

CLERK'S CONTRACT and AGREEMENT COVER PAGE

Legistar File ID#: 2013-0038

Innoprise Contract #: C13-0022

Year: 213-14

Amount: \$21,000.00

Department: PW - Tom Martin

Contract Type: Services

Contractors Name: Meade, Inc.

Contract Description: Annual Traffic Signal Maintenance 2013-14 (\$145/signal/month)
2015-0082 exercise option to extend thru 2015
C16-0029 Addendum to extend through 2016 2016-0165

MAYOR
Daniel J. McLaughlin

VILLAGE CLERK
John C. Mehalek

14700 S. Ravinia Ave.
Orland Park, IL 60462
(708) 403-6100

www.orlandpark.org



VILLAGE HALL

TRUSTEES

Kathleen M. Fenton
James V. Dodge
Patricia A. Gira
Carole Griffin Ruzich
Daniel T. Calandriello
Michael F. Carroll

April 11, 2016

Mr. Thomas Talbot
Meade Inc.
9550 W. 55th Street, Suite A
McCook, Illinois 60525

RE: *NOTICE TO PROCEED*
2016 Traffic Signal Maintenance

Dear Mr. Talbot:

This notification is to formally notify you that the Village of Orland Park Board of Trustees approved extending the 2013-14 Traffic signal maintenance contract through the 2016 calendar year.

Please contact Tom Martin at 708-403-6103 with any questions or concerns related to this engagement.

The Village issued purchase order 16-000832 for this service and I've included a copy. It is imperative that this number on the Purchase Order be noted on all invoices, correspondence, etc. All invoices should be sent directly to the Accounts Payable Department at 14700 S. Ravinia Avenue, Orland Park, IL 60462 or email to accountspayable@orlandpark.org. Also, your final invoice for this contract/service should state that it is the final invoice pertaining to that Purchase Order.

If you have any questions, please call me at 708-403-6173.

Sincerely,

Denise Domalewski
Contract Administrator

Encl:

cc: Napoleon Haney
Tom Martin

ADDENDUM A to
Annual Traffic Signal Maintenance 2013-14

Dated
February 5, 2013

Between
The Village of Orland Park, Illinois ("VILLAGE") and Meade, Inc. ("CONTRACTOR")

WHEREAS, on 5th day of February, 2013, a certain Agreement regarding Annual Traffic Signal Maintenance between the Village and the Contractor was executed (hereinafter referred to as the "Agreement"); and,

WHEREAS, the Village wishes to extend the term of the agreement through 2016.

NOW, THEREFORE, for and in consideration of the foregoing and the mutual covenants herein contained, it is agreed by and between the parties hereto as follows:

1. In the event of any conflict or inconsistency between the provisions of this Addendum and the Agreement, the provisions of this Addendum shall control.
2. **SECTION 1: THE CONTRACT DOCUMENTS** of said Agreement shall be amended to include "Addendum A dated March 25, 2016" and "The Proposal submitted by Contractor on December 29, 2015."
3. **SECTION 2: SCOPE OF THE WORK AND PAYMENT** of said Agreement shall be amended to include the following: "13. 153rd and Ravinia Ave." shall be added.

The words "for a total monthly charge of One Thousand Seven Hundred Forty and No/100 (\$1,740.00) Dollars per month" shall be stricken in their entirety and replaced with "for a total monthly charge of One Thousand Eight Hundred Eighty-Five and No/100 (\$1,885.00) Dollars per month."

4. **SECTION 4: TERM OF THE CONTRACT** of said Agreement shall be amended to strike the following in its entirety: "The WORK shall commence January 1, 2013 and continue expeditiously through December 31, 2014, with the option to renew for one (1) additional year upon Board of Trustee approval" and replace with "The WORK shall commence January 1, 2013 and continue expeditiously through December 31, 2016."
5. All of the other terms, covenants, representations and conditions of said Agreement not deleted or amended herein shall remain in full force and effect during the effective term of said Agreement.
6. This Addendum may be executed in two or more counterparts, each of which taken together, shall constitute one and the same instrument.

ADDENDUM A to
Annual Traffic Signal Maintenance 2013-14

Dated
February 5, 2013

Between
The Village of Orland Park, Illinois ("VILLAGE") and Meade, Inc. ("CONTRACTOR")

This Addendum, made and entered into effective the **25th day of March, 2016**, shall be attached to and form a part of the Agreement dated the 5th day of February, 2013 and shall take effect upon signature below by duly authorized agents of both parties.

AGREED AND ACCEPTED

FOR: THE VILLAGE

By: _____

Print Name: Paul G. Grimes
Village Manager

Its: _____

Date: 4/6/16

FOR: THE CONTRACTOR

By: _____

Print Name: Michael K. Knutson

Its: Vice-President

Date: March 28, 2016



9550 W. 55th Street • Suite A • McCook, IL 60525 • 708-588-2500 • 708-588-2501 Fax

December 29, 2015

Village of Orland Park
14700 Ravinia Ave.
Orland Park, IL. 60462

Attention: Thomas E. Martin - Superintendent

Reference: Type 2 Traffic Signal Maintenance
Duration: January 1, 2016 – December 31, 2016

Dear Tom,

In accordance with the attached specifications, we propose to continue providing maintenance at the following locations and rate:

- | | |
|--|--|
| 1) 151 st St. & 88 th Ave. | 8) 143 rd St. & Orland Park Crossing |
| 2) 151 st St. & 94 th Ave. | 9) 143 rd St. & Ravinia |
| 3) 151 st St. & Regent Dr. | 10) 153 rd & Ravinia |
| 4) 151 st St. & Ravinia | 11) 156 th St. & 94 th Ave. |
| 5) 151 st St. & Orland Brook Dr. | 12) 157 th St. (Sunrise Lane) & 94 th Ave. |
| 6) 143 rd St. & 94 th Ave. / John Humphrey | 13) 94 th Ave. & Wheeler |
| 7) 143 rd St. & Clearview | |

Total - 13 Locations @ \$ 145.00 per location \$ 1,885.00 per month

Annual Cost \$ 22,620.00

SPECIFICATION # 2

Under these specifications we will provide complete maintenance to the installations, excluding responsibility for damages caused by accidents, vandalism, or by any cause beyond our control. Such damages will be invoiced as extra work.

Our policy is to provide service in keeping with the idea that good preventative maintenance will keep “downtime” to a bare minimum to insure maximum safety and benefits to all parties concerned. Our Main Office has an in-house dispatch system with operators twenty-four (24) hours a day, seven (7) days a week, including Holidays.

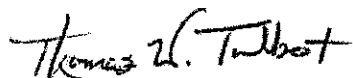
December 29, 2015

Page 2
Traffic Signal Maintenance

Our service people have radios and cellular telephones to answer calls. We have service people actively on the street during day and are also on call for service after the evening shift to answer any emergency calls.

We thank you for the opportunity of submitting this proposal and trust that we may receive your favorable consideration. Should this proposal be acceptable to you, please sign below and return one (1) copy to my attention.

Sincerely,
MEADE, INC.



Thomas W. Talbot
Project Manager

enclosures

SIGNED AND ACCEPTED – SPECIFICATION # 2

VILLAGE OF ORLAND PARK

BY

DATE



4/6/16





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DESCRIPTION OF ROUTINE MAINTENANCE TRAFFIC SIGNALS - SPECIFICATION # 2

1. Patrol the traffic control signal system once every two (2) weeks and replace burned out lamps and sockets. The reflector will be cleaned each time a lamp is replaced.
2. Keep signal heads, posts, control cabinets, and foundations in alignment and tightly connected at all times.
3. Keep detector equipment in proper working condition at all times.
4. Check the controllers, relays, and detectors at least once every four (4) weeks to ascertain that they are functioning properly and make all necessary repairs and replacements.
5. Furnish and install temporary controller to match existing sequence and detection whenever necessary.
6. Maintain proper timing and dial setting of the controls and detector relays as directed.
7. Keep interior of control housing in a neat and workmanlike manner at all times.
8. Remove to clean and clean each electro-mechanical control unit, relays, special auxiliary control equipment and flashers once a year or more often if necessary. Solid state equipment will be cleaned and overhauled only when the equipment malfunctions. A record tag shall be attached to each controller on which shall be indicated the date of overhaul or other service work.
9. Replace lamp outages.
10. Costs to replace the LED traffic signal modules at the end of manufacturer's warranty will be the responsibility of the Village of Orland Park.
11. Whenever repairs at a signalized intersection require that the controller be disconnected, the contractor shall place a stop sign on each approach to the intersection as temporary means of regulating traffic. However; if power is available, the contractor shall install a flasher, flashing red on all approaches to the intersection



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DESCRIPTION OF ROUTINE MAINTENANCE TRAFFIC SIGNALS - SPECIFICATION # 2

12. Respond to emergency calls from an authorized agent of the owner twenty-four (24) hours a day, including Saturdays, Sundays, and holidays. Controller failure, lights out, knockdowns, or two (2) red lights out at an intersection are considered emergencies.
13. Any additional traffic control intersections may be added to this contract at the unit price shown in the agreement.
14. Detector loops and cable failures that are not caused by bad pavement or deteriorated cable will be repaired under the maintenance contract at no charge to the maintenance customer.
15. We will not be responsible for damage or vandalism to the system beyond our control. Such work will be completed on a time and material basis.
16. The owner reserves the right to recover costs for all damages from the damaging party.
17. All invoices for extra work to be paid within thirty (30) days from the date of invoice.
18. The contractor will carry all necessary property damage and liability insurance involving the operation of the signals.
19. Any work relating to the emergency vehicle preemption equipment is not included in the routine maintenance.