

## Michael Mazza

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**From:** Michael Kowski  
**Sent:** Wednesday, September 09, 2015 3:21 PM  
**To:** Michael Mazza  
**Subject:** FW: Sheth Dermatology

Mike,

This will work for me, and I told Michelle that we can release the interior work permit.

Please incorporate these facts into the appearance review.

Thanks!

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**From:** Ted Werle | APEX [mailto:[tedw@apexdesignbuild.net](mailto:tedw@apexdesignbuild.net)]  
**Sent:** Wednesday, September 09, 2015 3:14 PM  
**To:** Michael Kowski  
**Cc:** Steve Johnstone | APEX  
**Subject:** RE: Sheth Dermatology

Hello Michael,

Following is the letter we discussed:

September 9, 2015

Village of Orland Park  
14700 Ravinia Avenue  
Orland Park IL 60462

ATTN: Michael Mazza & Michael Kowski, AICP

RE: Sheth Dermatology Project

Dear Messrs. Mazza and Kowski;

In regards to, Mr. Kowski's responding email dated September 9, 2015; including notes of his conversation with the property owner regarding the Sheth Dermatology project located at 9131 W. 151<sup>st</sup> St.; following is our understanding of what the property owner intends to add to the scope or contract separately to satisfy the Village of Orland Park requirements:

1. The parking lot shall be fixed this year. The extent of work shall include the filling-in of pot holes, the reconstruction of broken portions, and repaving based on a marked up drawing dated 8-18-15 by Kevin L. if more serious deficiencies are uncovered when work begins, they will be addressed in the field.
2. The dumpster enclosure, per the revised drawings (dated 9-3-15 Sheet A1.0 Details 3 & 4) shall be installed this year, which was a condition of the Plan Commission.
3. All dead landscaping shall be removed this year, which was a condition of the Plan Commission.
4. The new landscaping shall be installed not later than next spring; specifically, not later than May 30, 2016.

Some of these items will not be part of our contract, which will be the responsibility of the owner to determine final compliance with village requirements.

Sincerely,

Steve Johnstone

Thanks,

**Ted Werle**

APEX | Project Specialist

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**Cell:** 847.222.3264 | **Main:** 847.288.0100

**Address:** 9550 W. Higgins Road, Ste 170, Rosemont, IL 60018

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**From:** Michael Kowski [<mailto:mkowski@orlandpark.org>]

**Sent:** Wednesday, September 09, 2015 1:20 PM

**To:** Ted Werle | APEX <[tedw@apexdesignbuild.net](mailto:tedw@apexdesignbuild.net)>

**Cc:** Michael Mazza <[mmazza@orlandpark.org](mailto:mmazza@orlandpark.org)>

**Subject:** RE: Sheth Dermatology

Ted,

It was nice to speak with you today.

Per my conversation with the owner this morning, please allow this email to serve as confirmation of the extent of work required as part of the parking lot, landscaping, dumpster enclosure, etc., work. As such, please update the previously prepared and submitted letter to reflect the following:

1. The parking lot shall be fixed this year. The extent of work shall include the filling-in of pot holes, the reconstruction of broken portions, and repaving. The attached exhibit identifies the areas of work based upon a visual inspection by our Village engineer. This represents the very minimum, and the true extent of work may need to be expanded based upon what the workers find in the field. We do not expect a complete rebuild.
2. The dumpster enclosure shall be installed this year, which was a condition of the Plan Commission.
3. All dead landscaping shall be removed this year, which was a condition of the Plan Commission.
4. The new landscaping shall be installed not later than next spring; specifically, not later than May 30, 2016.

Please recraft the letter to state that the parking lot repairs and dumpster enclosure shall be completed this year. In addition, please add to the letter the fact that the landscaping shall be installed not later than May 30, 2016. Please alert the owner that we are communicating on this item.

I've cc'd Mike Mazza, our project manager, in on this email, too. Mike – upon receipt of this letter from Apex I will release the interior permit. Please finalize the appearance review the next time you are in the office and send it off. I believe that only the dates contained therein need to be adjusted (I highlighted one that was un-highlighted in the draft letter).

Mike

Michael Kowski, AICP  
Assistant Director

Development Services Department  
Village of Orland Park  
14700 Ravinia Avenue  
Orland Park, IL 60462  
708-403-6128 *direct*

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**From:** Ted Werle | APEX [<mailto:tedw@apexdesignbuild.net>]  
**Sent:** Wednesday, September 09, 2015 12:07 PM  
**To:** Michael Kowski  
**Subject:** Sheth Dermatology

Hello Michael,

This is my email address. Per our discussion, please send the information on the parking lot for Sheth dermatology.

Thanks!

**Ted Werle**  
APEX | Project Specialist

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