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DEPARTMENT OF PARKS AND RECREATION

- 4. Tournaments** - Village of Orland Park Recreation Parks Department will not encumber any cost for tournaments held at our facilities. All tournaments must break even and must adhere to the tournament guidelines listed below. A fee of \$3,500 will be assessed for use of one complex (either JHC or Centennial Complex).
- Third party for profit groups will not operate tournaments at Village of Orland Park outdoor ball diamond facilities.
 - No tournaments will be held during the OYA season (prior to July 4). After July 4 only one complex per weekend will be booked per weekend.
 - Tournament dates will be allocated based on residency percentages. You must be part of a recognized organization based on the approved board policy to host a tournament. Each organization will only be able to host one tournament per season. Organizations not within this guideline will be looked at if there are open dates.
 - Fees for the tournament are based on a 3 day event which includes Friday from 5:30-10:00 pm, Saturday 8:00 am-10:00 pm and Sunday from 8:00 am-10:00 pm. Additional days and times must be approved and will be billed at a set rate to cover costs.
 - All outside vendors must be preapproved 14 days prior to the event. Once approved must submit a certificate of insurance 7 days prior to the event and must list the village as an additionally insured.
 - All cost associated with the tournament will be billed to the organization. There will be a base fee of \$3,500 (see below). Fees are due 7 days prior to the event. Additional fees may be assessed based on the size of the venue as determined by the recreation department staff and weather. Fees may include; materials used such as turf, rental of porta johns and extra dumpsters, parking detail and other misc. items. Additional costs of Fees will be billed within 7 days of the event.
 - The base fee will increase over the next 2 years to meet the Village's actual costs for producing tournaments. For the 2009 season, the base fee will be \$4,000.00, and will increase to \$4,500.00 in 2010.

FEE PRICING

Base Package - \$3,500

Location: One Complex either John Humphrey Complex fields 1-11 or Centennial Fields 1-9.

Time: Friday from 5:30-10:30 pm, Saturday 8:00 am-10:30 pm, Sunday 8:00 am-10:30 pm.

Lights will be turned on as dictated by the time of year and will be shut off no later than 10:30 pm.

Fee includes field prep including dragging, bases, and chalking. Fields will be reset based on the schedule submitted. Dragging and chalking will be redone every other game or as conditions allow. Additional Dumpster brought to site for waste management control. Includes Porta Potties that are currently on complex property. Centennial complex has a porta potty by field 6 & 7 as well as one

located near fields 8 & 9. John Humphrey Complex has one porta potty located on the path by field 5 in proximity to the Civic Center.

Package B - \$200 per complex slot

Additional field slots at either complex fields, JHC 1-11 or Centennial 1-9 will be charged \$200 per time slot. The fee includes field prep as outlined in the base package. An example – if you are approved for a Thursday evening at JHC, you would pay \$200 for all 5:30 pm slots and \$200 for all 8:00 pm slots for total of \$400.

Package C - \$25 per outlying slot

Each additional outlying field slot will be charged at the rate of \$25 per slot. Those include but are not limited to Eagle Ridge 2, Schussler fields, and Doogan.

Misc. Items

Turface - per bag	\$8
Quick Dry – per bag	\$10
Porta Potty for 3 day venue	\$250
30 yd Dumpster	\$500
Police Detail	\$25/hr per staff

I understand and agree to the above information. I will inform my organization of the above policies and will enforce them within our organization.

_____ Organization	_____ Position/Title	_____ Signature	_____ Date
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