# Granicus Proposal for Orland Park, IL

## Granicus Contact

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## Proposal Details

**Quote Number:** Q-49829

**Prepared On:** 12/14/2018

**Valid Through:** 1/31/2019

## Pricing

**Payment Terms:** Net 30 (Payments for subscriptions are due at the beginning of the period of performance.)

**Currency:** USD

**Period of Performance:** 2/1/2019 - 1/31/2020

**Contract End Date:** 1/31/2022

## One-Time Fees

| Solution | Billing Frequency | Quantity/Unit | One-Time Fee |
|---|---|---|---|
| Open Platform - Setup and Configuration | Upon Delivery | 1 Hours | $0.00 |
| | | **SUBTOTAL:** | **$0.00** |

## Annual Fees for Renewing Subscriptions

| Solution | Billing Frequency | Quantity/Unit | Annual Fee |
|---|---|---|---|
| Legistar | Annual | 1 Each | $6,857.96 |
| Government Transparency Suite | Annual | 1 Each | $4,054.08 |
| Legistar InSite Upgrade | Annual | 1 Each | $2,762.58 |
| Granicus Encoding Appliance Software (GT) | Annual | 1 Each | $1,236.00 |
| | | **SUBTOTAL:** | **$14,910.62** |

# GRANICUS

### Annual Fees for New Subscriptions

| Solution | Billing Frequency | Quantity/Unit | Annual Fee |
|---|---|---|---|
| Open Platform Suite | Annual | 1 Each | $0.00 |
| | | **SUBTOTAL:** | **$0.00** |

### Remaining Period(s)

| Solution(s) | 2/1/2020 - 1/31/2021 | 2/1/2021 - 1/31/2022 |
|---|---|---|
| Legistar | $7,063.70 | $7,275.61 |
| Government Transparency Suite | $4,175.70 | $4,300.97 |
| Legistar InSite Upgrade | $2,845.46 | $2,930.82 |
| Granicus Encoding Appliance Software (GT) | $1,273.08 | $1,311.27 |
| Open Platform Suite | $0.00 | $0.00 |
| **TOTAL:** | **$15,357.94** | **$15,818.68** |

| Product Descriptions | |
|---|---|
| **Name** | **Description** |
| **Legistar** | Legistar is a Software-as-a-Service (SaaS) solution that enables government organizations to automate the entire Legislative process of the clerk's office. By leveraging Legistar, the client will be able to easily manage the entire legislative process from drafting files, through assignment to various departments, to final approval. Legistar includes:<br>• Unlimited user accounts<br>• Unlimited meeting bodies and meeting types<br>• Unlimited data storage and retention<br>• Configuration services for one meeting body\type<br>• One Legistar database<br>• One InSite web portal<br>• Design services for one agenda report template<br>• Design services for one minute's report template |
| **Government Transparency Suite** | Government Transparency are the live in-meeting functions. Streaming of an event, pushing of documents, indexing of event, creation of minutes. |
| **Granicus Encoding Appliance Software (GT)** | Granicus Encoding Appliance Software (GT) This includes the LiveManager Software solution where webcasts are started/stopped, agendas amended and indexed, votes and attendance recorded, and minutes created. |
| **Open Platform Suite** | Open Platform is access to MediaManager, upload of archives, ability to post agendas/documents, and index of archives. These are able to be published and accessible through a searchable viewpage. |
| **Open Platform - Setup and Configuration** | Setup and configuration for Open Platform |

**Terms and Conditions**

- This quote is exclusive of applicable state, local, and federal taxes, which, if any, will be included in the invoice. It is the responsibility of Orland Park, IL to provide applicable exemption certificate(s).

- Any lapse in payment may result in suspension of service and will require the payment of a setup fee to reinstate the subscription.

- If submitting a Purchase Order, please include the following language: All pricing, terms and conditions of quote Q-49829 dated 12/14/2018 are incorporated into this Purchase Order by reference.

- Orland Park, IL is eligible to receive up to five (5) two-day passes to the 2019 Granicus National Summit, valued at $299.00 each. The Granicus National Summit is the premiere user conference for public sector professionals across federal, state, and local government. Attendees will be provided with hands-on training led by Granicus subject matter experts, as well as opportunities to learn and network with peers and leaders in government. *Granicus National Summit Dates: May 14-15, 2019*

# Granicus Video

## A complete video solution for government

Granicus Video enables organizations to build a content-rich library of live and archived public meeting webcasts and records without hassle, enabling agencies to reach a broader audience and further meet modern transparency demands.

With easy-to-use media management tools, agencies can schedule and broadcast live webcasts while simultaneously recording and archiving the live content to unlimited storage. Agendas can be imported prior to each meeting, allowing for video to be indexed in real-time, which eliminates hours of follow up work after an event has ended. After the meeting, publish a full and integrated public record which links the agenda directly to the video.

Empowered citizens can browse published agendas and supporting documents or save time

by performing keyword searches to jump directly to specific topics, making it easier for viewers to find the information they're most interested in. Citizens can also subscribe to agendas or keyword searches to get real-time notifications when new, relevant content becomes available.

Opt in to HD video for an enhanced viewing experience or further enable accessibility and ensure ADA compliance by adding closed-captioning services. Agencies can monitor and analyze public interest through visitor and viewership reports, which break down visitor statistics, including most-popular content, number of views, length of time on site, and more to better understand the viewing audience.

| | |
|---|---|
| Live event streaming | Archive videos with unlimited storage |
| Publish a complete public record | Closed captioning add-on for ADA compliance |

Searchable, indexed content

Reports to analyze public participation

# Legistar

## Customize the entire legislative and agenda management workflow

Reach new levels of automation with a complete legislative solution that manages decisions and automates the workflow of legislative items from introduction to final passage. Extensive configurability sets Legistar apart from the rest with unlimited workflow sequences that can be customized to cater to an unlimited number of users, records and managing bodies. Legistar automates legislation drafting and agenda creation with a built-in, customizable workflow that tracks each item throughout the approval process.

A single piece of legislation can flow through dozens of agendas and drafts before more than a handful of boards until it's agreed upon, all too often getting lost and rewritten in the process. Easily create new documents for meeting agendas in Legistar or Microsoft Word, then digitally organize them to automatically associate the files to the correct workflow.

The program automates agenda creation and meeting execution with tools to streamline minutes, voting, full reporting and publishing to a citizen-facing web portal for boosted transparency. From drafting files, through assignment to various departments, to final approval, Legistar reduces workloads and creates a more efficient method for managing

- Eliminate manual workflows
- Automate a customizable legislative workflow
- Automate agenda material compilation and approval
- Integration to manage documents with Microsoft Word
- Track progress and generate reports
- Unlimited workflow sequences, users and records