

CLERK'S CONTRACT and AGREEMENT COVER PAGE

Legistar File ID#: 2016-0361

Innoprise Contract #: C16-0071

Year: 2016

Amount: \$12,000.00

Department: PIO - Joe LaMargo

Contract Type: vendor

Contractors Name: Public Response Group

Contract Description: Communications Consulting Services May - Dec 2016

THE PUBLIC RESPONSE GROUP

Award-Winning Issue Advocacy Advertising • Strategic Messaging & Public Communications • On-Camera Experience • Media Training • Crisis Communications

Received
JUN - 3 2016
Finance Department

Statement of Work / Work Authorization

Client: Village of Orland Park, Illinois
Client Contact: Paul Grimes, Village Manager
Client Address: Village Hall, Orland Park, Illinois

Description of Services: Through regular, weekly meetings and frequent communication with designated village staff, PRG will provide on-going consultation related to the development and dissemination of information related to key village policy programs.


PRG will also provide as needed, consultation on how best to position the village vis-à-vis news media outlets related to current or emerging issues which may impact the development or execution of village policies and programs.

Total Agreed Upon Fees & Terms: \$2,000.00 per month payable each month upon invoice

Terms: PRG will provide a minimum of 10 hours service each month and up to an additional 5 hours service each month at no added charge. Service provided in excess of 15 hours each month will be billed at the prorated hourly rate of \$200/hour. However, any additional service exceeding 15 hours must be approved in advance.

Termination Of the Agreement: This agreement is in force for the period May 15, 2016 through December 31, 2016. This agreement may be terminated by either party, for any reason, with ten days written notice to the other.


I do hereby agree to the terms outlined above and acknowledge that I am authorized to contract for the services so described here and performed by The Public Response Group, Inc.



Paul Grimes
Village Manager,
Village of Orland Park, Illinois

5/27/16

Date



Lloyd Betourney
The Public Response Group, Inc

5/2/16

Date

Public Response Group, Inc.
12413 S. Harlem Avenue, 1SW
Palos Heights, IL 60463
publicresponsegroup.com
email: PResponse@sbcglobal.net

708.923.7082
Fax: 708.448.2080