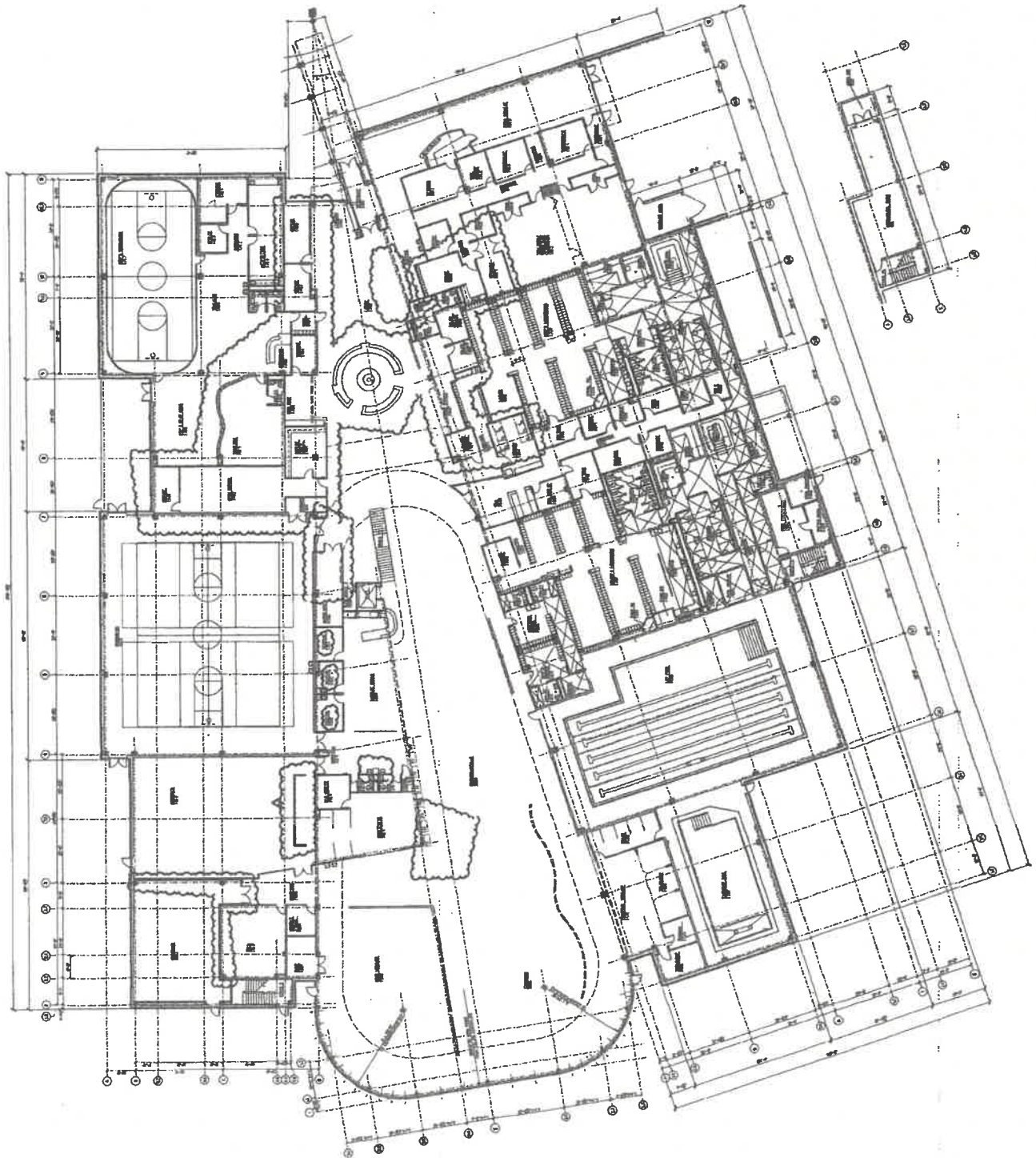
A handwritten signature in black ink that reads "Steve Ejnik". The signature is written in a cursive, flowing style.

Steve Ejnik, PE, RA, LEED AP
Vice President-Facilities
Valdes Architecture and Engineering

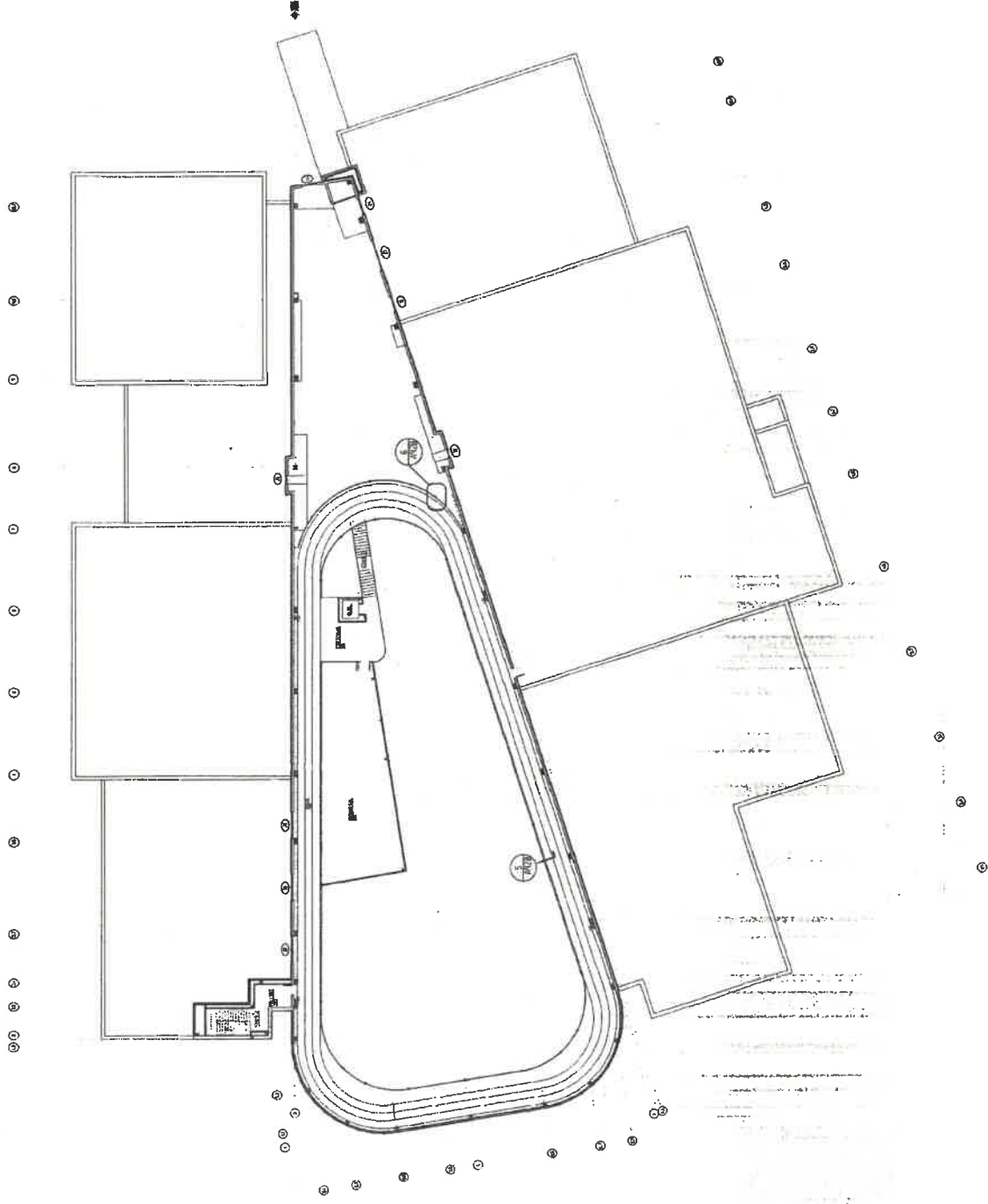
FIRST FLOOR OVERALL PLAN



FIRST FLOOR OVERALL PLAN



TRACK/MEZZANINE/PARTIAL ROOF PLAN





VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orlandpark.org

Master

File Number: 2023-0241

File ID: 2023-0241 Type: MOTION Status: IN BOARD OF TRUSTEES

Version: 0 Reference: Controlling Body: Board of Trustees
File Created Date : 03/23/2023

Agenda Entry: A/E Services - Orland Park Health and Fitness Center Mechanical System Improvement Design Final Action:

Title: A/E Services - Orland Park Health and Fitness Center Mechanical System Improvement Design

Notes:

Sponsors:

Res/Ord Date:

Attachments: Scope - OPHFC Improvements, Proposal - Farnsworth, Proposal - Kluber, Proposal - Valdes

Res/Ord Number:

Drafter:

Hearing Date:

Department

Effective Date:

Contact:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
0	Public Works Department	03/23/2023	INTRODUCED TO BOARD	Board of Trustees			

Text of Legislative File 2023-0241

..Title

A/E Services - Orland Park Health and Fitness Center Mechanical System Improvement Design

History

In 2022, the Public Works Department established Master Service Agreements (MSAs) for Professional MEP and Architectural Services with seven (7) firms based on RFQ 22-004. The MSAs allow the Village to request proposals from these pre-qualified A/E firms for facility improvement projects from 2022-2024, with the option to extend any or all of those contracts for an additional two (2) years. The Board approved selected firms were Cordogan Clark Associates, Farnsworth Group Inc., Kluber Architects Engineers, Valdes Engineering Company, Tria Architecture, Williams Architects, and

Robert Juris Associates Architects.

On March 6, 2023, Public Works staff met with representatives from the pre-qualified A/E firms to discuss the Orland Park Health and Fitness Center (OPHFC) Mechanical Improvement Design. Firms were asked to provide proposals for Construction Documents, Specifications, and Construction Administration for the OPHFC Mechanical System Improvements Project. The project, which is anticipated to be completed in two (2) phases with an initial construction start date of Spring, 2024, has a total project estimate of \$4,492,981.

The full project scope of work, including a scope of work amendment, and project proposals are attached for reference. A summary of proposals is provided below.

Proposal Summary

Valdes Engineering Company - \$119,636.00

Kluber Architects Engineers - \$189,582.00

Farnsworth Group Inc. - \$212,592.00

Cordogan Clark Associates - Opted to Not Submit a Proposal

Robert Juris Associates Architects - Opted to Not Submit a Proposal

Tria Architecture - Opted to Not Submit a Proposal

Williams Architects - Opted to Not Submit a Proposal

Based on proposal pricing, staff recommends approving the proposal from Valdes Engineering Company for \$119,636.00. A 10% (\$11,963.60) contingency is requested to address change orders made necessary by circumstances not reasonably foreseeable at the time the contract was signed for a total A/E cost not to exceed \$131,599.60.

Financial Impact

Funding in the amount of \$180,000.00 was budgeted for this work in FY2023 NRF Capital Account 3008010-432500.

Recommended Action/Motion

I move to approve the proposal from Valdes Engineering for A/E Services for the Orland Park Health and Fitness Center Mechanical System Improvement Design for a total amount not to exceed \$131,599.60 (\$119,636.00 plus 10% contingency of \$11,963.60);

AND

Authorize the Village Manager to execute all related contracts, subject to Village Attorney review;

AND

Authorize the Village Manager to approve change orders not to exceed the contingency amount.