
Village of Orland Park

**Fiscal Year
2017
Budget Hearings**

*Departmental
Operating Expenditures*

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**VILLAGE OF ORLAND PARK
EXPENDITURE SUMMARY BY FUND
FISCAL YEAR 2017**

Fund/Department Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
General Operation Funds:				
General Fund				
Non-Departmental	\$ 11,434,721	\$ 13,054,174	\$ 11,726,630	\$ 8,964,573
Village Manager	1,359,477	1,308,099	1,208,903	1,130,896
Village Clerk	376,595	365,475	327,312	262,357
Public Information	276,334	296,806	256,162	331,510
Finance	1,436,971	1,377,678	1,315,327	1,225,282
Officials	507,178	440,054	374,366	356,016
MIS	1,545,338	1,131,146	1,086,759	1,137,187
Development Services - Administration	714,787	673,660	617,304	586,153
Development Services - Building	1,326,879	1,292,231	1,141,141	1,066,974
Development Services - Planning	894,611	1,054,893	703,842	609,164
Development Services - Engineering	666,490	706,269	634,158	602,527
Building Maintenance	3,382,658	1,852,967	1,756,428	2,039,201
Public Works - Administration	361,227	341,100	358,069	306,003
Public Works - Streets	3,595,680	3,516,948	3,308,654	3,707,840
Public Works - Transportation	166,272	151,506	141,038	148,135
Public Works - Vehicle & Equipment	2,322,356	3,252,577	2,184,994	2,664,951
Police	21,230,653	20,143,105	19,093,897	18,414,092
ESDA	72,591	66,887	58,668	62,138
Boards & Commissions	37,820	50,500	33,602	43,324
Veterans Commission	-	-	13,271	12,587
Taste of Orland	202,511	202,087	182,675	180,822
Special Events	228,935	847,578	214,965	261,282
Total General Fund	\$ 52,140,084	\$ 52,125,740	\$ 46,738,163	\$ 44,113,014
Recreation & Parks Fund				
Administration	\$ 2,938,410	\$ 2,807,461	\$ 2,595,216	\$ 2,587,459
Programs	961,351	963,155	896,356	904,612
Parks	3,639,850	3,563,538	3,121,522	3,082,540
Centennial Pool	1,370,970	1,445,635	1,451,423	1,409,844
Fitness Center	3,060,393	-	-	-
Sportsplex	1,281,020	1,771,803	1,395,831	1,412,126
Special Recreation	508,557	506,313	444,507	456,178
Total Recreation & Parks Fund	\$ 13,760,551	\$ 11,057,905	\$ 9,904,857	\$ 9,852,760
Civic Center Fund	\$ 259,325	\$ 308,630	\$ 253,929	\$ 297,347
Special Revenue Funds				
022 : Motor Fuel	\$ 1,480,591	\$ 1,332,522	\$ 2,366,428	\$ 1,314,409
023 : Parks Development	300,000	123,000	36,499	36,896
281 : Home Rule Sales Tax	6,685,353	3,631,275	6,060,478	4,613,531
282 : Main Street Triangle	2,470,691	21,986,052	2,978,469	1,879,645

**VILLAGE OF ORLAND PARK
EXPENDITURE SUMMARY BY FUND
FISCAL YEAR 2017**

Fund/Department Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
Enterprise Funds				
031 : Water & Sewer	\$ 35,993,518	\$ 44,085,008	\$ 25,247,694	\$ 24,070,795
026 : Commuter Parking	420,937	415,100	396,691	331,571
Construction Funds				
053 : Road Exaction	\$ 432,175	\$ 1,202,808	\$ 11,666	\$ 220,625
054 : Capital Improvement	9,332,353	25,786,663	9,259,720	7,966,236
Internal Service Fund				
092 : Insurance	\$ 8,442,681	\$ 8,065,553	\$ 6,919,905	\$ 6,592,999
Component Unit				
029 : Open Lands Acquisition	\$ 2,221,919	\$ 528,921	\$ 81,611	\$ 106,789
028 : Orland History Museum	38,275	41,087	-	-
Debt Service Funds				
061 : Police Pension	\$ 9,937,795	\$ 9,895,631	\$ 14,593,549	\$ 8,571,620
	\$ 3,870,164	\$ 3,607,334	\$ (3,555,388)	\$ 3,197,495
Grand Total	\$ 147,786,412	\$ 184,193,229	\$ 121,294,269	\$ 113,165,732

Budget Summary - Non-Departmental

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
010-0000-429100	Training & Education	\$ 45,000	\$ 52,000	\$ 9,200	\$ -
010-0000-429110	Tuition Reimbursement	-	20,000	-	-
010-0000-429200	Dues & Licenses	29,931	28,538	27,915	27,357
010-0000-429400	Business Travel	-	(755)	-	-
010-0000-431100	Collection/Bad Debt Expense	-	-	273,905	2,176
010-0000-431150	Credit Card Fees	39,910	26,310	38,750	25,427
010-0000-431200	Bank Service Charges	-	-	4,723	-
010-0000-432100	Legal Services	800,000	864,000	1,015,137	889,914
010-0000-432800	Consulting Services	50,000	50,000	7,675	-
010-0000-432850	Ingovernmental Relations Services	80,000	80,000	76,000	72,000
010-0000-432990	Miscellaneous Services	5,895	5,832	8,066	4,769
010-0000-441100	Telephone	23,140	134,140	119,068	118,882
010-0000-441300	Electricity	3,700	3,416	3,523	-
010-0000-441800	Internet/Cable	30	-	27	27
010-0000-442990	Other Services	-	-	66,647	-
010-0000-452300	General Liability Premiums	357,787	314,618	355,292	377,127
010-0000-452500	Worker's Compensation Premiums	517,816	500,745	-	-
010-0000-460130	Computer Software	5,475	5,595	5,595	-
010-0000-460140	Printing & Stationery	-	-	75	-
010-0000-460290	Other Supplies	500	500	-	-
010-0000-484250	Rewards Bonding Points	-	-	2,358	-
010-0000-480360	Interfund Loan Interest	-	-	-	1,354,525
010-0000-484560	Sales Tax Rebates	642,121	418,000	565,035	54,177
010-0000-484930	Appearance Improvement Grant	105,000	327,228	17,228	5,345
010-0000-484931	Historic Marker Program	-	12,615	-	1,645
010-0000-484950	Contingency	100,000	187,551	-	-
010-0000-484990	Miscellaneous	798,782	383,402	30,276	27,574
010-0000-491210	Interfund Transfers Out - Civic Center Fund	187,325	86,030	75,203	130,651
010-0000-491281	Interfund Transfers Out - Home Rule Sales Tax Fund	20,000	-	-	-
010-0000-491283	Interfund Transfers Out - Recreation & Parks Fund	5,647,079	5,309,531	4,915,436	4,981,516
010-0000-491290	Interfund Transfers Out - Open Lands Fund	15,604	457,770	42,025	31,200
010-0000-491310	Interfund Transfers Out - Water & Sewer Fund	383,437	365,037	366,182	360,985
010-0000-491540	Interfund Transfers Out - Capital Improvement Fund	1,461,674	3,422,071	3,701,289	499,275
		\$ 11,320,206	\$13,054,174	\$11,726,630	\$8,964,573

FY 2017 Budget Detail - Non-Departmental

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
010-0000-429100	Training & Education	Training Executive Management/Staff	\$ 45,000	\$ 45,000
010-0000-429200	Dues & Licenses	IML Membership	29,931	3,588
010-0000-429200	Dues & Licenses	South Suburban Mayors/Managers		26,343
010-0000-431150	Credit Card Fees	Credit Card Fees	39,910	39,910
010-0000-432100	Legal Services	Contract Legal	800,000	800,000
010-0000-432800	Consulting Services	Various Consulting Projects	50,000	50,000
010-0000-432850	Ingovernmental Relations Services	William Filan	80,000	40,000
010-0000-432850	Ingovernmental Relations Services	Smith Dawson		40,000
010-0000-432990	Miscellaneous Services	Music Licenses	5,895	2,645
010-0000-432990	Miscellaneous Services	Select Survey		1,250
010-0000-432990	Miscellaneous Services	Photography - Rob Wehmeier		2,000
010-0000-441100	Telephone	Contract Telephone	23,140	23,140
010-0000-441300	Electricity	Holiday Displays	3,700	3,700
010-0000-441800	Internet/Cable	Internet Service	30	30
010-0000-452300	General Liability Premiums	General Liability Insurance	357,787	357,787
010-0000-452500	Worker's Compensation Premiums	Worker's Compensation	517,816	517,816
010-0000-460130	Computer Software	ICMA Performance Management Software	5,475	5,475
010-0000-460290	Other Supplies	Miscellaneous Supplies for Delegate Exchange	500	500
010-0000-484560	Sales Tax Rebates	BMW	642,121	105,000
010-0000-484560	Sales Tax Rebates	Meijer		140,000
010-0000-484560	Sales Tax Rebates	Mercedes Benz		100,000
010-0000-484560	Sales Tax Rebates	Mazda		50,000
010-0000-484560	Sales Tax Rebates	Porsche		25,000
010-0000-484560	Sales Tax Rebates	Mariano's		222,121
010-0000-484930	Appearance Improvement Grant	Façade Improvement Program	105,000	100,000
010-0000-484930	Appearance Improvement Grant	Historic Marker Program		5,000
010-0000-484950	Contingency	Contingency	100,000	50,000
010-0000-484950	Contingency	Stabilization Fund		50,000
010-0000-484990	Miscellaneous	Hotel Tax Sharing	798,782	29,350
010-0000-484990	Miscellaneous	Wetland Mitigation - Palos Property		150,000
010-0000-484990	Miscellaneous	Wetland Mitigation - Village Property		532,500
010-0000-484990	Miscellaneous	Palos Health & Fitness Center Property Taxes		86,932
010-0000-491210	Interfund Transfers Out - Civic Center Fund	Transfer to Civic Center	187,325	187,325
010-0000-491280	Interfund Transfer Out - History Museum	Transfer for operations of Orland History Museum	20,000	20,000
010-0000-491283	Interfund Transfers Out - Recreation & Parks Fund	Transfer to Recreation & Parks	5,647,079	5,647,079
010-0000-491290	Interfund Transfers Out - Open Lands Fund	Golf Outing Transfer	15,604	15,604
010-0000-491290	Interfund Transfers Out - Open Lands Fund	Boley Farm General Maintenance		
010-0000-491290	Interfund Transfers Out - Open Lands Fund	Open Lands Fundraising		
010-0000-491290	Interfund Transfers Out - Open Lands Fund	Open Lands Legal/Audit Fees		
010-0000-491290	Interfund Transfers Out - Open Lands Fund	Stellwagen Farm General Maintenance		
010-0000-491290	Interfund Transfers Out - Open Lands Fund	Stellwagen Foundation Legal/Audit Fees		
010-0000-491310	Interfund Transfers Out - Water & Sewer Fund	IMRF/Social Security Levy Transfer	383,437	383,437

FY 2017 Budget Detail - Non-Departmental

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
010-0000-491540	Interfund Transfers Out - Capital Improvement Fund	Road & Bridge Tax	1,461,674	401,674
010-0000-491540	Interfund Transfers Out - Capital Improvement Fund	Vehicle License Transfer		1,060,000
		Total	\$ 11,320,206	\$ 11,320,206

Budget Summary - Village Manager's Department

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
010-1100-410100	Full Time - Salary	\$ 574,108	\$ 549,112	\$ 565,635	\$ 535,149
010-1100-410110	Full Time - Hourly	122,898	117,222	109,511	107,726
010-1100-410130	Part Time	93,002	129,463	68,863	39,185
010-1100-410300	Longevity	700	-	-	-
010-1100-410400	Sicktime Buyback	3,951	4,492	3,092	3,490
010-1100-420100	Social Security	49,562	49,898	41,971	38,226
010-1100-420200	IMRF	93,427	96,932	78,096	87,646
010-1100-420300	Group Insurance	168,973	160,700	157,833	154,658
010-1100-420500	Medicare	11,591	11,672	10,620	9,854
010-1100-429100	Training & Education	3,400	4,000	5,195	2,963
010-1100-429200	Dues & Licenses	5,470	5,970	5,372	4,668
010-1100-429300	Subscriptions & Publications	660	660	641	819
010-1100-429400	Business Travel	13,000	11,500	6,715	1,519
010-1100-429500	Medical Exams	14,600	14,600	9,226	10,777
010-1100-429510	Pre-Employment Medical Exams	25,400	26,900	32,133	27,636
010-1100-429520	Pre-Employment Verification	4,000	2,250	2,761	2,410
010-1100-429700	Auto Allowance & Expense	14,600	14,600	17,147	15,514
010-1100-429990	Miscellaneous Employee Expense	10,065	10,065	7,815	9,601
010-1100-432400	Personnel Procurement Services	8,500	21,500	6,106	5,072
010-1100-432600	Contract Counseling	49,500	49,500	49,500	49,500
010-1100-432990	Miscellaneous Services	-	-	666	306
010-1100-441100	Telephone	3,890	2,730	2,990	2,076
010-1100-441600	Postage/Shipping	2,390	2,960	2,272	2,818
010-1100-442300	Legal Ads & Publications	-	-	-	343
010-1100-442850	Online Services	-	1,500	-	-
010-1100-443200	Machinery & Equipment - Maintenance	-	-	103	-
010-1100-443600	Office Equipment	3,440	3,128	3,294	3,048
010-1100-444700	Office Equipment Rental	2,712	2,712	2,712	-
010-1100-452100	Auto Liability Premiums	2,659	2,535	2,616	2,179
010-1100-452500	Worker's Compensation Premiums	-	-	2,293	2,316
010-1100-452950	Insurance Broker Fees	1,758	1,721	1,708	1,931
010-1100-460100	Office Supplies	4,980	5,777	4,768	3,809
010-1100-460140	Printing & Stationery	2,700	3,300	1,465	1,106
010-1100-460150	Domestic Supplies	900	700	1,101	1,001
010-1100-460180	Equipment	-	-	4,283	1,090
010-1100-460290	Other Supplies	-	-	400	-
010-1100-484990	Miscellaneous	368	-	-	2,458
		\$ 1,293,204	\$ 1,308,099	\$ 1,208,903	\$ 1,130,896

FY 2017 Budget Detail - Village Manager's Department

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
010-1100-410400	Sicktime Buyback	Sick Time Buyback	3,951	3,951
010-1100-429100	Training & Education	Illinois Association of Municipal Management Assistants/Illinois City/County Management Association/International City/County Management Association Training	3,400	600
010-1100-429100		Illinois Municipal League - Village Manager, Assistant Village Manager & Management Analyst		300
010-1100-429100		Illinois Public Employee Labor Relations Association/Society of Human Resources Management - Human Resources: Przybylski \$800, Arrigo \$800, Earley \$500, and PT Clerk \$500		2,000
010-1100-429100		CLA and Other Training - All staff		500
010-1100-429200	Dues & Licenses	City Tech USA - Public Salary	5,470	425
010-1100-429200		International City/County Management Association - Village Manager, Assistant Village Manager, Management Analyst		3,000
010-1100-429200		Illinois City/County Management Association, Metro Managers, Illinois Association of Municipal Management Assistants - Village Manager, Assistant Village Manager, Management Analyst		850
010-1100-429200		International Public Management Association - Human Resources Director		150
010-1100-429200		National Public Employer Labor Relations Association - Human Resources		425
010-1100-429200		Society for Human Resources - Human Resources, Przybylski, Arrigo, and Earley		570
010-1100-429200		IL Society for Human Resource Management (Regional) Membership		50
010-1100-429300	Subscriptions & Publications	Crain's	660	60
010-1100-429300		Wall Street Journal		300
010-1100-429300		Public Safety Labor News		150
010-1100-429300		What's Working in HR Publication - Other HR publication or subscription		150
010-1100-429400	Business Travel	Travel for Officials / Village Manager	13,000	10,000
		International City/County Management Association/Illinois City/County Management Association Conference - Village Manager, Assistant Village Manager, Management Analyst		500
		Lunch/Dinner Meetings - Village Manager		500
		Meetings/Travel - All Staff		500
		VM Other Travel/Business Meetings		1,500
010-1100-429500	Medical Exams	Drug Testing	14,600	2,800
010-1100-429500		Medical Exams		11,800
010-1100-429510	Pre-Employment Medical Exams	Drug Testing	25,400	10,700
010-1100-429510		Medical Exams		14,700
010-1100-429520	Pre-Employment Verification	Illinois State Police Background Checks	4,000	4,000
010-1100-429700	Auto Allowance & Expense	Car Allowance - VM & JL	14,600	14,400
010-1100-429700		Parking and Tolls		200

FY 2017 Budget Detail - Village Manager's Department

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
010-1100-429990	Miscellaneous Employee Expense	Above & Beyond Quarterly Drawings	10,065	1,800
010-1100-429990		Anniversary Awards		1,000
010-1100-429990		Livewell Flu Shots		1,800
010-1100-429990		Livewell Health Screening Breakfast		1,200
010-1100-429990		Livewell Promotions, Incentives, Programming		1,000
010-1100-429990		Miscellaneous		265
010-1100-429990		Holiday Luncheon		3,000
010-1100-432400	Personnel Procurement Services	Various Job Postings	8,500	8,500
010-1100-432600	Contract Counseling	Contract Counseling	49,500	49,500
010-1100-441100	Telephone	Telephone	3,890	3,890
010-1100-441600	Postage/Shipping	Postage	2,390	2,390
010-1100-443600	Office Equipment	Copier Maintenance	3,440	3,440
010-1100-444700	Office Equipment Rental	Copier Lease	2,712	2,712
010-1100-452100	Auto Liability Premiums	Auto Liability Premiums	2,659	2,659
010-1100-452950	Insurance Broker Fees	Broker Fees	1,758	1,758
010-1100-460100	Office Supplies	Binders	4,980	50
010-1100-460100		Certificates		100
010-1100-460100		Colored Paper		20
010-1100-460100		Copy Paper		500
010-1100-460100		Employee ID Badges		900
010-1100-460100		Folders/Files/Envelopes		200
010-1100-460100		General Supplies		600
010-1100-460100		Ink Cartridges		700
010-1100-460100		Laminating Supplies		60
010-1100-460100		Lanyards		700
010-1100-460100		Letterhead		200
010-1100-460100		Notebooks		50
010-1100-460100		Toner		900
010-1100-460140	Printing & Stationery	Business Cards/Name Tags	2,700	250
010-1100-460140		Employee Benefit and Policy Communications		2,000
010-1100-460140		Employment Applications		350
010-1100-460140		Printing of Documents		100
010-1100-460150	Domestic Supplies	General Supplies	900	400
010-1100-460150		Coffee and Other Meeting Supplies		500
010-1100-484990	Miscellaneous	Visitor Handouts/Rebranding.	368	368
Total			\$ 178,943	\$ 178,943

Budget Summary - Village Clerk's Department

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
010-1200-410100	Full Time - Salary	\$ 100,545	\$ 91,211	\$ 100,870	\$ 51,125
010-1200-410110	Full Time - Hourly	139,083	130,550	108,848	70,500
010-1200-410130	Part Time	20,689	22,562	17,845	53,329
010-1200-410300	Longevity	2,000	2,000	1,700	1,700
010-1200-410400	Sicktime Buyback	876	856	1,949	1,308
010-1200-420100	Social Security	16,232	15,228	13,868	10,911
010-1200-420200	IMRF	28,923	27,567	26,530	20,817
010-1200-420300	Group Insurance	42,587	49,698	31,084	32,505
010-1200-420500	Medicare	3,797	3,561	3,242	2,552
010-1200-429100	Training & Education	-	800	-	421
010-1200-429200	Dues & Licenses	485	485	580	500
010-1200-429300	Subscriptions & Publications	200	200	230	48
010-1200-429400	Business Travel	-	-	35	-
010-1200-429700	Auto Allowance & Expense	-	-	34	-
010-1200-429990	Miscellaneous Employee Expense	220	220	-	45
010-1200-432990	Miscellaneous Services	125	125	66	91
010-1200-432250	Marketing & Promotion Services	-	-	150	-
010-1200-441100	Telephone	750	840	842	791
010-1200-441600	Postage/Shipping	3,830	1,910	3,645	1,820
010-1200-442350	Microfilm Service	-	-	50	1,192
010-1200-442530	Codification	5,365	7,500	5,480	5,850
010-1200-443600	Office Equipment	2,460	2,400	2,732	2,113
010-1200-444700	Office Equipment Rental	2,125	2,200	531	-
010-1200-452500	Worker's Compensation Premiums	-	-	975	1,351
010-1200-452950	Insurance Broker Fees	442	501	500	596
010-1200-460100	Office Supplies	2,911	2,911	2,952	1,230
010-1200-460140	Printing & Stationery	2,000	1,500	1,436	-
010-1200-460150	Domestic Supplies	950	650	637	612
010-1200-460180	Equipment	-	-	492	686
010-1200-460290	Other Supplies	-	-	9	264
		\$ 376,595	\$ 365,475	\$ 327,312	\$ 262,357

FY2017 Budget Detail - Village Clerk's Department

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
010-1200-410400	Sicktime Buyback	Sick Time Buyback	876	876
010-1200-429200	Dues & Licenses	Clerk - Intl Institute of Municipal Clerks	485	300
010-1200-429200		Clerk - Municipal Clerks of Illinois		85
010-1200-429200		Clerk - Clerks of SW Suburban		50
010-1200-429200		Clerk - General		50
010-1200-429300	Subscriptions & Publications	Publications and Clerk's Subscriptions	200	200
010-1200-429990	Miscellaneous Employee Expense	Village Clerk or Deputy Clerk Member's Expenses	220	220
010-1200-432990	Miscellaneous Services	Shredder Box	125	125
010-1200-441100	Telephone	Telephone	750	750
010-1200-441600	Postage/Shipping	Postage	3,830	3,830
010-1200-442530	Codification	Coding - Village Code	5,365	2,250
010-1200-442530		Coding - Village and Land Development Code		3,115
010-1200-443600	Office Equipment	Copier Maintenance	2,460	2,460
010-1200-444700	Office Equipment Rental	Copier MFP Lease	2,125	2,125
010-1200-460100	Office Supplies	General Office Supplies	2,911	911
010-1200-460100		Ink Cartridges		400
010-1200-460100		Paper		1,600
010-1200-460140	Printing & Stationery	Enevelopes	2,000	700
010-1200-460140		Letterhead		600
010-1200-460140		Business Cards		200
010-1200-460140		Absentee Ballots		500
010-1200-460150	Domestic Supplies	Veteran/Senior Events	950	650
010-1200-460150		Senior Coffee Event		300
Total			<u>\$ 22,297</u>	<u>\$ 22,297</u>

Budget Summary - Public Information Department

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
010-1201-410100	Full Time - Salary	\$ 80,469	\$ 78,839	\$ 77,719	\$ 128,753
010-1201-410110	Full Time - Hourly	-	-	10,904	10,816
010-1201-410130	Part Time	53,272	51,625	33,757	23,038
010-1201-410300	Longevity	2,000	2,000	2,000	2,000
010-1201-410400	Sicktime Buyback	-	-	-	1,396
010-1201-420100	Social Security	8,417	8,213	7,592	10,158
010-1201-420200	IMRF	15,607	15,658	15,355	21,650
010-1201-420300	Group Insurance	1,991	1,875	4,553	17,549
010-1201-420500	Medicare	1,968	1,921	1,775	2,376
010-1201-429100	Training & Education	-	-	-	358
010-1201-429300	Subscriptions & Publications	100	1,200	593	585
010-1201-429400	Business Travel	-	-	70	-
010-1201-429700	Auto Allowance & Expense	-	-	-	16
010-1201-432250	Marketing & Promotion Services	6,354	10,000	11,836	20,790
010-1201-432800	Consulting Services	17,500	45,481	11,908	35,098
010-1201-441600	Postage/Shipping	27,950	25,049	23,660	16,506
010-1201-442300	Legal Ads & Publications	-	-	89	-
010-1201-442850	Online Services	7,000	-	-	-
010-1201-452500	Worker's Compensation Premiums	-	-	631	451
010-1201-452950	Insurance Broker Fees	21	50	49	189
010-1201-460100	Office Supplies	500	500	50	246
010-1201-460140	Printing & Stationery	53,185	54,395	53,521	39,295
010-1201-460180	Equipment	-	-	100	-
010-1201-460290	Other Supplies	-	-	-	241
		\$ 276,334	\$ 296,806	\$ 256,162	\$ 331,510

FY 2017 Budget Detail - Public Information Department

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
010-1201-429300	Subscriptions & Publications	On-line subscriptions for Prairie and Tribune.	\$ 100	\$ 100
010-1201-432250	Marketing & Promotion Services	Video Production	6,354	6,354
010-1201-432800	Consulting Services	Public Relations Consultant	17,500	10,000
010-1201-432800		Graphic Designer for Orland Park Public, Annual Report and misc print design.		5,000
010-1201-432800		Telephone Town Hall Meeting (1)		2,500
010-1201-441600	Postage/Shipping	Orland Park Public Postage	27,950	23,150
		Town Hall Postcards		4,800
010-1201-442850	Online Services	Peak Democracy	7,000	7,000
010-1201-452950	Insurance Broker Fees	Broker Fees	21	21
010-1201-460100	Office Supplies	Folders, recordable DVD's, flash drives, general office supplies.	500	500
010-1201-460140	Printing & Stationery	Orland Park Public	53,185	50,685
		Town Hall Postcards		2,500
		Total	<u>\$ 112,610</u>	<u>\$ 112,610</u>

Budget Summary - Finance Department

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
010-1400-410100	Full Time - Salary	\$ 606,884	\$ 578,577	\$ 549,574	\$ 476,205
010-1400-410110	Full Time - Hourly	298,093	280,722	255,399	226,377
010-1400-410130	Part Time	86,151	84,910	79,268	99,171
010-1400-410300	Longevity	2,300	1,500	1,900	1,200
010-1400-410400	Sicktime Buyback	4,454	3,500	2,700	3,485
010-1400-420100	Social Security	61,851	58,819	51,513	48,915
010-1400-420200	IMRF	116,062	113,637	100,420	108,924
010-1400-420300	Group Insurance	169,511	172,428	160,723	167,572
010-1400-420500	Medicare	14,465	13,758	12,333	11,674
010-1400-429100	Training & Education	2,700	6,400	2,324	1,064
010-1400-429200	Dues & Licenses	3,620	3,620	3,625	3,202
010-1400-429300	Subscriptions & Publications	500	500	50	351
010-1400-429400	Business Travel	2,450	1,605	2,109	98
010-1400-429700	Auto Expense	50	50	37	-
010-1400-429700	Auto Allowance	7,200	7,200	7,287	7,200
010-1400-429990	Miscellaneous Employee Expense	-	-	22	22
010-1400-432200	Accounting & Auditing Services	20,047	19,474	20,454	18,769
010-1400-432800	Consulting Services	-	-	7,189	18,399
010-1400-432990	Miscellaneous Services	300	300	252	577
010-1400-441100	Telephone	740	640	728	816
010-1400-441600	Postage/Shipping	22,292	6,180	20,882	5,790
010-1400-442300	Legal Ads & Publications	1,500	1,800	1,198	1,524
010-1400-442900	Courier Service	2,116	884	2,000	867
010-1400-443200	Machinery & Equipment - Maintenance	-	-	103	
010-1400-443600	Office Equipment	750	1,098	731	996
010-1400-444700	Office Equipment Rental	7,919	7,932	7,919	7,919
010-1400-452500	Worker's Comp Premiums	-	-	3,439	3,731
010-1400-452950	Insurance Broker Fees	1,764	1,847	1,928	1,709
010-1400-460100	Office Supplies	4,400	4,647	4,116	6,016
010-1400-460140	Printing & Stationery	15,349	3,000	13,234	2,146
010-1400-460150	Domestic Supplies	600	1,000	551	311
010-1400-460180	Equipment	2,250	1,650	1,265	232
010-1400-484990	Miscellaneous	50	-	54	20
		\$ 1,456,368	\$ 1,377,678	\$ 1,315,327	\$ 1,225,282

FY 2017 Budget Detail - Finance Department

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
010-1400-410400	Sicktime Buyback	Sick Time Buyback	\$ 4,454	\$ 4,454
010-1400-429100	Training & Education	Employee Training	2,700	600
010-1400-429100		Innoprise Conference - AKM, SS		1,750
010-1400-429100		Innoprise Steering Committee - AKM		350
010-1400-429200	Dues & Licenses	GFOA Membership - \$595; Budget Award - \$550; CAFR - \$580	3,620	1,725
010-1400-429200		IGFOA (AKM, SS)		400
010-1400-429200		Illinois Tax Increment Association		1,200
010-1400-429200		Notary Fees		40
010-1400-429200		Costco		165
010-1400-429200		IAPPO		45
010-1400-429200		Midwest Association of Public Procurement		45
010-1400-429300	Subscriptions & Publications	Miscellaneous	500	200
010-1400-429300		Controller Alert		300
010-1400-429400	Business Travel	Miscellaneous	2,450	50
010-1400-429400		Hotel / Meals for Innoprise Conference		1,600
010-1400-429400		Innoprise Steering Committee Conference		800
010-1400-429700	Auto Allowance & Expense	Car Allowance	7,250	7,200
010-1400-429700		Employee Reimbursements		50
010-1400-432200	Accounting & Auditing Services	Annual Audit Services	20,047	19,747
010-1400-432200		Miscellaneous Financial Services		300
010-1400-432990	Miscellaneous Services	Shredding	300	300
010-1400-441100	Telephone	Telephone	740	740
010-1400-441600	Postage/Shipping	Contract Postage	22,292	4,420
010-1400-441600		Vehicle Sticker Program		17,672
010-1400-441600		Miscellaneous Shipping Charges		200
010-1400-442300	Legal Ads & Publications	Treasurer's Report	1,500	1,250
010-1400-442300		Ads for bids		250
010-1400-442900	Courier Service	Armored Car	2,116	931
010-1400-442900		Vehicle Sticker Program		1,185
010-1400-443600	Office Equipment	Copier Maintenance	750	750
010-1400-444700	Office Equipment Rental	Postage Meter Rental	7,919	4,788
010-1400-444700		Folder/Stuffer Machine Rental		3,131
010-1400-452950	Insurance Broker Fees	Broker Fees	1,764	1,764
010-1400-460100	Office Supplies	Copy Paper	4,400	1,000
010-1400-460100		File Folders/Tabs/Labels		200
010-1400-460100		General Supplies		800
010-1400-460100		Postage Machine Supplies		1,200
010-1400-460100		Secure Banking Bags		400
010-1400-460100		Toner		800
010-1400-460140	Printing & Stationery	Vehicle Sticker Program	15,349	12,799
010-1400-460140		Miscellaneous		100
010-1400-460140		Letterhead, envelopes, business cards		1,500
010-1400-460140		Budget Book		950
010-1400-460150	Domestic Supplies	K-cups, creamer, tea, sugar	600	600
010-1400-460180	Equipment	Phone Equipment	2,250	250
010-1400-460180		Miscellaneous		500
010-1400-460180		Sit or Stand Workstations		1,500
010-1400-484990	Miscellaneous	Miscellaneous	50	50
Total			\$ 101,051	\$ 101,051

Budget Summary - Officials

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
010-1500-410100	Full Time - Salary	\$ 97,667	\$ 82,309	\$ (4,677)	\$ 441
010-1500-410110	Full Time - Hourly	83,872	-	78,573	80,195
010-1500-410130	Part Time	145,743	195,471	186,903	167,463
010-1500-410200	Over Time	-	-	714	
010-1500-410300	Longevity	700	300	300	300
010-1500-410400	Sicktime Buyback	877	858	885	824
010-1500-420100	Social Security	20,162	17,108	16,240	15,353
010-1500-420200	IMRF	38,112	32,096	31,510	30,376
010-1500-420300	Group Insurance	24,891	9,764	9,809	10,040
010-1500-420500	Medicare	4,717	4,003	3,798	3,591
010-1500-429100	Training & Education	1,000	1,000	-	254
010-1500-429200	Dues & Licenses	10,945	10,885	10,353	9,785
010-1500-429300	Subscriptions & Publications	388	388	174	210
010-1500-429400	Business Travel	7,435	7,435	2,199	2,330
010-1500-429700	Auto Allowance & Expense	420	420	1,012	-
010-1500-432800	Consulting Services	-	-	-	
010-1500-432990	Miscellaneous Services	18,225	10,000	2,017	1,374
010-1500-441100	Telephone	20	20	14	14
010-1500-441600	Postage/Shipping	2,150	2,310	1,568	1,489
010-1500-443200	Machinery & Equipment - Maintenance	-	-	-	148
010-1500-443600	Office Equipment	560	56	61	70
010-1500-444500	Machinery & Equipment Rental	700	700	-	
010-1500-444700	Office Equipment Rental	1,440	-	-	-
010-1500-444900	Facilities Rental	1,400	1,400	-	-
010-1500-452500	Worker's Compensation Premiums	-	-	2,981	2,830
010-1500-452950	Insurance Broker Fees	259	106	103	99
010-1500-460100	Office Supplies	2,000	1,980	2,440	1,668
010-1500-460140	Printing & Stationery	4,950	6,600	2,265	1,776
010-1500-460150	Domestic Supplies	4,275	4,475	932	669
010-1500-460180	Equipment	-	-	-	437
010-1500-460290	Other Supplies	5,900	6,000	5,293	5,790
010-1500-464100	Food & Meals	3,500	4,500	1,027	556
010-1500-484200	Donations & Contributions	19,070	33,870	12,651	14,703
010-1500-484850	Awards	300	1,250	-	-
010-1500-484990	Miscellaneous	5,500	4,750	5,220	3,231
		\$ 507,178	\$ 440,054	\$ 374,366	\$ 356,016

FY 2017 Budget Detail - Officials

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
010-1500-410400	Sicktime Buyback	Sicktime Buyback	\$ 877	\$ 877
010-1500-429100	Training & Education	Leadership Seminars for Board Educational Seminar for Executive Assistant, Training for Part-time Employee	1,000	1,000
010-1500-429200	Dues & Licenses	Metropolitan Mayors Caucus - Reflects Increase in Dues	10,945	2,555
010-1500-429200		Miscellaneous		500
010-1500-429200		Orland Park Area Chamber		475
010-1500-429200		US Conference of Mayors		5,269
010-1500-429200		Will County Governmental League		2,031
010-1500-429200		American Association for State & Local History		115
010-1500-429300	Subscriptions & Publications	Crain's Chicago Business	388	238
010-1500-429300		Second Subscription for Trustee Office Area - Increase in Subscription Costs		150
010-1500-429300		Southown/Star Newspaper - Increase in Subscription Costs		150
010-1500-429400	Business Travel	Travel for Officials	7,435	5,000
010-1500-429400		Illinois Municipal League		610
010-1500-429400		Cost increase to attend annual conference - 2 Board members		
010-1500-429400		Metropolitan Mayors Caucus		375
010-1500-429400		Orland Park Area Chamber		250
010-1500-429400		Other Business Travel		1,200
010-1500-429700	Auto Allowance & Expense	Mileage to meet with government officials in Springfield anticipate two trips to Springfield for legislative concerns @ \$210 each.	420	420
010-1500-432990	Miscellaneous Services	Fingerprinting for Liquor License Applicants	18,225	2,500
010-1500-432990		State of the Village - Services of videographer for Video vignettes, editing, A/V support & rehearsals		3,000
010-1500-432990		State of the Village-CSHS Sandburg Rental of Performing Arts Center		175
010-1500-432990		State of the Village Photography		350
010-1500-432990		Clergy Breakfasts (2 per year)		700
010-1500-432990		Veterans Memorial Engraving		8,000
010-1500-432990		Vietnam Veterans Commemoration - Speakers		1,000
010-1500-432990		Vietnam Veterans Commemoration - Band		1,000
010-1500-432990		Miscellaneous Displays & Exhibits		1,500
010-1500-441100	Telephone	Telephone	20	20
010-1500-441600	Postage/Shipping	Officials Postage	2,150	1,650
010-1500-441600		Veterans Miscellaneous Postage		500
010-1500-443600	Office Equipment	Copier Maintenance	560	560
010-1500-444500	Machinery & Equipment Rental	Orland Days Float Rental	700	700
010-1500-444700	Office Equipment Rental	Copier Lease Payments	1,440	1,440
010-1500-444900	Facilities Rental	State of the Village - Miscellaneous Fees for facility usage and equipment.	1,400	1,400
010-1500-452950	Insurance Broker Fees	Broker Fees	259	259
010-1500-460100	Office Supplies	General Supplies - Increase in part-time staff necessitates additional office supplies	2,000	2,000

FY 2017 Budget Detail - Officials

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
010-1500-460140	Printing & Stationery	Copier Usage	4,950	100
010-1500-460140		General Printing - Additional Business Cards, Flyers etc. for Special Projects		1,400
010-1500-460140		State of the Village - Invitations		1,200
010-1500-460140		Steak Fry Programs		250
010-1500-460140		Vietnam Veterans Commemoration		1,000
010-1500-460140		Miscellaneous Programs		1,000
010-1500-460150	Domestic Supplies	Coffee	4,275	175
010-1500-460150		Food - Various Meetings		2,800
		Cakes for Inauguation of Board		
		Host Annual Southwest Conference of Mayors		
		Business Meeting		
010-1500-460150		State of the Village - Refreshments		1,300
010-1500-460290	Other Supplies	Awards & Plaques	5,900	200
010-1500-460290		Flowers - Sent by Village		4,000
010-1500-460290		Other		500
010-1500-460290		State of the Village - Plaques Awards & Plaques for board meetings & staff retirements		700
010-1500-460290		Miscellaneous Supplies		500
010-1500-464100	Food & Meals	Steak Fry	3,500	2,500
010-1500-464100		Miscellaneous		1,000
010-1500-484200	Donations & Contributions	Limo Service for Safe Ride Home	19,070	6,000
010-1500-484200		Pension Fairness for Illinois		1,000
010-1500-484200		Spelling Bee Donation		250
010-1500-484200		Support for Organizations - Metropolitan Planning Council		500
010-1500-484200		Support for Organizations- Orland Park Chamber of Commerce		1,300
010-1500-484200		Support for Organizations - South Suburban Mayors and Managers Association		520
010-1500-484200		Support for Organizations - Southwest Conference of Mayors		1,000
010-1500-484200		Miscellaneous Ads		1,000
010-1500-484200		Support for Organizations-OPSAF		5,000
010-1500-484200		Veterans Interest Groups		2,500
010-1500-484850	Awards	Miscellaneous Awards	300	300
010-1500-484990	Miscellaneous	Commissioner's Dinner	5,500	4,500
010-1500-484990		Miscellaneous		1,000
Total			\$ 91,314	\$ 91,314

Budget Summary - " IS Department

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
010-1600-410100	Full Time - Salary	\$ 333,434	\$ 259,027	\$ 196,565	\$ 191,917
010-1600-410110	Full Time - Hourly	77,872	77,827	69,819	71,670
010-1600-410130	Part Time	56,073	56,487	45,317	33,915
010-1600-410200	Over Time	1,200	500	1,474	699
010-1600-410300	Longevity	5,700	5,700	5,700	5,700
010-1600-410400	Sicktime Buyback	1,951	1,908	1,871	1,834
010-1600-420100	Social Security	29,772	24,697	18,722	18,198
010-1600-420200	IMRF	54,968	46,419	37,348	38,178
010-1600-420300	Group Insurance	79,558	60,401	40,777	43,830
010-1600-420500	Medicare	6,963	5,775	4,380	4,255
010-1600-429100	Training & Education	12,650	11,900	3,455	3,971
010-1600-429200	Dues & Licenses	-	-	250	-
010-1600-429400	Business Travel	150	800	1,073	-
010-1600-429700	Auto Allowance & Expense	7,200	-	-	-
010-1600-432800	Consulting Services	20,000	22,100	34,598	2,897
010-1600-432990	Miscellaneous Services	-	3,500	-	-
010-1600-441100	Telephone	3,830	2,250	2,888	2,919
010-1600-441600	Postage/Shipping	220	50	19	-
010-1600-441800	Internet/Cable	2,200	2,200	182	-
010-1600-442300	Legal Ads & Publications	-	-	95	85
010-1600-442650	Data Processing Services	-	-	-	217
010-1600-442850	Online Services	108,794	120,015	99,750	62,959
010-1600-443610	Computer Maintenance	293,903	285,341	278,642	327,661
010-1600-452500	Worker's Compensation Premiums	-	-	1,375	1,286
010-1600-452950	Insurance Broker Fees	828	647	509	494
010-1600-460100	Office Supplies	500	1,000	518	792
010-1600-460110	Computer Hardware	40,161	70,647	192,264	138,129
010-1600-460120	Telephone Equipment	-	5,500	440	2,919
010-1600-460130	Computer Software	29,500	46,030	42,619	21,035
010-1600-460180	Equipment	-	16,425	5,553	630
010-1600-461350	Computer Maintenance Supplies	-	4,000	455	3,988
010-1600-470420	Computer Software	-	-	-	157,009
010-1600-484990	Miscellaneous	-	-	102	-
		\$ 1,167,427	\$ 1,131,146	\$ 1,086,759	\$ 1,137,187

FY 2017 Budget Detail - " IS Department

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
010-1600-410400	Sicktime Buyback	Sick Time Buyback	\$ 1,951	\$ 1,951
010-1600-429100	Training & Education	Cisco and Milestone Training for Norm Johnson	12,650	3,000
010-1600-429100		Microsoft Certified Systems Expert for Donna Kouba		3,000
010-1600-429100		Database Administrator for Mary Kinger		3,000
010-1600-429100		Advanced Financial Budgeting for Government - Frank Florentine		3,000
010-1600-429100		Attendance Fees for Events		650
010-1600-429400	Business Travel	Parking Expenses	150	150
010-1600-429700	Auto Allowance & Expense	Auto Allowance	7,200	7,200
010-1600-432800	Consulting Services	Network Consultation for Architecture/design and deployment via SWC	20,000	10,000
010-1600-432800		Server Consultation for Virtual Environment		10,000
010-1600-441100	Telephone	Telephone	3,830	3,830
010-1600-441600	Postage/Shipping	Postage	220	20
010-1600-441600		Miscellaneous Postage, USPS, FedEx, UPS		200
010-1600-441800	Internet/Cable	Internet / Cable	2,200	2,200
010-1600-442850	Online Services	Code Red Emergency Notification	108,794	22,000
010-1600-442850		Barracuda Cloud Storage		3,262
010-1600-442850		Internet Service Provider & T1		25,516
010-1600-442850		Microsoft Support Line		2,400
010-1600-442850		Civic Plus Web Site Hosting		16,495
010-1600-442850		ATS Print Freedom Services		6,700
010-1600-442850		Digital Certificates		2,200
010-1600-442850		Domain Names and Web Services		1,200
010-1600-442850		GIS Planning - Zoom Prospector		4,400
010-1600-442850		Lexis/Nexis		5,100
010-1600-442850		PD Help Desk		150
010-1600-442850		IACP/net Login		1,225
010-1600-442850		SC Integrity		900
010-1600-442850		Critical Reach		710
010-1600-442850		DTN (Weather)		4,566
010-1600-442850		Granicus (Legistar)		9,450
010-1600-442850		Constant Contact		1,600
010-1600-442850		Past Perfect		800
010-1600-442850		Email Relay		120
010-1600-443610	Computer Maintenance	Acom Maintenance	293,903	500
010-1600-443610		Avaya Phone System/Voice Mail		27,500
010-1600-443610		Cisco SmartNet		15,000
010-1600-443610		ActiveNet Maintenance		41,631
010-1600-443610		ESRI / GIS		17,000
010-1600-443610		Innoprise Maintenance		65,000
010-1600-443610		IRM Servers - Maintenance		5,200
010-1600-443610		CFA Win8 Server Maintenance		1,700
010-1600-443610		Lenel Server		1,500
010-1600-443610		HP MSA San Maintenance		1,000
010-1600-443610		Symantec Anti-Virus		6,000
010-1600-443610		New World Systems Annual Maintenance		74,000
010-1600-443610		OPManager Network Monitor		675
010-1600-443610		Quantum Tape Library		1,150
010-1600-443610		Symantec Backup Exec		2,547
010-1600-443610		Generator Maintenance		4,800
010-1600-443610		Ironport Maintenance		4,700
010-1600-443610		Comcast Fiber Optic Network (SportsPlex - Village Network)		24,000

FY 2017 Budget Detail - " IS Department

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
010-1600-452950	Insurance Broker Fees	Broker Fees	828	828
010-1600-460100	Office Supplies	Paper for printer/copier used for IT Team	500	200
010-1600-460100		pens, tape, staples, folders, binders, organizers, business cards, toner		300
010-1600-460110	Computer Hardware	Desktop Computer & Mobile Device Contingency - desktop and mobile device replacements as warranted by application processing and hardware requirements	40,161	24,161
010-1600-460110		Computer Networking upgrades - Village Hall Switches		16,000
010-1600-460130	Computer Software	Applicant Tracking Software	29,500	25,000
010-1600-460130		Microsoft Licenses - Visio for Six Sigma Projects		1,200
010-1600-460130		Adobe Viewer Licenses - Recreation		3,000
010-1600-460130		Misc Software Licenses		300
Total			\$ 521,887	\$ 521,887

Budget Summary - Development Services - Admin Department

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
010-2001-410100	Full Time - Salary	\$ 273,215	\$ 268,654	\$ 249,547	\$ 218,755
010-2001-410110	Full Time - Hourly	182,322	167,750	153,233	89,207
010-2001-410130	Part Time	27,772	-	9,243	83,165
010-2001-410200	Over Time	-	500	139	-
010-2001-410300	Longevity	1,400	500	-	-
010-2001-410400	Sicktime Buyback	1,700	-	-	1,442
010-2001-420100	Social Security	30,421	27,462	23,812	23,049
010-2001-420200	IMRF	58,020	53,827	42,545	48,446
010-2001-420300	Group Insurance	82,481	97,712	90,011	83,247
010-2001-420500	Medicare	7,114	6,423	5,826	5,627
010-2001-429100	Training & Education	2,635	3,280	1,420	199
010-2001-429200	Dues & Licenses	3,162	2,990	1,819	585
010-2001-429300	Subscriptions & Publications	526	500	350	259
010-2001-429400	Business Travel	4,100	4,250	2,826	968
010-2001-429700	Auto Allowance & Expense	7,200	7,200	7,375	7,265
010-2001-432500	Engineering Services	-	-	105	-
010-2001-441100	Telephone	740	720	782	1,441
010-2001-441600	Postage/Shipping	260	270	246	253
010-2001-442300	Legal Ads & Publications	-	-	-	83
010-2001-442850	Online Services	-	-	17	-
010-2001-443600	Office Equipment	9,630	7,945	8,388	5,814
010-2001-444700	Office Equipment Rental	3,581	3,581	3,581	-
010-2001-452500	Worker's Compensation Premiums	-	-	1,375	1,543
010-2001-452950	Insurance Broker Fees	858	1,046	982	981
010-2001-460100	Office Supplies	9,000	7,950	7,468	6,918
010-2001-460140	Printing & Stationery	3,650	8,050	3,115	4,478
010-2001-460150	Domestic Supplies	3,000	1,800	1,532	1,222
010-2001-460180	Equipment	1,000	1,000	1,020	1,031
010-2001-464100	Food & Meals	1,000	250	532	175
010-2001-484990	Miscellaneous	-	-	15	-
		\$ 714,787	\$ 673,660	\$ 617,304	\$ 586,153

FY 2017 Budget Detail - Development Services - Admin Department

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
010-2001-410400	Sicktime Buyback	Sick Time Buy Back	\$ 1,700	\$ 1,700
010-2001-429100	Training & Education	Clerical Staff Training, 3 Development Services Representatives & Office Support Supervisor	2,635	500
010-2001-429100		AICP Exam - Management Analyst		500
010-2001-429100		Miscellaneous		150
010-2001-429100		APA National Conference - Director		785
010-2001-429100		IEDC Conference - Director		700
010-2001-429200	Dues & Licenses	ICSC - International Council of Shopping Centers - Director \$100, Management Analyst \$50	3,162	150
010-2001-429200		IEDC - International Economic Development Council - Director		385
010-2001-429200		APA - National and Local Chapter Membership Dues - Director and Management Analyst		832
010-2001-429200		ULI - Urban Land Institute Government Membership Dues - Director, Assistant Director and Transportation Division Manager		560
010-2001-429200		AICP - American Institute of Certified Planners Dues - Management Analyst		135
010-2001-429200		IDC - Illinois Development Council Dues - Director		250
010-2001-429200		Notary Public State of Illinois and County Registration - Development Services Rep		50
010-2001-429200		Miscellaneous		50
010-2001-429200		SSMMA/CSEDC - Chicago Southland Economic Development Council		750
010-2001-429300	Subscriptions & Publications	Southtown Star	526	276
010-2001-429300		Crain's		100
010-2001-429300		Miscellaneous		150
010-2001-429400	Business Travel	Miscellaneous Travel for Seminars/Conferences and Business Meetings	4,100	500
010-2001-429400		Travel for APA National Conference - Director		1,800
010-2001-429400		Travel for IEDC National Conference - Director		1,800
010-2001-429700	Auto Allowance & Expense	Car Allowance	7,200	7,200
010-2001-441100	Telephone	Telephone	740	740
010-2001-441600	Postage/Shipping	Postage	260	260
010-2001-443600	Office Equipment	Copier Maintenance	9,630	6,500
010-2001-443600		Plotter Maintenance		780
010-2001-443600		Microfiche Maintenance		850
010-2001-443600		Canon Maintenance		900
010-2001-443600		Miscellaneous		600
010-2001-444700	Office Equipment Rental	Copier Lease Payment	3,581	3,581
010-2001-452950	Insurance Broker Fees	Broker Fees	858	858

FY 2017 Budget Detail - Development Services - Admin Department

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
010-2001-460100	Office Supplies	Calendars, Binder Clips, Pens, Folders, Tape, Labels, Markers, Notebooks, Post-its, Rubber Bands, Etc.	9,000	4,000
010-2001-460100		Envelopes, 9x12 for mailing certificates & licenses		500
010-2001-460100		Miscellaneous		1,000
010-2001-460100		Paper - Office Paper, Certificate Paper, Permit Card Stock, Invoice Paper		2,000
010-2001-460100		Canon Plotter Paper		500
010-2001-460100		Canon Plotter Toner		1,000
010-2001-460140	Printing & Stationery	Business Cards	3,650	500
010-2001-460140		Rental Housing Decals		600
010-2001-460140		Permit Folders		600
010-2001-460140		Amusement/Vending/Tobacco Decals		700
010-2001-460140		Letterhead and Envelopes		1,250
010-2001-460150	Domestic Supplies	Coffee, Tea, Creamer, Sugar	3,000	3,000
010-2001-460180	Equipment	Miscellaneous Equipment Required During the Year	1,000	1,000
010-2001-464100	Food & Meals	Business Lunches, Tours, Meetings	1,000	1,000
		Total	<u>\$ 52,042</u>	<u>\$ 52,042</u>

Budget Summary - Development Services - Building Department

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
010-2002-410100	Full Time - Salary	\$ 711,600	\$ 685,441	\$ 594,019	\$ 567,168
010-2002-410110	Full Time - Hourly	-	-	(3,671)	(1,142)
010-2002-410130	Part Time	192,938	194,958	173,339	123,942
010-2002-410200	Over Time	2,600	1,500	2,885	2,128
010-2002-410300	Longevity	2,700	4,000	4,000	4,000
010-2002-410750	Clothing Allowance	1,400	1,200	-	1,200
010-2002-420100	Social Security	56,019	54,551	45,850	42,084
010-2002-420200	IMRF	90,435	87,921	79,806	81,470
010-2002-420300	Group Insurance	178,371	169,909	129,553	147,616
010-2002-420500	Medicare	13,103	12,760	10,723	9,841
010-2002-429100	Training & Education	4,785	5,085	4,113	3,279
010-2002-429200	Dues & Licenses	2,655	2,655	1,390	1,269
010-2002-429300	Subscriptions & Publications	1,500	1,500	2,674	1,473
010-2002-429400	Business Travel	1,600	1,800	-	537
010-2002-429700	Auto Allowance & Expense	400	250	395	168
010-2002-432930	Elevator Inspections	15,500	15,500	14,490	14,700
010-2002-441100	Telephone	11,990	10,720	10,528	9,442
010-2002-441600	Postage/Shipping	9,090	8,020	8,661	7,640
010-2002-442210	Weed Control & Debris Removal	13,000	18,000	24,893	24,196
010-2002-443200	Machinery & Equipment - Maintenance	-	-	121	99
010-2002-452100	Auto Liability Premiums	10,637	10,141	10,466	8,718
010-2002-452500	Worker's Compensation Premiums	-	-	22,237	13,908
010-2002-452950	Insurance Broker Fees	1,856	1,820	1,535	1,512
010-2002-460100	Office Supplies	-	-	42	326
010-2002-460180	Equipment	1,500	1,500	497	227
010-2002-460190	Uniforms	3,200	3,000	2,597	1,173
010-2002-460290	Other Supplies	-	-	-	-
		\$ 1,326,879	\$ 1,292,231	\$ 1,141,141	\$ 1,066,974

FY 2017 Budget Detail - Development Services - Building Department

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
010-2002-429100	Training & Education	Continuing Education Requirements for 8 Inspectors	\$ 4,785	\$ 1,500
010-2002-429100		Monthly Plumbing Meetings		75
010-2002-429100		Monthly South Suburban Building Officials Association / Suburban Building Officials Conference Meetings		810
010-2002-429100		Property Maintenance Education for 4 Inspectors		1,200
010-2002-429100		Continuing Education Course (1 Inspector per year)		1,000
010-2002-429100		Code Council - Building Div Manager		200
010-2002-429200	Dues & Licenses	IAEL License Renewal - Electrical Inspector	2,655	110
010-2002-429200		ICCC - International Code Council Certification - Building Inspectors		200
010-2002-429200		Illinois Department Health License Renewal - Health Inspector		100
010-2002-429200		National Environmental License Renewal - Health Inspector		225
010-2002-429200		South Suburban Environmental License Renewal - Health Inspector		350
010-2002-429200		South Suburban Building Officials Association License Renewal - Building Inspectors		120
010-2002-429200		State Plumbing License Renewal - Plumbing Inspector		250
010-2002-429200		International Code Council Property Maintenance and Housing Inspector License - Property Maintenance Inspector		200
010-2002-429200		International Code Council Single Family Residential Inspector License - Building Inspector		200
010-2002-429200		NCARB Record Annual Renewal, Architectural License - Building Div Manager & Building Inspector		500
010-2002-429200		State Architectural License Renewal - Building Div Manager & Building Inspector		200
010-2002-429200		International Code Council Building Inspector License - Building Inspector		100
010-2002-429200		International Code Council Mechanical Inspector License - Building Inspector		100
010-2002-429300	Subscriptions & Publications	Miscellaneous Code Book Updates	1,500	1,500
010-2002-429400	Business Travel	Miscellaneous Travel Expenses for Seminars	1,600	800
010-2002-429400		Continuing Education Travel Reimbursement		800
010-2002-429700	Auto Allowance & Expense	Miscellaneous Auto Expenses	400	400
010-2002-432930	Elevator Inspections	Elevator Inspections - done in May and November. All fees are reimbursed by business owners.	15,500	15,500
010-2002-441100	Telephone	Telephone	11,990	11,990
010-2002-441600	Postage/Shipping	Postage	9,090	9,090
010-2002-442210	Weed Control & Debris Removal	Work orders for private properties that are not maintained by property owners.	13,000	13,000
010-2002-452100	Auto Liability Premiums	Auto Liability Premiums	10,637	10,637
010-2002-452950	Insurance Broker Fees	Broker Fees	1,856	1,856
010-2002-460180	Equipment	Health Inspector Equipment	1,500	750
010-2002-460180		Miscellaneous		750

FY 2017 Budget Detail - Development Services - Building Department

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
010-2002-460190	Uniforms	Uniform Allowance per Contract - 7 Inspectors	3,200	2,800
010-2002-460190		Uniform Allowance - 4 Part-time Inspectors	<u> </u>	<u>400</u>
		Total	<u>\$ 77,713</u>	<u>\$ 77,713</u>

Budget Summary - Development Services - Planning Department

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
010-2003-410100	Full Time - Salary	\$ 466,150	\$ 389,443	\$ 380,705	\$ 339,072
010-2003-410110	Full Time - Hourly	-	-	(1,147)	1,507
010-2003-410130	Part Time	57,255	45,379	40,058	20,728
010-2003-410300	Longevity	1,400	-	-	-
010-2003-410400	Sicktime Buyback	1,042	1,020	1,000	980
010-2003-420100	Social Security	32,195	26,712	24,926	21,679
010-2003-420200	IMRF	61,199	53,570	51,353	46,114
010-2003-420300	Group Insurance	99,552	94,787	92,550	96,708
010-2003-420500	Medicare	7,531	6,248	5,829	5,070
010-2003-429100	Training & Education	3,375	3,125	2,189	1,409
010-2003-429200	Dues & Licenses	3,515	2,460	1,761	1,273
010-2003-429300	Subscriptions & Publications	2,915	2,910	2,467	2,664
010-2003-429400	Business Travel	3,500	3,000	2,718	212
010-2003-429700	Auto Allowance & Expense	500	500	559	544
010-2003-432800	Consulting Services	33,000	139,365	27,943	22,351
010-2003-441100	Telephone	740	720	717	58
010-2003-441600	Postage/Shipping	190	200	186	124
010-2003-442300	Legal Ads & Publications	3,000	4,000	3,885	1,444
010-2003-452500	Worker's Compensation Premiums	-	-	1,375	1,543
010-2003-452950	Insurance Broker Fees	1,036	1,015	1,136	1,179
010-2003-460100	Office Supplies	-	-	56	-
010-2003-464100	Food & Meals	-	-	14	-
010-2003-484910	Economic Development Promotion Expense	16,516	265,439	63,563	44,505
010-2003-484990	Miscellaneous	-	15,000	-	-
		\$ 794,611	\$ 1,054,893	\$ 703,842	\$ 609,164

FY 2017 Budget Detail - Development Services - Planning Department

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
010-2003-410400	Sicktime Buyback	Sick Time Buyback	\$ 1,042	\$ 1,042
010-2003-429100	Training & Education	Miscellaneous Seminars/Conferences/Training for 4 Employees	3,375	1,400
010-2003-429100		National APA Conference - Assistant Director		800
010-2003-429100		State APA Conference - 2 Senior Planners		650
010-2003-429100		Exam - Senior Planner		525
010-2003-429200	Dues & Licenses	APA & AICP - American Planning Association State and Local Chapter Dues & American Institute of Certified Planner Dues - Assistant Director, 2 Senior Planners, Planner	3,515	2,300
010-2003-429200		Landscape Architect State License Renewal - Senior Planner		65
010-2003-429200		American Society of Landscape Architects Membership - Senior Planner & Planner		1,000
010-2003-429200		Miscellaneous		150
010-2003-429300	Subscriptions & Publications	APA - American Planning Association	2,915	1,500
010-2003-429300		Miscellaneous Publications		500
010-2003-429300		Sidwell Lease - Cook/Will Counties		915
010-2003-429400	Business Travel	Travel and Meals for Miscellaneous Seminars/Conferences, 4 Planning Staff	3,500	1,500
010-2003-429400		Travel and Meals for National American Planning Association Conference, Assistant Director		2,000
010-2003-429700	Auto Allowance & Expense	Misc auto expenses	500	500
010-2003-432800	Consulting Services	Planning Resources	33,000	28,000
010-2003-432800		Miscellaneous consulting services (such as plats, appraisals, etc.) that may be required for potential projects coming into the Village.		5,000
010-2003-441100	Telephone	Telephone	740	740
010-2003-441600	Postage/Shipping	Postage	190	190
010-2003-442300	Legal Ads & Publications	PHN Public Hearing Notices - Other than those covered by Plan Commission	3,000	1,500
010-2003-442300		Cook County Recording Fees		1,500
010-2003-452950	Insurance Broker Fees	Broker Fees	1,036	1,036
010-2003-484910	Economic Development Promotion Expense	Trade Shows - (3 Annually)	16,516	5,000
010-2003-484910		Annual Membership, Will County Center for Economic Development		2,500
010-2003-484910		ICSC - National - No booth		4,000
010-2003-484910		Co-Star Subscription - Sites, Building & Demographics - Management analyst		5,016
Total			<u>\$ 69,329</u>	<u>\$ 69,329</u>

Budget Summary - Development Services - Transportation & Engineering Department

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
010-2004-410100	Full Time - Salary	\$ 205,548	\$ 201,223	\$ 202,504	\$ 195,112
010-2004-410110	Full Time - Hourly	88,808	86,974	83,267	85,463
010-2004-410130	Part Time	41,184	41,184	36,275	34,493
010-2004-410200	Over Time	2,500	500	2,864	1,881
010-2004-410300	Longevity	4,000	3,700	3,700	3,700
010-2004-420100	Social Security	20,946	20,437	19,239	18,476
010-2004-420200	IMRF	40,644	41,036	40,717	41,865
010-2004-420300	Group Insurance	83,958	79,490	72,771	76,593
010-2004-420500	Medicare	4,899	4,780	4,498	4,467
010-2004-429100	Training & Education	1,690	2,500	974	1,480
010-2004-429200	Dues & Licenses	560	500	751	344
010-2004-429300	Subscriptions & Publications	100	300	97	387
010-2004-429400	Business Travel	2,000	450	50	341
010-2004-429700	Auto Allowance & Expense	-	-	-	75
010-2004-432500	Engineering Services	78,000	150,382	102,581	103,445
010-2004-432800	Consulting Services	-	66,977	1,822	-
010-2004-441100	Telephone	2,600	1,750	1,725	1,440
010-2004-441600	Postage/Shipping	220	300	207	71
010-2004-452100	Auto Liability Premiums	2,659	2,535	2,616	3,269
010-2004-452500	Worker's Compensation Premiums	-	-	56,108	28,749
010-2004-452950	Insurance Broker Fees	874	851	839	776
010-2004-460180	Equipment	-	-	143	100
010-2004-460190	Uniforms	300	400	409	-
		\$ 581,490	\$ 706,269	\$ 634,158	\$ 602,527

FY 2017 Budget Detail - Development Services - Transportation & Engineering Department

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
010-2004-429100	Training & Education	T.H.E Illinois Transportation and Highway Engineering Conference - University of Illinois	\$ 1,690	\$ 130
010-2004-429100		APWA - American Public Works Association Local Branch Monthly Meetings/Lunch		360
010-2004-429100		APWA National Convention, Orlando - Eng Div Manager		1,000
010-2004-429100		Miscellaneous Continuing Education - Engineering Field Technician		100
010-2004-429100		Miscellaneous Continuing Education - Engineering Technician		100
010-2004-429200	Dues & Licenses	Professional Engineer Renewal - Eng Div Manager	560	60
010-2004-429200		APWA - American Public Works Association Membership		225
010-2004-429200		ASCE - American Society of Civil Engineers Membership		275
010-2004-429300	Subscriptions & Publications	ITE Institute of Transportation Engineers Magazine, Better Roads, Sustainability, MUTCD Manual of Uniform Traffic Control Devices, Roundabout Design	100	100
010-2004-429400	Business Travel	APWA Convention	2,000	1,600
010-2004-429400		T.H.E. Conference		400
010-2004-432500	Engineering Services	Contract Engineering Services	78,000	78,000
010-2004-441100	Telephone	Telephone	2,600	2,600
010-2004-441600	Postage/Shipping	Postage	220	220
010-2004-452100	Auto Liability Premiums	Auto Liability Premiums	2,659	2,659
010-2004-452950	Insurance Broker Fees	Broker Fees	874	874
010-2004-460190	Uniforms	Uniform Allowance - Engineer, Field Engineer & Eng Tech	300	300
Total			\$ 89,003	\$ 89,003

Budget Summary - Building Maintenance Department

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
010-1700-410100	Full Time - Salary	\$ 90,877	\$ 135,347	\$ 133,653	\$ 132,677
010-1700-410110	Full Time - Hourly	547,444	555,204	522,741	519,028
010-1700-410130	Part Time	62,153	71,954	59,405	49,974
010-1700-410200	Over Time	74,000	61,850	68,263	78,911
010-1700-410300	Longevity	9,900	9,400	9,900	9,500
010-1700-420100	Social Security	47,153	50,535	47,349	48,048
010-1700-420200	IMRF	90,033	96,946	96,259	101,324
010-1700-420300	Group Insurance	125,068	129,239	123,932	134,706
010-1700-420500	Medicare	11,029	11,816	11,126	11,251
010-1700-429100	Training & Education	500	570	-	990
010-1700-429200	Dues & Licenses	95	105	95	162
010-1700-429300	Subscriptions & Publications	-	-	-	119
010-1700-429400	Business Travel	-	-	17	-
010-1700-429700	Auto Allowance & Expense	-	2,880	2,880	2,880
010-1700-432800	Consulting Services	25,000	-	-	-
010-1700-432910	Pest Control	9,260	2,776	5,176	3,057
010-1700-441100	Telephone	5,930	5,990	5,360	9,431
010-1700-441300	Electricity	1,227	51,540	35,691	49,086
010-1700-441600	Postage/Shipping	-	70	-	66
010-1700-441700	Natural & Propane Gas	70,580	94,040	63,383	105,686
010-1700-441800	Internet/Cable	1,290	1,230	1,225	1,168
010-1700-442300	Legal Ads & Publications	500	500	246	332
010-1700-442800	Security System Services	4,500	2,500	2,350	2,040
010-1700-442810	Fire Alarm System Services	26,420	11,827	16,720	22,418
010-1700-442910	Elevator Maintenance Services	11,047	13,614	5,362	4,964
010-1700-442920	Window Cleaning	10,010	4,080	4,080	3,700
010-1700-442930	General Cleaning	143,282	143,283	143,391	134,087
010-1700-443100	Buildings	752,867	146,890	116,774	189,800
010-1700-443200	Machinery & Equipment	725,300	10,430	5,693	7,988
010-1700-443500	Grounds	42,250	-	-	-
010-1700-443510	Mowing	36,530	-	-	-
010-1700-443610	Computer Maintenance	76,230	10,608	10,608	10,608
010-1700-444500	Machinery & Equipment Rental	5,100	2,500	3,450	371
010-1700-452100	Auto Liability Premiums	11,967	11,409	11,774	8,718
010-1700-452500	Worker's Compensation Premiums	-	-	41,872	3,027
010-1700-452950	Insurance Broker Fees	1,301	1,384	1,361	1,371
010-1700-460100	Office Supplies	850	871	186	433
010-1700-460140	Printing & Stationery	40	443	-	-
010-1700-460150	Domestic Supplies	54,500	40,827	44,962	40,245

Budget Summary - Building Maintenance Department

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
010-1700-460170	Tools	5,750	5,750	7,032	7,031
010-1700-460180	Equipment	21,500	13,500	7,343	9,926
010-1700-460190	Uniforms	5,800	5,885	5,154	5,073
010-1700-460290	Other Supplies	3,650	3,570	3,353	2,923
010-1700-461100	Custodial & Cleaning Supplies	8,500	5,000	9,082	4,167
010-1700-461200	Electrical Supplies	45,300	31,910	28,763	35,869
010-1700-461300	Building Supplies	39,800	22,373	37,292	47,750
010-1700-461500	Signs	1,000	1,000	1,386	413
010-1700-461700	Machinery & Equipment Parts	65,800	59,258	58,350	64,213
010-1700-461990	Miscellaneous Supplies	2,500	-	-	-
010-1700-462600	Salt & De-Icing Materials	11,971	-	-	-
010-1700-462650	Building Material	39,600	17,688	-	-
010-1700-463300	Restoration	24,000	2,500	2,220	1,900
010-1700-464700	Medical/Safety Supplies	2,300	1,875	1,169	227
010-1700-470100	Buildings & Building Improvements	-	-	-	77,074
010-1700-470420	Computer Software	-	-	-	94,469
		\$ 3,351,704	\$ 1,852,967	\$ 1,756,428	\$ 2,039,201

FY 2017 Budget Detail - Building Maintenance Department

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
010-1700-429100	Training & Education	Management Training	\$ 500	\$ 500
010-1700-429200	Dues & Licenses	CDL License -	95	60
010-1700-429200		Foreman Engineer License		35
010-1700-432800	Consulting Services	Village Facilities Improvements	25,000	20,000
010-1700-432800		Miscellaneous Consulting Services		5,000
010-1700-432910	Pest Control	Police Station	9,260	2,000
010-1700-432910		Public Works		1,000
010-1700-432910		Village Complex (General)		500
010-1700-432910		Baseball Concession Stands		600
010-1700-432910		Cultural Arts Center		500
010-1700-432910		FLC		1,750
010-1700-432910		RDC		150
010-1700-432910		CPAC		300
010-1700-432910		Sportsplex - Rodent Control		1,500
010-1700-432910		Sportsplex - Drain Treatments		960
010-1700-441100	Telephone	Contract Telephone	5,930	5,930
010-1700-441300	Electricity	Contract Electric	1,227	1,227
010-1700-441700	Natural & Propane Gas	Natural Gas	70,580	70,580
010-1700-441800	Internet/Cable	Internet / Cable	1,290	1,290
010-1700-442300	Legal Ads & Publications	Legal Ads & Publications	500	500
010-1700-442800	Security System Services	Repairs	4,500	2,500
010-1700-442800		Low Voltage Systems - CPAC		1,000
010-1700-442800		Low Voltage Systems - Sportsplex		1,000
010-1700-442810	Fire Alarm System Services	Contract Fire Alarm Maintenance	26,420	8,206
010-1700-442810		Annual Sprinkler Inspections - VH, PW, PD & PHFC		1,850
010-1700-442810		Fire Pump Flow Test		625
010-1700-442810		Recertify extinguishers - VH, PW, PD, JHC & PHFC		3,800
010-1700-442810		Repairs		5,400
010-1700-442810		Replace Corroded Fire Suppression System Line - Palos Health & Fitness Center		3,500
010-1700-442810		CAC Extinguisher Testing		185
010-1700-442810		FLC Extinguisher Testing		215
010-1700-442810		RDC Extinguisher Testing		45
010-1700-442810		Rec Admin Extinguisher Testing		140
010-1700-442810		Annual Trip Tests at FLC/Rec Admin		1,050
010-1700-442810		Inspection - CPAC		750
010-1700-442810		Sportsplex - Extinguisher Recertification		654
010-1700-442910	Elevator Maintenance Services	Contract Elevator Maintenance	11,047	7,747
010-1700-442910		Hydraulic Test		500
010-1700-442910		General Repairs		1,000
010-1700-442910		Contract Elevator Maintenance - Palos Health & Fitness Center		1,800
010-1700-442920	Window Cleaning	Window Cleaning	10,010	10,010
010-1700-442930	General Cleaning	General Cleaning	143,282	143,282
010-1700-443100	Buildings	FLC Flooring	752,867	25,000
010-1700-443100		Village Complex - Aluminum Soffits		150,000
010-1700-443100		Village Hall - Exterior Doors		20,000
010-1700-443100		Sportsplex - Domestic Hot Water Replacement		300,000
010-1700-443100		Village Wide Lighting Upgrades		150,000
010-1700-443100		Village Facilities - Roof Replacements		25,000
010-1700-443100		Air Control Sensor Calibration		1,500
010-1700-443100		Doors		3,000
010-1700-443100		Locks/Keys		2,500
010-1700-443100		Roofing Repairs		9,500

FY 2017 Budget Detail - Building Maintenance Department

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
010-1700-443100		RPZ Testing		3,500
010-1700-443100		Plumbing Repairs		3,000
010-1700-443100		Window Repair - Village Buildings		2,000
010-1700-443100		Micellaneous Repairs		3,000
010-1700-443100		Refinishing Wood Floors at CAC and FLC		3,000
010-1700-443100		Window Replacement - replacing windows at Village Hall as needed.		5,000
010-1700-443100		Painting of Lintels at Village Complex		1,500
010-1700-443100		RPZ Testing - Rec Admin		425
010-1700-443100		RPZ Testing - CAC		600
010-1700-443100		RPZ Testing - FLC		225
010-1700-443100		Preschool Rug Cleaning		475
010-1700-443100		Entry Way Floor Mats		500
010-1700-443100		Miscellaneous		1,500
010-1700-443100		Backflow Testing		1,142
010-1700-443100		Grill Fire Suppression System Inspection		200
010-1700-443100		State of Illinois Boiler Inspection		840
010-1700-443100		Aerobics Studio Screening & Finish		1,650
010-1700-443100		Autobelay Inspections/Repairs		1,000
010-1700-443100		HVAC Repairs - Sportsplex		4,000
010-1700-443100		RPZ Testing - Sportsplex		660
010-1700-443100		Door Repairs - Sportsplex		1,000
010-1700-443100		Gym Floor Screening & Finish - Sportsplex		18,450
010-1700-443100		Metropolitan Services - Sportsplex		2,000
010-1700-443100		Permanent Rubber Flooring for Stairs Leading Up to Fitness Center - Sportsplex		8,000
010-1700-443100		Scoreboard Repairs - Sportsplex		500
010-1700-443100		Sound System Repairs - Sportsplex		500
010-1700-443100		State of Illinois Boiler Inspection - Sportsplex		200
010-1700-443100		Glass and Mirror Repairs - Sportsplex		500
010-1700-443100		Miscellaneous - Sportsplex		1,000
010-1700-443200	Machinery & Equipment	Fitness Center - Dectron Replacement	725,300	591,000
010-1700-443200		Village Facilities - Rooftop HVAC Replacement		120,000
010-1700-443200		Boiler Inspections		1,000
010-1700-443200		Generator Maintenance - Contract PD, Rec Admin & OVH		3,800
010-1700-443200		General Machinery Repairs		2,000
010-1700-443200		Maintenance on PD UPS system		5,000
010-1700-443200		Boiler Inspections/Repairs - CPAC		2,500
010-1700-443500	Grounds - Maintenance	Police Station Landscape Stewardship	42,250	12,650
010-1700-443500		Fertilization		23,100
010-1700-443500		Mulch/Rock - CPAC		3,000
010-1700-443500		Pruning/Weeding/Mulch - Sportsplex		3,500
010-1700-443510	Mowing	Mowing	36,530	36,530
010-1700-443610	Computer Maintenance	HVAC Computer Maintenance	76,230	16,230
010-1700-443610		Fitness Center - HVAC Control Integration		60,000
010-1700-444500	Machinery & Equipment Rental	Crane Rental 2 @ 1250	5,100	2,700
010-1700-444500		Crane Rental for Heavy Equipment Repairs - Sportsplex		2,400
010-1700-452100	Auto Liability Premiums	Auto Liability Premiums	11,967	11,967
010-1700-452950	Insurance Broker Fees	Broker Fees	1,301	1,301
010-1700-460100	Office Supplies	General Supplies - Pens, Clips, White-out, Labels, Envelopes, Staples, Post-its, Legal Pads	850	300
010-1700-460100		Ink Cartridges		300
010-1700-460100		Paper		250

FY 2017 Budget Detail - Building Maintenance Department

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
010-1700-460140	Printing & Stationery	Business Cards	40	40
010-1700-460150	Domestic Supplies	Coffee, Tea, Creamer, Sweetener for Village Hall	54,500	2,000
010-1700-460150		Facial Tissue, Paper Towels, Cups, Flatware, Plates, Napkins, Soap, Cleaner, Trash Bags		49,000
010-1700-460150		Shower Soap/Shampoo		3,500
010-1700-460170	Tools	Drills/Drill Bits/Drill Batteries	5,750	1,500
010-1700-460170		Miscellaneous Tools: Screwdrivers, Hammers, Pliers, Scrapers, Knives, Planes, Punches, Files, Ratchets, Socket Sets		2,500
010-1700-460170		Power Tools		1,750
010-1700-460180	Equipment	AED Replacements	21,500	8,000
010-1700-460180		Cell Phone Equipment		3,500
010-1700-460180		General Equipment		10,000
010-1700-460190	Uniforms	Full Time Workers Uniform - 8 @ \$400	5,800	3,200
010-1700-460190		Full Time Safety Shoes - 8 @ \$150		1,200
010-1700-460190		Part Time Workers Uniform - 4 @ \$200		800
010-1700-460190		Part Time Workers Biennial Shoes/boots - 4 @ \$150 (1 every 2 years)		600
010-1700-460290	Other Supplies	Village of Orland Park Flags - 7 @ \$90, 3 @ \$180	3,650	1,200
010-1700-460290		US Flags - 12 @ \$50, 8 @ \$36, 12 @ \$75		1,800
010-1700-460290		POW/MIA Flags 7 @ \$50		350
010-1700-460290		State of IL and Cook County Flags		300
010-1700-461100	Custodial & Cleaning Supplies	Chemicals for Cleaning	8,500	5,000
010-1700-461100		Cleaning Supplies for Pool		3,500
010-1700-461200	Electrical Supplies	Fixtures/Supplies	45,300	7,000
010-1700-461200		Light Bulbs		19,750
010-1700-461200		Ballast, Outlets, Conduit, Switches, Wiring		10,550
010-1700-461200		LED Lighting		5,000
010-1700-461200		Metal Halide Lighting		2,000
010-1700-461200		Miscellaneous		1,000
010-1700-461300	Building Supplies	Batteries	39,800	1,200
010-1700-461300		General Supplies - Nuts/Bolts/Screws, Towel/Soap Dispensers, Lumber, Clocks, Frames		15,000
010-1700-461300		Locks/Keys		1,500
010-1700-461300		Painting Supplies		6,000
010-1700-461300		AED Batteries for FLC/CAC and RDC		500
010-1700-461300		Misc Supplies		2,500
010-1700-461300		Locker/Lock/Key Repairs - CPAC		4,500
010-1700-461300		Concession Repair Parts - CPAC		100
010-1700-461300		Hardware Supplies - Sportsplex		1,500
010-1700-461300		Safe Combo/Repairs - Sportsplex		500
010-1700-461300		Locker/Door Repairs - Sportsplex		1,500
010-1700-461300		Cell Phone Replacement Locks - Sportsplex		1,000
010-1700-461300		Floor Tile Repairs - Sportsplex		1,000
010-1700-461300		Floor Mats - Sportsplex		2,000
010-1700-461300		Miscellaneous - Sportsplex		1,000
010-1700-461500	Signs	General	1,000	1,000

FY 2017 Budget Detail - Building Maintenance Department

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
010-1700-461700	Machinery & Equipment Parts	Air Filters	65,800	6,000
010-1700-461700		Belts		5,800
010-1700-461700		Door Repairs		4,000
010-1700-461700		Furnace Parts		1,500
010-1700-461700		Gauges/Hoses		1,500
010-1700-461700		General Parts		9,000
010-1700-461700		Generator Parts		4,600
010-1700-461700		HEPA Filters (Police Building)		4,600
010-1700-461700		HVAC Parts & Supplies		18,000
010-1700-461700		Motors/Parts		8,000
010-1700-461700		Washer/Dryer Repairs		800
010-1700-461700		Boiler Repair Parts		2,000
010-1700-461990	Miscellaneous Supplies	Irrigation Repair Supplies	2,500	2,500
010-1700-462600	Salt & De-Icing Materials	Ice Melt/Salt	11,971	11,971
010-1700-462650	Building Material	Automatic Flushers/Faucets	39,600	5,000
010-1700-462650		Ceiling and Floor Tiles/Drywall		5,000
010-1700-462650		Counters/Door Repairs		4,500
010-1700-462650		Glass/Mirrors		2,000
010-1700-462650		Motion Sensors		3,000
010-1700-462650		Paint		8,000
010-1700-462650		Plumbing		7,100
010-1700-462650		Restroom Plumbing Repairs - CPAC		5,000
010-1700-463300	Restoration	Christmas Plants	24,000	2,500
010-1700-463300		Flowers, sod, bushes, mulch, etc.		20,500
010-1700-463300		Miscellaneous		1,000
010-1700-464700	Medical/Safety Supplies	AED Batteries/Pads	2,300	1,800
010-1700-464700		Personal Protective Equipment		500
		Total	<u>\$ 2,294,047</u>	<u>\$ 2,294,047</u>

Budget Summary - Public Works Admin Department

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
010-5001-410100	Full Time - Salary	\$ 223,039	\$ 190,115	\$ 198,813	\$ 175,326
010-5001-410110	Full Time - Hourly	-	-	(10,099)	(21,265)
010-5001-410130	Part Time	11,905	19,913	9,532	46,939
010-5001-410300	Longevity	900	900	1,100	1,100
010-5001-420100	Social Security	14,699	13,151	12,151	12,547
010-5001-420200	IMRF	26,460	24,165	24,113	24,681
010-5001-420300	Group Insurance	37,703	36,588	34,421	26,143
010-5001-420500	Medicare	3,438	3,076	2,853	2,936
010-5001-429100	Training & Education	3,900	5,900	2,694	1,540
010-5001-429200	Dues & Licenses	2,475	2,735	1,859	968
010-5001-429300	Subscriptions & Publications	-	-	-	24
010-5001-429400	Business Travel	100	100	145	37
010-5001-429700	Auto Allowance & Expense	4,320	4,320	4,334	4,535
010-5001-432800	Consulting Services	1,000	6,600	5,060	4,220
010-5001-441100	Telephone	9,890	7,370	6,764	4,758
010-5001-441600	Postage/Shipping	810	700	772	651
010-5001-441800	Internet/Cable	1,010	840	961	801
010-5001-441900	Pagers	1,140	1,520	1,394	1,883
010-5001-442300	Legal Ads & Publications	500	450	324	593
010-5001-442850	Online Services	6,000	-	17,455	6,725
010-5001-443100	Buildings	1,000	1,000	16,195	1,830
010-5001-443200	Machinery & Equipment	2,000	2,000	17,143	3,670
010-5001-443600	Office Equipment	120	87	391	295
010-5001-444700	Office Equipment Rental	178	178	178	-
010-5001-452500	Worker's Compensation Premiums	-	-	905	836
010-5001-452950	Insurance Broker Fees	392	392	239	359
010-5001-460100	Office Supplies	600	550	862	662
010-5001-460130	Computer Software	-	15,000	-	
010-5001-460140	Printing & Stationery	900	900	1,025	1,348
010-5001-460150	Domestic Supplies	1,100	1,000	666	839
010-5001-460180	Equipment	-	-	3,145	250
010-5001-461300	Building Supplies	750	1,000	1,938	514
010-5001-461700	Machinery & Equipment Parts	450	300	580	152
010-5001-461990	Miscellaneous Supplies	1,000	250	156	104
		\$ 357,779	\$ 341,100	\$ 358,069	\$ 306,003

FY 2016 Budget Detail - Public Works Admin Department

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
010-5001-429100	Training & Education	Illinois Arborist-Continuing Education Classes	3,900	2,000
010-5001-429100		Miscellaneous (Snow & Ice, Various)		400
010-5001-429100		IL Association of Municipal Management Assistants, IL City/County Management Association, International City/County Management Association, IL Municipal League Conferences		500
010-5001-429100		Street Sweeping Training		1,000
010-5001-429200	Dues & Licenses	American Public Works Association	2,475	900
010-5001-429200		Arbor Day Foundation Membership Dues		30
010-5001-429200		CDL Reimbursement - 3 @ \$60		180
010-5001-429200		International Society of Arboriculture - 4 @ \$175		700
010-5001-429200		Pesticide License - 5 @ \$60		300
010-5001-429200		International City/County Management Association		200
010-5001-429200		Illinois Association of Municipal Management Assistants		50
010-5001-429200		Illinois City/County Management Association		65
010-5001-429200		Suburban Public Works Directors Association		50
010-5001-429400	Business Travel	Tolls	100	50
010-5001-429400		Conferences		50
010-5001-429700	Auto Allowance & Expense	Car Allowance	4,320	4,320
010-5001-432800	Consulting Services	Railroad Quiet Zone Review	1,000	1,000
010-5001-441100	Telephone	Telephone	9,890	9,890
010-5001-441600	Postage/Shipping	Postage	810	810
010-5001-441800	Internet/Cable	Internet / Cable	1,010	1,010
010-5001-441900	Pagers	Pagers	1,140	1,140
010-5001-442300	Legal Ads & Publications	Street Program Bids	500	500
010-5001-442850	Online Services	IRTHNET License for JULIE Ticketing	6,000	1,500
010-5001-442850		JULIE Locating Service		4,500
010-5001-443100	Buildings	Overhead Door Service	1,000	1,000
010-5001-443200	Machinery & Equipment	Fuel Island Testing & Service	2,000	2,000
010-5001-443600	Office Equipment	Copier Maintenance	120	120
010-5001-444700	Office Equipment Rental	Copier Lease Payment	178	178
010-5001-452950	Insurance Broker Fees	Broker Fees	392	392
010-5001-460100	Office Supplies	General Supplies	600	600
010-5001-460140	Printing & Stationery	Letterhead & Envelopes	900	100
010-5001-460140		Miscellaneous Printing		150
010-5001-460140		Public Works Project Flyers & Mailings		500
010-5001-460140		Restoration Flyers		150
010-5001-460150	Domestic Supplies	Coffee / Paper Towels / Tissue / Etc.	1,100	1,100
010-5001-461300	Building Supplies	Miscellaneous	750	750
010-5001-461700	Machinery & Equipment Parts	Fuel Island Repair Parts	450	450
010-5001-461990	Miscellaneous Supplies	HPO Support Supplies	1,000	1,000
Total			\$ 39,635	\$ 39,635

Budget Summary - Public Works - Streets Department

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
010-5002-410100	Full Time - Salary	\$ 191,854	\$ 194,315	\$ 134,527	\$ 180,383
010-5002-410110	Full Time - Hourly	1,482,535	1,413,440	1,381,664	1,224,017
010-5002-410130	Part Time	54,722	53,722	47,086	84,846
010-5002-410200	Over Time	120,000	77,800	82,883	156,029
010-5002-410300	Longevity	21,100	22,400	23,300	23,300
010-5002-420100	Social Security	114,014	107,416	100,255	101,654
010-5002-420200	IMRF	217,317	210,421	201,081	211,191
010-5002-420300	Group Insurance	434,017	406,087	387,055	399,746
010-5002-420500	Medicare	26,661	25,120	23,447	23,774
010-5002-429100	Training & Education	-	-	32	522
010-5002-429200	Dues & Licenses	-	-	275	120
010-5002-429400	Business Travel	-	-	32	60
010-5002-429700	Auto Allowance & Expense	4,800	4,800	4,677	4,815
010-5002-429990	Miscellaneous Employee Expense	-	-	111	
010-5002-441300	Electricity	177,914	155,768	169,442	148,350
010-5002-442200	Snow Removal	92,160	90,700	92,625	130,205
010-5002-443200	Machinery & Equipment	1,000	1,000	694	32
010-5002-443300	Streets/Right of Way Maintenance	13,500	53,500	1,914	13,019
010-5002-443500	Grounds	10,000	13,500	20,026	42,443
010-5002-443510	Mowing	36,950	33,660	35,189	34,148
010-5002-443700	Traffic Signals/Street Lights	89,000	102,000	82,186	83,326
010-5002-444500	Machinery & Equipment Rental	7,000	4,000	6,200	4,936
010-5002-452100	Auto Liability Premiums	41,220	46,903	48,044	39,231
010-5002-452500	Worker's Compensation Premiums	-	-	84,736	181,002
010-5002-452950	Insurance Broker Fees	4,516	4,349	4,388	4,008
010-5002-460170	Tools	4,000	3,500	3,317	2,436
010-5002-460180	Equipment	4,000	4,000	5,989	6,142
010-5002-460190	Uniforms	12,100	12,552	6,856	8,586
010-5002-460290	Other Supplies	3,000	3,000	2,848	2,714
010-5002-461300	Building Supplies	1,000	1,000	-	3,440
010-5002-461400	Street Lights	25,000	34,745	33,230	9,773
010-5002-461500	Signs	20,000	20,000	30,427	18,964
010-5002-461700	Machinery & Equipment Parts	7,500	7,500	1,416	2,079
010-5002-461990	Miscellaneous Supplies	7,250	5,750	6,536	6,150
010-5002-462300	Stone & Sand	10,500	10,500	10,255	13,578
010-5002-462600	Salt & Slag	305,600	366,000	245,822	525,349
010-5002-462700	Pavement Marking Material	1,000	1,000	85	-
010-5002-462800	Asphalt & Paving Material	16,000	13,000	19,152	13,009
010-5002-462900	Concrete	5,500	5,500	8,040	-

Budget Summary - Public Works - Streets Department

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
010-5002-463300	Restoration	3,500	3,500	1,389	2,683
010-5002-463500	Sidewalk Supplies	1,000	1,000	-	336
010-5002-464700	Medical/Safety Supplies	3,500	3,500	1,423	776
010-5002-484990	Miscellaneous	-	-	-	669
		\$ 3,570,730	\$ 3,516,948	\$ 3,308,654	\$ 3,707,840

FY 2017 Budget Detail - Public Works - Streets Department

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
010-5002-429700	Auto Allowance & Expense	Car Allowance	\$ 4,800	\$ 4,800
010-5002-441300	Electricity	Electricity	177,914	177,914
010-5002-442200	Snow Removal	Contract Snow Removal	92,160	92,160
010-5002-443200	Machinery & Equipment	Equipment Repair	1,000	1,000
010-5002-443300	Streets/Right of Way	50/50 Infrastructure Replacement Program	13,500	2,000
010-5002-443300		Brick Paver Maintenance		10,000
010-5002-443300		Right of Way Contract Restoration		1,500
010-5002-443500	Grounds	Contract Restorations - Sod	10,000	3,500
010-5002-443500		Broadleaf Weed Control - Right-of-Ways		1,500
010-5002-443500		Bulk Material Spoils Disposal and Testing		5,000
010-5002-443510	Mowing	Mowing	36,950	36,950
010-5002-443700	Traffic Signals/Street Lights	Contract Repair / Maintenance - Street Lighting	89,000	10,000
010-5002-443700		Contract Repair / Maintenance - Traffic Signals - State of Illinois		30,000
010-5002-443700		Contract Repair / Maintenance - Traffic Signals - Cook County Highway Department		27,000
010-5002-443700		Contract Repair / Maintenance - Traffic Signals - Village of Orland Park		22,000
010-5002-444500	Machinery & Equipment Rental	Specialized Equipment Rental	7,000	7,000
010-5002-452100	Auto Liability Premiums	Auto Liability Premiums	41,220	41,220
010-5002-452950	Insurance Broker Fees	Broker Fees	4,516	4,516
010-5002-460170	Tools	Miscellaneous Hand Tools	4,000	4,000
010-5002-460180	Equipment	Forestry Equipment	4,000	4,000
010-5002-460190	Uniforms	Full Time Workers Uniform - 20 @ \$400	12,100	8,000
010-5002-460190		Full Time Safety Shoes - 20 @ \$150		3,000
010-5002-460190		Part Time Workers Uniform - 1 @ \$200		200
010-5002-460190		Part Time Workers Biennial Shoes/boots - 1 @ \$150 (1 every 2 years)		150
010-5002-460190		Common Uniforms (T-Shirts)		300
010-5002-460190		Seasonal (9)		450
010-5002-460290	Other Supplies	Hardware & Batteries	3,000	1,500
010-5002-460290		Marking Paint (Locating)		1,500
010-5002-461300	Building Supplies	Lumber	1,000	500
010-5002-461300		Miscellaneous		500
010-5002-461400	Street Lights	Street Light Supplies - Bulbs, Cables, Photocells	25,000	25,000
010-5002-461500	Signs	Signs & Supplies	20,000	17,000
010-5002-461500		Quiet Zone Delineators		3,000
010-5002-461700	Machinery & Equipment Parts	Barricade Repair Parts	7,500	1,000
010-5002-461700		Barricades		2,500
010-5002-461700		Miscellaneous Equipment Repair Parts		2,500
010-5002-461700		Forestry Equipment Repair Parts		1,000
010-5002-461700		Pre-wetting Equipment		500
010-5002-461990	Miscellaneous Supplies	Mailboxes / Posts	7,250	2,000
010-5002-461990		Miscellaneous Hardware		4,000
010-5002-461990		Propane		750
010-5002-461990		Weedkiller for Vegetation Control		500
010-5002-462300	Stone & Sand	Stone & Sand	10,500	5,500
010-5002-462300		Durapatcher Stone		5,000
010-5002-462600	Salt & Slag	Contract Salt	305,600	295,600
010-5002-462600		De-icing Liquid		10,000
010-5002-462700	Pavement Marking Material	Traffic Paint and Supplies	1,000	1,000
010-5002-462800	Asphalt & Paving Material	HMA(Hot Mix) Asphalt	16,000	6,000
010-5002-462800		DuraPatcher Emulsion		10,000
010-5002-462900	Concrete	Concrete	5,500	5,500
010-5002-463300	Restoration	42 Sod, Seed, Dirt, Etc.	3,500	3,500

FY 2017 Budget Detail - Public Works - Streets Department

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
010-5002-463500	Sidewalk Supplies	Sidewalk ADA Plates	1,000	1,000
010-5002-464700	Medical/Safety Supplies	Personal Protective Equipment	<u>3,500</u>	<u>3,500</u>
		Total	<u>\$ 908,510</u>	<u>\$ 908,510</u>

Budget Summary - Public Works - Transportation Department

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
010-5003-410110	Full Time - Hourly	\$ 63,326	\$ 60,700	\$ 56,302	\$ 58,758
010-5003-410130	Part Time	46,634	35,004	34,256	31,326
010-5003-410200	Over Time	1,500	200	638	2,113
010-5003-410300	Longevity	700	700	700	700
010-5003-420100	Social Security	6,895	5,937	5,692	5,770
010-5003-420200	IMRF	13,426	11,903	11,666	12,253
010-5003-420300	Group Insurance	15,155	14,347	13,831	14,871
010-5003-420500	Medicare	1,612	1,389	1,331	1,349
010-5003-429200	Dues & Licenses	60	60	120	60
010-5003-429700	Auto Allowance & Expense	-	-	248	184
010-5003-442850	Online Services	510	540	535	538
010-5003-452500	Worker's Compensation Premiums	-	-	986	1,029
010-5003-452950	Insurance Broker Fees	158	154	151	337
010-5003-460100	Office Supplies	50	50	66	-
010-5003-460190	Uniforms	1,425	1,383	291	436
010-5003-461100	Custodial & Cleaning Supplies	50	50	-	100
010-5003-462100	Gasoline	13,113	19,089	14,225	18,312
		\$ 164,614	\$ 151,506	\$ 141,038	\$ 148,135

FY 2017 Budget Detail - Public Works - Transportation Department

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
010-5003-429200	Dues & Licenses	CDL Renewal - 1 @\$60	\$ 60	\$ 60
010-5003-442850	Online Services	AVL Fees	510	510
010-5003-452950	Insurance Broker Fees	Broker Fees	158	158
010-5003-460100	Office Supplies	Paper and Ink	50	50
010-5003-460190	Uniforms	Full Time Personnel (1)	1,425	600
010-5003-460190		Part Time Personnel (4)		825
010-5003-461100	Custodial & Cleaning Supplies	Cleaning Supplies for PACE Buses	50	50
010-5003-462100	Gasoline	Gasoline	<u>13,113</u>	<u>13,113</u>
		Total	<u>\$ 15,366</u>	<u>\$ 15,366</u>

Budget Summary - Public Works - Vehicles & Equipment Department

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
010-5006-410100	Full Time - Salary	\$ 102,510	\$ 100,359	\$ 98,402	\$ 97,974
010-5006-410110	Full Time - Hourly	418,278	402,746	385,838	358,537
010-5006-410130	Part Time	-	-	1,806	92
010-5006-410200	Over Time	18,000	12,000	16,520	17,559
010-5006-410300	Longevity	3,900	3,700	3,700	2,700
010-5006-420100	Social Security	32,680	31,024	30,442	29,007
010-5006-420200	IMRF	64,960	63,916	63,420	62,386
010-5006-420300	Group Insurance	123,611	119,365	113,351	142,297
010-5006-420500	Medicare	7,643	7,257	7,120	6,783
010-5006-429100	Training & Education	3,000	1,000	531	553
010-5006-429200	Dues & Licenses	240	300	180	311
010-5006-429300	Subscriptions & Publications	3,000	2,700	1,950	1,500
010-5006-441100	Telephone	1,510	1,440	1,361	720
010-5006-441600	Postage/Shipping	90	130	82	77
010-5006-441900	Pagers	450	440	579	648
010-5006-442300	Legal Ads & Publications	600	600	380	346
010-5006-442400	Towing Services	2,000	2,000	1,661	1,055
010-5006-442700	Environmental Disposal Services	2,200	2,000	1,668	1,748
010-5006-442850	Online Services	19,110	21,070	-	8,776
010-5006-443200	Machinery & Equipment	47,150	22,150	19,051	24,978
010-5006-443400	Autos & Trucks	61,500	68,500	54,130	64,673
010-5006-452100	Auto Liability Premiums	6,648	5,071	5,233	4,359
010-5006-452500	Worker's Compensation Premiums	-	-	1,605	2,316
010-5006-452950	Insurance Broker Fees	1,286	1,278	1,259	1,503
010-5006-460140	Printing & Stationery	150	150	147	112
010-5006-460170	Tools	3,000	2,750	7,738	2,354
010-5006-460180	Equipment	2,500	4,000	5,977	11,050
010-5006-460190	Uniforms	3,750	4,024	1,917	2,737
010-5006-461100	Custodial & Cleaning Supplies	2,700	3,200	2,484	2,763
010-5006-461700	Machinery & Equipment Parts	28,700	25,000	25,196	28,776
010-5006-461720	Snowfighting Parts	11,000	8,500	9,557	14,811
010-5006-461800	Auto & Truck Parts	95,000	95,000	71,402	72,905
010-5006-461890	Tires	31,500	34,500	36,101	38,094
010-5006-461990	Miscellaneous Supplies	7,800	7,800	4,962	6,648
010-5006-462100	Gasoline	528,140	627,957	449,251	662,842
010-5006-462200	Oil	18,000	17,500	14,916	18,131
010-5006-464700	Medical/Safety Supplies	600	500	330	460
010-5006-470200	Autos & Trucks	618,800	1,512,800	744,717	827,689
010-5006-470300	Machinery & Equipment	50,000	39,500	-	144,682
010-5006-484100	Vehicle License & Title	350	350	32	-
		\$ 2,322,356	\$ 3,252,577	\$ 2,184,994	\$ 2,664,951

FY 2017 Budget Detail - Public Works - Vehicles & Equipment Department

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
010-5006-429100	Training & Education	Miscellaneous Training for Mechanics	\$ 3,000	\$ 3,000
010-5006-429200	Dues & Licenses	Municipal Fleet Managers Association	240	30
010-5006-429200		American Public Works Association		150
010-5006-429200		CDL Reimbursements - 1 @ \$60		60
010-5006-429300	Subscriptions & Publications	Online Service Manual-ALLDATA, Ford, Navistar	3,000	3,000
010-5006-441100	Telephone	Telephone	1,510	1,510
010-5006-441600	Postage/Shipping	Postage	90	90
010-5006-441900	Pagers	Pagers	450	450
010-5006-442300	Legal Ads & Publications	Miscellaneous Legal Advertisements & Publications	600	600
010-5006-442400	Towing Services	Towing	2,000	2,000
010-5006-442700	Environmental Disposal Services	Rag Service	2,200	2,200
010-5006-442850	Online Services	AVL Service	19,110	19,110
010-5006-443200	Machinery & Equipment	Equipment Component Repairs	47,150	7,000
010-5006-443200		Equipment Tire Service		1,500
010-5006-443200		Lift Repairs		2,500
010-5006-443200		Miscellaneous		4,650
010-5006-443200		Shop Crane & Manlift Inspections		1,500
010-5006-443200		Shop Hoist Service/Repair		5,000
010-5006-443200		Floor Drain Grate Replacements		25,000
010-5006-443400	Autos & Trucks	Aerial Bucket Inspections and Repairs	61,500	5,000
010-5006-443400		Air Conditioner Repairs		3,000
010-5006-443400		DOT Safety Inspections		4,500
010-5006-443400		Miscellaneous		5,000
010-5006-443400		Replace/Repair Springs		5,000
010-5006-443400		Transmission Rebuilt/Replaced		6,000
010-5006-443400		Vehicle Component Repairs		20,000
010-5006-443400		Miscellaneous Paint & Body Repairs		13,000
010-5006-452100	Auto Liability Premiums	Auto Liability Premium	6,648	6,648
010-5006-452950	Insurance Broker Fees	Broker Fees	1,286	1,286
010-5006-460140	Printing & Stationery	Miscellaneous	150	50
010-5006-460140		Vehicle Repair Order		100
010-5006-460170	Tools	Mechanics Tool Allowance - 3 @\$750	3,000	2,250
010-5006-460170		Shop Tool Purchase		750
010-5006-460180	Equipment	Emergency Lighting	2,500	500
010-5006-460180		Miscellaneous (mobile radio, AVL, various equipment)		2,000
010-5006-460190	Uniforms	Full Time Workers - 6 @ \$400	3,750	2,400
010-5006-460190		Full Time Safety Shoes - 6 @ \$150		900
010-5006-460190		Part Time Workers - 1 @ \$200		200
010-5006-460190		Part-Time Safety Shoes - 1 @ \$150		150
010-5006-460190		Common Uniform (T-Shirts)		100
010-5006-461100	Custodial & Cleaning Supplies	Degreasing Cleaner	2,700	1,700
010-5006-461100		Vehicle Cleaners		1,000
010-5006-461700	Machinery & Equipment Parts	Equipment Repair Parts	28,700	23,700
010-5006-461700		Hoses/Filters/Valves		5,000
010-5006-461720	Snowfighting Parts	Repair Hardware	11,000	3,000
010-5006-461720		Snow Removal Repair Parts		8,000
010-5006-461800	Auto & Truck Parts	Auto Parts	95,000	45,000
010-5006-461800		Truck Parts		50,000
010-5006-461890	Tires	Car Tires	31,500	17,000
010-5006-461890		Equipment Tires		2,500
010-5006-461890		Truck Tires		12,000

FY 2017 Budget Detail - Public Works - Vehicles & Equipment Department

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
010-5006-461990	Miscellaneous Supplies	Hardware	7,800	3,000
010-5006-461990		Miscellaneous		2,000
010-5006-461990		Steel Stock		1,800
010-5006-461990		Welding Supplies		1,000
010-5006-462100	Gasoline	Gasoline	528,140	528,140
010-5006-462200	Oil	Oil	18,000	16,000
010-5006-462200		Windshield Washer Fluid, Antifreeze, Etc.		2,000
010-5006-464700	Medical/Safety Supplies	Medical/Safety Supplies	600	600
010-5006-470200	Autos & Trucks	Vehicle Purchases	618,800	618,800
010-5006-470300	Machinery & Equipment	Auto / Truck Lift Replacements	50,000	50,000
010-5006-484100	Vehicle License & Title	Vehicle License & Title (Includes Replacement Plates Due to Deterioration)	350	350
Total			<u>\$ 1,550,774</u>	<u>\$ 1,550,774</u>

Budget Summary - Police Department

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
010-7002-410100	Full Time - Salary	\$ 586,231	\$ 566,957	\$ 540,571	\$ 556,550
010-7002-410110	Full Time - Hourly	11,114,014	10,784,456	10,191,212	9,648,685
010-7002-410130	Part Time	998,083	968,807	794,590	759,720
010-7002-410200	Over Time	550,000	435,795	531,697	557,114
010-7002-410300	Longevity	269,525	264,675	258,875	275,675
010-7002-410400	Sicktime Buyback	66,057	59,472	57,091	58,427
010-7002-410700	Incentive	245,900	240,100	247,350	243,300
010-7002-410710	Stipend	16,800	3,300	12,988	13,050
010-7002-410730	TCO Training	4,800	4,800	4,800	4,800
010-7002-410750	Clothing Allowance	26,200	27,600	-	23,208
010-7002-410800	Court Time	124,000	124,000	123,693	124,471
010-7002-410940	Alternative Benefit Pay	6,900	6,900	6,900	10,000
010-7002-410990	Miscellaneous Pay	15,000	28,200	16,613	16,425
010-7002-420100	Social Security	183,666	176,537	157,555	152,116
010-7002-420200	IMRF	358,967	355,039	326,859	327,670
010-7002-420300	Group Insurance	2,619,843	2,527,392	2,375,421	2,473,361
010-7002-420400	HMO Insurance Reimbursement	-	-	3,305	
010-7002-420500	Medicare	197,395	185,967	175,846	167,775
010-7002-420750	401A	87,068	94,585	67,344	131,688
010-7002-420800	Police Pension	3,158,694	2,725,964	2,412,752	2,230,451
010-7002-429100	Training & Education	59,950	55,344	72,306	63,342
010-7002-429200	Dues & Licenses	5,425	5,585	4,165	4,295
010-7002-429300	Subscriptions & Publications	2,336	2,336	2,534	1,887
010-7002-429400	Business Travel	7,000	4,000	8,460	6,600
010-7002-429500	Medical Exams	13,005	12,000	12,435	14,825
010-7002-429700	Auto Allowance & Expense	7,000	7,000	8,462	7,923
010-7002-429990	Miscellaneous Employee Expense	-	-	384	
010-7002-432700	Investigative Services	3,500	3,500	2,926	2,998
010-7002-432990	Miscellaneous Services	9,845	9,510	7,048	12,110
010-7002-441100	Telephone	21,380	21,970	20,267	18,564
010-7002-441600	Postage/Shipping	13,490	14,100	12,852	13,425
010-7002-441800	Internet/Cable	-	-	-	489
010-7002-441900	Pagers	-	-	-	78
010-7002-442300	Legal Ads & Publications	-	-	-	85
010-7002-442600	Animal Welfare Services	2,250	2,250	1,866	3,173
010-7002-442930	General Cleaning	3,000	3,000	5,325	3,900
010-7002-443200	Machinery & Equipment	38,780	40,230	31,070	25,538
010-7002-443600	Office Equipment	5,410	3,021	4,357	3,356
010-7002-443750	Gun Range	7,200	3,800	1,850	2,890

Budget Summary - Police Department

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
010-7002-444700	Office Equipment Rental	4,188	4,200	3,141	4,188
010-7002-452100	Auto Liability Premiums	102,384	102,680	105,965	83,910
010-7002-452500	Worker's Compensation Premiums	-	-	169,765	106,246
010-7002-452950	Insurance Broker Fees	27,259	27,068	27,087	26,724
010-7002-460100	Office Supplies	25,870	25,870	25,100	23,126
010-7002-460140	Printing & Stationery	12,800	12,800	10,176	6,566
010-7002-460150	Domestic Supplies	4,300	3,720	2,393	2,676
010-7002-460180	Equipment	55,008	45,665	54,168	57,938
010-7002-460190	Uniforms	94,890	84,520	104,254	77,773
010-7002-460200	Canine Unit Supplies	1,480	1,480	1,500	1,682
010-7002-460210	Bike Patrol Supplies	1,480	1,480	300	904
010-7002-460220	Traffic Unit Supplies	1,500	1,500	998	345
010-7002-460230	Animal Control Supplies	600	600	520	588
010-7002-460240	Training Supplies	2,800	2,000	1,928	904
010-7002-460260	Department Inspection	2,000	2,000	2,545	2,845
010-7002-460280	Prisoner Supplies	1,500	1,500	1,019	537
010-7002-460290	Other Supplies	31,830	30,530	28,903	26,437
010-7002-464100	Food & Meals	1,500	1,500	812	1,209
010-7002-464500	Ammunition	16,000	14,000	13,994	17,997
010-7002-470300	Machinery & Equipment	-	-	22,300	-
010-7002-484100	Vehicle License & Title	5,000	5,000	6,831	5,030
010-7002-484700	Community Relations	8,750	6,000	7,628	5,703
010-7002-484990	Miscellaneous	800	800	800	800
		\$ 21,230,653	\$ 20,143,105	\$ 19,093,897	\$ 18,414,092

FY 2017 Budget Detail - Police Department

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal	
010-7002-410400	Sicktime Buyback	Sick Time Buyback	\$ 66,057	\$ 66,057	
010-7002-420750	401A	401A	87,068	87,068	
010-7002-420800	Police Pension	Police Pension	3,158,694	3,158,694	
010-7002-429100	Training & Education	Continuous Improvement Training	59,950	9,000	
010-7002-429100		Use of Force Presentation		1,000	
010-7002-429100		Evidence Technician Training		3,300	
010-7002-429100		Detention Aide Training		1,000	
010-7002-429100		ITOA Conference (2@300)		600	
010-7002-429100		Mobile Training Units Training - Various		10,000	
010-7002-429100		Police Law Institute Annual Training		12,700	
010-7002-429100		Intl. Chiefs of Police Conference (2@350)		700	
010-7002-429100		Illinois Association of Chiefs of Police Conference (2@250)		500	
010-7002-429100		Illinois Juvenile Officers Conference		275	
010-7002-429100		Mid America Crime Free Rental Housing Conference		75	
010-7002-429100		Animal Control Officer Training		250	
010-7002-429100		Court Smart Legal Training		3,500	
010-7002-429100		Northwestern University School of Police Staff and Command (1@3650)		3,650	
010-7002-429100		Police Academy (Replacements) (5 X \$2500.00)		12,500	
010-7002-429100		Northwestern University Basic Supervision of Police Personnel		900	
010-7002-429200		Dues & Licenses	Child Safety Seat Belt Certification (2@50)	5,425	100
010-7002-429200			International Crime Free Assoc. Membership		50
010-7002-429200			FBI National Academy-Illinois Chapter (Keating)		95
010-7002-429200			FBI-Law Enforcement Executive Development Association Dues 2 @ \$50 (McCarthy/Kenealy)		100
010-7002-429200	IL Law Enforcement Alarm System Dues (ILEAS)			360	
010-7002-429200	Illinois Assoc. Chiefs of Police 1 @ \$210 \$4 @ 90 (799/119/108/122/110)			570	
010-7002-429200	Illinois Drug Abuse Resistance Education Officers Assoc. Membership			60	
010-7002-429200	IL School Resource Officers Assoc. Membership (Shuster)			20	
010-7002-429200	Int'l Assoc. Chiefs of Police 2 @ \$125 (799/119)			250	
010-7002-429200	NAMI Certification - CIT (105)			35	
010-7002-429200	National Town Watch Membership			35	
010-7002-429200	Safe Kids - Membership			80	
010-7002-429200	South Suburban Chiefs of Police-Membership 5 @ \$50			250	
010-7002-429200	South Suburban & Illinois Juvenile Officers Assoc.			25	
010-7002-429200	US Police Canine Assoc Membership			40	
010-7002-429200	Will County Police Chiefs Assoc. (799/108/119)			105	
010-7002-429200	Law Enforcement Records Managers of Illinois			25	
010-7002-429200	Southwest Major Case Unit			500	
010-7002-429200	Police Executive Research Forum (Chief)			150	
010-7002-429200	CIT INT (3@25.00)			75	

FY 2017 Budget Detail - Police Department

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
010-7002-429200		South Suburban Emergency Team Dues		1,500
010-7002-429200		South Suburban Major Crimes Task Force Dues		1,000
010-7002-429300	Subscriptions & Publications	Drivers License ID Checking Guide	2,336	45
010-7002-429300		Haines & Co. Books and CD's		1,000
010-7002-429300		International Association of Chiefs of Police Policy Center		50
010-7002-429300		Labor Relations Bulletin - Subscription		165
010-7002-429300		Illinois Criminal Offense Guide (on-line)		500
010-7002-429300		Illinois Criminal Offense Guide (CD or USB)		100
010-7002-429300		Accident Reconstruction Journal		60
010-7002-429300		Public Safety Labor News		165
010-7002-429300		Thomson West - Disciplinary Bulletin		168
010-7002-429300		US Identification Manual - Update		83
010-7002-429400	Business Travel	Miscellaneous Business Travel Expenses Usually Related to Training Classes	7,000	7,000
010-7002-429500	Medical Exams	Medical Exams (51@ 255)	13,005	13,005
010-7002-429700	Auto Allowance & Expense	Car Washes, Tolls, Etc.	7,000	7,000
010-7002-432700	Investigative Services	Investigative Services	3,500	3,500
010-7002-432990	Miscellaneous Services	Interpreter	9,845	750
010-7002-432990		Liquor Enforcement		600
010-7002-432990		Document Shredding		2,500
010-7002-432990		Tobacco Enforcement		720
010-7002-432990		LexisNexis		4,000
010-7002-432990		Hire Rite		400
010-7002-432990		Polygraph (5@175)		875
010-7002-441100	Telephone	Telephone	21,380	21,380
010-7002-441600	Postage/Shipping	Postage	13,490	13,490
010-7002-442600	Animal Welfare Services	Animal Welfare	2,250	2,250
010-7002-442930	General Cleaning	Body Transports - Cleaning Specialists, Inc.	3,000	1,500
010-7002-442930		Hazmat/Stericycle (6)		500
010-7002-442930		Jail Cell/Car Bio Cleanup		1,000
010-7002-443200	Machinery & Equipment	Striping & Lettering - New	38,780	13,000
010-7002-443200		Car/Equipment Repairs - EV Technologies		13,400
010-7002-443200		Car/Equipment Repairs - Kustom Signals		1,000
010-7002-443200		Maintenance-Police Mountain Bikes		1,000
010-7002-443200		Maintenance of Proximity Card System		1,100
010-7002-443200		AED Annual Maintenance		280
010-7002-443200		Striping and Lettering - Additional		9,000
010-7002-443600	Office Equipment	Copier Maintenance	5,410	5,410
010-7002-443750	Gun Range	Oak Forest Gun Range Reimbursement	7,200	3,100
010-7002-443750		Miscellaneous Gun Range Repairs		1,000
010-7002-443750		Oak Forest Gun Range Reimbursement		3,100
010-7002-444700	Office Equipment Rental	Neopost Postage Meter	4,188	4,188
010-7002-452100	Auto Liability Premiums	Auto Liability Premiums	102,384	102,384
010-7002-452950	Insurance Broker Fees	Broker Fees	27,259	27,259
010-7002-460100	Office Supplies	Bags and Rolls of Paper	25,870	500
010-7002-460100		Calendars		200
010-7002-460100		DVD CD-R		300
010-7002-460100		Envelopes		1,000
010-7002-460100		General Office Supplies		2,000
010-7002-460100		K-Pak Labels		3,000
010-7002-460100		Labels for MSI Admin Hearings		520
010-7002-460100		LEADS Folders		900

FY 2017 Budget Detail - Police Department

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
010-7002-460100		MV Folders		1,000
010-7002-460100		Copy Paper		6,000
010-7002-460100		Pentax Papers (In-Car 5@50.00)		250
010-7002-460100		Plastic Report File Containers		1,000
010-7002-460100		Ticket Boxes		500
010-7002-460100		Printer Toner Cartridges		8,000
010-7002-460100		Fax Machine Toner Cartridges		700
010-7002-460140	Printing & Stationery	Arrest Envelopes/Folders	12,800	1,800
010-7002-460140		Business Cards		500
010-7002-460140		Case Assignments		1,000
010-7002-460140		Envelopes		1,200
010-7002-460140		Impoundment/IVC Warning Tickets		800
010-7002-460140		Miscellaneous Printing/Stationery		1,000
010-7002-460140		MSI Tickets		1,500
010-7002-460140		Parking Fine Envelopes		500
010-7002-460140		Parking Tickets		2,000
010-7002-460140		Receipt Books		500
010-7002-460140		Ticket File Folders		1,500
010-7002-460140		Vehicle Parking Forms		500
010-7002-460150	Domestic Supplies	Coffee	4,300	2,680
010-7002-460150		Food for Meetings		485
010-7002-460150		Miscellaneous		800
010-7002-460150		Supplies for Meetings		35
010-7002-460150		HPO Meetings		300
010-7002-460180	Equipment	New Vehicle Equipment 11 @ \$700.00 - misc.	55,008	7,700
010-7002-460180		CSO Equipment		1,000
010-7002-460180		Light Bars 1 @ \$1500		1,500
010-7002-460180		Sirens 1 @ \$500		500
010-7002-460180		OC (Pepper) Spray Canisters		600
010-7002-460180		TASER Batteries		1,500
010-7002-460180		Miscellaneous Equipment		5,000
010-7002-460180		X2 Taser Live Cartridges 50 @ \$32.60		1,630
010-7002-460180		X2 Taser Units 5 @ \$1,430		7,150
010-7002-460180		X2 Holsters 41 @ 68.15		2,795
010-7002-460180		X2 Training Cartridges 250 @ 30.53		7,633
010-7002-460180		Replace 3 Police Bicycles		3,000
010-7002-460180		Miscellaneous		7,000
010-7002-460180		U.S. Secret Service Grant		8,000
010-7002-460190	Uniforms	Bulletproof vests 25 X \$700.00 each (\$1750.00 50/50 Split)	94,890	8,750
010-7002-460190		Recruit Uniform Reimbursement 1 X \$1190.00		1,190
010-7002-460190		Quartermaster Uniform Replacements		45,000
010-7002-460190		Bulletproof Vest Grant		8,750
010-7002-460190		Contract Uniform Maintenance		31,200
010-7002-460200	Canine Unit Supplies	Capital Pet Supply - Food	1,480	120
010-7002-460200		Capital Pet Supply - Supplies		450
010-7002-460200		Prairie State Vet - Medicine		360
010-7002-460200		Prairie State Vet - Office Visits		550
010-7002-460210	Bike Patrol Supplies	Bike Patrol Supplies	1,480	1,480
010-7002-460220	Traffic Unit Supplies	Traffic Unit Supplies	1,500	1,500
010-7002-460230	Animal Control Supplies	Animal Control Supplies	600	600
010-7002-460240	Training Supplies	Training Books/Materials	2,800	2,800
010-7002-460260	Department Inspection	Department Inspection	2,000	2,000

FY 2017 Budget Detail - Police Department

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
010-7002-460280	Prisoner Supplies	Prisoner Supplies	1,500	1,100
010-7002-460280		Mattresses		400
010-7002-460290	Other Supplies	AED Batteries 4 @ \$220	31,830	880
010-7002-460290		AED Pads		500
010-7002-460290		Armory Supplies		1,000
010-7002-460290		Batteries-Various		750
010-7002-460290		Carbon Filters		900
010-7002-460290		Charcoal		300
010-7002-460290		Evidence Drug Testing Kits-DUI Blood/Urine		750
010-7002-460290		Evidence Storage Boxes		700
010-7002-460290		Evidence Tape		750
010-7002-460290		Evidence Ziploc bags		1,400
010-7002-460290		Flashlights 5 @ \$100		500
010-7002-460290		Flares		3,600
010-7002-460290		Generator Diesel Fuel - 800 Gallons @ \$2.50		2,000
010-7002-460290		Evidence/High Risk Gloves		2,000
010-7002-460290		Live Scan Cleaner Pads		400
010-7002-460290		Mouth Pieces - Breathalyzer and Preliminary Breath Test		700
010-7002-460290		Propane		1,200
010-7002-460290		Range Improvements		3,000
010-7002-460290		Recharge Fire Extinguishers		2,700
010-7002-460290		Thermal Transfer Labels		500
010-7002-460290		Miscellaneous Items for Investigations		1,500
010-7002-460290		Body Bags Serology PPE Equipment		2,000
010-7002-460290		Cell Phone Supplies		400
010-7002-460290		Gunracks		600
010-7002-460290		Crime Scene Processing Equipment		1,000
010-7002-460290		DUI Drug Testing Kits		1,000
010-7002-460290		Training AED/Mannequins		400
010-7002-460290		Handi Wipes (Detention/Evidence/Dispatch)		400
010-7002-464100	Food & Meals	Prisoner Meal Food	1,500	1,500
010-7002-464500	Ammunition	Ammunition	16,000	16,000
010-7002-484100	Vehicle License & Title	Titles - Suspension Fees/Renewals	5,000	5,000
010-7002-484700	Community Relations	Child Safety ID System	8,750	500
010-7002-484700		Citizens Police Academy		1,500
010-7002-484700		DARE Program Materials		3,000
010-7002-484700		National Nite Out Against Crime/Senior Luncheon		3,000
010-7002-484700		Cookout with Cops		750
010-7002-484990	Miscellaneous	South Suburban Chiefs of Police - Golf Outing	800	800
Total			\$ 3,913,329	\$ 3,913,329

Budget Summary - ESDA Department

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
010-7005-410100	Full Time - Salary	\$ 21,547	\$ 21,162	\$ 20,771	\$ 20,615
010-7005-410110	Full Time - Hourly	17,926	16,430	14,946	14,303
010-7005-410200	Over Time	-	-	27	-
010-7005-410300	Longevity	125	125	175	125
010-7005-420100	Social Security	2,351	2,240	1,944	2,001
010-7005-420200	IMRF	4,740	4,648	4,207	4,505
010-7005-420300	Group Insurance	7,277	6,994	6,897	7,258
010-7005-420500	Medicare	550	524	455	467
010-7005-429100	Training & Education	750	750	40	-
010-7005-429200	Dues & Licenses	100	220	100	100
010-7005-429400	Business Travel	500	500	-	4
010-7005-441700	Natural & Propane Gas	80	350	27	27
010-7005-443200	Machinery & Equipment	8,950	9,300	5,408	6,172
010-7005-452100	Auto Liability Premiums	5,319	1,268	1,308	3,269
010-7005-452500	Worker's Compensation Premiums	-	-	115	128
010-7005-452950	Insurance Broker Fees	76	76	74	70
010-7005-460180	Equipment	1,000	1,000	980	1,625
010-7005-460190	Uniforms	800	800	1,021	1,400
010-7005-464100	Food & Meals	500	500	173	70
		\$ 72,591	\$ 66,887	\$ 58,668	\$ 62,138

FY 2017 Budget Detail - ESDA Department

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
010-7005-429100	Training & Education	Training and Education	\$ 750	\$ 750
010-7005-429200	Dues & Licenses	Great Will County Emerg Mgmt Fee	100	100
010-7005-429400	Business Travel	Business Travel	500	500
010-7005-441700	Natural & Propane Gas	Natural Gas	80	30
010-7005-441700		Natural & Propane Gas		50
010-7005-443200	Machinery & Equipment	Fulton Annual Monitoring Fee For All Sirens	8,950	650
010-7005-443200		Fulton Contract Maintenance/Sirens		5,500
010-7005-443200		Siren Repair Time/Material		2,800
010-7005-452100	Auto Liability Premiums	Auto Liability Premiums	5,319	5,319
010-7005-452950	Insurance Broker Fees	Broker Fees	76	76
010-7005-460180	Equipment	Equipment	1,000	1,000
010-7005-460190	Uniforms	Uniforms	800	800
010-7005-464100	Food & Meals	Taste of Orland Park and Orland Days	500	500
Total			\$ 18,075	\$ 18,075

Budget Summary - Boards & Commissions

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
010-8000-429100	Training & Education	\$ -	\$ 2,000	\$ -	\$ -
010-8000-429200	Dues & Licenses	1,875	800	825	450
010-8000-429500	Medical Exams	5,000	5,000	4,462	17,602
010-8000-429990	Miscellaneous Employee Expense	-	-	-	-
010-8000-432100	Legal Services	2,000	1,500	388	1,188
010-8000-432400	Personnel Procurement Services	1,000	9,250	9,725	7,259
010-8000-432800	Consulting Services	750	1,500	-	-
010-8000-432990	Miscellaneous Services	-	-	160	
010-8000-441600	Postage/Shipping	225	225	50	149
010-8000-442300	Legal Ads & Publications	4,000	6,000	4,058	2,582
010-8000-442520	Clerical Services	6,000	6,500	3,410	5,738
010-8000-460100	Office Supplies	495	375	24	26
010-8000-460140	Printing & Stationery	375	250	-	118
010-8000-460290	Other Supplies	500	1,500	-	2,538
010-8000-484990	Miscellaneous	15,600	15,600	10,500	5,675
		\$ 37,820	\$ 50,500	\$ 33,602	\$ 43,324

FY 2017 Budget Detail - Boards & Commissions

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
010-8000-429200	Dues & Licenses	Fire/Police Board	\$ 1,875	\$ 375
010-8000-429200	Dues & Licenses	Planning Commission		1,500
010-8000-429500	Medical Exams	Fire/Police Board	5,000	5,000
010-8000-432100	Legal Services	Fire/Police Board	2,000	2,000
010-8000-432400	Personnel Procurement Services	Fire/Police Board	1,000	1,000
010-8000-432800	Consulting Services	Plan Commission	750	750
010-8000-441600	Postage/Shipping	Fire/Police Board	225	225
010-8000-442300	Legal Ads & Publications	Planning Commission	4,000	4,000
010-8000-442520	Clerical Services	Fire/Police Board	6,000	6,000
010-8000-460100	Office Supplies	Fire/Police Board	495	250
010-8000-460100	Office Supplies	Planning Commission		125
010-8000-460100	Office Supplies	Zoning Commission		120
010-8000-460140	Printing & Stationery	Fire/Police Board	375	375
010-8000-460290	Other Supplies	Fire & Police Board	500	500
010-8000-484990	Miscellaneous	Fire/Police Board - \$1000 per commissioner per year	15,600	3,000
010-8000-484990	Miscellaneous	Planning Commission - \$75 per member per meeting - 12 months - 14 members		12,600
		Total	<u>\$ 37,820</u>	<u>\$ 37,820</u>

Budget Summary - Taste of Orland

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
010-9400-410130	Part Time	\$ 15,000	\$ 12,500	\$ 9,682	\$ 11,715
010-9400-410200	Over Time	47,260	48,000	45,894	44,620
010-9400-420100	Social Security	3,050	3,751	2,619	2,697
010-9400-420200	IMRF	4,140	5,914	3,559	3,591
010-9400-420300	Group Insurance	-	-	7,663	-
010-9400-420500	Medicare	900	877	756	761
010-9400-432250	Marketing & Promotion Services	6,500	10,190	6,471	7,531
010-9400-432990	Miscellaneous Services	140	150	140	140
010-9400-441300	Electricity	10,000	11,500	9,877	9,777
010-9400-441600	Postage/Shipping	65	65	68	-
010-9400-442300	Legal Ads & Publications	100	100	-	168
010-9400-442930	General Cleaning	2,000	2,100	1,900	2,025
010-9400-444500	Machinery & Equipment Rental	35,020	35,020	33,823	30,671
010-9400-444550	Porta John Rental	2,500	2,370	2,501	2,369
010-9400-452850	Special Event Premiums	5,276	5,600	5,271	5,271
010-9400-460140	Printing & Stationery	3,250	2,750	3,236	2,972
010-9400-460150	Domestic Supplies	800	1,500	624	-
010-9400-460190	Uniforms	2,700	1,800	1,662	1,662
010-9400-460290	Other Supplies	16,260	23,000	14,585	23,530
010-9400-464100	Food & Meals	-	-	197	-
010-9400-484850	Awards	1,750	1,900	1,732	1,704
010-9400-490220	Entertainment	36,000	33,000	30,414	29,619
		\$ 192,711	\$ 202,087	\$ 182,675	\$ 180,822

FY 2017 Budget Detail - Taste of Orland

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
010-9400-432250	Marketing & Promotion Services	Stage, Vendor, Sponsor Banners/Ads	6,500	6,500
010-9400-432990	Miscellaneous Services	Text Voting for Orland's Got Talent	140	140
010-9400-441300	Electricity	Electricity	10,000	10,000
010-9400-441600	Postage/Shipping	Postage	65	65
010-9400-442300	Legal Ads & Publications	RFP for Tents	100	100
010-9400-442930	General Cleaning	Cleaning	2,000	2,000
010-9400-444500	Machinery & Equipment Rental	Sound-Lights-Stage	35,020	14,520
010-9400-444500		Tents		19,500
010-9400-444500		Truck Rental		1,000
010-9400-444550	Porta John Rental	Porta John Rental	2,500	2,500
010-9400-452850	Speical Event Premiums	Insurance	5,276	5,276
010-9400-460140	Printing & Stationery	Booklets/Programs/Posters/Postcards	3,250	3,250
010-9400-460150	Domestic Supplies	Garbage Can Liners/Towels/Gloves	800	800
010-9400-460190	Uniforms	T-Shirts	2,700	2,700
010-9400-460290	Other Supplies	Dance Floor Supplies	16,260	800
010-9400-460290		Kids Day Supplies		100
010-9400-460290		Soda/Water		7,000
010-9400-460290		Taste Beer/Wine Cups		5,500
010-9400-460290		Fencing/Stakes		760
010-9400-460290		Pop/Water/Gatorade for Staff		600
010-9400-460290		Miscellaneous		1,000
010-9400-460290		Frames/Containers/Batteries/Office Supplies		500
010-9400-484850	Awards	Prizes/Trophies	1,750	1,750
010-9400-490220	Entertainment	Entertainment	36,000	26,000
010-9400-490220		Kids Day		8,500
010-9400-490220		Car Show		1,500
		Total	\$ 122,361	\$ 122,361

Budget Summary - Special Events

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
010-9450-410100	Full Time - Salary	\$ -	\$ -	\$ 334	\$ -
010-9450-410130	Part Time	9,111	10,753	7,287	8,659
010-9450-410200	Over Time	21,262	25,760	19,230	23,898
010-9450-420100	Social Security	1,874	2,431	1,482	1,857
010-4950-420300	Group Insurance	-	-	3,027	692
010-9450-420200	IMRF	2,998	3,938	2,460	3,116
010-9450-420500	Medicare	479	565	390	466
010-9450-432250	Marketing & Promotion Services	2,000	2,800	2,403	2,166
010-9450-432990	Miscellaneous Services	-	-	-	500
010-9450-441300	Electricity	-	-	54	3,253
010-9450-441600	Postage/Shipping	8,000	2,550	4,460	2,532
010-9450-442300	Legal Ads & Publications	1,540	3,275	1,498	1,140
010-9450-442990	Other Services	95,126	231,534	94,715	150,545
010-9450-444550	Porta John Rental	2,185	3,400	1,363	1,575
010-9450-444800	Art Sculpture Rental	2,500	2,500	2,500	2,500
010-9450-444900	Facilities Rental	300	-	300	257
010-9450-460130	Computer Software	480	480	480	480
010-9450-460140	Printing & Stationery	18,455	27,155	21,387	17,289
010-9450-460180	Equipment	-	480,112	2,898	-
010-9450-460190	Uniforms	600	600	595	599
010-9450-460290	Other Supplies	26,140	29,900	24,723	23,459
010-9450-461500	Signs	-	-	38	-
010-9450-464100	Food & Meals	4,560	4,600	4,625	3,316
010-9450-484200	Donations & Contributions	2,000	10,000	13,429	7,630
010-9450-484850	Awards	4,825	4,725	4,825	4,838
010-9450-484990	Miscellaneous	500	500	460	513
		\$ 204,935	\$ 847,578	\$ 214,965	\$ 261,282

FY 2017 Budget Detail - Special Events

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
010-9450-432250	Marketing & Promotion Services	22nd Century Media Ads - Farmer's Market	\$ 2,000	\$ 2,000
010-9450-441600	Postage/Shipping	Postage	8,000	8,000
010-9450-442300	Legal Ads & Publications		1,540	
010-9450-442300		Art Commission - Ads for 3 Events @ \$300 ea		900
010-9450-442300		4th of July - Ad		100
010-9450-442300		Pumpkin Party Ads		300
010-9450-442300		Concert Ads		240
010-9450-442990	Other Services		95,126	
010-9450-442990		Golf Outing - Silver Lake Country Club		16,350
010-9450-442990		Golf Outing - SMT Services		2,456
010-9450-442990		Chef's Auction - Entertainment & Tips		300
010-9450-442990		Chef's Auction - Table Linens		300
010-9450-442990		Chilly Willie - DJ		225
010-9450-442990		Concert Series - Entertainment (3 concerts)		2,800
010-9450-442990		Art Commission - Entertainment		3,800
010-9450-442990		Fun in the Park - Entertainment & DJ (2 shows)		1,350
010-9450-442990		Fireworks		25,000
010-9450-442990		4th of July - Stage and Sound Rental		4,650
010-9450-442990		4th of July - Bands/Entertainment/DJ		2,700
010-9450-442990		4th of July - Chip Timing/Traveler's Expense		1,025
010-9450-442990		DJ/Hay & Pony Rides/Petting Zoo		2,500
010-9450-442990		Wacky Wednesday - Entertainment & DJ		700
010-9450-442990		Movie Rentals		700
010-9450-442990		Concert Series - Orchestra and Bands		12,800
010-9450-442990		Concert Series - Stage/Sound/Lights		13,500
010-9450-442990		Winter Festival - Miscellaneous Services		3,170
010-9450-442990		Pandemonium - DJ		800
010-9450-444550	Porta John Rental		2,185	
010-9450-444550		Fun in the Park - Porta John (2 shows)		154
010-9450-444550		4th of July - Porta Johns		765
010-9450-444550		Pumpkin Party - Porta Johns Rental		228
010-9450-444550		Concert Series - Porta Johns		650
010-9450-444550		Pandemonium - Porta Johns		388
010-9450-444800	Art Sculpture Rental	Art Sculpture Rental	2,500	2,500
010-9450-444900	Facilities Rental	Chef's Auction - Linen Rental	300	300
010-9450-460130	Computer Software	Volgistics-Volunteer Tracking Software	480	480
010-9450-460140	Printing & Stationery		18,455	
010-9450-460140		Marketing Campaigns-Special Events Guide, Summer Entertainment Guide,& Holiday Happenings		10,000
010-9450-460140		Golf Outing - Sponsor Signs		300
010-9450-460140		Chef's Auction - Flyers/Banners/Programs/Tickets		300
010-9450-460140		Concert Series - Postcards/Postcards/Signs (3 concerts)		300
010-9450-460140		Art Commission - Yard Signs		175
010-9450-460140		Farmer's Market - Signs		640
010-9450-460140		Fun in the Park - Postcards/Signs		250
010-9450-460140		4th of July - Banners/Posters/Postcards		650
010-9450-460140		Pumpkin Party - Banners/Signs/Postcards		800
010-9450-460140		Wacky Wednesday - Postcards/Signs		170
010-9450-460140		Lucky Egg Hunt - Banners/Egg Labels		400
010-9450-460140		Movies in the Park - Yard Signs/Posters/Postcards		250

FY 2017 Budget Detail - Special Events

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
010-9450-460140		Concert Series - Banners/Signs/Posters/Postcards		2,500
010-9450-460140		Winter Festival - Signs		450
010-9450-460140		Pandemonium - Postcards/Posters/Yard Signs/Banners		1,270
010-9450-460190	Uniforms	Chilly Willie - T-Shirts for Judges/Cooks	600	600
010-9450-460290	Other Supplies		26,140	
010-9450-460290		Canopies/Tents		1,000
010-9450-460290		Golf Gifts		3,600
010-9450-460290		Chef's Auction - Wine Glasses/Flowers/Supplies		1,000
010-9450-460290		Chilly Willie- Misc. Supplies		300
010-9450-460290		Concert Series - Entertainment Water (3 concerts)		75
010-9450-460290		Art Commission - Miscellaneous		300
010-9450-460290		Farmer's Market - Other Supplies		275
010-9450-460290		Fun in the Park - Cups		10
010-9450-460290		Liberty Run Food and Refreshments		200
010-9450-460290		Liberty Run T-Shirts		1,750
010-9450-460290		Liberty Run Race Supplies		200
010-9450-460290		Pumpkins/Hay/Craft Supplies		4,255
010-9450-460290		Wacky Wednesday - Ice Cream Supplies		185
010-9450-460290		Easter Baskets/Eggs/Candy		1,880
010-9450-460290		Concert Series - Band Refreshments & Ice		50
010-9450-460290		Winter Festival Other Supplies		860
010-9450-460290		Pandemonium Refreshments/Race Supplies		1,500
010-9450-460290		Pandemonium Race/Volunteer Shirts		3,700
010-9450-460290		Pandemonium Course Obstacles		5,000
010-9450-464100	Food & Meals	Farmer's Market Food & Beverages	4,560	4,560
010-9450-484200	Donations & Contributions	Chef's Auction - Donation to The Bridge Teen Center	2,000	2,000
010-9450-484850	Awards		4,825	
010-9450-484850		Prizes for Golf Outing		800
010-9450-484850		Chilly Willie - Cash Prizes/Awards		1,380
010-9450-484850		Liberty Run Awards		345
010-9450-484850		Pandemonium - Trophies / Awards		2,300
010-9450-484990	Miscellaneous	Chilly Willie Sanction Fees	500	500
Total			<u>\$ 169,211</u>	<u>\$ 169,211</u>

Budget Summary - Recreation Admin Department

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
283-4001-410100	Full Time - Salary	\$ 1,029,480	\$ 1,009,695	\$ 965,012	\$ 965,670
283-4001-410110	Full Time - Hourly	531,834	493,990	442,152	447,518
283-4001-410130	Part Time	290,837	292,611	289,810	255,168
283-4001-410200	Over Time	-	750	-	133
283-4001-410300	Longevity	11,300	6,900	7,300	6,200
283-4001-410400	Sicktime Buyback	3,477	2,961	2,423	1,355
283-4001-420100	Social Security	115,288	111,600	103,593	102,610
283-4001-420200	IMRF	203,690	201,191	185,311	195,975
283-4001-420300	Group Insurance	289,629	293,750	270,558	284,936
283-4001-420500	Medicare	26,962	26,101	24,228	23,996
283-4001-429100	Training & Education	6,550	7,550	6,715	1,601
283-4001-429200	Dues & Licenses	7,235	6,870	6,125	4,797
283-4001-429400	Business Travel	500	300	431	188
283-4001-429700	Auto Expense	500	500	1,181	1,167
283-4001-429700	Car Allowance	7,200	7,200	7,200	7,200
283-4001-431150	Credit Card Fees	23,931	23,870	21,856	24,536
283-4001-432250	Marketing & Promotion Services	6,000	6,000	3,822	3,104
283-4001-432800	Consulting Services	-	-	-	2,280
283-4001-432910	Pest Control	-	3,000	3,790	2,900
283-4001-432990	Miscellaneous Services	2,009	1,120	18	120
283-4001-441100	Telephone	17,560	19,690	16,472	20,664
283-4001-441300	Electricity	36,249			
283-4001-441600	Postage/Shipping	29,660	31,970	27,545	27,884
283-4001-441700	Natural Gas	18,180			
283-4001-441800	Internet/Cable	2,680	2,120	2,555	2,019
283-4001-442300	Legal Ads & Publications	-	200	-	183
283-4001-442810	Fire Alarm System Services	-	4,405	8,716	5,802
283-4001-442900	Courier Service	903	858	828	867
283-4001-442910	Elevator Maintenance Services	-	4,772	12,008	13,133
283-4001-442920	Window Cleaning	-	1,860	1,860	2,240
283-4001-442930	General Cleaning	83,026	79,435	79,725	80,529
283-4001-443100	Buildings	-	5,425	474	2,511
283-4001-443200	Machinery & Equipment - Maintenance	-	-	420	-
283-4001-443600	Office Equipment	16,380	16,136	10,634	8,857
283-4001-444700	Office Equipment Rental	6,376	6,376	5,845	-
283-4001-452500	Worker's Compensation Premiums	49,654	48,459	14,846	16,980
283-4001-452950	Insurance Broker Fees	3,014	3,146	3,161	2,832
283-4001-460100	Office Supplies	13,500	13,500	13,731	13,211

Budget Summary - Recreation Admin Department

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
283-4001-460140	Printing & Stationery	65,400	65,700	47,145	53,134
283-4001-460150	Domestic Supplies	500	300	431	189
283-4001-460180	Equipment	3,900	2,400	2,420	2,243
283-4001-460190	Uniforms	4,200	3,600	3,684	2,468
283-4001-460290	Other Supplies	-	-	-	6
283-4001-461300	Building Supplies	-	1,000	965	220
283-4001-484200	Donations & Contributions	700	150	226	30
		\$ 2,908,304	\$ 2,807,461	\$ 2,595,216	\$ 2,587,459

FY 2017 Budget Detail - Recreation Admin Department

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
283-4001-410400	Sicktime Buyback	Sick Time Buyback	\$ 3,477	\$ 3,477
283-4001-429100	Training & Education	Therapeutic Recreation Summit/American Therapeutic Recreation Association Workshops For Special Recreation Certifications	6,550	250
283-4001-429100		IL Park & Recreation Association Conference Workshops for Continuing Education Units Certifications		2,800
283-4001-429100		Professional Development School (2 staff @ \$750 each)		1,500
283-4001-429100		AFAA Workshops and Continued Education for Fitness Manager		500
283-4001-429100		Workshops and Continued Education for CEU's		1,000
283-4001-429100		Miscellaneous Workshops		500
283-4001-429200	Dues & Licenses	IL Association of Park Districts - Flores	7,235	432
283-4001-429200		Jupiter Images-Clipart License Renewal		130
283-4001-429200		American Therapeutic Recreation Association/National Council Therapeutic Recreation Certification Membership Dues for Kathleen Hellwig		230
283-4001-429200		Certified Park & Recreation Professional Exam Dues- 2 Supervisors @ \$250 ea		500
283-4001-429200		National Recreation and Parks Association Membership 6 @ \$159 ea		954
283-4001-429200		Training Concepts-Fitness Manager Membership Dues for Deborah Geghen		30
283-4001-429200		South Suburban Park & Recreation Professional Association Membership Dues-9 Staff @ \$10 ea		90
283-4001-429200		IL Parks & Recreation Association Membership Dues-6 Staff @ \$259 ea		1,554
283-4001-429200		Aerobics & Fitness Association of America-Fitness Manager Membership Dues for Deborah Geghen		120
283-4001-429200		National Intramural-Recreational Sports Association Membership Dues Flores/Piattoni @ \$162.50 ea		325
283-4001-429200		NRPA Membership Dues-7 staff @ \$165 ea		1,155
283-4001-429200		CPR/AED/FA Instructor Certification for Deboarah Geghen		120
283-4001-429200		Certified Pool Operator Certification for Piattoni		345
283-4001-429200		CPI Annual Dues		150
283-4001-429200		IStockphotos Dues		700
283-4001-429200		Illinois Farmer's Market Association annual membership		50
283-4001-429200		Illinois Farmer's Market Association Market Manager Certification		350
283-4001-429400	Business Travel	Employee Travel Reimbursements	500	400
283-4001-429400		Orland Park Area Chamber Meetings		100
283-4001-429700	Auto Allowance & Expense	Employee Auto Reimbursement	500	500
283-4001-431150	Credit Card Fees	Credit Card Fees	23,931	23,931
283-4001-432250	Marketing & Promotion Services	Marketing Promotions to Various Agencies	6,000	6,000

FY 2017 Budget Detail - Recreation Admin Department

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
283-4001-432990	Miscellaneous Services	Constant Contact	2,009	1,889
283-4001-432990		Document Shredding		120
283-4001-441100	Telephone	Contract Telephone	17,560	17,560
283-4001-441300	Electricity	Electricity	36,249	36,249
283-4001-441600	Postage/Shipping	Contract Postage	29,660	5,660
283-4001-441600		3 Brochure Mailings - Orland Park Postmaster		24,000
283-4001-441700	Natural & Propane Gas	Natural Gas	18,180	18,180
283-4001-441800	Internet/Cable	Internet/Cable	2,680	2,680
283-4001-442900	Courier Service	Courier Service	903	903
283-4001-442930	General Cleaning	Contract Cleaning	83,026	83,026
283-4001-443600	Office Equipment	Copier Maintenance	16,380	16,380
283-4001-444700	Office Equipment Rental	Copier Lease Payment	6,376	6,376
283-4001-452500	Worker's Compensation Premiums	Worker's Compensation Premiums	49,654	49,654
283-4001-452950	Insurance Broker Fees	Broker Fees	3,014	3,014
283-4001-460100	Office Supplies	Copier Paper/Cardstock	13,500	4,000
283-4001-460100		Ink/Cartridge Toner		3,400
283-4001-460100		Binders/Report Covers/File Folders/Sheet Protectors		1,000
283-4001-460100		Calendars		500
283-4001-460100		Desk Organizers and Desk Supplies		500
283-4001-460100		Pencils/Pens/Markers/Correction Tape/Batteries		700
283-4001-460100		Photo/Certificate Frames		500
283-4001-460100		MBS ID Ribbons and PVC Cards		2,350
283-4001-460100		Duplo Masters		200
283-4001-460100		Plain Envelopes/Labels/Calculator and Cash Register Tape		350
283-4001-460140	Printing & Stationery	Stationery/Envelopes/Mailing Labels	65,400	1,000
283-4001-460140		Business Cards		200
283-4001-460140		General Printing		500
283-4001-460140		3 Brochure Publications-John S. Swift Co.		61,500
283-4001-460140		Refund Forms		200
283-4001-460140		Facility Rental Brochures		1,000
283-4001-460140		Registration/Preschool Banners		1,000
283-4001-460150	Domestic Supplies	Staff Meeting Expenses	500	500
283-4001-460180	Equipment	Cell Phones/Accessories	3,900	1,500
283-4001-460180		Tabletop Paper Cutter		800
283-4001-460180		Keyboard Trays		600
283-4001-460180		Miscellaneous		1,000
283-4001-460190	Uniforms	Building Attendant Staff Uniforms	3,000	1,000
283-4001-460190		Admin Staff Shirts		1,000
283-4001-460190		Clerical Staff Shirts		1,000
283-4001-460190		Ice Rink Staff Uniforms	1,200	1,200
283-4001-484200	Donations & Contributions	Donations and Contributions	700	700
Total			\$ 402,084	\$ 402,084

Budget Summary - Recreation Programs Department

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
283-4002-410130	Part Time	\$ 559,311	\$ 549,985	\$ 511,959	\$ 492,402
283-4002-410200	Over Time	4,400	3,700	2,390	6,232
283-4002-420100	Social Security	34,953	34,329	31,872	30,914
283-4002-420200	IMRF	16,158	13,925	14,077	14,035
283-4002-420300	Group Insurance	-	-	317	-
283-4002-420500	Medicare	8,173	8,028	7,455	7,229
283-4002-429100	Training & Education	520	1,320	180	258
283-4002-429200	Dues & Licenses	380	330	41	101
283-4002-429300	Subscriptions & Publications	160	116	136	156
283-4002-429700	Auto Allowance & Expense	100	-	99	130
283-4002-431100	Collection/Bad Debt Expense	300	500	275	647
283-4002-432800	Consulting Services	-	-	3,000	-
283-4002-441100	Telephone	1,690	1,640	1,322	317
283-4002-441600	Postage/Shipping	980	370	746	138
283-4002-442100	Solid Waste Hauling	2,300	2,300	1,748	2,145
283-4002-442300	Legal Ads & Publications	1,685	1,985	395	2,325
283-4002-443200	Machinery & Equipment - Maintenance	220	220	95	-
283-4002-444500	Machinery & Equipment Rental	2,580	2,045	4,573	4,169
283-4002-444550	Porta John Rental	1,150	250	211	935
283-4002-452100	Auto Liability Premiums	10,637	10,141	10,466	8,718
283-4002-452300	General Liability Premiums	8,524	6,246	7,245	8,940
283-4002-452500	Worker's Compensation Premiums	-	-	23,158	18,097
283-4002-460100	Office Supplies	300	150	148	187
283-4002-460140	Printing & Stationery	11,690	11,600	5,670	11,060
283-4002-460150	Domestic Supplies	1,025	975	672	303
283-4002-460180	Equipment	6,500	13,100	3,925	10,012
283-4002-460190	Uniforms	2,310	1,800	1,086	627
283-4002-460290	Other Supplies	525	775	385	454
283-4002-461100	Custodial & Cleaning Supplies	-	-	-	273
283-4002-461300	Building Supplies	-	-	-	146
283-4002-461500	Signs	-	-	474	358
283-4002-484990	Miscellaneous	-	-	1,013	-
283-4002-490100	Registration & Fees	28,925	25,550	27,833	26,394
283-4002-490200	Instructors	101,620	121,985	97,801	122,084
283-4002-490210	Sports Officials	3,600	3,500	3,171	3,498
283-4002-490220	Entertainment	1,650	1,225	700	3,824
283-4002-490400	Program Supplies	46,400	47,840	39,115	43,032
283-4002-490410	T-Shirts	10,250	11,015	8,833	7,415
283-4002-490430	Awards/Ribbons	1,900	2,150	1,637	1,720

Budget Summary - Recreation Programs Department

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
283-4002-490440	First Aid Supplies	1,150	1,750	666	662
283-4002-490450	Theater Equipment	250	1,160	7,007	185
283-4002-490460	Theater Props/Costume	4,175	5,000	2,322	9,363
283-4002-490470	Theater Production	25,800	18,780	16,775	20,498
283-4002-490480	Theater Donations	1,200	1,400	301	1,145
283-4002-490490	Theater Miscellaneous	1,560	1,870	1,709	893
283-4002-490500	Equipment	10,000	10,350	9,683	7,750
283-4002-490510	Concessions	200	200	204	358
283-4002-490600	Transportation	18,100	16,950	23,769	16,903
283-4002-490990	Other	28,000	26,600	19,700	17,581
		\$ 961,351	\$ 963,155	\$ 896,356	\$ 904,612

FY 2017 Budget Detail - Recreation Programs Department

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
283-4002-429100	Training & Education	Dance Teacher Workshop	520	100
283-4002-429100		SSPRPA Pre-School Workshop		270
283-4002-429100		Pre-School Workshops		150
283-4002-429200	Dues & Licenses	IDNR - Rental Boat License	380	50
283-4002-429200		South Suburban Park & Recreation Professional Association Dues 3 @ \$10 ea		30
283-4002-429200		5 CDL Licenses @ \$60 ea		300
283-4002-429300	Subscriptions & Publications	Dance Teacher Subscription	160	100
283-4002-429300		All Teacher Vision Subscription		60
283-4002-429700	Auto Allowance & Expense	Tiny Tot Instructor Mileage	100	100
283-4002-431100	Collection/Bad Debt Expense	Uncollectible Funds	300	300
283-4002-441100	Telephone	Contract Telephone	1,690	1,690
283-4002-441600	Postage/Shipping	Contract Postage	980	780
283-4002-441600		Dance Recital Costume Returns		100
283-4002-441600		Theater Scripts		100
283-4002-442100	Solid Waste Hauling	Dumpsters for Community Youth Sports Tournaments	2,300	2,300
283-4002-442300	Legal Ads & Publications	Ad for Pre School	1,685	395
283-4002-442300		2 Ice Rink ads		790
283-4002-442300		Ads for Green Events		500
283-4002-443200	Machinery & Equipment - Maintenance	Piano Tuning - General Interest	220	110
283-4002-443200		Piano Tuning - Theater Troupe		110
283-4002-444500	Machinery & Equipment Rental	Dino Jump Rental - Buddies	2,580	185
283-4002-444500		Dino Jump Rental - Summer Pals		185
283-4002-444500		Dino Jump Rental - Voyagers		185
283-4002-444500		Mini Mobile Storage Year Round for Kayaks		1,400
283-4002-444500		Chair Rental for Preschool Graduation Ceremony		500
283-4002-444500		Coat Racks for Cinderella Ball		75
283-4002-444500		Turkey Trot Rental of Coffee Urns		50
283-4002-444550	Porta John Rental	Porta Johns for Baseball/Softball/Football Events	1,150	400
283-4002-444550		Porta Johns for Park Rentals		500
283-4002-444550		Porta Johns for Turkey Trot		250
283-4002-452100	Auto Liability Premiums	Auto Liability Premiums	10,637	10,637
283-4002-452300	General Liability Premiums	General Liability Premiums	8,524	8,524
283-4002-460100	Office Supplies	Office Supplies for Preschool Program	300	300
283-4002-460140	Printing & Stationery	Dance Tickets	11,690	40
283-4002-460140		Boat Rental Signs/Banners/Postcards/Forms		2,000
283-4002-460140		Improv Postcards/Banners		200
283-4002-460140		Prox Cards - Dog Park		1,000
283-4002-460140		Printed Lanyards - Dog Park		200
283-4002-460140		Ice Rink Banners/Postcards		700
283-4002-460140		Sponsorship Banners for Ball Fields		950
283-4002-460140		Program Printing Banners/Postcards - Theater Troupe		3,050
283-4002-460140		Postcards/Flyers/Invitations for Cinderella Ball		100
283-4002-460140		Signage/Tickets for Santa's North Pole Express		500
283-4002-460140		Banner Relettering		2,000
283-4002-460140		Direct Mailings/Postcards - Turkey Trot		950

FY 2017 Budget Detail - Recreation Programs Department

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
283-4002-460150	Domestic Supplies	After School Pals Sanitizing Supplies	1,025	250
283-4002-460150		Dance Recital Staff and Volunteer Supplies		100
283-4002-460150		Adventurers Sanitizing Supplies		50
283-4002-460150		Adventurers Staff Incentives		25
283-4002-460150		Before Camp Sanitizing Supplies		50
283-4002-460150		Before Camp Staff Incentives		25
283-4002-460150		Buddies Camp Sanitizing Supplies		50
283-4002-460150		Buddies Staff Incentives		25
283-4002-460150		Summer Pals Day Camp Sanitizing Supplies		50
283-4002-460150		Summer Pals Staff Incentives		25
283-4002-460150		Voyagers Camp Sanitizing Supplies		50
283-4002-460150		Voyagers Staff Incentives		25
283-4002-460150		Preschool Staff Supplies		100
283-4002-460150		Preschool Staff Incentives		100
283-4002-460150		Staff Holiday and End of Season Parties Ice Rink		100
283-4002-460180	Equipment	Audio Equipment and CD's	6,500	300
283-4002-460180		Tables/Chairs/Trash Cans at CAC-FLC-RDC		3,500
283-4002-460180		Kayaks		1,400
283-4002-460180		Pedal Boat/Kayak Parts		1,000
283-4002-460180		Ice Skate/Helmet Replacements		300
283-4002-460190	Uniforms	After School Staff Uniforms	2,310	360
283-4002-460190		Dance Staff Uniforms		150
283-4002-460190		Adventurers Staff Uniforms		180
283-4002-460190		Buddies Staff Uniforms		180
283-4002-460190		Summer Pals Staff Uniforms		160
283-4002-460190		Voyagers Staff Uniforms		180
283-4002-460190		Staff Uniforms for Enrichment, Kinderlot and Tiny		300
		Tots		
283-4002-460190		Preschool Staff Uniforms		800
283-4002-460290	Other Supplies	RDC/CAC/RDC Maintenance Supplies	525	300
283-4002-460290		Supplies for Preschool Classrooms		75
283-4002-460290		Ice Rink Custodial Supplies		150
283-4002-490100	Registration & Fees	After School Pals 7 Field Trips	28,925	2,000
283-4002-490100		National Softball Association League Fees		200
283-4002-490100		Adventurers 8 Field Trips		8,900
283-4002-490100		Buddies 8 Field Trips		5,100
283-4002-490100		Summer Pals 8 Field Trips		2,400
283-4002-490100		Voyagers 8 Field Trips		7,100
283-4002-490100		Santa's Polar Express Metra Train Tickets		600
283-4002-490100		Turkey Trot Chip Timing/Travel Expenses		2,625
283-4002-490200	Instructors	Watercolor Painting	101,620	2,000
283-4002-490200		Painting Party Classes		900
283-4002-490200		Art Club Camps		1,330
283-4002-490200		Ankle Biters Tennis		2,500
283-4002-490200		Mini Junior Golf		1,200
283-4002-490200		Illinois Shotokan Karate Club		35,500
283-4002-490200		GT Golf Instruction		3,000
283-4002-490200		Dennis Pitrowski Golf Instruction		2,000
283-4002-490200		South Suburban Tennis Academy		2,500
283-4002-490200		Chief's Lacrosse		1,000
283-4002-490200		Chicago Bull/White Sox Camps		1,000
283-4002-490200		South Suburban Tennis Academy		600
283-4002-490200		GT Golf Instruction		500
283-4002-490200		Dennis Pitrowski Golf Instruction		120

FY 2017 Budget Detail - Recreation Programs Department

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
283-4002-490200		Line Dancing		3,000
283-4002-490200		Adult Social and Ballroom Dance		1,460
283-4002-490200		Irish Dance		5,000
283-4002-490200		Early Childhood Enrichment		13,500
283-4002-490200		Horseback Riding Lessons/Camps		5,600
283-4002-490200		Bowling		700
283-4002-490200		Spanish Classes		1,800
283-4002-490200		Computer Classes		1,170
283-4002-490200		Various Classes-Magic/Crafts		1,200
283-4002-490200		Make Money Babysitting Classes		400
283-4002-490200		Improv Assistant		200
283-4002-490200		Guitar Instruction		9,000
283-4002-490200		Music Connection-Kidz Rock/Theater Camp/Piano		4,200
283-4002-490200		Holiday Santa for 6 Preschool Classes		240
283-4002-490210	Sports Officials	Softball/Baseball Umpires	3,600	3,600
283-4002-490220	Entertainment	DJ/Prince Charming and Princesses for Cinderella Ball	1,650	400
283-4002-490220		Movie for Camp Beneath the Stars		400
283-4002-490220		Santa/Mrs.Claus/Conductor Characters for Santa's North Pole		500
283-4002-490220		DJ for Turkey Trot		350
283-4002-490400	Program Supplies	Snacks/Drinks/Craft Supplies	46,400	4,200
283-4002-490400		Art Supplies for Van Gogh Painting Class		50
283-4002-490400		Canvas/Paint/Miscellaneous Art Supplies		300
283-4002-490400		Misc Supplies for T-Ball		250
283-4002-490400		Softballs for Summer/Fall Leagues		750
283-4002-490400		Dance Recital Costumes/Recital Supplies		4,000
283-4002-490400		Combination Dance Costumes/Supplies		3,000
283-4002-490400		Dance Recital Costumes/Props/Music		9,000
283-4002-490400		Dance Company Supplies		1,000
283-4002-490400		Adventurers Craft/Snack Supplies		2,000
283-4002-490400		Before Camp Craft/Snack Supplies		500
283-4002-490400		Buddies Craft/Snack Supplies		1,500
283-4002-490400		Summer Pals Craft/Snack Supplies		1,700
283-4002-490400		Voyagers Craft/Snack Supplies		1,200
283-4002-490400		Early Childhood Enrichment Supplies		1,300
283-4002-490400		Improv/Summer Stock Supplies-\$125 ea		250
283-4002-490400		Boat/Kayak Supplies		400
283-4002-490400		Preschool Junior/Senior Craft and Snack Supplies		7,000
283-4002-490400		Ice Rink Winter Follies Supplies		700
283-4002-490400		Cinderella Ball Catering/Supplies		3,600
283-4002-490400		Camp Beneath the Stars Supplies		800
283-4002-490400		Polar Express Supplies		1,500
283-4002-490400		Turkey Trot Food and Race Supplies		800
283-4002-490400		Green Project Supplies		600
283-4002-490410	T-Shirts	T-Ball T-shirts/Caps	10,250	600
283-4002-490410		Adventurers T-Shirts		1,000
283-4002-490410		Buddies T-Shirts		750
283-4002-490410		Voyagers T-Shirts		900
283-4002-490410		Turkey Trot Technical Tees		7,000
283-4002-490430	Awards/Ribbons	Softball Awards	1,900	1,200
283-4002-490430		Turkey Trot Awards		700

FY 2017 Budget Detail - Recreation Programs Department

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
283-4002-490440	First Aid Supplies	After School Pals First Aid Kits	1,150	150
283-4002-490440		Ice Packs for Baseball Fields		400
283-4002-490440		Adventurers First Aid Kits		50
283-4002-490440		Before Camp First Aid Kits		50
283-4002-490440		Buddies First Aid Kits		50
283-4002-490440		Summer Pals First Aid Kits		50
283-4002-490440		Voyagers First Aid Kits		50
283-4002-490440		First Aid Supplies for FLC/RDC & CAC		200
283-4002-490440		Preschool First Aid Kits		100
283-4002-490440		Ice Rink First Aid Supplies		50
283-4002-490450	Theater Equipment	Sound Equipment	250	250
283-4002-490460	Theater Props/Costume	Theater Props-3 Productions	4,175	4,175
283-4002-490470	Theater Production	3 Productions-Scripts/Royalties/Rentals/Crew Costs (Spring Musical is held at Orland Chateau-added costs)	25,800	25,800
283-4002-490480	Theater Donations	Fundraisers-3 Productions	1,200	1,200
283-4002-490490	Theater Miscellaneous	Theater T-Shirts/DVD's	1,560	1,560
283-4002-490500	Equipment	After School Pals Balls/Games/Storage Bins	10,000	100
283-4002-490500		Pitching Mounds		3,500
		Adjustable Batter Box		
		Safety Bases		
283-4002-490500		Dance Program Sound Equipment		300
283-4002-490500		Adventurers Balls/Games/Storage Bins		250
283-4002-490500		Buddies Balls/Games/Storage Bins		225
283-4002-490500		Voyagers Balls/Games/Storage Bins		225
283-4002-490500		Toys/Manipulative Equipment for Enrichment Classes		500
283-4002-490500		Tiny Tots Camp Equipment-New		100
283-4002-490500		Preschool Toys/Books/Manipulative Equipment		600
283-4002-490500		Ice Skates/Helmets		2,500
283-4002-490500		Equipment for Cinderella Ball		1,400
283-4002-490500		Green Project Equipment		300
283-4002-490510	Concessions	Theater Concessions-2 Productions	200	200
283-4002-490600	Transportation	Adventurers 8 Field Trips	18,100	5,400
283-4002-490600		Buddies 8 Field Trips		4,500
283-4002-490600		Summer Pals 8 Field Trips		2,800
283-4002-490600		Voyagers 8 Field Trips		5,400
283-4002-490990	Other	Recreation Reimbursements	28,000	28,000
		Total	\$ 338,356	\$ 338,356

Budget Summary - Parks Department

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
283-4003-410100	Full Time - Salary	\$ 193,387	\$ 258,880	\$ 250,441	\$ 254,414
283-4003-410110	Full Time - Hourly	857,531	795,651	732,897	727,618
283-4003-410130	Part Time	501,059	462,714	435,063	403,135
283-4003-410200	Over Time	76,000	68,000	58,876	92,740
283-4003-410300	Longevity	16,180	15,600	16,300	16,300
283-4003-420100	Social Security	99,771	97,648	89,921	91,502
283-4003-420200	IMRF	165,754	169,425	149,910	165,871
283-4003-420300	Group Insurance	216,484	229,327	212,704	254,160
283-4003-420500	Medicare	23,351	22,861	21,097	21,420
283-4003-429100	Training & Education	8,120	2,404	1,432	2,537
283-4003-429200	Dues & Licenses	5,129	3,532	2,106	2,707
283-4003-429300	Subscriptions & Publications	277	277	-	-
283-4003-429400	Business Travel	100	1,740	1,075	858
283-4003-429700	Auto Allowance & Expense	4,800	9,120	9,634	9,407
283-4003-432800	Consulting Services	20,000	-	-	-
283-4003-432990	Miscellaneous Services	-	150	66	99
283-4003-441100	Telephone	12,980	12,290	12,297	14,908
283-4003-441300	Electricity	95,351	95,160	100,335	90,629
283-4003-441600	Postage/Shipping	250	110	234	101
283-4003-441700	Natural & Propane Gas	3,340	3,397	3,450	3,235
283-4003-441800	Internet/Cable	1,280	1,110	1,220	1,058
283-4003-441900	Pagers	-	-	-	6
283-4003-442300	Legal Ads & Publications	500	500	236	178
283-4003-442990	Other Services	2,100	2,528	2,039	3,800
283-4003-443100	Buildings	25,000	-	-	-
283-4003-443200	Machinery & Equipment	170	11,021	435	249
283-4003-443500	Grounds	213,641	231,297	175,971	154,082
283-4003-443510	Mowing	312,900	346,400	326,573	305,765
283-4003-443600	Office Equipment	150	93	140	91
283-4003-444500	Machinery & Equipment Rental	3,507	3,507	535	4,977
283-4003-444550	Porta John Rental	22,000	15,929	21,282	19,585
283-4003-452100	Auto Liability Premiums	26,593	26,621	27,472	18,526
283-4003-452300	General Liability Premiums	28,757	23,152	25,363	26,134
283-4003-452500	Worker's Compensation Premiums	35,467	34,613	19,398	29,593
283-4003-452950	Insurance Broker Fees	2,253	2,456	2,608	3,083
283-4003-460100	Office Supplies	3,500	3,500	2,722	3,172
283-4003-460140	Printing & Stationery	910	2,500	239	363
283-4003-460150	Domestic Supplies	2,842	2,092	2,000	2,224
283-4003-460170	Tools	9,792	9,792	12,055	9,940

Budget Summary - Parks Department

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
283-4003-460180	Equipment	23,727	20,400	42,651	45,417
283-4003-460190	Uniforms	15,753	15,033	15,025	15,468
283-4003-460240	Training Supplies	1,000	500	-	-
283-4003-460290	Other Supplies	1,500	4,574	3,009	1,487
283-4003-461500	Signs	10,925	9,525	6,899	4,174
283-4003-461600	Playground Equipment/Ground Supplies	61,300	327,200	89,904	62,279
283-4003-461700	Machinery & Equipment Parts	1,232	2,732	2,542	207
283-4003-461990	Miscellaneous Supplies	60,564	63,264	60,518	81,064
283-4003-462300	Stone & Sand	29,022	46,793	68,804	44,280
283-4003-463300	Restoration	45,000	63,000	68,511	79,002
283-4003-464700	Medical/Safety Supplies	2,495	655	708	54
283-4003-464800	Trees	9,400	11,465	8,241	5,183
283-4003-464850	Fish	5,000	10,000	9,712	9,459
283-4003-470300	Machinery & Equipment	255,000	23,000	26,865	-
283-4003-484990	Miscellaneous	-	-	7	-
		\$ 3,513,144	\$ 3,563,538	\$ 3,121,522	\$ 3,082,540

FY 2017 Budget Detail - Parks Department

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
283-4003-429100	Training & Education	Illinois Arborist Workshop	\$ 8,120	\$ 200
283-4003-429100		Illinois Park & Recreation Association Workshops		600
283-4003-429100		Management Training		3,000
283-4003-429100		Training DVD's		600
283-4003-429100		Certified Playground Safety Inspector Training/Testing		2,250
283-4003-429100		Illinois Association of Park Districts Conference - Couch/Creed		1,010
283-4003-429100		Illinois Park & Recreation Association Conference - Couch		460
283-4003-429200	Dues & Licenses	Arbor Day Foundation Membership	5,129	15
283-4003-429200		CDL Licenses 3 @ \$65		195
283-4003-429200		Harvey, Heidegger, Malloy		
283-4003-429200		Illinois Park & Recreation Association Membership (3)		800
283-4003-429200		International Society of Arboriculture		490
283-4003-429200		National Park & Recreation Association Dues (IPRA Memberships)		750
283-4003-429200		University of IL Pesticide Testing \$40 each		480
283-4003-429200		Illinois Association Park District Dues		419
283-4003-429200		Pesticide Licensing - \$160 (8 operators license @ \$20) + \$720 Training, 10 Part-time training and licensing		1,980
283-4003-429300	Subscriptions & Publications	Playground Safety Manuals	277	40
283-4003-429300		Supervisor Safety Bulletins		237
283-4003-429400	Business Travel	Miscellaneous Business Travel	100	100
283-4003-429700	Auto Allowance & Expense	Auto Allowance	4,800	4,800
283-4003-432800	Consulting Services	Engineering Evaluation for JHC	20,000	20,000
283-4003-441100	Telephone	Telephone	12,980	12,980
283-4003-441300	Electricity	Electricity	95,351	95,351
283-4003-441600	Postage/Shipping	Postage	250	250
283-4003-441700	Natural & Propane Gas	Natural Gas	3,340	3,340
283-4003-441800	Internet/Cable	Internet / Cable	1,280	1,280
283-4003-442300	Legal Ads & Publications	Bid Advertisements	500	500
283-4003-442990	Other Services	Lightning Prediction System Warranty	2,100	2,100
283-4003-443100	Buildings	Roofing Replacement	25,000	25,000
283-4003-443200	Machinery & Equipment	Miscellaneous	170	170
283-4003-443500	Grounds	Tennis Court Improvements - Doogan & Wedgwood Estates	213,641	100,000
283-4003-443500		Tree Removals		5,000
283-4003-443500		Fertilization & Weed Control		48,619
283-4003-443500		Court maintenance		20,022
283-4003-443500		Add Off Street Parking at Eagle Ridge Park		40,000
283-4003-443510	Mowing	Mowing	312,900	312,900
283-4003-443600	Office Equipment	Copier Maintenance	150	150
283-4003-444500	Machinery & Equipment Rental	Crane Rental	3,507	2,650
283-4003-444500		Lift Rental		510
283-4003-444500		Grinder Rental		192
283-4003-444500		Stump Grinder Rental		155
283-4003-444550	Porta John Rental	Porta John Rental	22,000	22,000
283-4003-452100	Auto Liability Premiums	Auto Liability Premiums	26,593	26,593
283-4003-452300	General Liability Premiums	General Liability Premiums	28,757	28,757
283-4003-452500	Worker's Compensation Premiums	Worker's Compensation Premiums	35,467	35,467
283-4003-452950	Insurance Broker Fees	Broker Fees	2,253	2,253

FY 2017 Budget Detail - Parks Department

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
283-4003-460100	Office Supplies	Binders/Reports Covers/Dividers	3,500	200
283-4003-460100		Desktop Accessories		150
283-4003-460100		General Supplies		400
283-4003-460100		Ink Cartridges/Toner		1,600
283-4003-460100		Paper		500
283-4003-460100		Planners/Calendars		250
283-4003-460100		Time Cards		125
283-4003-460100		Time Recorder/Ribbon		200
283-4003-460100		USB Flashdrives/DVDs		75
283-4003-460140	Printing & Stationery	Business Cards	910	500
283-4003-460140		Digital Printing		200
283-4003-460140		Parks Brochure		210
283-4003-460150	Domestic Supplies	Garbage Bags/Paper Goods, etc.	2,842	2,500
283-4003-460150		Coffee		342
283-4003-460170	Tools	Brooms/Mops	9,792	460
283-4003-460170		Drill/Bits		847
283-4003-460170		Hammers		115
283-4003-460170		Hand Tools		520
283-4003-460170		Hoes/Rakes		350
283-4003-460170		Miscellaneous Tools - Pliers, Wrenches, Screwdrivers, Awls, Wire Cutters, Sockets, Tamper-proof fittings, Knives, etc.		1,400
283-4003-460170		Mulching Tools		600
283-4003-460170		Nozzles		150
283-4003-460170		Power Tools		2,500
283-4003-460170		Saws/Blades		350
283-4003-460170		chainsaws, weed whips, trimmers		2,500
283-4003-460180	Equipment	Cell Phone Equipment/Tablets	23,727	5,687
283-4003-460180		Field Painter, Rakes/Brushes and drags for 3-Wheelers		3,265
283-4003-460180		Park Benches 10 @ \$914 each		9,140
283-4003-460180		Shelving & Cabinets		2,950
283-4003-460180		Tables		2,685
283-4003-460190	Uniforms	Complex Attendants 23 @ \$41 ea. (Shirts & Jackets)	15,753	943
283-4003-460190		Foreman Uniforms 3 @ \$450		1,350
283-4003-460190		Foreman Shoes 3 @ \$150		450
283-4003-460190		Maintenance Workers Uniforms 13 @ \$400 Plus Additional Staff Shirts		5,850
283-4003-460190		Maintenance Workers Shoes 13 @ \$150		1,950
283-4003-460190		PT Maintenance 10 @ \$200		2,000
283-4003-460190		Seasonal Maintenance 38 @ \$25		950
283-4003-460190		Rain Suits/Boots		2,260
283-4003-460240	Training Supplies	Training Supplies	1,000	1,000
283-4003-460290	Other Supplies	Charcoal/Grilling Supplies	1,500	1,000
283-4003-460290		Flags in Parks		500
283-4003-461500	Signs	Ballfield Signage	10,925	825
283-4003-461500		General Signage		2,000
283-4003-461500		Memorial Plaques/Bricks		1,100
283-4003-461500		Park Signs		6,000
283-4003-461500		Bikepath Signage		1,000

FY 2017 Budget Detail - Parks Department

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
283-4003-461600	Playground Equipment/Ground Supplies	Drinking Fountain (2)	61,300	6,600
283-4003-461600		Garbage Cans		3,320
283-4003-461600		Playground Equipment - New		14,575
283-4003-461600		Playsoft		18,247
283-4003-461600		Playground Equipment - Replacement Parts		18,558
283-4003-461700	Machinery & Equipment Parts	Equipment Batteries	1,232	232
283-4003-461700		Miscellaneous Machinery Parts		1,000
283-4003-461990	Miscellaneous Supplies	Batteries	60,564	330
283-4003-461990		Doggie Bags		2,400
283-4003-461990		Electrical Supplies		2,100
283-4003-461990		Fence Repair Parts		1,919
283-4003-461990		Gas Cans		140
283-4003-461990		Graffiti Remover		1,031
283-4003-461990		Keys/Locks		344
283-4003-461990		Chalk for Fields		8,000
283-4003-461990		Miscellaneous Supplies		21,000
283-4003-461990		Paint		3,200
283-4003-461990		Paint for Fields		10,000
283-4003-461990		Roofing		1,100
283-4003-461990		Rope/Twine		208
283-4003-461990		Sanitizer		1,415
283-4003-461990		Soccer Goal Repair		750
283-4003-461990		Wasp Spray		1,250
283-4003-461990		Weed Spray		1,577
283-4003-461990		Irrigation Repair Supplies		3,800
283-4003-462300	Stone & Sand	Concrete	29,022	2,337
283-4003-462300		Miscellaneous		1,386
283-4003-462300		Sand		4,285
283-4003-462300		Stone		4,106
283-4003-462300		Turf		16,908
283-4003-463300	Restoration	Flowers	45,000	3,200
283-4003-463300		Bushes/Plants/Trees		8,200
283-4003-463300		Miscellaneous		2,100
283-4003-463300		Mulch		2,574
283-4003-463300		Seed/Sod		22,826
283-4003-463300		Soil		1,600
283-4003-463300		Fertilizer		2,500
283-4003-463300		Pre-emergent		2,000
283-4003-464700	Medical/Safety Supplies	Medical/Safety Supplies	2,495	655
283-4003-464700		Safety gloves		1,040
283-4003-464700		Ear plugs/protection		150
283-4003-464700		Safety glasses		650
283-4003-464800	Trees	Memorial Trees	9,400	3,000
283-4003-464800		Trees for Various Parks		3,400
283-4003-464800		Tree Replacements		3,000
283-4003-464850	Fish	Stocking Ponds	5,000	5,000
283-4003-470300	Machinery & Equipment	Play Unit Replacement - Veterans Park	255,000	255,000
Total			\$ 1,363,627	\$ 1,363,627

Budget Summary - Centennial Pool

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
283-4005-410110	Full Time - Hourly	\$ 66,674	\$ 62,315	\$ 58,168	\$ 56,912
283-4005-410130	Part Time	632,079	618,701	609,393	598,006
283-4005-410200	Over Time	15,000	9,950	14,708	14,489
283-4005-410300	Longevity	420	300	300	300
283-4005-420100	Social Security	44,219	42,814	42,288	41,532
283-4005-420200	IMRF	9,827	8,940	8,637	8,930
283-4005-420300	Group Insurance	16,302	15,705	15,899	17,017
283-4005-420500	Medicare	10,342	10,013	9,890	9,713
283-4005-429100	Training & Education	11,220	7,920	8,697	6,302
283-4005-429200	Dues & Licenses	9,265	9,265	9,255	9,160
283-4005-429400	Business Travel	500	200	531	12
283-4005-429700	Auto Allowance & Expense	-	-	439	-
283-4005-431100	Collection/Bad Debt Expense	-	-	-	(175)
283-4005-431150	Credit Card Fees	5,127	7,630	4,640	5,051
283-4005-432800	Consulting Services	-	125,000	-	-
283-4005-432910	Pest Control	250	1,500	493	1,891
283-4005-432990	Miscellaneous Services	200	200	170	150
283-4005-441100	Telephone	4,850	4,800	4,376	3,297
283-4005-441300	Electricity	36,812	31,392	39,821	29,897
283-4005-441400	Water	60,000	55,000	44,318	39,932
283-4005-441600	Postage/Shipping	2,140	2,000	2,033	263
283-4005-441700	Natural & Propane Gas	39,030	45,717	34,518	43,540
283-4005-442300	Legal Ads & Publications	3,450	3,750	3,180	2,707
283-4005-442800	Security System Services	-	1,500	1,600	1,181
283-4005-442810	Fire Alarm System Services	-	750	641	568
283-4005-442900	Courier Service	1,742	1,672	1,132	999
283-4005-442930	General Cleaning	1,870	1,520	1,520	1,320
283-4005-442990	Other Services	-	-	-	372
283-4005-443100	Buildings	-	10,342	15,477	44,211
283-4005-443150	Pool	40,000	8,840	179,187	8,060
283-4005-443200	Machinery & Equipment	9,200	7,200	2,870	16,610
283-4005-443500	Grounds	2,000	600	4,599	6,231
283-4005-443510	Mowing	-	3,560	3,774	4,083
283-4005-444500	Machinery & Equipment Rental	500	-	1,384	-
283-4005-452300	General Liability Premiums	11,687	10,126	12,116	11,733
283-4005-452500	Worker's Compensation Premiums	-	-	49,950	56,726
283-4005-452950	Insurance Broker Fees	170	168	166	84
283-4005-460100	Office Supplies	2,900	2,500	2,979	2,460
283-4005-460130	Computer Software	540	495	495	172

Budget Summary - Centennial Pool

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
283-4005-460140	Printing & Stationery	5,200	4,450	3,109	3,221
283-4005-460170	Tools	600	600	1,667	632
283-4005-460180	Equipment	108,200	184,200	69,067	47,884
283-4005-460190	Uniforms	20,400	17,000	17,522	17,326
283-4005-460290	Other Supplies	2,550	2,550	1,396	1,963
283-4005-461100	Custodial & Cleaning Supplies	-	3,500	3,284	3,027
283-4005-461200	Electrical Supplies	-	7,500	6,064	8,096
283-4005-461300	Building Supplies	-	12,050	8,945	14,885
283-4005-461500	Signs	5,000	3,000	2,319	1,524
283-4005-461650	Pool Maintenance Supplies	28,000	21,500	39,237	23,414
283-4005-461700	Machinery & Equipment Parts	13,000	11,500	26,710	6,296
283-4005-462500	Chemicals	38,100	37,900	39,468	34,232
283-4005-463300	Restoration	-	6,500	3,602	5,617
283-4005-464700	Medical/Safety Supplies	5,500	6,000	3,418	2,760
283-4005-470800	Playground & Park Equipment	-	-	-	187,064
283-4005-470100	Buildings & Building Improvements	-	-	25,732	-
283-4005-484200	Donations & Contributions	-	-	60	165
283-4005-490220	Entertainment	1,500	2,450	1,126	-
283-4005-490400	Program Supplies	6,840	6,750	5,051	5,004
283-4005-490410	T-Shirts	900	300	690	235
283-4005-490500	Equipment	1,000	5,500	3,313	2,765
		\$ 1,275,106	\$ 1,445,635	\$ 1,451,423	\$ 1,409,844

FY 2017 Budget Detail - Centennial Pool

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
283-4005-429100	Training & Education	Instructor Certification Training (4 @ \$375 and 6 @ \$125)	\$ 11,220	\$ 2,250
283-4005-429100	Training & Education	Starfish Aquatics Lifeguard Manuals		2,970
283-4005-429100	Training & Education	Sandburg Pool Rental for Training		2,500
283-4005-429100	Training & Education	Red Cross LTS Certification		3,500
283-4005-429200	Dues & Licenses	Audits 3 @ \$1000	9,265	3,000
283-4005-429200	Dues & Licenses	CAP Paks(Guard Licenses) 168 @ \$30		5,040
283-4005-429200	Dues & Licenses	Cook County Health Dept.-Inspection		450
283-4005-429200	Dues & Licenses	World Waterpark Assoc. Annual Dues		425
283-4005-429200	Dues & Licenses	Starfish Aquatics Annual Dues		350
283-4005-429400	Business Travel	Employee Reimbursements	500	500
283-4005-431150	Credit Card Fees	Credit Card Fees	5,127	5,127
283-4005-432910	Pest Control	Hazmat Disposal- Stericycle	250	250
283-4005-432990	Miscellaneous Services	Team Photo	200	200
283-4005-441100	Telephone	Contract Telephone	4,850	4,850
283-4005-441300	Electricity	Electric	36,812	36,812
283-4005-441400	Water	Water	60,000	60,000
283-4005-441600	Postage/Shipping	Contract Postage	2,140	2,140
283-4005-441700	Natural & Propane Gas	Natural Gas	39,030	39,030
283-4005-442300	Legal Ads & Publications	Promotional Ads- OP Prairie and Family Time Magazine	3,450	3,000
283-4005-442300	Legal Ads & Publications	RFP-Pool Chairs		250
283-4005-442300	Legal Ads & Publications	Legal Ads for Bids		200
283-4005-442900	Courier Service	Armored Car	1,742	1,742
283-4005-442930	General Cleaning	Contract Cleaning	1,870	1,870
283-4005-443150	Pool	Media Replacement - Sand Filters in Pump Room	40,000	30,000
283-4005-443150	Pool	Tile Repairs		3,000
283-4005-443150	Pool	Pump Replacement Parts		5,000
283-4005-443150	Pool	Miscellaneous Repairs		2,000
283-4005-443200	Machinery & Equipment	Miscellaneous Repairs	9,200	2,000
283-4005-443200	Machinery & Equipment	CO2 Tank Inspection/Repairs		2,200
283-4005-443200	Machinery & Equipment	Surge Tank Diving		3,000
283-4005-443200	Machinery & Equipment	Leak Detection		2,000
283-4005-443500	Grounds	Decking over Lazy River Corral	2,000	2,000
283-4005-444500	Machinery & Equipment Rental	Misc Tool Rentals	500	500
283-4005-452300	General Liability Premiums	General Liability Premiums	11,687	11,687
283-4005-452950	Insurance Broker Fees	Broker Fees	170	170
283-4005-460100	Office Supplies	General Supplies	2,900	1,000
283-4005-460100	Office Supplies	Ink Cartridges/Toner		700
283-4005-460100	Office Supplies	MBS ID Ribbons and PVC Cards		1,200
283-4005-460130	Computer Software	When 2 Work Scheduling Software	540	540
283-4005-460140	Printing & Stationery	Free Admission Cards	5,200	200
283-4005-460140	Printing & Stationery	Direct Mailers/Posters		500
283-4005-460140	Printing & Stationery	Pool/Splash Party Brochures		2,500
283-4005-460140	Printing & Stationery	Banners and Re-lettering		2,000
283-4005-460170	Tools	General Tools	600	600
283-4005-460180	Equipment	Concession Furniture / Shade Structure	108,200	40,000
283-4005-460180	Equipment	Funbrellas		24,000
283-4005-460180	Equipment	Pool Fencing		20,000
283-4005-460180	Equipment	Pool Deck Lounge Chairs and Slings		5,000
283-4005-460180	Equipment	Lifeguard Training Equipment		3,500
283-4005-460180	Equipment	2 Way Radios/Parts		1,500
283-4005-460180	Equipment	Rescue Tubes		1,250
283-4005-460180	Equipment	Inner-Tubes		3,000
283-4005-460180	Equipment	Lifeguard Umbrellas		1,000

FY 2017 Budget Detail - Centennial Pool

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
283-4005-460180	Equipment	1st Aid Desk		1,500
283-4005-460180	Equipment	New Entry Gate Desk		750
283-4005-460180	Equipment	Water Polo Goals		1,200
283-4005-460180	Equipment	Floor Scrubber		2,500
283-4005-460180	Equipment	Waste Can Receptacles		3,000
283-4005-460190	Uniforms	Uniforms-Suits/Shirts/Visors/Lanyards	20,400	19,000
283-4005-460190	Uniforms	Cashier Uniforms		1,400
283-4005-460290	Other Supplies	Gatorade/Freeze Pops	2,550	1,300
283-4005-460290	Other Supplies	Mgt Team Building-Lunch & Activities		250
283-4005-460290	Other Supplies	Guard Games Food/Prizes		1,000
283-4005-461500	Signs	Replace and Update Signage	5,000	5,000
283-4005-461650	Pool Maintenance Supplies	Chemical Controller Supplies	28,000	3,000
283-4005-461650	Pool Maintenance Supplies	Deck Seal		5,000
283-4005-461650	Pool Maintenance Supplies	Miscellaneous		2,500
283-4005-461650	Pool Maintenance Supplies	Paint/Paint Supplies		7,500
283-4005-461650	Pool Maintenance Supplies	Wax/Polish		1,500
283-4005-461650	Pool Maintenance Supplies	Drains/Filters		2,000
283-4005-461650	Pool Maintenance Supplies	Decking Material		2,000
283-4005-461650	Pool Maintenance Supplies	Rope Lane Lines for T-Pool		2,000
283-4005-461650	Pool Maintenance Supplies	Schedule 80 Pipe and Fittings		2,500
283-4005-461700	Machinery & Equipment Parts	Pump Parts	13,000	6,000
283-4005-461700	Machinery & Equipment Parts	Boiler Parts		4,000
283-4005-461700	Machinery & Equipment Parts	Irrigation Parts		2,000
283-4005-461700	Machinery & Equipment Parts	Miscellaneous		1,000
283-4005-462500	Chemicals	Pool Chemicals	38,100	38,100
283-4005-464700	Medical/Safety Supplies	2 AED Community Packs/Batteries/Pads	5,500	3,000
283-4005-464700	Medical/Safety Supplies	General Supplies (Gloves, Band-aids, Icepacks, etc.)		2,000
283-4005-464700	Medical/Safety Supplies	Oxygen		500
283-4005-490220	Entertainment	DJ and Movies for 3 Family Fun Nights	1,500	1,500
283-4005-490400	Program Supplies	Birthday Party Food Packages-Vendor Payment	6,840	1,800
283-4005-490400	Program Supplies	Family Fun Nights Supplies		500
283-4005-490400	Program Supplies	Swim Diapers/Plastic Pants/Sunscreen		1,800
283-4005-490400	Program Supplies	Water Bottles		500
283-4005-490400	Program Supplies	LTS Supplies		1,500
283-4005-490400	Program Supplies	Guard Games Supplies		500
283-4005-490400	Program Supplies	Whistles/Lanyards for Jr. Lifeguarding		240
283-4005-490410	T-Shirts	T-Shirts Jr. Lifeguard Program	900	900
283-4005-490500	Equipment	Miscellaneous	1,000	1,000
Total			\$ 480,243	\$ 480,243

Budget Summary - Fitness Center

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
283-4006-410999	Salaries & Burden	\$ 1,681,251	\$ 1,642,328	\$ 1,803,923	\$ 1,853,705
283-4006-429990	Other Employee Expenses	35,670	33,438	34,980	37,838
283-4006-431200	Bank Fees & Miscellaneous	90,247	120,993	105,727	106,441
283-4006-432250	Marketing, Collateral, Rebranding	180,000	119,791	141,537	162,413
283-4006-432800	Mangement Fees	170,134	122,125	109,875	116,308
283-4006-432990	Professional Fees	6,260	52,849	-	-
283-4006-441100	Telephone	16,200	15,866	310,654	290,413
283-4006-441300	Electricity	197,733	193,657	198,545	185,608
283-4006-441400	Water	56,640	55,472	56,873	53,167
283-4006-441700	Natural Gas	35,211	34,485	35,356	33,052
283-4006-441100	Solid Waste Disposal	3,600	3,526	3,615	3,379
283-4006-443200	Repairs & Maintenance	252,890	270,228	344,525	258,466
283-4006-452300	General Liability Premium	25,444	-	-	-
283-4006-460180	Minor Equipment	11,740	8,625	10,800	16,196
283-4006-460290	General Supplies & Services	36,605	48,496	39,449	40,735
283-4006-461100	Environmental Supplies	108,713	133,213	146,762	144,291
283-4006-490400	Program Supplies	1,200	31	5,623	3,299
		\$ 2,909,538	\$ 2,855,123	\$ 3,348,243	\$ 3,305,311

Budget Summary - Sportsplex

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
283-4007-410130	Part Time	\$ 516,151	\$ 544,249	\$ 498,112	\$ 480,747
283-4007-410200	Over Time	500	250	153	1
283-4007-420100	Social Security	32,031	33,761	30,892	29,812
283-4007-420200	IMRF	20,098	20,378	16,428	5,925
283-4007-420500	Medicare	7,494	7,895	7,225	6,973
283-4007-429100	Training & Education	300	300	370	-
283-4007-429200	Dues & Licenses	500	1,520	1,310	1,620
283-4007-429300	Subscriptions & Publications	700	700	733	638
283-4007-429990	Miscellaneous Employee Expense	-	300	149	257
283-4007-431100	Collection/Bad Debt Expense	4,000	2,000	4,049	1,018
283-4007-431150	Credit Card Fees	27,343	33,360	26,018	31,486
283-4007-432800	Consulting Services	3,000	3,400	2,865	4,323
283-4007-432910	Pest Control	-	2,460	2,460	1,470
283-4007-441100	Telephone	3,520	4,780	3,668	4,445
283-4007-441300	Electricity	151,169	142,497	158,256	135,711
283-4007-441600	Postage/Shipping	7,450	7,170	7,091	6,833
283-4007-441700	Natural & Propane Gas	36,200	46,234	28,360	44,032
283-4007-441800	Internet/Cable	4,890	4,430	4,658	4,216
283-4007-442300	Legal Ads & Publications	16,200	16,200	15,818	13,701
283-4007-442800	Security System Services	-	1,000	1,021	1,398
283-4007-442810	Fire Alarm System Services	-	1,763	2,993	2,089
283-4007-442900	Courier Service	2,740	2,604	2,514	2,658
283-4007-442910	Elevator Maintenance Services	-	2,422	3,202	3,571
283-4007-442920	Window Cleaning	-	3,600	3,600	3,600
283-4007-442930	General Cleaning	132,274	132,274	132,274	128,421
283-4007-442990	Other Services	400	400	752	351
283-4007-443100	Buildings	-	128,760	23,858	42,544
283-4007-443200	Machinery & Equipment	14,600	14,600	15,071	16,171
283-4007-443500	Grounds	-	5,000	82,257	12,223
283-4007-443510	Mowing	-	2,940	2,449	2,212
283-4007-443600	Office Equipment	2,740	2,505	2,042	1,837
283-4007-443610	Computer Maintenance	-	5,304	5,304	5,304
283-4007-444500	Machinery & Equipment Rental	-	2,400	1,020	3,107
283-4007-444700	Office Equipment Rental	3,034	3,034	2,528	-
283-4007-452300	General Liability Premiums	12,990	10,037	13,356	13,931
283-4007-452500	Worker's Compensation Premiums	-	-	21,783	20,581
283-4007-460100	Office Supplies	8,600	10,000	6,294	7,365
283-4007-460140	Printing & Stationery	7,000	9,000	6,161	6,161
283-4007-460150	Domestic Supplies	9,900	23,000	20,517	20,968

Budget Summary - Sportsplex

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
283-4007-460180	Equipment	56,600	220,126	31,367	124,498
283-4007-460190	Uniforms	4,050	4,050	3,722	2,849
283-4007-461100	Custodial & Cleaning Supplies	-	-	72	-
283-4007-461200	Electrical Supplies	-	5,000	6,068	4,217
283-4007-461300	Building Supplies	-	15,200	14,811	9,103
283-4007-461500	Signs	-	500	664	-
283-4007-461700	Machinery & Equipment Parts	2,000	13,300	23,472	46,798
283-4007-470100	Building & Building Improvements	-	100,000	-	-
283-4007-484200	Donations & Contributions	100	200	9	59
283-4007-490200	Instructors	151,800	159,765	137,418	139,517
283-4007-490210	Sports Officials - Programs	3,000	3,000	2,886	3,946
283-4007-490400	Program Supplies	5,885	6,485	5,448	4,993
283-4007-490410	T-Shirts	3,450	4,000	3,346	3,039
283-4007-490430	Awards/Ribbons	1,650	2,950	1,732	2,460
283-4007-490440	First Aid Supplies	3,000	2,200	2,462	2,010
283-4007-490500	Equipment	5,000	2,500	4,746	937
		\$ 1,262,359	\$ 1,771,803	\$ 1,395,831	\$ 1,412,126

FY 2017 Budget Detail - Sportsplex

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
283-4007-429100	Training & Education	Miscellaneous Workshops	\$ 300	\$ 150
283-4007-429100		Training Concepts		150
283-4007-429200	Dues & Licenses	Fly Yoga Franchise Fee	500	500
283-4007-429300	Subscriptions & Publications	Chicago Tribune	700	550
283-4007-429300		Pilates Style		50
283-4007-429300		Fitness		100
283-4007-431100	Collection/Bad Debt Expense	Collection/Bad Debt Expense	4,000	4,000
283-4007-431150	Credit Card Fees	Credit Card Fees	27,343	27,343
283-4007-432800	Consulting Services	Climbing Wall Inspection	3,000	3,000
283-4007-441100	Telephone	Telephone	3,520	3,520
283-4007-441300	Electricity	Electricity	151,169	151,169
283-4007-441600	Postage/Shipping	Postage	7,450	7,450
283-4007-441700	Natural & Propane Gas	Natural Gas	36,200	36,200
283-4007-441800	Internet/Cable	Internet	4,890	4,890
283-4007-442300	Legal Ads & Publications	Radio and Newspaper Ads for Fitness Promotions	16,200	15,000
283-4007-442300		Newspaper Ads for Health Fair		1,200
283-4007-442900	Courier Service	Armored Car	2,740	2,740
283-4007-442930	General Cleaning	Contract Cleaning	132,274	132,274
283-4007-442990	Other Services	Orland Park Area Chamber-Expo Booth and Women's Luncheon Vendor Booth	400	400
283-4007-443200	Machinery & Equipment	Miscellaneous Repairs	14,600	1,000
283-4007-443200		Peak Pilates Repairs		600
283-4007-443200		Fitness Repairs (Integrity Fitness)		12,000
283-4007-443200		Upholstery Repairs		1,000
283-4007-443600	Office Equipment	Copier Maintenance	2,740	2,740
283-4007-444700	Office Equipment Rental	Copier Lease Payment	3,034	3,034
283-4007-452300	General Liability Premiums	General Liability Premiums	12,990	12,990
283-4007-460100	Office Supplies	General Supplies/Calendars/Binders/Bank Bags	8,600	2,300
283-4007-460100		MBS ID Ribbons		3,400
283-4007-460100		Paper/Envelopes		1,500
283-4007-460100		Toner/Ink Cartridges		1,400
283-4007-460140	Printing & Stationery	Passes/Member Applications Forms	6,500	2,500
283-4007-460140		Letterhead Stationery/Envelopes		1,000
283-4007-460140		Promotional Banners for Health Fair and Member Specials		3,000
283-4007-460140		Banner Sponsorships	500	500
283-4007-460150	Domestic Supplies	Coffee/Tea	9,900	2,000
283-4007-460150		Laundry Supplies		2,000
283-4007-460150		Member Towels		5,000
283-4007-460150		Miscellaneous		500
283-4007-460150		Staff Incentives		400
283-4007-460180	Equipment	Sportsplex Equipment Replacement	56,600	40,000
283-4007-460180		Fitness Equipment Replacements		3,000
283-4007-460180		Aerobics Audio Equipment		300
283-4007-460180		AV Now-Microphone Speakers		200
283-4007-460180		FM Radio Transmitters		300
283-4007-460180		Gymnastics Equipment		1,000
283-4007-460180		Basketball Rims		1,000
283-4007-460180		Office Chairs (4 @ \$200 ea)		800
283-4007-460180		Weight Room Extra Equipment		4,500
283-4007-460180		Soccer Arena Netting		2,000
283-4007-460180		Back-up Auto Belay		2,500
283-4007-460180		Miscellaneous		1,000

FY 2017 Budget Detail - Sportsplex

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
283-4007-460190	Uniforms	Sportplex Building Attendants and Manager	4,050	3,200
		Uniforms		
283-4007-460190		Trainer Uniforms		750
283-4007-460190		Sports Camp Instructor Uniforms		100
283-4007-461700	Machinery & Equipment Parts	Fitness Equipment Repairs	2,000	2,000
283-4007-484200	Donations & Contributions	Donations & Contributions	100	100
283-4007-490200	Instructors	British Soccer Challenger Sports	15,200	1,200
283-4007-490200		Skyhawks Sports Camps/Leagues		14,000
283-4007-490200		Attack Volleyball	41,600	5,600
283-4007-490200		Chicago Bulls/White Sox Camps		5,000
283-4007-490200		Skyhawks Sports/Camps		25,000
283-4007-490200		British Soccer Challenger Sports		4,200
283-4007-490200		Chief's Lacrosse Camps/Clinics		1,800
283-4007-490200		United Gymnastics	95,000	95,000
283-4007-490210	Sports Officials - Programs	Officiating for Men's Basketball Leagues	3,000	3,000
283-4007-490400	Program Supplies	Sports Camp Supplies	1,800	1,800
283-4007-490400		Basketballs/Volleyballs	300	300
283-4007-490400		Wristbands	3,000	2,000
283-4007-490400		Badge Clips		1,000
283-4007-490400		CPR/First Aid Training Supplies and AED Cards	550	500
283-4007-490400		Senior Week Supplies		50
283-4007-490400		Health Fair Snacks	235	125
283-4007-490400		Turkey Shoot Supplies		60
283-4007-490400		Kids Turkey Trot Supplies		50
283-4007-490410	T-Shirts	Sports Camp T-Shirts	1,750	1,250
283-4007-490410		Youth Basketball League Shirts		500
283-4007-490410		Senior Week T-Shirts	1,100	650
283-4007-490410		Colors Competition Challenge T-Shirts		450
283-4007-490410		Kids Turkey Trot T-Shirts	600	600
283-4007-490430	Awards/Ribbons		-	
283-4007-490430		Sports Camps	300	300
283-4007-490430		Volleyball Awards	1,000	450
283-4007-490430		Basketball Awards		550
283-4007-490430		Kids Turkey Trot Awards	350	250
283-4007-490430		Turkey Shoot Awards		100
283-4007-490440	First Aid Supplies	First Aid Supplies	3,000	2,200
283-4007-490440		AED Pads		800
283-4007-490500	Equipment	Aerobics Fitness Equipment	5,000	4,000
283-4007-490500		Sports Camp Equipment		500
283-4007-490500		Miscellaneous Equipment		500
Total			<u>\$ 686,085</u>	<u>\$ 686,085</u>

Budget Summary - Special Recreation Department

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
283-4008-410100	Full Time - Salary	\$ 55,149	\$ 52,228	\$ 48,087	\$ 46,951
283-4008-410130	Part Time	297,541	303,767	244,538	255,146
283-4008-410200	Over Time	500	500	504	741
283-4008-420100	Social Security	21,839	22,047	18,079	18,723
283-4008-420200	IMRF	14,243	14,298	13,879	14,422
283-4008-420300	Group Insurance	10,059	8,805	8,627	8,680
283-4008-420500	Medicare	5,106	5,156	4,227	4,379
283-4008-429100	Training & Education	1,030	1,530	616	84
283-4008-429200	Dues & Licenses	730	610	405	339
283-4008-429400	Business Travel	-	-	13	-
283-4008-429700	Auto Allowance & Expense	-	-	44	-
283-4008-431100	Collection/Bad Debt Expense	-	-	138	-
283-4008-441100	Telephone	1,050	730	699	177
283-4008-441600	Postage/Shipping	580	100	557	-
283-4008-442300	Legal Ads & Publications	160	250	156	82
283-4008-452300	General Liability Premiums	4,481	3,191	3,551	4,731
283-4008-452500	Worker's Compensation Premiums	2,364	2,308	16,509	16,208
283-4008-452950	Insurance Broker Fees	105	94	93	88
283-4008-460140	Printing & Stationery	600	235	175	165
283-4008-460150	Domestic Supplies	500			
283-4008-460180	Equipment	-	-	23	200
283-4008-460190	Uniforms	500	500	104	1,020
283-4008-460290	Other Supplies	200	200	157	-
283-4008-490100	Registration & Fees	61,710	63,514	57,791	55,334
283-4008-490200	Instructors	1,600	1,600	1,600	1,600
283-4008-490210	Sports Officials	1,350	-	320	560
283-4008-490220	Entertainment	1,150	1,600	1,350	1,450
283-4008-490400	Program Supplies	4,820	6,000	4,072	5,024
283-4008-490410	T-Shirts	2,140	1,725	1,220	1,475
283-4008-490440	First Aid Supplies - Programs	300	350	388	-
283-4008-490500	Equipment	750	500	985	395
283-4008-490600	Transportation	650	325	560	965
283-4008-490700	Donations	17,350	14,150	15,041	17,240
		\$ 508,557	\$ 506,313	\$ 444,507	\$ 456,178

FY 2017 Budget Detail - Special Recreation Department

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
283-4008-429100	Training & Education	IL Park & Recreation Association / Therapeutic Recreation Section Conference	\$ 1,030	\$ 280
283-4008-429100		Therapeutic Recreation Summit Conference-Special Rec Specialist		250
283-4008-429100		Miscellaneous Training Workshops		500
283-4008-429200	Dues & Licenses	IL Park & Recreation Association Membership-Special Olympics	730	260
283-4008-429200		4 CDL Licenses @ \$60 ea		240
283-4008-429200		American Therapeutic Recreation Association/National Council of Therapeutic Dues		230
283-4008-441100	Telephone	Telephone	1,050	1,050
283-4008-441600	Postage/Shipping	Contract Postage	580	580
283-4008-442300	Legal Ads & Publications	Legal Ads for 2 Garage Sales	160	160
283-4008-452300	General Liability Premiums	General Liability Premiums	4,481	4,481
283-4008-452500	Worker's Compensation Premiums	Worker's Compensation Premiums	2,364	2,364
283-4008-452950	Insurance Broker Fees	Broker Fees	105	105
283-4008-460140	Printing & Stationery	Re-Letter 3 Garage Sale Banners @ \$45 ea	600	500
283-4008-460140		Postcards for Fundraisers		100
283-4008-460150	Domestic Supplies	Supplies and Employee Incentives	500	500
283-4008-460190	Uniforms	Staff Clothing	500	500
283-4008-460290	Other Supplies	Vehicle Supplies	200	200
283-4008-490100	Registration & Fees	Mini Golf-OP Masters	61,710	300
283-4008-490100		Dine Out		4,500
283-4008-490100		Friday Night Social Clubs		6,000
283-4008-490100		Take Out		800
283-4008-490100		Monday Night Football		300
283-4008-490100		Fitness One Step Further		500
283-4008-490100		Time to Spare Bowling		14,000
283-4008-490100		Special Olympics Golf		600
283-4008-490100		Special Olympics Swim		1,800
283-4008-490100		Special Olympics Volleyball		240
283-4008-490100		Sports Banquet		2,400
283-4008-490100		4 Summer Camp Field Trips @ \$200 ea		800
283-4008-490100		1 Day Outs-18 Events per Year		5,200
283-4008-490100		Christmas Ball		7,600
283-4008-490100		Dinner and a Movie		1,700
283-4008-490100		Bear Down Chicago Bears		420
283-4008-490100		Spring Fling Classic		350
283-4008-490100		Winter Weekend Getaway		2,000
283-4008-490100		Dells Weekend		4,000
283-4008-490100		Saturday Night Fever		300
283-4008-490100		Hotels for Summer Getaway		4,500
283-4008-490100		Meals for Summer Getaway		1,800
283-4008-490100		Excursions for Summer Getaway		1,600
283-4008-490200	Instructors	Yoga	1,600	1,600
283-4008-490210	Sports Officials	S.O. Basketball	1,350	1,000
283-4008-490210		S.O. Softball		350
283-4008-490220	Entertainment	DJ for Sports Banquet	1,150	300
283-4008-490220		DJ for Shamrock Shuffle Dance		350
283-4008-490220		DJ for Christmas Ball		500

FY 2017 Budget Detail - Special Recreation Department

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
283-4008-490400	Program Supplies	Golf Craze	4,820	100
283-4008-490400		Bags		100
283-4008-490400		Friday Night Fun-4 seasons		1,000
283-4008-490400		Volunteering in the Village-4 seasons		750
283-4008-490400		Inclusion Program Supplies		500
283-4008-490400		Sports Banquet Supplies		200
283-4008-490400		Special Olympics Softball Supplies		150
283-4008-490400		Special Olympics Bocce Ball Supplies		220
283-4008-490400		Chargers Basketball-Food for Village/Family Game		500
283-4008-490400		ITRS Summer Games Tournament Supplies		100
283-4008-490400		Special B-Ball - Hotshots Supplies		100
283-4008-490400		Summer Camp Supplies		500
283-4008-490400		Shamrock Shuffle		200
283-4008-490400		Wisconsin Dells Getaway		200
283-4008-490400		Supplies for Summer Getaway Trip		200
283-4008-490410	T-Shirts	T-Shirts for Special Olympics Floor Hockey	2,140	150
283-4008-490410		T-Shirts for Special Olympics Bocce Ball		220
283-4008-490410		T-Shirts for Special Olympics Golf		180
283-4008-490410		T-Shirts for Special Olympics Tennis		140
283-4008-490410		T-Shirts for Special Olympics Soccer		250
283-4008-490410		T-Shirts for Special Olympics Volleyball		100
283-4008-490410		T-Shirts for Special Olympics Summer Games		500
283-4008-490410		T-Shirts for Wisconsin Dells Trip		400
283-4008-490410		T-Shirts for Summer Getaway Trip		200
283-4008-490440	First Aid Supplies - Programs	First Aid Supplies	300	200
283-4008-490440		First Aid Kits		100
283-4008-490500	Equipment	Equip Replacements for Floor Hockey	750	750
283-4008-490600	Transportation	Gas/Tolls	650	150
283-4008-490600		Parking, Gas and Tolls for Day and Overnight Trips		300
283-4008-490600		Transportation and Fuel Costs for Summer Getaway		200
283-4008-490700	Donations	Tootsie Roll Fundraiser-50 Tootsie Roll Cases @ \$48 ea	17,350	2,400
283-4008-490700		Christmas Ball Giveaways		400
283-4008-490700		Concession Supplies for 2 Garage Sale Fundraisers		500
283-4008-490700		Candle Fundraiser Supplies		200
283-4008-490700		Sports Banquet-Athlete Giveaways and Coach Gifts		2,000
283-4008-490700		Special Olympic State Weekends-Hotels and Meals		4,600
283-4008-490700		Lions Softball-Food and Beverages		150
283-4008-490700		Misc Supplies		100
283-4008-490700		Special Day-Food and Giveaways Reimbursed by Lions Club		7,000
Total			\$ 104,120	\$ 104,120

Budget Summary - Civic Center

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
021-1800-410100	Full Time Salary	\$ 70,460	\$ 64,262	\$ 61,145	\$ 100,354
021-1800-410110	Full Time Hourly	-	-	(2,108)	85
021-1800-410130	Part Time	75,563	77,802	68,973	78,092
021-1800-410300	Longevity	-	-	-	2,000
021-1800-420100	Social Security	9,056	8,809	7,947	11,108
021-1800-420200	IMRF	10,410	9,866	10,196	18,116
021-1800-420300	Group Insurance	1,255	1,156	1,095	7,251
021-1800-420500	Medicare	2,120	2,061	1,859	2,599
021-1800-429200	Dues & Licenses	835	835	835	835
021-1800-429400	Business Travel	50	50	35	-
021-1800-432200	Accounting & Auditing Services	3,295	3,200	3,120	2,540
021-1800-432250	Marketing & Promotion Services	1,789	1,789	888	1,115
021-1800-432800	Consulting Services	-	-	-	1,160
021-1800-432910	Pest Control	1,000	500	1,175	790
021-1800-432990	Miscellaneous Services	-	-	-	40
021-1800-441100	Telephone	460	450	400	159
021-1800-441300	Electricity	22,217	20,120	21,159	19,162
021-1800-441600	Postage/Shipping	240	440	225	416
021-1800-441700	Natural & Propane Gas	7,710	9,020	4,570	10,851
021-1800-441800	Internet/Cable	1,190	890	1,138	847
021-1800-442300	Legal Ads & Publications	50	100	-	142
021-1800-442410	Civic Center Maintenance	1,500	1,500	475	917
021-1800-442810	Fire Alarm System Services	710	710	1,326	1,375
021-1800-442920	Window Cleaning	530	500	500	500
021-1800-442930	General Cleaning	17,400	17,400	17,400	2,350
021-1800-443100	Buildings	2,600	32,100	1,529	6,308
021-1800-443200	Machinery & Equipment	500	500	140	401
021-1800-443500	Grounds	-	25,000	-	-
021-1800-443600	Office Equipment	-	-	43	16
021-1800-452300	General Liability Premiums	2,404	1,939	2,877	2,953
021-1800-452500	Worker's Compensation Premiums	2,007	2,308	2,522	2,830
021-1800-452950	Insurance Broker Fees	13	12	259	99
021-1800-460100	Office Supplies	500	700	946	810
021-1800-460140	Printing & Stationery	400	500	142	338
021-1800-460150	Domestic Supplies	2,300	2,800	1,455	2,536
021-1800-460160	Bingo Supplies & Equipment	200	200	50	207
021-1800-460180	Equipment	7,061	7,061	13,747	9,823
021-1800-460290	Other Supplies	-	-	221	210

Budget Summary - Civic Center

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
021-1800-461200	Electrical Supplies	1,000	1,000	4,388	1,011
021-1800-461300	Building Supplies	4,900	4,900	7,911	4,007
021-1800-461700	Machinery & Equipment Parts	2,000	2,500	3,675	1,427
021-1800-484750	State Licenses/Bingo	450	450	450	450
021-1800-484760	Civic Center Board	100	100	12	60
021-1800-484915	Civic Center Event Expenses	5,000	5,000	10,676	788
021-1800-484990	Miscellaneous	50	100	534	269
		\$ 259,325	\$ 308,630	\$ 253,929	\$ 297,347

FY 2017 Budget Detail - Civic Center

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
021-1800-429200	Dues & Licenses	Chicago Southland Convention & Visitors Bureau	\$ 835	\$ 500
021-1800-429200		Chicago Southland Chamber of Commerce		335
021-1800-429400	Business Travel	Fee for attending Chamber events and work related functions	50	50
021-1800-432200	Accounting & Auditing Services	Annual Audit Fees	3,295	3,295
021-1800-432250	Marketing & Promotion Services	Brochures, Flyers, Palm Cards, Mailing Inserts, Signs, Newspaper Ads	1,789	1,789
021-1800-432910	Pest Control	Pest Control as Needed	1,000	1,000
021-1800-441100	Telephone	Telephone	460	460
021-1800-441300	Electricity	Electricity	22,217	22,217
021-1800-441600	Postage/Shipping	Postage	240	240
021-1800-441700	Natural & Propane Gas	Natural Gas	7,710	7,710
021-1800-441800	Internet/Cable	Internet / Cable	1,190	1,190
021-1800-442300	Legal Ads & Publications	Legal Ads for Bids	50	50
021-1800-442410	Civic Center Maintenance	Carpet & Blind Cleaning	1,500	1,000
021-1800-442410		Repairs, Sealcoat for Floors, Tile Repair		500
021-1800-442810	Fire Alarm System Services	Contract Fire Alarm Maintenance	710	710
021-1800-442920	Window Cleaning	Contract Window Cleaning	530	530
021-1800-442930	General Cleaning	Contract Cleaning	17,400	17,400
021-1800-443100	Buildings	RPZ Backflow Testing	2,600	300
021-1800-443100		Roof HVAC, Window, Door, Boiler Repairs		2,300
021-1800-443200	Machinery & Equipment	Miscellaneous	500	500
021-1800-452300	General Liability Premiums	General Liability Premiums	2,404	2,404
021-1800-452500	Worker's Compensation Premiums	Worker's Compensation Premiums	2,007	2,007
021-1800-452950	Insurance Broker Fees	Broker Fees	13	13
021-1800-460100	Office Supplies	File Supplies, Pens, Envelopes, Copy Paper, Calendars, Scheduling Logs, Pencil Sharpener, Hole Punch, Calculator	500	250
021-1800-460100	Office Supplies	Ink Cartridges		250
021-1800-460140	Printing & Stationery	Business Cards/Letterhead	400	400
021-1800-460150	Domestic Supplies	Coffee	2,300	200
021-1800-460150		Toilet Paper, Napkins, Towels, Plates, etc.		2,100
021-1800-460160	Bingo Supplies & Equipment	Bingo Supplies - Light Bulbs	200	200
021-1800-460180	Equipment	Tables/Chair Replacements & Parts, Chair & Table Carts, Serving Carts, Portable Projection Screen	7,061	7,061
021-1800-461200	Electrical Supplies	Econolights, Socket Covers, Ballasts	1,000	1,000
021-1800-461300	Building Supplies	Building Supplies - Nuts, Bolts, Screws, Hooks, Lumber	4,900	700
021-1800-461300		Ceiling Tile/Drywall Supplies		250
021-1800-461300		HVAC Supplies		1,500
021-1800-461300		Tile/Floor Repair Supplies		1,500
021-1800-461300		Plumbing Supplies		350
021-1800-461300		Paint & Supplies		600
021-1800-461700	Machinery & Equipment Parts	Boiler & HVAC Parts	2,000	1,000
021-1800-461700		Filters/Belts/Motor Parts		1,000
021-1800-484750	State Licenses/Bingo	State License/Bingo	450	450
021-1800-484760	Civic Center Board	Board Expenditures	100	100
021-1800-484915	Civic Center Event Expenses	Pass through expenses for Civic Center events	5,000	5,000
021-1800-484990	Miscellaneous	Staff Meetings	50	50
Total			\$ 90,461	\$ 90,461

Budget Summary - Motor Fuel Expenditures

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
022-0000-431200	Bank Service Charges	\$ -	\$ -	\$ 47	\$ -
022-0000-491100	Interfund Transfers Out - General Fund	1,480,591	1,332,522	2,366,381	1,314,409
		<u>\$ 1,480,591</u>	<u>\$ 1,332,522</u>	<u>\$ 2,366,428</u>	<u>\$ 1,314,409</u>

FY 2017 Budget Detail - Motor Fuel Expenditures

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
022-0000-491100	Interfund Transfers Out - General Fund	Motor Fuel Tax	\$ 1,480,591	\$ 1,480,591
		Total	<u>\$ 1,480,591</u>	<u>\$ 1,480,591</u>

Budget Summary - Park Development Expenditures

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
023-0000-431200	Bank Service Charges	\$ -	\$ -	\$ 168	\$ -
023-0000-432800	Consulting Services	-	-	-	725
023-0000-460180	Equipment	-	-	-	36,171
023-0000-470700	Land & Land Improvements	300,000	123,000	36,331	-
		\$ 300,000	\$ 123,000	\$ 36,499	\$ 36,896

FY 2017 Budget Detail - Park Development Expenditures

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
023-0000-470700	Land & Land Improvements	104th Avenue Bike Path - Installation	\$ 300,000	\$ 300,000
		Total	<u>\$ 300,000</u>	<u>\$ 300,000</u>

Budget Summary - Home Rule Sales Tax Expenditures

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
281-0000-410130	Part Time	\$ 33,000	\$ 33,000	\$ 24,976	\$ 22,458
281-0000-420100	Social Security	2,046	2,046	1,549	1,392
281-0000-420200	IMRF	-	-	46	-
281-0000-420500	Medicare	479	479	362	326
281-0000-431200	Bank Service Charges	18,000	18,000	4,047	2,345
281-0000-432990	Miscellaneous Services	-	-	-	320
281-0000-441600	Postage/Shipping	16,500	16,500	14,130	14,799
281-0000-460100	Office Supplies	1,000	1,000	756	40
281-0000-460130	Computer Software	8,500	8,500	2,769	8,894
281-0000-460140	Printing & Stationery	5,000	5,000	2,949	3,358
281-0000-480360	Interfund Loans Interest	-	-	-	141,543
281-0000-484500	Residential Property Tax Rebate	-	2,200,000	2,200,218	2,165,676
281-0000-484560	Sales Tax Rebates	-	-	-	(40,094)
281-0000-484990	Miscellaneous	3,475	3,475	-	-
281-0000-491540	Interfund Transfers Out - Capital Improvement Fund	6,597,353	1,343,275	3,808,676	2,292,476
		\$ 6,685,353	\$ 3,631,275	\$ 6,060,478	\$ 4,613,531

FY 2017 Budget Detail - Home Rule Sales Tax Expenditures

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
281-0000-431200	Bank Service Charges	Bank Service Charges related to Tax Rebate Check Processing	\$ 18,000	\$ 18,000
281-0000-441600	Postage/Shipping	Postcard Mailing	16,500	8,500
281-0000-441600		Tax Rebate Check Mailing		7,500
281-0000-441600		Miscellaneous		500
281-0000-460100	Office Supplies	General Office Supplies for Tax Rebate Office	1,000	1,000
281-0000-460130	Computer Software	Perfect Forms annual renewal	8,500	8,500
281-0000-460140	Printing & Stationery	Tax Rebate Postcards	5,000	2,000
281-0000-460140		Tax Rebate Applications		1,000
281-0000-460140		Envelopes		1,000
281-0000-460140		Receipts		500
281-0000-460140		Letters to be mailed with checks		500
281-0000-484990	Miscellaneous	Miscellaneous costs for the Tax Rebate program	3,475	3,475
281-0000-491540	Interfund Transfers Out - Capital Improvement Fund	Transfer to Capital Improvement Fund - Capital Funding	6,597,353	6,350,000
281-0000-491540		Transfer to Capital Improvement Fund - Debt Service LOC		247,353
Total			<u>\$ 6,649,828</u>	<u>\$ 6,649,828</u>

Budget Summary - Main Street Triangle Expenditures

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
282-0000-432100	Legal Services	\$ 25,000	\$ 25,000	\$ 96,426	\$ 55,770
282-0000-432200	Accounting & Auditing Services	-	-	1,040	846
282-0000-432800	Consulting Services	395,000	2,098,845	107,362	197,974
282-0000-441300	Electricity	-	-	2,989	5,806
282-0000-441700	Natural & Propane Gas	-	-	-	4,165
282-0000-431200	Bank Service Charges	-	-	25	-
282-0000-442300	Legal Ads & Publications	-	-	147	602
282-0000-443500	Grounds - Maintenance	25,000	-	2,680	-
282-0000-460140	Printing & Stationery	-	-	-	99
282-0000-470700	Land & Land Improvements	-	12,535	30,961	266,383
282-0000-471250	Infrastructure	350,000	17,764,603	142,955	-
282-0000-480310	Line of Credit Interest	305,128	306,917	268,076	184,125
282-0000-480320	Line of Credit Principal	607,340	725,261	521,212	110,834
282-0000-480360	Interfund Loans Interest	-	-	748,306	-
282-0000-480370	Note Principal	260,617	1,016,917	977,237	939,106
282-0000-480380	Note Interest	2,606	35,974	75,654	113,785
282-0000-484990	Miscellaneous	500,000	-	-	150
282-0000-492990	Bond Issuance Costs	-	-	3,400	-
		\$ 2,470,691	\$ 21,986,052	\$ 2,978,469	\$ 1,879,645

FY 2017 Budget Detail - Main Street Triangle Expenditures

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
282-0000-432100	Legal Services	Legal Services within the Main Street Triangle	\$ 25,000	\$ 25,000
282-0000-432800	Consulting Services	Consulting Services - Parking Deck, UCMC Parking Lot, Jefferson & B Streets	395,000	335,000
282-0000-432800		Miscellaneous Services - Infrastructure Development		60,000
282-0000-443500	Grounds	Pond Maintenance	25,000	25,000
282-0000-471250	Infrastructure	Metra Pedestrian Stairs	350,000	50,000
282-0000-471250		Volume Control Improvements - MWRD Requirement		300,000
282-0000-480310	Line of Credit Interest	Line of Credit Payments	305,128	305,128
282-0000-480320	Line of Credit Principal	Line of Credit Payments	607,340	607,340
282-0000-480370	Note Principal	Orland Plaza Shopping Center	260,617	260,617
282-0000-480380	Note Interest	Orland Plaza Shopping Center	2,606	2,606
282-0000-484990	Miscellaneous	Tenant Improvement Allowances	500,000	500,000
Total			<u>\$ 2,470,691</u>	<u>\$ 2,470,691</u>

Budget Summary - Finance-Water Department

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
031-1400-410100	Full Time - Salary	\$ -	\$ -	\$ (3,086)	\$ 4,584
031-1400-410110	Full Time - Hourly	184,380	175,528	87,397	116,960
031-1400-410130	Part Time	-	-	102,110	100,074
031-1400-410400	Sicktime Buyback	-	-	670	657
031-1400-420100	Social Security	11,431	10,882	12,706	12,793
031-1400-420200	IMRF	22,071	21,625	21,030	24,446
031-1400-420300	Group Insurance	33,401	33,308	22,179	21,243
031-1400-420500	Medicare	2,673	2,546	2,971	2,993
031-1400-431100	Collection/Bad Debt Expense	22,170	22,170	(13,383)	21,565
031-1400-431150	Credit Card Fees	87,130	74,309	84,597	79,210
031-1400-431200	Bank Service Charges	-	300	1,493	297
031-1400-432200	Accounting & Auditing Services	5,415	5,257	5,128	4,173
031-1400-432800	Consulting Services	-	17,699	28,476	41
031-1400-441100	Telephone	440	430	427	427
031-1400-441400	Water	8,696,668	8,445,616	8,562,822	7,843,744
031-1400-441500	Sewer - Fernway	75,276	75,276	75,276	71,692
031-1400-441600	Postage/Shipping	73,490	72,290	69,991	68,852
031-1400-442100	Solid Waste Hauling	5,496,793	5,294,004	5,107,418	4,966,694
031-1400-442300	Legal Ads & Publications	-	-	193	-
031-1400-442500	Outsourcing	18,000	18,000	16,575	15,675
031-1400-442900	Courier Service	903	858	828	867
031-1400-443600	Office Equipment	330	286	432	2,849
031-1400-452500	Worker's Compensation Premiums	7,093	4,615	917	135,869
031-1400-452950	Insurance Broker Fees	348	238	240	347
031-1400-460100	Office Supplies	1,600	1,600	1,528	1,167
031-1400-460110	Computer Hardware	-	-	-	2,320
031-1400-460140	Printing & Stationery	2,000	2,200	1,980	1,424
031-1400-460150	Domestic Supplies	200	200	20	-
031-1400-460180	Equipment	200	200	4,257	-
031-1400-470410	Computer Hardware	-	10,375	-	-
031-1400-470420	Computer Software	-	47,350	-	-
031-1400-480300	GO Bonds Interest	268,150	594,267	296,343	310,031
031-1400-480310	Line Of Credit Interest	111,327	36,333	3,780	-
031-1400-480320	Line Of Credit Principal	136,026	-	-	-
031-1400-480330	GO Bonds Principal	415,000	541,384	-	-
031-1400-480350	Water Bonds Principal & Interest	702,439	-	261,387	284,486
031-1400-482700	Administrative Charges	1,437,645	1,689,298	1,640,095	1,607,936
031-1400-484450	Paying Agent Fees	-	-	450	450
031-1400-484990	Miscellaneous	-	28,001	-	-
031-1400-492990	Bond Issuance Costs	-	-	16,363	-
		\$ 17,812,599	\$ 17,226,445	\$ 16,413,611	\$ 15,703,864

FY 2017 Budget Detail - Finance-Water Department

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
031-1400-431100	Collection/Bad Debt Expense	Collection Expense	\$ 22,170	\$ 22,170
031-1400-431150	Credit Card Fees	Credit Card Fees	87,130	87,130
031-1400-432200	Accounting & Auditing Services	Annual Audit Fees	5,415	5,415
031-1400-441100	Telephone	Telephone	440	440
031-1400-441400	Water	Oak Lawn Water	8,696,668	8,696,668
031-1400-441500	Sewer - Fernway	Illinois American	75,276	75,276
031-1400-441600	Postage/Shipping	Postage	73,490	73,490
031-1400-442100	Solid Waste Hauling	Refuse	5,496,793	5,496,793
031-1400-442500	Outsourcing	Infosend - Bill Processing, Late Notices	18,000	18,000
031-1400-442900	Courier Service	Armored Car	903	903
031-1400-443600	Office Equipment	Copier Maintenance	330	330
031-1400-452500	Worker's Compensation Premiums	Worker's Compensation	7,093	7,093
031-1400-452950	Insurance Broker Fees	Broker Fees	348	348
031-1400-460100	Office Supplies	Copier Paper	1,600	200
031-1400-460100		General Supplies		800
031-1400-460100		Toner		600
031-1400-460140	Printing & Stationery	#10 Envelopes	2,000	700
031-1400-460140		Horizons for the Blind - Braille Printing		200
031-1400-460140		1st & 2nd Notices (22,000)		1,000
031-1400-460140		Letterhead		100
031-1400-460150	Domestic Supplies	Miscellaneous	200	200
031-1400-460180	Equipment	Miscellaneous Equipment	200	200
031-1400-480300	GO Bonds Interest	Interest	268,150	268,150
031-1400-480310	Line of Credit Interest	Annual Interest Payments on Line of Credit	111,327	111,327
031-1400-480320	Line of Credit Principal	Principal Payments	136,026	136,026
031-1400-480330	GO Bonds Principal	Principal	415,000	415,000
031-1400-480350	Water Bonds Principal & Interest	Oak Lawn GO Bond 2006	702,439	125,102
031-1400-480350		Oak Lawn GO Bond 2011A		140,476
031-1400-480350		Oak Lawn System Improvement		436,861
031-1400-482700	Administrative Charges	Admin Charges	1,437,645	1,437,645
Total			\$ 17,558,643	\$ 17,558,643

Budget Summary - Water - Administration Department

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
031-6001-410100	Full Time - Salary	\$ 365,908	\$ 326,181	\$ 256,140	\$ 122,341
031-6001-410110	Full Time - Hourly	1,264,461	1,188,161	1,146,316	1,064,507
031-6001-410130	Part Time	113,747	114,436	81,721	110,629
031-6001-410200	Over Time	93,000	70,000	66,312	119,429
031-6001-410300	Longevity	19,100	18,400	17,700	17,400
031-6001-420100	Social Security	112,821	104,347	93,936	86,555
031-6001-420200	IMRF	208,054	196,927	182,029	189,430
031-6001-420300	Group Insurance	424,069	416,832	352,282	402,184
031-6001-420500	Medicare	26,387	24,401	21,976	20,243
031-6001-429100	Training & Education	11,100	15,300	3,898	2,602
031-6001-429110	Tuition Reimbursement	500	500	-	-
031-6001-429200	Dues & Licenses	12,305	5,285	4,290	4,041
031-6001-429300	Subscriptions & Publications	1,000	1,000	382	779
031-6001-429400	Business Travel	2,150	1,300	106	35
031-6001-429700	Auto Allowance	2,880	2,880	2,880	2,880
031-6001-429700	Auto Expense	150	150	50	-
031-6001-432500	Engineering Services	16,000	16,000	10,350	19,146
031-6001-432800	Consulting Services	-	33,200	22,640	9,848
031-6001-441100	Telephone	21,460	10,750	9,444	6,713
031-6001-441600	Postage/Shipping	530	1,060	30	58
031-6001-441900	Pagers	1,590	1,600	1,408	1,980
031-6001-442300	Legal Ads & Publications	1,000	1,000	652	315
031-6001-442550	Vehicle & Equipment Transfer	101,433	145,226	139,665	127,748
031-6001-442810	Fire Alarm Maintenance	443	-	-	-
031-6001-442850	Online Services	20,020	4,260	3,709	4,129
031-6001-443200	Machinery & Equipment Maintenance	600	3,000	351	309
031-6001-443600	Office Equipment	5,140	5,574	3,885	4,564
031-6001-443610	Computer Maintenance	10,320	6,600	8,198	2,726
031-6001-444100	Land Leases	300	300	218	218
031-6001-444700	Office Equipment Rental	1,797	1,797	1,797	-
031-6001-452100	Auto Liability Premiums	23,934	25,353	26,164	20,705
031-6001-452300	General Liability Premiums	260,914	273,936	267,874	328,090
031-6001-452500	Worker's Compensation Premiums	47,289	46,151	193,161	69,351
031-6001-452950	Insurance Broker Fees	4,422	4,464	4,626	4,642
031-6001-460100	Office Supplies	13,200	13,250	5,587	5,860
031-6001-460110	Computer Hardware	-	8,000	71	-
031-6001-460130	Computer Software	-	40,550	1,092	4,111
031-6001-460140	Printing & Stationery	2,500	2,500	769	1,232
031-6001-460150	Domestic Supplies	1,100	1,100	602	670

Budget Summary - Water - Administration Department

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
031-6001-460180	Equipment	-	3,500	3,164	461
031-6001-460190	Uniforms	12,200	14,310	7,549	9,021
031-6001-461990	Miscellaneous Supplies	1,000	-	-	-
031-6001-470100	Buildings & Building Improvements	-	300,000	-	-
031-6001-471250	Infrastructure	150,000	-	-	-
031-6001-481100	Buildings & Improvements	5,000	-	3,564	-
031-6001-481200	Autos & Trucks	90,000	75,000	85,139	72,723
031-6001-481300	Machinery & Equipment	38,000	35,000	34,944	33,077
031-6001-484950	Contingency	145,000	90,200	-	-
		\$ 3,632,824	\$ 3,649,781	\$ 3,066,669	\$ 2,870,750

FY 2017 Budget Detail - Water - Administration Department

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
031-6001-429100	Training & Education	American Water Works Association Training	\$ 11,100	\$ 500
031-6001-429100		IL Association Municipal Management Assistants, IL City/County Management Association, International City/County Management Association		1,000
031-6001-429100		Midwest Leadership Training		2,000
031-6001-429100		Operator's Certification		2,000
031-6001-429100		Safety Training		2,000
031-6001-429100		Technical Training Workshops		2,000
031-6001-429100		WaterCon Conference		800
031-6001-429100		ICMA/ILCMA Conferences		800
031-6001-429110	Tuition Reimbursement	Tuition Reimbursement (1)	500	500
031-6001-429200	Dues & Licenses	American Public Works Association	12,305	1,000
031-6001-429200		American Water Works Association		1,000
031-6001-429200		CDL Reimbursement 6 @ \$60		360
031-6001-429200		Hickory Creek Watershed Planning Group Membership Fee		7,000
031-6001-429200		Illinois Association of Municipal Management Assistants (IAMMA)		50
031-6001-429200		Illinois City/County Management Association (ILCMA)		65
031-6001-429200		International City/County Management Association (ICMA)		200
031-6001-429200		Pesticide License - 2 @ \$60		120
031-6001-429200		Suburban Public Works Directors Association		50
031-6001-429200		South Suburban Water Works Association		300
031-6001-429200		Water Environment Federation		160
031-6001-429200		Water Information Sharing & Analysis Center (ISAC)		2,000
031-6001-429300	Subscriptions & Publications	American Water Works Association (Books, Safety Video, Study Aids, Certification Guide)	1,000	500
031-6001-429300		SIDWELL Cook County Atlas Lease		500
031-6001-429400	Business Travel	South Suburban Water Works Association Meetings	2,150	500
031-6001-429400		Suburban Public Works Directors Association		350
031-6001-429400		WaterCon Conference		700
031-6001-429400		ICMA/ILCMA Conferences		600
031-6001-429700	Auto Allowance & Expense	Miscellaneous - Tolls and Parking	150	150
031-6001-432500	Engineering Services	Christopher B. Burke Engineering Ltd. Engineering Services	16,000	10,000
031-6001-432500		Contract Engineering (Various Projects)		6,000
031-6001-441100	Telephone	Telephone	21,460	21,460
031-6001-441600	Postage/Shipping	Contract Postage	530	30
031-6001-441600		Utilities Postage for Mailings		500
031-6001-441900	Pagers	Pagers	1,590	1,590
031-6001-442300	Legal Ads & Publications	Miscellaneous Legal Publications & Advertisements	1,000	1,000
031-6001-442550	Vehicle & Equipment Transfer	V & E Reserve	101,433	101,433
031-6001-442810	Fire Alarm System Services	Fire Alarm Maintenance	443	443
031-6001-442850	Online Services	AVL Fees	20,020	3,620
031-6001-442850		IRTHNET (JULIE Internet) Services		4,200
031-6001-442850		JULIE Service		12,200

FY 2017 Budget Detail - Water - Administration Department

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
031-6001-443200	Machinery & Equipment - Maintenance	Trimble Handheld Maintenance/Warranty Extension (2)	600	600
031-6001-443600	Office Equipment	Copier & Plotter Maintenance	5,140	4,390
031-6001-443600		Repairs to General Office Equipment		750
031-6001-443610	Computer Maintenance	ArcGIS Desktop Advanced Secondary (1)	10,320	1,200
031-6001-443610		ArcGIS Desktop Basic Primary (3)		1,200
031-6001-443610		ArcGIS Network Analyst		500
031-6001-443610		ArcPad (2)		500
031-6001-443610		SCADA GE IFIX Annual Maintenance		4,300
031-6001-443610		Cisco SMART Annual Maintenance		320
031-6001-443610		Sytech XL Reporter Annual Maintenance		550
031-6001-443610		Specter WIN/911 Annual Maintenance		650
031-6001-443610		Seiler Instrument License Renewals (2)		1,100
031-6001-444100	Land Leases	Railroad Utility Crossing Leases	300	300
031-6001-444700	Office Equipment Rental	Copier Lease Payment	1,797	1,797
031-6001-452100	Auto Liability Premiums	Auto Liability Premiums	23,934	23,934
031-6001-452300	General Liability Premiums	General Liability Premiums	260,914	260,914
031-6001-452500	Worker's Compensation Premiums	Worker's Compensation Premiums	47,289	47,289
031-6001-452950	Insurance Broker Fees	Broker Fees	4,422	4,422
031-6001-460100	Office Supplies	Copier Paper	13,200	2,000
031-6001-460100		Plotter Ink Cartridges		1,500
031-6001-460100		General Office Supplies		4,500
031-6001-460100		Paper (Plotter Paper-B&H Technical, Standard Register)		500
031-6001-460100		Plotter Print Heads		4,700
031-6001-460140	Printing & Stationery	American Water Works Association Flyers	2,500	500
031-6001-460140		Emergency Handouts & Flyers		1,000
031-6001-460140		Village Stationery		1,000
031-6001-460150		Personal Products	1,100	1,100
031-6001-460190	Uniforms	Full Time Workers Uniform - 19 @ \$400	12,200	7,600
031-6001-460190		Full Time Safety Shoes - 19 @ \$150		2,850
031-6001-460190		Part Time Workers Uniform - 2 @ \$200		400
031-6001-460190		Part Time Workers Biennial Shoes/boots - 2 @ \$150 (1 every 2 years)		300
031-6001-460190		Common Uniforms (T-Shirts)		500
031-6001-460190		Seasonal (11)		550
031-6001-461990	Miscellaneous Supplies	HPO Support Supplies	1,000	1,000
031-6001-471250	Infrastructure	Fiber Optic Installation	150,000	150,000
031-6001-481100	Buildings & Improvements	Depreciation	5,000	5,000
031-6001-481200	Autos & Trucks	Depreciation	90,000	90,000
031-6001-481300	Machinery & Equipment	Depreciation	38,000	38,000
031-6001-484950	Contingency	Contingency	145,000	100,000
031-6001-484950		Additional contingency to cover emergencies		45,000
Total			\$ 1,002,397	\$ 1,002,397

Budget Summary - Water Department

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
031-6002-432800	Consulting Services	\$ -	\$ 210,760	\$ 7,222	\$ 26,910
031-6002-432990	Miscellaneous Services	100,600	228,028	141,487	205,132
031-6002-441100	Telephone	26,000	25,800	22,642	22,026
031-6002-441300	Electricity	191,126	186,319	182,025	177,447
031-6002-441700	Natural & Propane Gas	18,890	23,526	15,370	22,406
031-6002-442810	Fire Alarm System Services	500	443	-	-
031-6002-443100	Buildings	-	50,627	3,196	8,573
031-6002-443200	Machinery & Equipment	22,200	141,200	60,128	31,199
031-6002-443300	Streets / Right of Way	5,000	1,500	3,400	-
031-6002-443500	Grounds	12,000	20,988	46,034	36,388
031-6002-443800	Underground Water Lines/Valves	86,000	160,549	51,553	37,397
031-6002-443900	Well & Storage Facilities	209,500	19,500	8,785	3,675
031-6002-444500	Machinery & Equipment Rental	2,000	2,000	1,067	1,001
031-6002-460110	Computer Hardware	-	-	444	1,938
031-6002-460130	Computer Software	-	-	-	7,623
031-6002-460140	Printing & Stationery	450	450	928	202
031-6002-460170	Tools	3,000	3,000	1,427	954
031-6002-460180	Equipment	6,500	1,500	2,640	9,873
031-6002-460290	Other Supplies	7,500	7,500	8,436	8,396
031-6002-461300	Building Supplies	4,000	4,000	3,071	3,871
031-6002-461500	Signs	1,000	1,000	-	-
031-6002-461700	Machinery & Equipment Parts	21,200	61,200	27,133	17,147
031-6002-461990	Miscellaneous Supplies	300	300	110	149
031-6002-462100	Gasoline	2,000	2,000	300	1,302
031-6002-462300	Stone & Sand	7,000	7,000	9,743	11,474
031-6002-462400	Water Mains	25,000	25,000	18,345	23,007
031-6002-462500	Chemicals	5,500	5,500	1,840	3,720
031-6002-462800	Asphalt & Paving Material	3,000	3,000	10,183	2,361
031-6002-462900	Concrete	12,000	15,000	17,873	30,989
031-6002-463300	Restoration	3,500	3,500	2,499	2,641
031-6002-464300	Water Meter Repair Parts	107,000	665,000	560,539	192,000
031-6002-464400	Hydrant Repair Parts	7,500	7,500	7,917	5,773
031-6002-464600	Water Meters	85,000	85,000	58,547	150,953
031-6002-464700	Medical/Safety Supplies	3,500	3,500	1,068	943
031-6002-470200	Autos & Trucks	80,000	313,880	-	-
031-6002-470500	Underground Water & Sewer Lines	3,020,000	2,402,874	-	-
031-6002-470600	Well & Storage Facilities	100,000	285,155	-	-
031-6002-481530	Water Distribution System	1,820,000	1,900,000	1,811,158	1,862,776
031-6002-481700	Land & Land Improvements	330,000	310,000	327,294	299,480
		\$ 6,328,766	\$ 7,184,099	\$ 3,414,401	\$ 3,209,724

FY 2017 Budget Detail - Water Department

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
031-6002-432990	Miscellaneous Services	Large Meter Testing	\$ 100,600	\$ 40,000
031-6002-432990		Small Meter Testing		20,000
031-6002-432990		Water Main Leak Surveys		20,000
031-6002-432990		Bacteriological Water Analysis		7,000
031-6002-432990		Disinfectant Byproducts Service		5,000
031-6002-432990		General Meter Testing		2,000
031-6002-432990		Leak Detection Service		6,000
031-6002-432990		Lead & Copper Testing		600
031-6002-441100	Telephone	Contract Telephone	26,000	26,000
031-6002-441300	Electricity	Electricity	191,126	191,126
031-6002-441700	Natural & Propane Gas	Natural Gas	18,890	18,890
031-6002-442810	Fire Alarm System Services	Main Pump Station Fire Alarm Testing	500	500
		153rd Street Booster Station CO2 Monitor		
031-6002-443200	Machinery & Equipment	Calibration	22,200	600
031-6002-443200		Annual MPS Generator Service		2,500
031-6002-443200		Annual Telemetry Service		5,000
031-6002-443200		Chlorine Feed Monitoring Equipment		1,000
031-6002-443200		Motor Control Repairs & Service		4,000
031-6002-443200		Portable Tool Repairs & Service		1,000
031-6002-443200		Pressure Relief Valve Inspection / Repairs		1,500
031-6002-443200		Pump Control Repair & Service		3,000
031-6002-443200		Remote Telemetry Repairs		3,000
031-6002-443200		Annual SCBA Testing and Certification		600
031-6002-443300	Streets/Right of Way	Right of Way Contract Restoration	5,000	5,000
031-6002-443500	Grounds	Bulk Material Spoil Removal and Testing	12,000	10,000
031-6002-443500		Remote Site Landscaping		2,000
031-6002-443800	Underground Water Lines/Valves	Water Valve Exercising	86,000	61,000
031-6002-443800		Water System Repairs & Service		25,000
031-6002-443900	Well & Storage Facilities	Water Tower Repainting	209,500	200,000
031-6002-443900		Cathodic Protection System Repairs		4,000
031-6002-443900		Elevated Tank Annual Service (7 Towers)		4,000
031-6002-443900		Telemetry System Repairs		1,500
031-6002-444500	Machinery & Equipment Rental	Equipment Rental	2,000	2,000
031-6002-460140	Printing & Stationery	Customer Service / Community Relations	450	225
031-6002-460140		Meter Service Notices		225
031-6002-460170	Tools	Replacement Tools for Utility Division	3,000	3,000
031-6002-460180	Equipment	Replacement Trash Pump	6,500	1,500
031-6002-460180		Replacement portable generators		5,000
031-6002-460290	Other Supplies	Batteries	7,500	1,000
031-6002-460290		Hydrant Markers		
031-6002-460290		Locator Marking Flags		2,000
031-6002-460290		Locator Marking Paint		3,000
031-6002-460290		Miscellaneous Supplies		1,500
031-6002-461300	Building Supplies	Remote Site Landscaping	4,000	1,500
031-6002-461300		Shop / Storage Materials		500
031-6002-461300		Wellhouses / Pump Stations Sites		2,000
031-6002-461500	Signs	Utility Marking	1,000	500
031-6002-461500		Water Restriction Signs		500

FY 2017 Budget Detail - Water Department

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
031-6002-461700	Machinery & Equipment Parts	Barricades / Traffic Cones / Barrels	21,200	1,200
031-6002-461700		Control & Telemetry Parts		7,000
031-6002-461700		Electrical Maintenance Parts		3,000
031-6002-461700		Mechanical Maintenance Parts		6,000
031-6002-461700		Pump Hoses		500
031-6002-461700		Saw Blades		500
031-6002-461700		Signage & Traffic Control		1,000
031-6002-461700		Storage Tank Equipment Parts		2,000
031-6002-461990	Miscellaneous Supplies	Propane Tank Refills & Portable Heater	300	300
031-6002-462100	Gasoline	MPS Generator Fuel	2,000	2,000
031-6002-462300	Stone & Sand	Backfill & Patching Material	7,000	7,000
031-6002-462400	Water Mains	Cast Iron Repair Sleeves & Fittings	25,000	3,000
031-6002-462400		Copper Service Line Pipe & Fittings		5,000
031-6002-462400		Repair Valves		3,000
031-6002-462400		Water Main Pipe & Fittings		6,000
031-6002-462400		Water Main Repair Parts		8,000
031-6002-462500	Chemicals	Chlorine Cylinders	5,500	5,000
031-6002-462500		Test Kit Supplies		500
031-6002-462800	Asphalt & Paving Material	Asphalt & Patching Material	3,000	3,000
031-6002-462900	Concrete	Concrete	12,000	12,000
031-6002-463300	Restoration	Black Dirt / Grass Seed / Sod	3,500	2,000
031-6002-463300		Right of Way Restoration Materials		1,500
031-6002-464300	Water Meter Repair Parts	Meter Installation Supplies	107,000	1,500
031-6002-464300		Meter Repair Parts		3,000
031-6002-464300		Meter Seals & Seal Wire		1,000
031-6002-464300		Meter Wire		1,000
031-6002-464300		Replacement Registers		500
031-6002-464300		Smart Point Upgrade MXU's		100,000
031-6002-464400	Hydrant Repair Parts	Hydrant Hardware	7,500	1,500
031-6002-464400		Hydrant Paint		4,000
031-6002-464400		Hydrant Repair Parts		2,000
031-6002-464600	Water Meters	Water Meters - New	85,000	85,000
031-6002-464700	Medical/Safety Supplies	Medical/Safety Supplies	3,500	3,500
031-6002-470200	Autos & Trucks	Vehicle & Equipment Replacements	80,000	80,000
031-6002-470500	Underground Water & Sewer Lines	Water Distribution System Improvements	3,020,000	50,000
031-6002-470500		Crystal Tree Watermain Rehabilitation		1,070,000
031-6002-470500		Watermain Replacement in Conjunction with Roadway Reconstruction Program		1,900,000
		Pump Station, SCADA Communications & Storage		
031-6002-470600	Well & Storage Facilities	Improvements	100,000	100,000
031-6002-481530	Water Distribution System	Depreciation	1,820,000	1,820,000
031-6002-481700	Land & Land Improvements	Depreciation	330,000	330,000
		Total	\$ 6,328,766	\$ 6,328,766

Budget Summary - Sewer Department

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
031-6003-432800	Consulting Services	\$ -	\$ 263,500	\$ -	\$ -
031-6003-432990	Miscellaneous Services	50,000	50,000	-	-
031-6003-441100	Telephone	420	360	343	346
031-6003-443100	Buildings	700	60,700	-	4,490
031-6003-443200	Machinery & Equipment	40,000	152,000	20,625	22,029
031-6003-443500	Grounds	7,000	19,976	69,729	23,885
031-6003-443800	Underground Water Lines/Valves	-	25,000	-	-
031-6003-444500	Machinery & Equipment Rental	1,000	2,000	-	-
031-6003-460180	Equipment	3,000	-	-	95
031-6003-460290	Other Supplies	4,500	4,500	2,594	2,782
031-6003-461300	Building Supplies	2,500	4,500	2,047	366
031-6003-461700	Machinery & Equipment Parts	9,500	12,500	29,931	12,749
031-6003-461800	Auto & Truck Parts	2,000	6,000	7,054	5,932
031-6003-462100	Gasoline	2,500	2,500	655	1,837
031-6003-462300	Stone & Sand	5,000	5,000	5,575	3,399
031-6003-462500	Chemicals	1,500	1,500	419	170
031-6003-462900	Concrete	2,500	2,500	-	1,503
031-6003-463100	Sanitary Sewer	6,500	6,500	4,745	6,577
031-6003-463300	Restoration	4,000	4,000	1,340	848
031-6003-464700	Medical/Safety Supplies	3,250	3,250	2,013	3,247
031-6003-470500	Underground Water & Sewer Lines	552,000	808,800	-	-
031-6003-470600	Well & Storage Facilities	50,000	590,000	-	-
031-6003-481510	Sanitary Sewer System	780,000	825,000	772,013	802,013
031-6003-484300	Loss on Disposal of Assets	-	-	-	9,135
		\$ 1,527,870	\$ 2,850,086	\$ 919,083	\$ 901,403

FY 2017 Budget Detail - Sewer Department

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
031-6003-432990	Miscellaneous Services	Contracted Sanitary Sewer Jetting	\$ 50,000	\$ 50,000
031-6003-441100	Telephone	Telephone	420	420
031-6003-443100	Buildings	RPZ Testing	700	700
031-6003-443200	Machinery & Equipment	Annual Telemetry Maintenance Contract	40,000	4,000
031-6003-443200		Control & Equipment Repairs		6,000
031-6003-443200		Generator Annual Maintenance		6,000
031-6003-443200		Generator Load Testing		4,000
031-6003-443200		Generator Repair / Service		10,000
031-6003-443200		Pump & Motor Repair / Service		10,000
031-6003-443500	Grounds	Remote Site Landscaping	7,000	2,000
031-6003-443500		Bulk Material Spoils Disposal & Testing		5,000
031-6003-444500	Machinery & Equipment Rental	Equipment Rental	1,000	1,000
031-6003-460180	Equipment	MSA Air Detector Tester with Charging Equipment (Replacements)	3,000	3,000
031-6003-460290	Other Supplies	Marking Flags	4,500	1,500
031-6003-460290		Lift Station Paint		1,000
031-6003-460290		Marking Paint		2,000
031-6003-461300	Building Supplies	Remote Site Landscaping	2,500	2,500
031-6003-461700	Machinery & Equipment Parts	Miscellaneous Parts	9,500	8,000
031-6003-461700		Portable Pump & Generator Parts		1,500
031-6003-461800	Auto & Truck Parts	Vactor Hose & Nozzle Fittings	2,000	1,000
031-6003-461800		Hydro Excavator Fittings		1,000
031-6003-462100	Gasoline	Generator Fuel	2,500	2,500
031-6003-462300	Stone & Sand	Backfill & Patching Materials	5,000	5,000
031-6003-462500	Chemicals	Chemicals	1,500	500
031-6003-462500		Lift Station Odor Control Media		1,000
031-6003-462900	Concrete	Mortar Mix & Sealing Compound	2,500	2,500
031-6003-463100	Sanitary Sewer	Concrete Repair Structures	6,500	1,500
031-6003-463100		Frames & Covers		1,000
031-6003-463100		Pipe & Material		4,000
031-6003-463300	Restoration	Black Dirt / Grass Seed / Sod / Plants	4,000	2,000
031-6003-463300		Right of Way Restoration Materials		2,000
031-6003-464700	Medical/Safety Supplies	Gas Detector	3,250	2,000
031-6003-464700		Gloves, Eye & Face Protection		750
031-6003-464700		Protective Boots & Clothing		500
031-6003-470500	Underground Water & Sewer Lines	Sanitary Sewer Lining, Televising & Improvements	552,000	100,000
031-6003-470500		Infiltration & Inflow Reduction Improvements		452,000
031-6003-470600	Well & Storage Facilities	Lift Station Improvements	50,000	50,000
031-6003-481510	Sanitary Sewer System	Depreciation	780,000	780,000
Total			\$ 1,527,870	\$ 1,527,870

Budget Summary - Stormwater Department

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
031-6007-432500	Engineering Services	\$ 20,000	\$ 45,960	\$ 16,425	\$ 14,000
031-6007-432800	Consulting Services	12,000	15,000	6,193	5,141
031-6007-432910	Pest Control	2,000	2,000	1,150	7,000
031-6007-432990	Miscellaneous Services	5,500	66,396	143,671	164,691
031-6007-442210	Weed Control	28,700	32,000	25,710	26,204
031-6007-443200	Machinery & Equipment	2,000	5,000	-	-
031-6007-443300	Streets/Right of Way Maintenance	1,500	1,500	-	-
031-6007-443500	Grounds	531,000	454,709	235,521	30,845
031-6007-443510	Mowing	128,850	131,540	122,714	119,247
031-6007-443550	Stormwater Site Maintenance	7,500	7,500	16,035	141,469
031-6007-443800	Underground Water Lines/Valves	5,000	42,000	5,750	-
031-6007-444500	Machinery & Equipment Rental	4,000	4,000	563	-
031-6007-460170	Tools	700	700	-	-
031-6007-460180	Equipment	-	19,000	2,550	-
031-6007-460290	Other Supplies	500	500	215	55
031-6007-461500	Signs	750	750	-	-
031-6007-461700	Machinery & Equipment Parts	3,500	4,600	-	-
031-6007-461800	Auto & Truck Parts	4,000	-	-	-
031-6007-462300	Stone & Sand	5,000	5,000	1,670	-
031-6007-462800	Asphalt & Paving Material	8,000	2,000	722	-
031-6007-462900	Concrete	13,000	15,000	16,026	4,693
031-6007-463200	Storm Sewer	17,500	17,500	6,731	10,287
031-6007-463300	Restoration	17,000	15,000	4,704	853
031-6007-464850	Fish	4,000	4,000	-	4,000
031-6007-470500	Underground Water & Sewer Lines	4,195,400	11,472,942	-	-
031-6007-471250	Infrastructure	300,000	-	-	-
031-6007-481520	Storm Sewer System	830,000	810,000	827,581	806,432
031-6007-484300	Loss on Disposal of Assets	-	-	-	7,359
031-6007-484990	Miscellaneous	-	-	-	42,780
		\$ 6,147,400	\$ 13,174,597	\$ 1,433,929	\$ 1,385,054

FY 2017 Budget Detail - Stormwater Department

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
031-6007-432500	Engineering Services	Stormwater Improvements	\$ 20,000	\$ 6,000
031-6007-432500		Christopher B Burke Engineering, Ltd. Engineering Services		14,000
031-6007-432800	Consulting Services	Bridge Inspections	12,000	4,000
031-6007-432800		Dam Inspections		3,000
031-6007-432800		NPDES Permit		1,000
031-6007-432800		NPDES Report		4,000
031-6007-432910	Pest Control	Nuisance Abatement	2,000	2,000
031-6007-432990	Miscellaneous Services	Surface Water Sample Testing	5,500	5,500
031-6007-442210	Weed Control	Contracted Algae Control in Wet Basins	28,700	23,000
031-6007-442210		Contracted Broadleaf Weed Control		5,700
031-6007-443200	Machinery & Equipment	Pump Station Motor / Pump Repairs	2,000	1,000
031-6007-443200		Telemetry Maintenance		1,000
031-6007-443300	Streets/Right of Way	Right of Way Contract Restoration	1,500	1,500
031-6007-443500	Grounds	Basin Best Practice Management	531,000	500,000
031-6007-443500		Drainage Improvements		20,000
031-6007-443500		Tree & Stump Removal		6,000
031-6007-443500		Bulk Material Spoils Disposal & Testing		5,000
031-6007-443510	Mowing	Contract Mowing	128,850	128,850
031-6007-443550	Stormwater Site Maintenance	Trough Cleaning	7,500	7,500
031-6007-443800	Underground Water Lines/Valves	Main Storm Sewer Line Repairs	5,000	5,000
031-6007-444500	Machinery & Equipment Rental	Machinery & Equipment Rental	4,000	4,000
031-6007-460170	Tools	Replacement Tools for Stormwater	700	700
031-6007-460290	Other Supplies	Miscellaneous Stormwater Supplies	500	500
031-6007-461500	Signs	Pond Signs	750	750
031-6007-461700	Machinery & Equipment Parts	Machinery & Equipment Parts	3,500	2,000
031-6007-461700		Replacement Pump Hoses and Fittings		1,500
031-6007-461800	Auto & Truck Parts	Vactor Hose & Nozzle Fittings	4,000	4,000
031-6007-462300	Stone & Sand	Backfill and Patching Material	5,000	5,000
031-6007-462800	Asphalt & Paving Material	Asphalt & Patching Material	8,000	8,000
031-6007-462900	Concrete	Patching Compound	13,000	5,000
031-6007-462900		Concrete		8,000
031-6007-463200	Storm Sewer	Concrete Structures & Piping	17,500	15,000
031-6007-463200		Frames		2,500
031-6007-463300	Restoration	Black Dirt / Mulch	17,000	2,000
031-6007-463300		Granular Supplies		2,000
031-6007-463300		Pond Restorations (Matting)		3,000
031-6007-463300		Seed		3,000
031-6007-463300		Shoreline Rock (Rip Rap)		3,000
031-6007-463300		Sod		2,000
031-6007-463300		Right of Way Restoration Materials		2,000
031-6007-464850	Fish	Fish - Wet Basin Stocking	4,000	4,000
031-6007-470500	Underground Water & Sewer Lines	Oakley Avenue Culvert Replacement	4,195,400	100,000
031-6007-470500		Flood Study Stormwater Management Improvements		3,245,400
031-6007-470500		86th Avenue Culvert Replacement		100,000
031-6007-470500		Fitness Center Contribution of Underground Detention		750,000
031-6007-471250	Infrastructure	Bridge Reconstruction at Wheeler Drive & Tinley Creek	300,000	300,000
031-6007-481520	Storm Sewer System	Depreciation	830,000	830,000
Total			\$ 6,147,400	\$ 6,147,400

Budget Summary - Commuter Parking Expenditures

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
026-0000-431150	Credit Card Fees	\$ 10,870	\$ 9,843	\$ 10,557	\$ 8,948
026-0000-431200	Bank Service Charges	-	-	23	-
026-0000-432910	Pest Control	300	300	288	432
026-0000-441300	Electricity	48,780	51,266	46,457	48,825
026-0000-441700	Natural & Propane Gas	3,780	4,587	3,184	4,369
026-0000-442200	Snow Removal	-	-	9,261	-
026-0000-442550	Vehicle & Equipment Transfer	5,022	7,468	7,683	7,605
026-0000-442810	Fire Alarm System Services	2,018	2,018	2,278	2,257
026-0000-442920	Window Cleaning	250	240	240	240
026-0000-442930	General Cleaning	11,096	11,096	11,096	10,773
026-0000-442990	Other Services	37,200	27,000	37,200	37,240
026-0000-443100	Buildings	5,000	10,000	2,468	9,351
026-0000-443500	Grounds	32,550	30,000	32,550	21,811
026-0000-443510	Mowing	7,440	8,030	7,084	6,811
026-0000-443620	Parking Terminals	30,820	28,000	27,720	27,440
026-0000-443630	Pavement	100,000	100,000	100,000	20,000
026-0000-444100	Land Leases	6,708	6,708	6,708	6,708
026-0000-452100	Auto Liability Premiums	1,330	1,268	1,308	5,449
026-0000-452300	General Liability Premiums	3,673	2,776	2,722	3,942
026-0000-460100	Office Supplies	1,600	1,600	1,600	1,600
026-0000-460140	Printing & Stationery	3,000	3,000	363	3,148
026-0000-460150	Domestic Supplies	500	500	336	439
026-0000-460180	Equipment	-	-	888	-
026-0000-461200	Electrical Supplies	6,900	4,900	6,814	4,203
026-0000-461300	Building Supplies	7,800	8,500	5,412	10,142
026-0000-461500	Signs	300	500	264	275
026-0000-461700	Machinery & Equipment Parts	4,500	5,000	4,155	4,032
026-0000-462300	Stone & Sand	1,500	1,500	-	2,080
026-0000-463300	Restoration	3,000	4,000	3,000	3,333
026-0000-481100	Buildings & Improvements	13,000	13,000	12,086	12,248
026-0000-481300	Machinery & Equipment	32,000	32,000	15,572	30,342
026-0000-481700	Land & Land Improvements	40,000	40,000	37,376	37,527
		\$ 420,937	\$ 415,100	\$ 396,691	\$ 331,571

FY 2017 Budget Detail - Commuter Parking Expenditures

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
026-0000-431150	Credit Card Fees	Credit Card Fees	\$ 10,870	\$ 10,870
026-0000-432910	Pest Control	Pest Control	300	300
026-0000-441300	Electricity	Contract Electric	48,780	48,780
026-0000-441700	Natural & Propane Gas	Natural Gas	3,780	3,780
026-0000-442550	Vehicle & Equipment Transfer	Vehicle & Equipment Maintenance	5,022	5,022
026-0000-442810	Fire Alarm System Services	Fire Alarm System	2,018	2,018
026-0000-442920	Window Cleaning	Window Cleaning	250	250
026-0000-442930	General Cleaning	General Cleaning	11,096	11,096
026-0000-442990	Other Services	Building Maintenance Services	37,200	37,200
026-0000-443100	Buildings	RPZ Testing	5,000	500
026-0000-443100		Security System Repairs		1,500
026-0000-443100		HVAC Software Maintenance		3,000
026-0000-443500	Grounds	Landscape Maintenance	32,550	32,000
026-0000-443500		Fertilization		550
026-0000-443510	Mowing	Mowing	7,440	7,440
026-0000-443620	Parking Terminals	Preventative Maintenance - 14 terminals * \$115 * 12 months	30,820	19,320
026-0000-443620		Web Office - 143rd, 153rd, 179th		10,920
026-0000-443620		Miscellaneous Maintenance		580
026-0000-443630	Pavement	Repairs	100,000	100,000
026-0000-444100	Land Leases	Norfolk Railroad	6,708	6,708
026-0000-452100	Auto Liability Premiums	Auto Liability	1,330	1,330
026-0000-452300	General Liability Premiums	General Liability	3,673	3,673
026-0000-460100	Office Supplies	Receipt paper for terminals	1,600	1,600
026-0000-460140	Printing & Stationery	Miscellaneous Printing	3,000	1,500
026-0000-460140		Parking Debit Cards		1,000
026-0000-460140		143rd/153rd Commuter Lot Permits		500
026-0000-460150	Domestic Supplies	Miscellaneous	500	500
026-0000-461200	Electrical Supplies	Light Bulbs	6,900	4,900
026-0000-461200		Miscellaneous		2,000
026-0000-461300	Building Supplies	Doors	7,800	1,800
026-0000-461300		Flooring		1,600
026-0000-461300		Locks		1,100
026-0000-461300		Miscellaneous Supplies		2,300
026-0000-461300		Paint		1,000
026-0000-461500	Signs	Miscellaneous	300	300
026-0000-461700	Machinery & Equipment Parts	Electrical	4,500	1,000
026-0000-461700		HVAC		2,000
026-0000-461700		Plumbing		1,500
026-0000-462300	Stone & Sand	Supplies	1,500	1,500
026-0000-463300	Restoration	Mulch, Plants, Flowers, Trees	3,000	3,000
026-0000-481100	Buildings & Improvements	Depreciation	13,000	13,000
026-0000-481300	Machinery & Equipment	Depreciation	32,000	32,000
026-0000-481700	Land & Land Improvements	Depreciation	40,000	40,000
		Total	<u>\$ 420,937</u>	<u>\$ 420,937</u>

Budget Summary - Road Exaction Expenditures

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
053-0000-431200	Bank Service Charges	\$ -	\$ -	\$ 90	\$ -
053-0000-432500	Engineering Services	-	-	11,576	625
053-0000-491540	Interfund Transfers Out - Capital Improvement Fund	432,175	1,202,808	-	220,000
		\$ 432,175	\$ 1,202,808	\$ 11,666	\$ 220,625

FY 2017 Budget Detail - Road Exaction Expenditures

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
053-0000-491540	Interfund Transfers Out - Capital Improvement Fund	Capital Funding	\$ 432,175	\$ 432,175
		Total	<u>\$ 432,175</u>	<u>\$ 432,175</u>

Budget Summary - Capital Improvement Expenditures

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
054-0000-432500	Engineering Services	\$ -	\$ 398,847	\$ 23,650	\$ 28,553
054-0000-431200	Bank Service Charges	-	-	860	-
054-0000-432800	Consulting Services	-	18,775	4,945	44,325
054-0000-442300	Legal Ads & Publications	-	-	121	203
054-0000-443100	Buildings - Maintenance	-	41,597	73,999	390
054-0000-443300	Streets/Right of Way	425,000	367,930	150,615	142,049
054-0000-443500	Grounds	635,000	191,406	956,465	846,532
054-0000-470300	Machinery & Equipment	-	143,831	51,169	1,171
054-0000-470700	Land & Land Improvements	-	1,569,178	18,144	384,201
054-0000-471250	Infrastructure	4,675,000	7,779,177	6,141,239	3,807,568
054-0000-471300	Street Lights	50,000	70,000	39,470	-
054-0000-471400	Traffic Signals	-	90,861	-	-
054-0000-471500	Sidewalk Replacement	50,000	51,362	23,638	23,926
054-0000-480310	Line Of Credit Interest	-	28,627	4,569	-
054-0000-480370	Note Principal	166,200	-	-	-
054-0000-480380	Note Interest	81,153	-	-	-
054-0000-484800	Intergovernmental Agreement	3,250,000	15,035,072	1,719,473	2,686,897
054-0000-492990	Bond Issuance Costs	-	-	51,363	-
054-0000-484990	Miscellaneous	-	-	-	420
		\$ 9,332,353	\$ 25,786,663	\$ 9,259,720	\$ 7,966,236

FY 2017 Budget Detail - Capital Improvement Expenditures

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
054-0000-443300	Streets/Right of Way		\$ 425,000	
054-0000-443300		Pavement Condition Evaluation Program		25,000
054-0000-443300		Roadway Median Maintenance		400,000
054-0000-443500	Grounds		635,000	
054-0000-443500		Village Facility Parking Lot Repairs & Maintenance		150,000
054-0000-443500		Multi-Use Path Repairs & Maintenance		100,000
054-0000-443500		Bike / Pedestrian Path Enhancements		25,000
054-0000-443500		108th Avenue Bulk Materials Storage Facility Improvements		60,000
054-0000-443500		Upgrade Existing 5' Sidewalk to 8' Asphalt Path		300,000
054-0000-471250	Infrastructure		4,675,000	
054-0000-471250		Roundabout at 147th Street & Ravinia Avenue - PH III Engineering		230,000
054-0000-471250		Village Hall Parking Lot Re-Alignment & Maintenance Related to Roundabout		70,000
054-0000-471250		Neighborhood Roadway Maintenance Program		3,350,000
054-0000-471250		151st Street Construction - LaGrange Road to West Avenue		625,000
054-0000-471250		143rd & John Humphrey Intersection Improvements - PH II Engineering		400,000
054-0000-471300	Street Lights	Streetlight Installation Program	50,000	50,000
054-0000-471500	Sidewalk Replacement	Sidewalk Gap & Repair Program	50,000	50,000
054-0000-480370	Note Principal	Road Improvement Term Loan Principal	166,200	166,200
054-0000-480380	Note Interest	Road Improvement Term Loan Interest	81,153	81,153
054-0000-484800	Intergovernmental Agreement		3,250,000	
054-0000-484800		Roadway Widening - PH I Additional		250,000
054-0000-484800		Aesthetic Enhancements		3,000,000
Total			\$ 9,332,353	\$ 9,332,353

Budget Summary - Insurance Fund Expenditures

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
092-0000-420300	Group Insurance	\$ -	\$ -	\$ 354	\$ 83
092-0000-420500	Medicare	-	-	30	61
092-0000-431200	Bank Service Charges	100	100	1,133	87
092-0000-432800	Consulting Services	106,383	102,500	102,670	114,436
092-0000-452100	Auto Liability Premiums	193,987	190,925	185,365	193,003
092-0000-452110	Auto Liability Claims	52,000	55,000	53,900	38,763
092-0000-452200	Property Premiums	220,273	209,383	203,284	223,610
092-0000-452210	Property Claims	40,000	45,000	32,873	33,378
092-0000-452300	General Liability Premiums	104,559	100,003	97,090	80,609
092-0000-452310	General Liability Claims	110,000	55,000	139,561	(164,794)
092-0000-452400	Excess Liability Premiums	115,500	113,300	110,000	110,000
092-0000-452500	Worker's Compensation Premiums	100,048	89,200	86,602	77,690
092-0000-452510	Worker's Compensation Claims	562,000	600,000	284,290	391,909
092-0000-452600	Public Officials Premiums	61,775	59,067	58,833	61,866
092-0000-452700	Police Professional Premiums	15,054	14,767	14,337	15,094
092-0000-452800	Disability Premium	6,336	6,267	5,553	3,799
092-0000-452805	Disability Claims	175,000	100,000	35,994	-
092-0000-452810	Unemployment Claims	15,000	20,000	15,551	18,950
092-0000-453100	Health Claims - PPO	3,754,117	3,758,763	3,467,704	3,266,365
092-0000-453200	Health Claims - HMO	1,739,468	1,547,005	1,272,761	1,283,762
092-0000-453280	Health - PCORI Fees	-	-	1,104	1,044
092-0000-453300	Vision Claims	41,267	40,097	38,622	37,320
092-0000-453400	Dental Claims	351,661	322,768	250,011	261,805
092-0000-453500	Life Insurance Premiums	77,166	67,728	70,447	57,844
092-0000-453600					
	Health Savings Account Contributions	201,500	172,000	-	131,000
092-0000-453700	Wellness Expenses	71,887	68,000	71,000	58,059
092-0000-453800	Union Insurance	327,600	328,680	320,835	297,258
		\$ 8,442,681	\$ 8,065,553	\$ 6,919,905	\$ 6,592,999

FY 2017 Budget Detail - Insurance Fund Expenditures

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
092-0000-431200	Bank Service Charges	Bank Service Charges	\$ 100	\$ 100
092-0000-432800	Consulting Services	Contract Consultants	106,383	49,500
092-0000-432800	Consulting Services	Contract Consultants - Broker Fee		55,001
092-0000-432800	Consulting Services	Contract Consultants - FSA		1,882
092-0000-452100	Auto Liability Premiums	Annual Premium	193,987	193,987
092-0000-452110	Auto Liability Claims	Annual Claims	52,000	52,000
092-0000-452200	Property Premiums	Annual Premium	220,273	220,273
092-0000-452210	Property Claims	Annual Claims	40,000	40,000
092-0000-452300	General Liability Premiums	Annual Premium	104,559	104,559
092-0000-452310	General Liability Claims	Annual Claims	110,000	110,000
092-0000-452400	Excess Liability Premiums	Annual Premium	115,500	115,500
092-0000-452500	Worker's Compensation Premiums	Annual Premium	100,048	100,048
092-0000-452510	Worker's Compensation Claims	Annual Claims	562,000	562,000
092-0000-452600	Public Officials Premiums	Annual Premium	61,775	61,775
092-0000-452700	Police Professional Premiums	Annual Premium	15,054	15,054
092-0000-452800	Disability Premium	Annual Premium	6,336	6,336
092-0000-452805	Disability Claims	Annual Claims	175,000	175,000
092-0000-452810	Unemployment Claims	Annual Claims	15,000	15,000
092-0000-453100	Health Claims - PPO	Annual Claims	3,754,117	3,754,117
092-0000-453200	Health Claims - HMO	Annual Claims	1,739,468	1,739,468
092-0000-453300	Vision Claims	Annual Claims	41,267	41,267
092-0000-453400	Dental Claims	Annual Claims	351,661	351,661
092-0000-453500	Life Insurance Premiums	Annual Premium	77,166	77,166
092-0000-453600	Health Savings Account Contributions	Annual Contributions	201,500	201,500
092-0000-453700	Wellness Expenses	Screenings	71,887	38,500
092-0000-453700	Wellness Expenses	Virgin Health Miles		33,387
092-0000-453800	Union Insurance	IUOE Health Coverage	327,600	327,600
Total			<u>\$ 8,442,681</u>	<u>\$ 8,442,681</u>

Budget Summary - Open Lands Fund Expenditures

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
029-0000-410130	Part Time	\$ -	\$ -	\$ -	\$ 53
029-0000-410200	Over Time	-	-	-	1,068
029-0000-420100	Social Security	-	-	-	69
029-0000-420200	IMRF	-	-	-	116
029-0000-420500	Medicare	-	-	-	16
029-0000-431200	Bank Service Charges	1,700	200	730	56
029-0000-432100	Legal Services	4,650	4,650	-	-
029-0000-432200	Accounting & Auditing Services	7,600	8,600	5,025	4,081
029-0000-432800	Consulting Services	2,000	2,000	12,500	4,600
029-0000-432910	Pest Control Services	150	-	-	200
029-0000-432990	Miscellaneous Services	-	-	-	2,250
029-0000-441300	Electricity	1,500	1,400	1,254	1,130
029-0000-441600	Postage/Shipping	-	50	-	12
029-0000-441700	Natural & Propane Gas	2,900	2,900	2,520	3,491
029-0000-442800	Security System Services	500	500	-	2,100
029-0000-443500	Grounds - Maintenance	-	-	3,000	-
029-0000-461300	Building Supplies	65	-	574	72
029-0000-461500	Signs	6,000	1,000	210	120
029-0000-461700	Machinery & Equipment Parts	-	-	586	-
029-0000-470700	Land & Land Improvements	2,189,404	502,171	-	-
029-0000-484960	Fundraising - Miscellaneous	5,000	5,000	-	-
029-0000-484970	Fundraising - Garden Walk	-	-	-	1,243
029-0000-484990	Miscellaneous	450	450	55,211	86,112
		\$ 2,221,919	\$ 528,921	\$ 81,611	\$ 106,789

FY 2017 Budget Detail - Open Lands Fund Expenditures

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
029-0000-431200	Bank Service Charges	Open Lands - Annual Bank Charges	\$ 1,700	\$ 1,700
029-0000-432100	Legal Services	Open Lands - Legal Fees	4,650	4,650
029-0000-432200	Accounting & Auditing Services	Open Lands - Auditing Services	7,600	4,000
029-0000-432200		Stellwagen - Auditing Services		3,600
029-0000-432800	Consulting Services	Open Lands - Appraisals	2,000	2,000
029-0000-432910	Pest Control Services	Pest Control - Boley Farm	150	150
029-0000-441300	Electricity	Open Lands - Boley Farm Electricity	1,500	1,000
029-0000-441300		Stellwagen - Farm Electricity		500
029-0000-441700	Natural & Propane Gas	Stellwagen - Natural & Propane Gas	2,900	2,500
029-0000-441700		Boley - Natural Gas		400
029-0000-442800	Security System Services	Stellwagen - Security System for Farmhouse	500	500
029-0000-461300	Building Supplies	Miscellaneous	65	65
029-0000-461500	Signs	Property Maintenance - Temporary Signage	6,000	6,000
029-0000-470700	Land & Land Improvements	Nature Center Improvements	1,539,404	1,539,404
029-0000-470700		Stellwagen - Trail	650,000	650,000
029-0000-484960	Fundraising - Miscellaneous	Open Lands - Miscellaneous Fundraising	5,000	5,000
029-0000-484990	Miscellaneous	Open Lands - Annual Report Registration	450	100
029-0000-484990		Stellwagen - Contingency for General Maintenance of Farmhouse		350
Total			<u>\$ 2,221,919</u>	<u>\$ 2,221,919</u>

Budget Summary - Orland History Museum Fund Expenditures

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
028-0000-410130	Part Time	\$ 15,485	\$ 13,986	\$ -	\$ -
028-0000-420100	Social Security	960	867	-	-
028-0000-420500	Medicare	225	203	-	-
028-0000-429100	Training & Education	-	700	-	-
028-0000-429200	Dues & Licenses	-	432	-	-
028-0000-432250	Marketing & Promotion Services	150	-	-	-
028-0000-432800	Consulting Services	-	5,450	-	-
028-0000-432990	Miscellaneous Services	1,500	2,870	-	-
028-0000-441600	Postage/Shipping	500	-	-	-
028-0000-443100	Buildings - Maintenance	-	8,134	-	-
028-0000-460100	Office Supplies	800	1,500	-	-
028-0000-460130	Computer Software	500	-	-	-
028-0000-460140	Printing & Stationery	580	750	-	-
028-0000-460150	Domestic Supplies	-	95	-	-
028-0000-460290	Other Supplies	3,900	900	-	-
029-0000-461500	Signs	650	-	-	-
028-0000-461200	Electrical Supplies	-	600	-	-
028-0000-461300	Building Supplies	-	100	-	-
028-0000-462650	Building Material	-	4,500	-	-
029-0000-484990	Miscellaneous	13,025	-	-	-
		\$ 38,275	\$ 41,087	\$ -	\$ -

FY 2017 Budget Detail - Orland History Museum Fund Expenditures

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
028-0000-432250	Marketing & Promotion Services	Audio Video Production	\$ 150	\$ 150
028-0000-432990	Miscellaneous Services	Miscellaneous Professional Services - Foundation	1,500	1,000
028-0000-432990		Miscellaneous Professional Services		500
028-0000-441600	Postage/Shipping	Miscellaneous Postage - Foundation	500	250
028-0000-441600		Miscellaneous Postage		250
028-0000-460100	Office Supplies	Miscellaneous Supplies - Foundation	800	300
028-0000-460100		Miscellaneous Office Supplies		500
028-0000-460130	Computer Software	Miscellaneous Software	500	500
028-0000-460140	Printing & Stationery	Miscellaneous Printing - Foundation	580	250
028-0000-460140		Miscellaneous Printing - Operations		330
028-0000-460290	Other Supplies	Give Away Supplies	3,900	300
028-0000-460290		Framing		1,200
028-0000-460290		Display Supplies		1,200
028-0000-460290		Archival Supplies		1,200
028-0000-461500	Signs	Miscellaneous Signage - Foundation	650	500
028-0000-461500		Miscellaneous Signage - Operations		150
028-0000-484990	Miscellaneous	Andrew Sign	13,025	3,500
028-0000-484990		Dinner Event		1,500
028-0000-484990		Wreath Sale		400
028-0000-484990		History Camp		4,775
028-0000-484990		Wedding Dress Exhibit		750
028-0000-484990		Train Display		1,000
028-0000-484990		Children's Display		500
028-0000-484990		Museum Programs		500
028-0000-484990		Cemetery Walk		100
Total			<u>\$ 21,605</u>	<u>\$ 21,605</u>

Budget Summary - Debt Service Expenditures

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
415-0000-432800	Consulting Services	-	\$ -	\$ -	\$ 66
415-0000-491422	Interfund Transfers Out - 2011 GO	-	-	-	1,385
416-0000-432800	Consulting Services	-	-	-	45
416-0000-491425	Interfund Transfers Out - 2012D	-	-	-	2,896
418-0000-431200	Bank Service Charges	-	-	12	-
418-0000-432800	Consulting Services	-	-	-	54
418-0000-480300	GO Bonds Interest	-	-	-	23,780
418-0000-480330	GO Bonds Principal	-	-	-	580,000
418-0000-484450	Paying Agent Fees	-	-	200	400
419-0000-432800	Consulting Services	-	-	-	84
419-0000-480300	GO Bonds Interest	-	-	93,766	219,131
419-0000-480330	GO Bonds Principal	-	-	-	790,000
419-0000-484450	Paying Agent Fees	-	-	400	400
420-0000-431200	Bank Service Charges	-	-	82	-
420-0000-432800	Consulting Services	-	-	-	35
420-0000-480300	GO Bonds Interest	129,425	150,550	169,600	188,050
420-0000-480330	GO Bonds Principal	670,000	650,000	635,000	615,000
420-0000-484450	Paying Agent Fees	450	450	450	900
420-0000-491415	Interfund Transfers Out - 2003 GO Bonds	-	-	66	-
420-0000-491416	Interfund Transfers Out - 2004 GO Bonds	-	-	44	-
421-0000-431200	Bank Service Charges	-	-	117	-
421-0000-432800	Consulting Services	-	-	-	86
421-0000-480300	GO Bonds Interest	218,743	283,992	341,743	392,743
421-0000-480330	GO Bonds Principal	2,270,000	2,175,000	2,100,000	2,040,000
421-0000-484450	Paying Agent Fees	450	450	450	-
422-0000-431200	Bank Service Charges	-	-	161	-
422-0000-432800	Consulting Services	-	-	-	45
422-0000-480300	GO Bonds Interest	89,025	115,325	141,125	166,425
422-0000-480330	GO Bonds Principal	1,335,000	1,315,000	1,290,000	1,265,000
422-0000-484450	Paying Agent Fees	475	475	475	515
423-0000-431200	Bank Service Charges	-	-	55	-
423-0000-432800	Consulting Services	-	-	-	41
423-0000-480300	GO Bonds Interest	145,600	160,200	174,500	176,700
423-0000-480330	GO Bonds Principal	745,000	730,000	715,000	110,000
423-0000-484450	Paying Agent Fees	475	475	475	1,218
424-0000-432800	Consulting Services	-	-	-	91
424-0000-480300	GO Bonds Interest	377,138	383,888	389,088	389,088

Budget Summary - Debt Service Expenditures

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
424-0000-480330	GO Bonds Principal	675,000	675,000	650,000	-
424-0000-484450	Paying Agent Fees	950	950	950	990
425-0000-431200	Bank Service Charges	-	-	126	-
425-0000-432800	Consulting Services	-	-	-	24
425-0000-480300	GO Bonds Interest	36,200	53,700	70,900	87,800
425-0000-480330	GO Bonds Principal	895,000	875,000	860,000	845,000
425-0000-484450	Paying Agent Fees	495	495	475	495
426-0000-432800	Consulting Services	-	-	-	43
426-0000-480300	GO Bonds Interest	194,056	195,556	196,956	198,356
426-0000-480330	GO Bonds Principal	100,000	75,000	70,000	70,000
426-0000-484450	Paying Agent Fees	950	950	950	515
427-0000-432800	Consulting Services	-	-	-	91
427-0000-480300	GO Bonds Interest	391,813	398,225	403,100	403,100
427-0000-480330	GO Bonds Principal	675,000	675,000	650,000	-
427-0000-484450	Paying Agent Fees	475	475	475	1,030
428-0000-480300	GO Bonds Interest	110,600	144,000	45,247	-
428-0000-480330	GO Bonds Principal	875,000	835,000	875,000	-
428-0000-484450	Paying Agent Fees	475	475	950	-
520-0000-492980	Payment to Escrow Agent	-	-	4,657,510	-
520-0000-492990	Bond Issuance Costs	-	-	58,102	-
		\$ 9,937,795	\$ 9,895,631	\$ 14,593,549	\$ 8,571,620

FY 2017 Budget Detail - Debt Service Expenditures

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
420-0000-480300	GO Bonds Interest	Annual Interest	\$ 129,425	\$ 129,425
420-0000-480330	GO Bonds Principal	Annual Principal	670,000	670,000
420-0000-484450	Paying Agent Fees	Paying Agent Fees	450	450
421-0000-480300	GO Bonds Interest	Annual Interest	218,743	218,743
421-0000-480330	GO Bonds Principal	Annual Principal Payments	2,270,000	2,270,000
421-0000-484450	Paying Agent Fees	Paying Agent Fees	450	450
422-0000-480300	GO Bonds Interest	Annual Interest	89,025	89,025
422-0000-480330	GO Bonds Principal	Annual Principal Payments	1,335,000	1,335,000
422-0000-484450	Paying Agent Fees	Paying Agent Fees	475	475
423-0000-480300	GO Bonds Interest	Annual Interest	145,600	145,600
423-0000-480330	GO Bonds Principal	Annual Principal	745,000	745,000
423-0000-484450	Paying Agent Fees	Paying Agent Fees	475	475
424-0000-480300	GO Bonds Interest	Annual Interest	377,138	377,138
424-0000-480330	GO Bonds Principal	Principal Payment	675,000	675,000
424-0000-484450	Paying Agent Fees	Paying Agent Fees	950	950
425-0000-480300	GO Bonds Interest	Annual Interest	36,200	36,200
425-0000-480330	GO Bonds Principal	Annual Principal Payments	895,000	895,000
425-0000-484450	Paying Agent Fees	Paying Agent Fees	495	495
426-0000-480300	GO Bonds Interest	Annual Interest	194,056	194,056
426-0000-480330	GO Bonds Principal	Annual Principal	100,000	100,000
426-0000-484450	Paying Agent Fees	Paying Agent Fees	950	950
427-0000-480300	GO Bonds Interest	Annual Interest	391,813	391,813
427-0000-480330	GO Bonds Principal	Principal Payment	675,000	675,000
427-0000-484450	Paying Agent Fees	Paying Agent Fees	475	475
428-0000-480300	GO Bonds Interest	Annual Interest	110,600	110,600
428-0000-480330	GO Bonds Principal	Principal	875,000	875,000
428-0000-484450	Paying Agent Fees	Paying Agent Fees	475	475
Total			<u>\$ 9,937,795</u>	<u>\$ 9,937,795</u>

Budget Summary - Police Pension Fund Expenditures

Account	Account Description	FY2017 Requested Amount	FY2016 Amended	FY2015 Actual	FY2014 Actual
061-0000-410900	Refunds/Salary Deduction	\$ 15,000	\$ 20,000	\$ 11,923	\$ 18,997
061-0000-410910	Pension Payments	3,279,219	3,008,809	2,917,995	2,580,896
061-0000-410920	Disability Payments	139,299	138,804	138,804	139,318
061-0000-429100	Training & Education	1,000	1,200	800	1,180
061-0000-429200	Dues & Licenses	-	-	795	775
061-0000-429400	Business Travel	250	500	-	184
061-0000-429500	Medical Exams	500	500	-	-
061-0000-429700	Auto Allowance & Expense	-	-	-	115
061-0000-431200	Bank Service Charges	1,000	150	979	59
061-0000-432100	Legal Services	4,000	7,500	1,819	2,993
061-0000-432200	Accounting & Auditing Services	21,000	21,000	20,238	15,855
061-0000-432800	Consulting Services	400,000	400,000	372,517	428,293
061-0000-442520	Clerical Services	2,500	2,500	2,525	2,100
061-0000-484150	Foreign Withholding Tax	5,800	5,000	5,469	6,100
061-0000-484350	Loss of Sale of Stocks	-	-	(7,029,471)	-
061-0000-484990	Miscellaneous	596	1,371	219	630
		\$ 3,870,164	\$ 3,607,334	\$ (3,555,388)	\$ 3,197,495

FY 2017 Budget Detail - Police Pension Fund Expenditures

Account	Account Description	Narrative	Requested Amount	Line Item Subtotal
061-0000-410900	Refunds/Salary Deduction	Refunds/salary deduction	\$ 15,000	\$ 15,000
061-0000-410910	Pension Payments	Pension Payments	3,279,219	3,279,219
061-0000-410920	Disability Payments	Disability payments	139,299	139,299
061-0000-429100	Training & Education	Training	1,000	1,000
061-0000-429400	Business Travel	Travel Reimbursements	250	250
061-0000-429500	Medical Exams	Medical Exams	500	500
061-0000-431200	Bank Service Charges	Bank service charges	1,000	1,000
061-0000-432100	Legal Services	Contract Legal	4,000	4,000
061-0000-432200	Accounting & Auditing Services	Actuary Reporting	21,000	6,000
061-0000-432200		Annual Audit		7,000
061-0000-432200		Annual Compliance Fee		8,000
061-0000-432800	Consulting Services	Trustee Fees	400,000	400,000
061-0000-442520	Clerical Services	Clerical Services	2,500	2,500
061-0000-484150	Foreign Withholding Tax	Foreign withholding tax	5,800	5,800
061-0000-484990	Miscellaneous	Other	596	500
061-0000-484990		P.O. Box Annual Fee		96
Total			\$ 3,870,164	\$ 3,870,164

Village of Orland Park
 FY2017 Budget - Summary of Position Requests

	<u>Department Request</u>	<u>Proposed by VM</u>	<u>Not Proposed by VM</u>
GENERAL FUND			
<i>MIS -</i>			
Grade Change - Information System Administrator	\$ 5,050	\$ 5,050	\$ -
<i>Administration -</i>			
PT to FT - Human Resources Coordinator	53,473	53,473	-
<i>Public Information -</i>			
Grade Change - Communications Manager	2,323	-	2,323
PT to FT - Communications Specialist	40,021	-	40,021
New FT Position - Communications Director	134,490	-	134,490
<i>Finance -</i>			
Reclassification - Purchasing Administrator to Purchasing Coordinator	(23,916)	(23,916)	-
Reclassification - Contract Administrator to Purchasing/Contract Administrator	7,072	7,072	-
Additional Step - Office Support Supervisor	3,931	3,931	-
Grade Change - Financial Analyst	4,142	4,142	-
Eliminate Position - P/T Clerical/Cashier (2)	(30,909)	(30,909)	-
Increase Hours - P/T Finance Assistant	20,283	20,283	-
<i>Building Maintenance -</i>			
Reclassification - Foreman to Facilities Manager	8,183	-	8,183
Additional Step - Maintenance Worker III	3,724	-	3,724
Reclassification - Maintenance Worker III to HVAC/Electrician	7,954	7,954	-
<i>Public Works - Administration -</i>			
Reclassification - Management Analyst to Assistant to PW Director	3,413	-	3,413
Additional Step - PT Facilities Attendant	448	448	-
<i>Public Works - Streets</i>			
Reclassification - Maintenance Worker II to Maintenance Worker III	4,950	4,950	-
Reclassification - Maintenance Worker I to Maintenance Worker II	3,940	-	3,940
Reclassification - Maintenance Worker I to Maintenance Worker II	3,940	-	3,940
<i>Public Works - PACE</i>			
Additional Step - PT Bus Driver	829	829	-
Additional Step - PT Bus Driver	829	829	-
TOTAL GENERAL FUND	<u>\$ 254,170</u>	<u>\$ 54,136</u>	<u>\$ 200,034</u>

Village of Orland Park
 FY2017 Budget - Summary of Position Requests

	<u>Department Request</u>	<u>Proposed by VM</u>	<u>Not Proposed by VM</u>
RECREATION & PARKS FUND			
<i>Administration -</i>			
Grade Change - Recreation Finance Liasion	\$ 2,525	\$ -	\$ 2,525
Reclassification - Recreation Operations Manager to Recreation Division Manager	2,702	2,702	-
Reclassification - Facility Administrator to Recreation Division Manager	2,702	2,702	-
Reclassification - Facility Administrator to Recreation Division Manager	2,702	2,702	-
<i>Centennial Pool -</i>			
New Position - FT Aquatic Supervisor	95,864	95,864	-
<i>Sportsplex -</i>			
New Position - PT Maintenance II @ Sportsplex/Fitness Center	18,661	18,661	-
<i>Parks -</i>			
Reorganization of Parks Department	21,403	21,403	-
New Position - Maintenance Worker III	95,303	95,303	-
TOTAL RECREATION & PARKS FUND	<u>\$ 241,862</u>	<u>\$ 239,337</u>	<u>\$ 2,525</u>
WATER & SEWER FUND			
Reclassification - Management Analyst to Assistant to PW Director	\$ 2,275	\$ -	\$ 2,275
Reclassification - Maintenance Worker I to Maintenance Worker II	4,059	4,059	-
Reclassification - Maintenance Worker I to Maintenance Worker II	4,059	-	4,059
Additional Step - Maintenance Worker I	1,232	-	1,232
Reclassification - Maintenance Worker II to Water Plant Operator	3,055	-	3,055
PT to FT - GIS Technician	55,919	-	55,919
TOTAL WATER & SEWER FUND	<u>\$ 70,599</u>	<u>\$ 4,059</u>	<u>\$ 66,540</u>
TOTAL - ALL FUNDS	<u>\$ 566,631</u>	<u>\$ 297,532</u>	<u>\$ 269,099</u>



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Personnel					
Title: Position Reclassification – Information System Administrator – Grade Change					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Finance					
Description/Justification: Position reclassification from Grade 125 to Grade 115 requested to bring position in line with Information System Manager position. While the positions perform different duties related to the Village’s Information Technology function, the positions require the same level of project management skills, knowledge and expertise.					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-1600-410100	Salary	1	\$4,222	\$4,222
General Fund	010-1600-420100	Social Security	1	262	262
General Fund	010-1600-420200	IMRF	1	505	505
General Fund	010-1600-420500	Medicare	1	61	61
General Fund	010-1600-420300	Insurance	1	-	-
				Total:	\$5,050



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Personnel					
Title: Reclassify Part-Time HR Coordinator to Full-Time HR Coordinator					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Village Manager					
<p>Reclassify current part-time HR Coordinator position to full-time. Since 2011 HR has operated with two part-time clerical positions to replace the full-time clerical position that was vacated January 1, 2011. During that timeframe there were long periods of vacancy in one of the positions. HR requires the stability and consistency that comes with a full-time position. This request would return the HR staffing levels back to the level in 2011 which is a more appropriate staffing level to manage the volume and complexity of work in the Human Resources division. HR supports management's needs and activities related to all employees 950-1000 total at our peak in summer months, approximately-280 full-time, 350 regular part-time and 350 seasonal employees. Approximately 375 new or rehires were processed between January and June 2016.</p> <p>HR is excited to implement the principles of High Performing Organizations in our department and developing and modifying current programs consistent with these principles organization wide. Much work needs to be done in modernizing our current HR function and shifting to a more automated, less paper intensive function. While the initial priority is the talent acquisition process: recruitment, applicant processing and the onboarding of new and rehires automation of records management, benefits administration, and leave management will also need to occur in the near future. Review and implementation of new systems will require dedicated, consistent resources to achieve results while managing the day to day volume. In addition this position will assist in reducing the clerical/administrative tasks completed at the Generalist and Director level allowing for more appropriate focus on risk management, system review and implementation, training, benefits administration, leave management, process improvement, and regulatory compliance.</p> <p>The current HR Coordinator is a high performer with a very strong customer service and team work approach. This position is currently scheduled for 29 hours per week and is responsible for the administrative/clerical tasks associated with recruitment, hiring, onboarding, leave management, file management, Above and Beyond program, Anniversary Awards, and coordination of vendor on-site visits. This position is involved in assisting with wellness programs and open enrollment. This position also provides backup support to the Public Information desk and to the Village Manager's Office. In 2016 this position began processing new and rehires in the payroll system as well and conducting phone screens, interviews of seasonal employees, and employment verifications for current employees as well as new hires. These types of tasks require a high level of customer service ability, detail orientation as well as knowledge of our systems, procedures, and general employment guidelines.</p>					
Recommend non-union grade 175, starting rate 25.92 effective 1/1/2017.					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount

General Fund	010-1100-410110	Salary	1	24,562	\$24,562
General Fund	010-1100-420100	Social Security	1	1,523	1,523
General Fund	010-1100-420200	IMRF	1	2,940	2,940
General Fund	010-1100-420500	Medicare	1	356	356
General Fund	010-1100-420300	Group Insurance	1	24,092	24,092
Choose an item.					
				Total:	\$53,473

Enter the Project code (if any) associated with this request: [Click here to enter text.](#)



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Personnel					
Title: Reclassify Communications Manager position to grade 150 step 7					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Public Information					
Description/Justification:					
<p>The communications manager’s responsibilities have increased over the last year, by overseeing the day to day operations including the part-time staff in the Office of Public Information.</p> <p>The communications manager oversees all public relations and marketing efforts of the Village of Orland Park. This position creates and implements marketing campaigns for Village programs, special events and initiatives, and supervises part-time employees and Village contractors. The manager works closely with Village departments and commissions, delivering their messages to the community, and is responsible for writing a number of Village related pieces including news stories, correspondence, reports, advertising copy and speeches. The communications manager maintains statistics and performance strategies relative to public information efforts. This position serves as a liaison for outside agencies’ events that include the Village and facilitates Village Board related special events. The manager utilizes all available media to deliver the Village’s messages including online, broadcast emails, print, electronic, social, visual, cable television, photography and news. Design tasks include producing publications, advertising copy, brochures, cable television and REACH screen slides and signage. This position is responsible for producing content and scheduling for Orland Park Television on Comcast and U-Verse and for producing in-house videos.</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-1201-410100	Salary	1	1,942	\$1,942
General Fund	010-1201-420100	Social Security	1	120	120
General Fund	010-1201-420200	IMRF	1	232	232
General	010-1201-420500	Medicare	1	28	28
Total:					\$2,323



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Personnel					
Title: Reclassify Part-Time Communications Specialist to Full-Time Communications Specialist					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Public Information					
<p>Description/Justification: Part-time communications Specialist to Full-time Communications Specialist. It would be beneficial to the Public Information Office to obtain a full-time Communications Specialist position based on workload and necessity. The Public Information office has operated with two full-time (one of which is split with the Village Manager's office) and two part-time employees while the responsibilities of the department continue to increase on a regular basis. The reclassification will allow for a more appropriate and necessary focus on village messaging and communications. The current requirements of the Communications Specialist position go beyond the amount of time allotted for the position, making the need for a full-time position apparent. The position requires, but is not limited to: *the design, editing and launch of the quarterly village newsletter, the Orland Park Public *communication with all departments village-wide to gather content for publication(s) *municipal messaging/marketing including media relations *overseeing and follow through with telephone town hall communications with residents *management and overseeing of graphic design, layout and copyediting for village created content/publications *creation of materials for special/community projects (Such as ATRRP brochures, delegation visit materials, village-wide mailings) *maintenance of departmental web site content, as needed *event planning, promotion and management *phone app maintenance/updates *web page creation/maintenance for various village departments/entities</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-1201-410110	Hourly	1	\$13,316	\$13,316
General Fund	010-1201-420200	IMRF	1	1,594	1,594
General Fund	010-1201-420100	Social Security	1	826	826
General Fund	010-1201-420500	Medicare	1	193	193
General Fund	010-1201-420300	Insurance	1	24,092	24,092
Choose an item.					
Total:					\$40,021

Enter the Project code (if any) associated with this request: [Click here to enter text.](#)



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Personnel					
Title: Communications Director					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Village Manager					
<p>Description/Justification: Reporting to the Manager or Assistant Village Manger/PIO, the Director of Communications will set and guide the strategy for all communications, website, and public relations messages and provide assurance to consistently articulate the Village’s mission. The Director of Communications will ensure that the Communications Department is viewed as the primary source, disseminator, and channel of information within the village. The Director of Communications will work closely with the department groups within the organization as a communications partner on a variety of strategic initiatives.</p> <p>The responsibilities would include but not be limited to:</p> <ul style="list-style-type: none"> •Communicate the Municipality’s vision by developing and implementing an annual communications plan including short- and long-term Media strategies for specific projects and initiatives. •Work with departments to develop proactive communications plans to support their objectives, projects and programs. •Lead all online content that engages audience segments and leads to measurable action. •Put communications vehicles in place to create momentum and awareness as well as to test the effectiveness of communications activities •Manage the development, distribution, and maintenance of all print and electronic collateral including, but not limited to, newsletters, brochures, annual report, e-newsletters and website. •Mentor and lead team members responsible for ensuring that new and consistent information (article links, stories, and events) is posted regularly. •Coordinate and organize meetings that engage the community, including but not limited to Telephone Town Hall meetings, Virtual Town Hall, scientific and non-scientific surveys. 					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-1201-410100	Salary			\$92,290
General Fund	010-1201-420100	Social Security			5,722
General Fund	010-1201-420200	IMRF			11,047
General Fund	010-1201-420300	Group Insurance			24,092
General Fund	010-1201-420500	Medicare			1,338
				Total:	\$134,490



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Personnel					
Title: Reorganization of Finance Department					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Parks					
<p>Description/Justification: Due in part to vacant positions, as well as to continually improve the operational efficiency of the Finance Department, management recently reviewed the department’s organizational structure and recommends the following changes. The first two items listed below (reclassifications) will better align the management of the purchasing and contract functions. The second two items listed provide for slight increases for two employees who perform at a high level on a daily basis. The final two items listed combine three part-time clerical positions into one part-time more technical position that will provide the department with much needed back up for financial tasks. This reorganization will result in annual savings of \$19,397.</p> <ul style="list-style-type: none"> • Reclassification - Purchasing Administrator to Purchasing Coordinator – \$(23,916) • Reclassification - Contract Administrator to Purchasing/Contract Administrator - \$7,072 • Additional Step - Office Support Supervisor - \$3,931 • Grade Change - Financial Analyst - \$4,142 • Eliminate Position - P/T Clerical/Cashier (2) – \$(30,909) • Increase Hours - P/T Finance Assistant - \$20,283 					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-1400-410100	Salary/Hourly	1	\$(19,818)	\$(19,818)
General Fund	010-1400-420100	Social Security	1	(1,229)	(1,229)
General Fund	010-1400-420200	IMRF	1	(219)	(219)
General Fund	010-1400-420300	Group Insurance	1	2,156	2,156
General Fund	010-1400-420500	Medicare	1	(287)	(287)
				Total:	\$(19,397)



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Personnel					
Title: Building Maintenance Foreman to Facilities Manager					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Choose an item.					
<p>Description/Justification: The Building Department Foreman position currently oversees the successful functioning and operation of over 12 municipal buildings/facilities. The position coordinates and monitors various operational processes including vendor maintenance contracts, HVAC management, functional control and repair and quote and bid acquisition for facility improvements and upgrades. Over the years, the position, in its current form, has evolved to include budget preparation and oversight for the Building Maintenance Division. The position should be more appropriately reclassified to a manager level position, more specifically a Facilities Manager position. Municipal facilities managers, also known as administrative services managers, help ensure that municipal organizations operate efficiently by expertly planning and directing building-related services. For example, a facilities manager would be in charge of allocating office space to different departments, ensuring that water pipes and sprinkler systems in buildings are properly maintained, and procuring major equipment. The current Building Department Foreman performs these functions along with a myriad of other oversight, procurement and maintenance functions.</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-1700-410100	Hourly	1	\$6,840	\$6,840
General Fund	010-1700-420100	Social Security	1	424	424
General Fund	010-1700-420200	IMRF	1	819	819
General Fund	010-1700-420500	Medicare	1	99	99
				Total:	\$8,183



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Personnel					
Title: Maintenance Worker III (Step 3) to Maintenance Worker III (Step 5)					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Building Maintenance					
<p>Description/Justification: The Maintenance Worker III has shown remarkable talent by using his electrical abilities for the Village of Orland for a number of years. The employee has performed extensive electrical work at Centennial Pool and every other Village-owned facility. The employee is cross trained as a utility locator and once was a state certified electrician. The employee is highly dependable and requires very little supervision. The employee is currently being trained by more experienced staff in all aspects of HVAC repair and maintenance. The employee is impressive and has proven himself as an asset by using his skill sets and his willingness to learn to take on and complete complex and difficult jobs. The employee adds a high level of professionalism to the Division, the Department and to the Village of Orland Park.</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-1700-410110	Full Time Hourly	1	3,113	\$3,113
General Fund	010-1700-420100	Social Security	1	193	193
General Fund	010-1700-420200	IMRF	1	373	373
General Fund	010-1700-420500	Medicare	1	45	45
Total:					\$3,724



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Personnel					
Title: Maintenance Worker III to HVAC/Electrician					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Building Maintenance					
<p>Description/Justification: A Maintenance Worker III is currently tasked with overseeing the successful operation and maintenance of Village-wide HVAC and associated equipment. The employee has proven to be proficient and highly skilled in the area of HVAC and electrical repairs and requires virtually little to no supervision. The Maintenance Worker III directly assists with the maintenance responsibilities and remote access software for HVAC equipment for Village Hall, Civic Center, Sportsplex, Police Department, Public Works, Franklin Loebe Center and the Recreation Administration Building. The Maintenance Worker III has consistently demonstrated the capacity to perform high level HVAC and electronic troubleshooting, HVAC and component installation and general high level repair and analysis consistent with a HVAC/Electrician position. The Maintenance Worker III adds value and depth to the organization by being skilled in various mechanical and technical areas.</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-1700-410110	Full time Hourly	1	6,649	\$6,649
General Fund	010-1700-420100	Social Security	1	412	412
General Fund	010-1700-420200	IMRF	1	796	796
General Fund	010-1700-420500	Medicare	1	96	96
Total:					\$7,954



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Personnel					
Title: Promote Management Analyst to Assistant to the Director					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Public Works					
<p>Description/Justification: The Public Works Department is requesting to reclassify the current Management Analyst to the Assistant to the Director. The current Management Analyst has taken the lead on several High Performing Organization (HPO) projects including the Lean Six Sigma Green Belt initiatives, Work Management System and developing a new Capital Project Tracking module. The management analyst received his Six Sigma Yellow belt through the Village and is currently pursuing the Six Sigma Green Belt. The management analyst has demonstrated the ability to take on and handle additional higher level responsibilities.</p> <p>As the Assistant to the Public Works Director, the management analyst will take on a higher profile leadership role including supervising Administrative Customer Service Staff. The Public Works Department has recognized the increased critical need for enhanced communications between residents, managers, office staff and field personnel. The Assistant to the Director will also act as a liaison to ensure residents' concerns are addressed.</p> <p>The current Management Analyst is performing exceptional work and has greatly increased the efficiency of the Public Works Department's ability to evaluate, explain and respond to various internal and external customers. Public Works is heavily reliant on this employee and he has proven to be a valued asset to the team and organization.</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
Water & Sewer	031-6001-410100	Full Time Salary	1	1,902	\$1,902
Water & Sewer	031-6001-420100	Social Security	1	118	118
Water & Sewer	031-6001-420200	IMRF	1	228	228
Water & Sewer	031-6001-420500	Medicare	1	28	28
General Fund	010-5001-410100	Full Time Salary	1	2,853	2,853
General Fund	010-5001-420100	Social Security	1	177	177
General Fund	010-5001-420200	IMRF	1	342	342
General Fund	010-5002-420500	Medicare	1	41	41
				Total:	\$5,688



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Personnel					
Title: Double Step Increase for P/T PW Facilities Attendant					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Public Works					
<p>Description/Justification: This is an engaged employee who has taken a lot of pride in the facility and in scheduled events hosted here at PW. I recommend a double step increase for bring him to \$12.50 per hour, an increase of \$1 per hour over his current pay rate.</p> <p>His regular schedule is 18 hours per week.</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-5001-410130	Part-Time Salary	1	416	\$416
General Fund	010-5001-420100	Social Security	1	26	26
General Fund	010-5001-420500	Medicare	1	6	6
				Total:	\$448



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Personnel					
Title: Maint. Worker II to Maint. Worker III					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Public Works					
<p>Description/Justification: Requesting that this employee be promoted from Maintenance Worker II Step 7 to Maintenance Worker III Step 6. The employee always has a “can do” attitude, consistently demonstrates good work ethic, and has great leadership skills. He has all of the characteristics we look for as a leader in a High Performing Organization and will continue to be an asset for the Public Works Department. He can operate all equipment, has worked on all the crews at Public Works, and is a crew leader when needed. He is a lead in overseeing our Stormwater operations and has extensive knowledge of all the ponds within the Village. This employee lead the effort in building the Village brine tanks and is also in charge of making all the brine during snow removal season. He has a lot of responsibility and continues to take on more every day.</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-5002-410110	Full Time Hourly	1	4,138	\$4,138
General Fund	010-5002-420100	Social Security	1	257	257
General Fund	010-5002-420200	IMRF	1	495	495
General Fund	010-5002-420500	Medicare	1	60	60
				Total:	\$4,950



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Personnel					
Title: Maint. Worker I to Maint. Worker II					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Public Works					
<p>Description/Justification: I am requesting that this employee be promoted from a Maintenance Worker I Step 7 to Maintenance Worker II Step 6. The employee has consistently demonstrated that he is a dedicated employee and an asset to the Village. He can operate various types of equipment, including the Durapatcher. He continues to take on more responsibility, and has specifically requested to lead the Durapatcher operation on a full-time basis. He has worked with the asphalt and concrete crews and is a versatile employee. He can complete any assignment he is assigned and has demonstrated excellent leadership skills. This employee has all of the characteristics we look for as a leader in a High Performing Organization and will continue to be an asset for the Public Works Department.</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-5002-410110	Full Time Hourly	1	3,293	\$3,293
General Fund	010-5002-420100	Social Security	1	204	204
General Fund	010-5002-420200	IMRF	1	394	394
General Fund	010-5002-420500	Medicare	1	48	48
				Total:	\$3,940



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Personnel					
Title: Maint. Worker I to Maint. Worker II					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Public Works					
<p>Description/Justification: Requesting that this employee be promoted from a Maintenance Worker I Step 7 to Maintenance Worker II Step 6. The employee has consistently demonstrated his versatility when it comes to job assignments. He can operate numerous pieces of equipment, and also regularly assists in the operation of the Durapatcher. He currently leads many efforts in the restoration program for stumps and utility repairs, ensuring their timely completion. This employee has directly improved the quality of life of many residents', based on the numerous letters from pleased residents praising his efforts. He is always willing to learn new things and demonstrates a good work ethic.</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-5002-410110	Full Time Hourly	1	3,293	\$3,293
General Fund	010-5002-420100	Social Security	1	204	204
General Fund	010-5002-420200	IMRF	1	394	394
General Fund	010-5002-420500	Medicare	1	48	48
Total:					\$3,940



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Personnel					
Title: Double Step Increase for Part-Time Pace Bus Driver					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Public Works					
Description/Justification: This is a request for a step increase for a part-time Pace Bus driver in the V&E Transportation Division (5003). The Pace Bus driver has become a very reliable employee. The driver is efficient, friendly, productive and professional. Public Works is recommending a double step increase for this employee from a step 5 to a step 7.					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-5003-410130	Part-Time Salary	1	693	\$693
General Fund	010-5003-420100	Social Security	1	43	43
General Fund	010-5003-420200	IMRF	1	83	83
General Fund	010-5003-420500	Medicare	1	10	10
				Total:	\$829



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Personnel					
Title: Double Step Increase for Part-Time Pace Bus Driver					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Public Works					
<p>Description/Justification: Currently this employee is a part-time shop help employee in Division 5006 and part-time Pace bus driver in Division 5003 at a step 5 pay rate. He has become a reliable employee in both scenarios therefore I am recommending he get a double step increase of \$1.50 bringing him to step 7 @ \$14.00 per hour. Vic works a total of 40 hours per pay period. This would be split approximately 20% in 5003 & 80% in 5006</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-5003-410130	Part-Time Salary	1	693	\$693
General Fund	010-5003-420100	Social Security	1	43	43
General Fund	010-5003-420200	IMRF	1	83	83
General Fund	010-5003-420500	Medicare		10	10
				Total:	\$829



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Personnel					
Title: Position Reclassification – Finance Liaison – Grade Change					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Recreation					
<p>Description/Justification: The recreation department is requesting a reclassification for the Recreation Financial Liaison to Grade 160 to account for the additional responsibilities over the last several years. The current position has seen an increased in the volume of responsibilities for both the recreation and parks departments. Responsibilities include managing the financial modules for ActiveNet software, application of Class Software when needed for historical reporting comparisons, managing Innoprise software with the payroll module, requisitions, pcards, quarterly review of ICMA data survey, and training and assisting full time staff and part time staff in recreation and parks departments on ActiveNet and Innoprise software. The financial liaison oversees and reviews full time staffs’ financial reporting, including annual budget entry, accounts receivable and billing, refund processing and sponsorship billing. The liaison also tracks budget expenditures and revenues and analyzes trends from previous years to date.</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
Recreation & Parks	283-4001-410100	Full Time Salary	1	\$2,111	2,111
Recreation & Parks	283-4001-420100	Social Security	1	131	131
Recreation & Parks	283-4001-420200	IMRF	1	253	253
Recreation & Parks	283-4001-420500	Medicare	1	31	31
				Total:	\$2,525



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Personnel					
Title: Position Reclassification – Recreation Operations Manager – Grade Change					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Recreation					
<p>Description/Justification: The recreation core leadership team consists of 2 Facility Administrators and 1 Recreation Operations Manager. The scope of work from these three individuals includes oversight of 4 revenue generating business operations including the Sportsplex, Centennial Park Aquatic Center, the Ice rink and the newly acquired Palos Health and Fitness Center. Their leadership responsibilities include early childhood education, youth programming, theater, dance, day camps, cultural programming, Village-wide special events, and oversight of facilities and management of outdoor fields. The core leadership team manages both full time and part time staff, provides analytical comparisons, conducts research, and executes RFPs, contracts and written reports. While evaluating the recreation positions across Village departments, we have determined the recreation positions should be reclassified to Grade 115 at Step 5 which are similarly situated in leadership management position and responsibilities and will provide a comparable equity for the core recreation leadership team. This team has continually taken on additional responsibilities and will continue to do so as the recreation department and the Village evolves.</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
Recreation & Parks	283-4001-410100	Full Time Salary	1	\$2,259	\$2,259
Recreation & Parks	283-4001-420100	Social Security	1	140	140
Recreation & Parks	283-4001-420200	IMRF	1	270	270
Recreation & Parks	283-4001-420500	Medicare	1	33	33
				Total:	\$2,702



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Personnel					
Title: Position Reclassification – Facility Administrator (1) – Grade Change					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Recreation					
<p>Description/Justification: The recreation core leadership team consists of 2 Facility Administrators and 1 Recreation Operations Manager. The scope of work from these three individuals includes oversight of 4 revenue generating business operations including the Sportsplex, Centennial Park Aquatic Center, the Ice rink and the newly acquired Palos Health and Fitness Center. Their leadership responsibilities include early childhood education, youth programming, theater, dance, day camps, cultural programming, Village-wide special events, and oversight of facilities and management of outdoor fields. The core leadership team manages both full time and part time staff, provides analytical comparisons, conducts research, and executes RFPs, contracts and written reports. While evaluating the recreation positions across Village departments, we have determined the recreation positions should be reclassified to Grade 115 at Step 5 which are similarly situated in leadership management position and responsibilities and will provide a comparable equity for the core recreation leadership team. This team has continually taken on additional responsibilities and will continue to do so as the recreation department and the Village evolves.</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
Recreation & Parks	283-4001-410100	Full Time Salary	1	\$2,259	\$2,259
Recreation & Parks	283-4001-420100	Social Security	1	140	140
Recreation & Parks	283-4001-420200	IMRF	1	270	270
Recreation & Parks	283-4001-420500	Medicare	1	33	33
				Total:	\$2,702



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Personnel					
Title: Position Reclassification – Facility Administrator (2) – Grade Change					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Recreation					
<p>Description/Justification: The recreation core leadership team consists of 2 Facility Administrators and 1 Recreation Operations Manager. The scope of work from these three individuals includes oversight of 4 revenue generating business operations including the Sportsplex, Centennial Park Aquatic Center, the Ice rink and the newly acquired Palos Health and Fitness Center. Their leadership responsibilities include early childhood education, youth programming, theater, dance, day camps, cultural programming, Village-wide special events, and oversight of facilities and management of outdoor fields. The core leadership team manages both full time and part time staff, provides analytical comparisons, conducts research, and executes RFPs, contracts and written reports. While evaluating the recreation positions across Village departments, we have determined the recreation positions should be reclassified to Grade 115 at Step 5 which are similarly situated in leadership management position and responsibilities and will provide a comparable equity for the core recreation leadership team. This team has continually taken on additional responsibilities and will continue to do so as the recreation department and the Village evolves.</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
Recreation & Parks	283-4001-410100	Full Time Salary	1	\$2,259	\$2,259
Recreation & Parks	283-4001-420100	Social Security	1	140	140
Recreation & Parks	283-4001-420200	IMRF	1	270	270
Recreation & Parks	283-4001-420500	Medicare	1	33	33
				Total:	\$2,702



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Personnel					
Title: Recreation Supervisor II (Aquatics/Ice Rink)					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Recreation					
<p>Description/Justification: This position's primary assignment will be to prepare, develop and maintain operations at the Centennial Park Aquatics Center and Centennial Park Ice Rink and assist in overseeing the aquatics facility at the acquired indoor aquatics facility. With the intensity of work in an aquatics facility and increasing aquatics responsibilities, a full-time supervisor dedicated to this area is recommended to provide year-round focus on development of this area of service to the community.</p> <p>This position will supervise staff at CPAC and the ice rink and assist with managing contracted aquatics staff at the indoor aquatics facility; assist with recruitment, screening, hiring, and training of all aquatic and rink facility personnel; lead pool management staff to ensure a safe and productive operation; train and certify lifeguard staff in CPR, first aid, and water rescue skills as outlined by Starfish Aquatics and the American Red Cross; maintain appropriate safety records, documentation and training, and handle State reporting; supervise programming and special events scheduled in these locations; prepare budgets and oversee expenditures throughout the year for aquatics and other areas as appropriate; and make recommendations for protocol, programs, events and staffing for aquatics and ice rink.</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
Recreation & Parks	283-4001-410100	Salary	1	\$60,000	\$60,000
Recreation & Parks	283-4001-420100	Social Security	1	3,720	3,720
Recreation & Parks	283-4001-420200	IMRF	1	7,182	7,182
Recreation & Parks	283-4001-420300	Group Insurance	1	24,092	24,092
Recreation & Parks	283-4001-420500	Medicare	1	870	870
				Total:	\$95,864



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Personnel					
Title: Part-time Maintenance II at Sportsplex					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Building Maintenance					
<p>Description/Justification: The Sportsplex is a high profile and valued recreation amenity in the Village of Orland Park. The Sportsplex, as a customer-centric facility, becomes more attractive to patrons and customers when timely and responsive maintenance activities can be accomplished. When repair and maintenance needs arise at the Sportsplex, the Building Maintenance Division schedules and assign available staff persons to evaluate and repair. Depending on Building Maintenance’s priorities, a response to a Sportsplex maintenance request may be delayed causing minor repair requests to become larger issues that are escalated by the requesting customer/member. This delay could negatively impact a Sportsplex member’s perception of the facility’s commitment to customer service excellence. To remedy this issue, and create a more efficient and responsive solution to maintenance requests, a Part-time Maintenance II employee will be assigned exclusively to the Sportsplex to perform critical and timely maintenance and service repairs.</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
Recreation & Parks	283-4007-410130	Part Time Salary	1	15,600	\$15,600
Recreation & Parks	283-4007-420100	Social Security	1	967	967
Recreation & Parks	283-4007-420200	IMRF	1	1,867	1,867
Recreation & Parks	283-4007-420500	Medicare	1	226	226
				Total:	\$18,661



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Personnel					
Title: Reorganization of Parks Department					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Parks					
<p>Description/Justification: With the departure of the Department Director in January 1, 2016 the organizational structure of the Parks department has been in transition and under review. Maintaining a separate Parks department appears to be the appropriate structure to deliver the services related to Parks and Grounds. These services also include the recent addition of the maintenance of all Village ponds. The recommended management structure includes a Director and two Parks Operations Managers. The Director would oversee the entire Parks department a Parks Operations Manager would manage the day to day operations of Grounds and the other Parks Operations Manager would manage the day to day operations of Parks.</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
Recreation & Parks	283-4003-410100	Salary	1	\$17,893	\$17,893
Recreation & Parks	283-4003-420100	Social Security	1	1,109	1,109
Recreation & Parks	283-4003-420200	IMRF	1	2,142	2,142
Recreation & Parks	283-4003-420500	Medicare	1	259	259
				Total:	\$21,403



VILLAGE MANAGER'S OFFICE

VILLAGE HALL

MEMORANDUM

October 7, 2016

TO: Mayor McLaughlin

Trustee Fenton
Trustee Dodge
Trustee Gira

Trustee Griffin Ruzich
Trustee Calandriello
Trustee Carroll

FROM: Timothy J. McCarthy, Interim Village Manager *TJM*

COPY: Joseph La Margo, Annmarie Mampe

RE: REORGANIZATION OF PARKS DIVISION TO THE PARKS AND GROUNDS DEPARTMENT

In August 2016, I met with Trustees Gira and Carroll to discuss the current status of the Parks Division and a proposed plan to reorganize the division into the Parks and Grounds Department.

The division is currently run by Gary Couch who is serving as an acting superintendent at a salary of \$106,849. One of his current foremen has been on leave for six months and may retire in November 2016. His other foreman position is staffed by a MWIII who is serving as an acting foreman and, as a result, earned \$21,362 dollars in overtime in FY2015 and will likely earn the same overtime in FY2016.

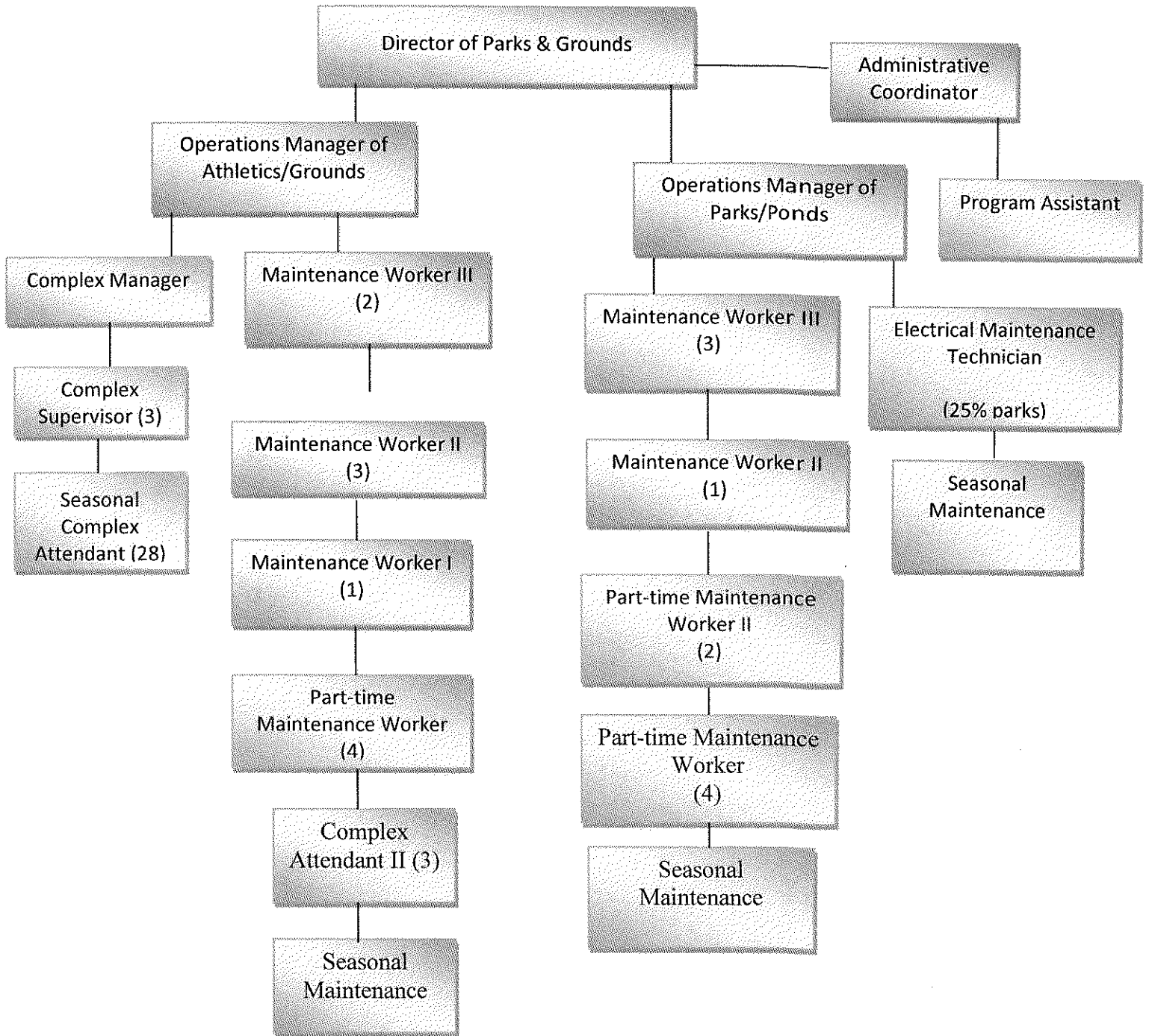
Gary Couch has been doing an excellent job running the division under uncertain circumstances and with little supervisory help since January of this year with very good results. The responsibilities of the division will be broadened to include aesthetic pond maintenance and all grounds to include roadway medians.

Gary currently supervises fifteen (15) full time employees and almost eighty (80) part time and seasonal employees. I believe that the overall responsibilities of the division for athletic fields, parks, grounds and ponds calls for this division to become a separate department and that Gary Couch deserves the opportunity to be its director based on his past performance and familiarity with the position.

I would propose that Gary Couch be promoted to director at a salary of \$112,000 and the two foremen be changed to operations managers similar to the Public Works department at salaries of \$95,534. The total cost to include benefits would be \$21,403 and be largely funded by the reduction in overtime that the acting foreman is currently receiving.

I would also propose that we replace the MWIII position if he becomes one of the operations managers to maintain current staffing. This proposal is included in the Summary of Position Requests provided to the Board at the revenue hearing on August 18 and a copy of the proposed organization chart is also attached.

Trustee Carroll and Gira have approved this reorganization and I am asking for the support of the Mayor and Board to implement the new Parks and Grounds Department on January 1, 2017. Trustees Gira and Carroll have also agreed that the new department would report to the Chair of the Recreation Department due to its historical close working relationship with the Recreation Department.





2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Personnel					
Title: New Position – Maintenance Worker III					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Parks					
<p>Description/Justification: Requesting a Maintenance Worker III for the Parks Department. The scope and volume of work in the Parks department continues to grow requiring additional personnel with skilled maintenance abilities and the ability to lead crews. Recently the maintenance of village ponds was added to the department's areas of responsibility.</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
Recreation & Parks	283-4003-410110	Hourly	1	\$59,531	\$59,531
Recreation & Parks	283-4003-420100	Social Security	1	3,691	3,691
Recreation & Parks	283-4003-420200	IMRF	1	7,126	7,126
Recreation & Parks	283-4003-420300	Group Insurance	1	24,092	24,092
Recreation & Parks	283-4003-420500	Medicare	1	863	863
				Total:	\$95,303



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Personnel																																									
Title: Promotion of Maintenance Worker I to Maintenance Worker II position																																									
Strategic Plan Goals:																																									
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>																																									
Requesting Department: Public Works																																									
Description/Justification: Promotion of employee from a Maintenance Worker I Step 7 to Maintenance Worker II Step 6 for outstanding performance and increased responsibilities. He has demonstrated an aptitude to effectively complete numerous utility tasks without requiring direct Supervision. He has also done a great job helping develop new employees.																																									
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Fund Name</th> <th style="text-align: center;">Account Number</th> <th style="text-align: center;">Account Title</th> <th style="text-align: center;">Quantity</th> <th style="text-align: center;">Amount</th> <th style="text-align: center;">Total Amount</th> </tr> </thead> <tbody> <tr> <td>Water & Sewer</td> <td>031-6001-410110</td> <td>Hourly</td> <td style="text-align: center;">1</td> <td style="text-align: right;">3,393</td> <td style="text-align: right;">3,393</td> </tr> <tr> <td>Water & Sewer</td> <td>031-6001-420100</td> <td>Social Security</td> <td style="text-align: center;">1</td> <td style="text-align: right;">210</td> <td style="text-align: right;">210</td> </tr> <tr> <td>Water & Sewer</td> <td>031-6001-420200</td> <td>IMRF</td> <td style="text-align: center;">1</td> <td style="text-align: right;">406</td> <td style="text-align: right;">406</td> </tr> <tr> <td>Water & Sewer</td> <td>031-6001-420500</td> <td>Medicare</td> <td style="text-align: center;">1</td> <td style="text-align: right;">49</td> <td style="text-align: right;">49</td> </tr> <tr> <td colspan="4" style="text-align: right;">Total:</td> <td></td> <td style="text-align: right;">\$4,059</td> </tr> </tbody> </table>						Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount	Water & Sewer	031-6001-410110	Hourly	1	3,393	3,393	Water & Sewer	031-6001-420100	Social Security	1	210	210	Water & Sewer	031-6001-420200	IMRF	1	406	406	Water & Sewer	031-6001-420500	Medicare	1	49	49	Total:					\$4,059
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount																																				
Water & Sewer	031-6001-410110	Hourly	1	3,393	3,393																																				
Water & Sewer	031-6001-420100	Social Security	1	210	210																																				
Water & Sewer	031-6001-420200	IMRF	1	406	406																																				
Water & Sewer	031-6001-420500	Medicare	1	49	49																																				
Total:					\$4,059																																				



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Personnel					
Title: Promotion of Maintenance Worker I to Maintenance Worker II position					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Public Works					
Description/Justification: Promotion of employee from a Maintenance Worker I Step 7 to Maintenance Worker II Step 6 for outstanding performance and increased responsibilities. He has demonstrated an aptitude to effectively complete numerous utility tasks without requiring direct supervision. He is also depended upon to train all divisional staff to properly operate and maintain our Vactor, our newest and most expensive piece of equipment.					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
Water & Sewer	031-6001-410110	Hourly	1	3,393	3,393
Water & Sewer	031-6001-420100	Social Security	1	210	210
Water & Sewer	031-6001-420200	IMRF	1	406	406
Water & Sewer	031-6001-420500	Medicare	1	49	49
				Total:	4,059



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Personnel					
Title: Promotion of Maintenance Worker I Step 4 to Step 6					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Public Works					
Description/Justification: Double Step increase for employee from a Maintenance Worker I Step 4 to Maintenance Worker I Step 6 for outstanding performance and increased responsibilities. This employee's hard work and dedication makes him a versatile and reliable employee within the division.					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
Water & Sewer	031-6001-410110	Hourly	1	1,030	1,030
Water & Sewer	031-6001-420100	Social Security	1	64	64
Water & Sewer	031-6001-420200	IMRF	1	123	123
Water & Sewer	031-6001-420500	Medicare	1	15	15
				Total:	\$1,232



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Personnel					
Title: Maint. Worker II to Water Plant Operator					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Public Works					
<p>Description/Justification: The Water Plant Operator position is critical to the safe and efficient operation of the Village's water infrastructure. This employee has demonstrated the intellect, motivation and desire to take on the additional responsibility as a Water Plant Operator. The employee had a long and successful tenure in the Utilities Division and while he understands that there will be a sharp learning curve, the employee has the background necessary to make this transition. The employee currently has a Class A water operator certificate, and has a healthy knowledge of the Village's water system. The employee takes advantage of opportunities to gain experience and continues to learn the technical aspects of being a water plant operator. The employee currently serves as an interim water plant operator and has taken on this new responsibility with fervor and optimism.</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
Water & Sewer	031-6001-410110	Full Time Hourly	1	\$2,554	\$2,554
Water & Sewer	031-6001-420100	Social Security	1	158	158
Water & Sewer	031-6001-420200	IMRF	1	306	306
Water & Sewer	031-6001-420500	Medicare	1	37	37
				Total:	\$3,055



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Personnel					
Title: Promote Part-Time GIS Intern to Full-time GIS Technician					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Public Works					
<p>Description/Justification: The Public Works Department is requesting to reclassify current part-time GIS intern Step 6 to a full-time GIS Technician. The Public Works Department has become increasingly reliant on information provided within the village's GIS software/databases. The need for updating and maintaining the Public Works infrastructure geodatabases has become critical for managers, office staff and field personnel.</p> <p>The GIS intern is performing exceptional work both in the field collecting data and in the office. The GIS intern has greatly increased the efficiency of the Public Works Department's ability to evaluate, explain and respond to various internal and external customers. Public Works is heavily reliant on GIS and the various layers that contain critical infrastructure information. Unfortunately, effectively extrapolating data from the GIS can take a while for novice users creating inefficiencies. The GIS intern has been able to go well beyond creating maps from the system; rather, the intern has created new monitoring and evaluating processes for snow routes using GEO fences; updated points for newly installed trees and removed ash trees directly related to the ATRRP program and corrected critical infrastructure details like pipe sizes, flow directions, and right of way boundaries.</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
Water & Sewer	031-6001-410110	Full Time Hourly	1	\$25,473	\$25,473
Water & Sewer	031-6001-420100	Social Security	1	1,579	1,579
Water & Sewer	031-6001-420200	IMRF	1	4,404	4,404
Water & Sewer	031-6001-420500	Medicare	1	369	369
Water & Sewer	031-6001-420300	Group Insurance	1	24,092	24,092
				Total:	\$55,919

**FY2017 Budget
Discretionary Requests**

Account	Account Description	Dept Request	Narrative	Amount	Proposed by VM	Not Proposed VM
General Fund						
010-0000-491290	Interfund Transfer Out - Open Lands Fund	Non Dept	Boley Farm - General Maintenance (Electric, Natural Gas, Pest Control, Building Supplies)	\$ 1,615	\$ 1,615	\$ -
010-0000-491290	Interfund Transfer Out - Open Lands Fund	Non Dept	Open Lands Fundraising	5,000	5,000	-
010-0000-491290	Interfund Transfer Out - Open Lands Fund	Non Dept	Open Lands - Operating (Legal/Audit/Bank Service Charges/Contract Consultants)	12,450	12,450	-
010-0000-491290	Interfund Transfer Out - Open Lands Fund	Non Dept	Stellwagen Farm - Operating (Phone, Security, Natural Gas, Electric, Contingency)	3,850	3,850	-
010-0000-491290	Interfund Transfer Out - Open Lands Fund	Non Dept	Stellwagen Foundation - Legal/Audit Fees	3,600	3,600	-
010-0000-491290	Interfund Transfer Out - Open Lands Fund	Non Dept	Stellwagen Farm - Farmhouse Restoration - includes east, west and south porches plus a 10% contingency	88,000	88,000	-
010-1100-429100	Training & Education	Administration	CPR/AED/FA Village Wide Training - Vendor OP Fire District, Charge back to department \$300 instructor fee per class, \$10 supply fee per employee 200 employees annually.	5,000	5,000	-
010-1100-429500	Medical Exams	Administration	Regulatory Compliance: Childcare Worker Immunization Screening TB Screenings +-115 employees at \$20.	1,500	1,500	-
010-1100-429500	Medical Exams	Administration	Regulatory Compliance PW Parks RE: Respirator program and OSHA Silica Standard 60 employees at \$140 each.	3,000	3,000	-
010-1100-429510	Pre-Employment	Administration	Medical Exams - Increase to meet respirator and childcare worker immunization requirements.	3,300	3,300	-
010-1700-443100	Buildings	Building Maintenance	Salt Building Structural Evaluation	10,000	10,000	-
010-1700-443100	Buildings	Building Maintenance	Centennial Pool and Aquatics Center Door Replacement	13,000	13,000	-
010-2003-484910	Economic Development Promotion Expense	Development Services	Year 2 of Way Finding & Branding Implementation	150,000	100,000	50,000
010-2004-432500	Engineering Services	Development Services	Americans with Disabilities Act (ADA) Transition Plan Update & Evaluation	50,000	50,000	-
010-2004-432500	Engineering Services	Development Services	Traffic Count Data	10,000	10,000	-
010-2004-432500	Engineering Services	Development Services	Miscellaneous surveys, traffic evaluations, plat development, preliminary environmental site planning, preliminary wetland review, outside funding application assistance	50,000	25,000	25,000
010-5001-429100	Training & Education	Public Works	On-site Training	3,000	3,000	-
010-5002-443300	Streets/Right of Way	Public Works	Contract Services for Village-wide Parkway Tree Trimming Program	40,000	20,000	20,000
010-9400		Taste of Orland	Zero Waste Initiative	9,800	9,800	-
010-9450-442990	Other Services	Recreation	Weekly Entertainment/Activities at Farmer's Market	8,000	8,000	-
010-9450-442990	Other Services	Recreation	Refurbishing of Grand Piano	16,000	16,000	-
Total General Fund				\$ 487,115	\$ 392,115	\$ 95,000

**FY2017 Budget
Discretionary Requests**

<u>Account</u>	<u>Account Description</u>	<u>Dept Request</u>	<u>Narrative</u>	<u>Amount</u>	<u>Proposed by VM</u>	<u>Not Proposed VM</u>
Recreation and Parks Fund						
283-4001-441600	Postage	Recreation	Printing Costs for 2 Senior Program Guides Per Year	\$ 6,000	\$ 6,000	\$ -
283-4001-460140	Printing & Stationery	Recreation	Postage and Shipping for 2 Senior Program Guides Per Year	16,000	16,000	-
283-4003-461500	Signs	Parks	Signage Logo Replacement	10,000	10,000	-
283-4003-461600	Playground Equipment/Ground Supplies	Parks	Soccer Goals at Centennial Park	14,000	-	14,000
283-4003-460180	Equipment	Parks	Party Wagons (2)	12,000	-	12,000
283-4006-443100	Repairs & Maintenance	Fitness Center	Roof Drain	16,430	16,430	
283-4006-460110	Computer Equipment	Fitness Center	Computer Workstations (4), 3 Kiosks (Internet Café), (1) Laptop Setup, (8) Ipad, (3) EMV Chip Readers, (7) POS Accessories	34,425	34,425	
283-4006-443100	Repairs & Maintenance	Fitness Center	MLR/WLR Shower Renovations	200,000	100,000	100,000
Total Recreation and Parks Fund				\$ 308,855	\$ 182,855	\$ 126,000
Water and Sewer Fund						
031-6001-429100	Training & Education	Public Works	On-site Training	5,000	5,000	-
031-6002-443900	Well & Storage Facilities	Public Works	Elevated Tank Exterior Washing	10,000	10,000	-
031-6002-460290	Other Supplies	Public Works	Hydrant Markers	5,000	5,000	-
031-6002-464300	Water Meter Repair Parts	Public Works	Additional Smart Point MXU Upgrades	520,000	520,000	-
Total Water and Sewer Fund				\$ 540,000	\$ 540,000	\$ -
Total Discretionary Requests				\$ 1,335,970	\$ 1,114,970	\$ 221,000



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Discretionary					
Title: Open Lands					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input checked="" type="checkbox"/> High Performing Organization <input type="checkbox"/>					
Requesting Department: Development Services					
<p>Description/Justification: The Open Lands Commission is requesting a grant from the Village to fund the operating expenses for 2017 and the capital expenditures for the phase I construction of the Nature Center. The total operating request is \$19,065:</p> <p>Bank Charges - \$1800; Contractual Legal – \$4650; Accounting/Audit – \$4000; Contract Consultants – \$2,000; Pest Control Services - \$150; Electricity - \$1,000; Natural/propane gas - \$400; Building Supplies - \$65; Fundraising - \$5,000.</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-0000-491290	Interfund Transfer Out – Open Lands Fund		\$19,065	\$19,065
				Total:	\$19,065



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Discretionary					
Title: Stellwagen Farm					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input checked="" type="checkbox"/> High Performing Organization <input type="checkbox"/>					
Requesting Department: Development Services					
<p>Description/Justification: Stellwagen Farm is requesting a total of \$95,450 for FY2017.</p> <p>General Maintenance-\$7,450 (Broken down into Telephone/Security-\$500, LP Gas-\$2,500, Electric-\$500, 10% Contingency-\$350, Audit Fees-\$3,600);</p> <p>Farmhouse Restoration-\$88,000 (Broken down into East Porch-\$25,000, West Porch-\$5,000, South Porch-\$50,000, 10% Contingency-\$8,000);</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-0000-491290	Interfund Transfer Out – Open Lands Fund		\$95,450	\$95,450
Total:					\$95,450



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Discretionary					
Title: CPR/AED/First Aid Training					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Village Manager					
Description/Justification:					
CPR/AED/First Aid Training for civilian positions requiring this certification as a position requirement. This includes initial training and certification and recertification. Training to be administered by the Orland Park Fire Protection District. Expected cost of \$300 per instructor per class, \$10 supply fee per employee expected 250-300 trained annually.					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-1100-429100	Training and Education	1	\$5,000	\$5,000
Choose an item.					
Choose an item.					
Choose an item.					
Choose an item.					
Choose an item.					
				Total:	\$5,000



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Discretionary					
Title: Medical Exams and Screenings					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Village Manager					
<p>Description/Justification: Requesting additional funds to the medical and pre-employment medical accounts to perform exams in accordance with the OSHA respirator and the upcoming OSHA requirement related to silica. We anticipate that 60 maintenance employees will need to complete the respirator exam at \$140.00 per exam. In addition requesting additional funds for childcare worker immunization screenings, expect 115 employees at \$20.00. Along with current employees these exams will be afforded to new hires in maintenance or childcare positions (Kidzroom Attendant, Preschool Instructor, After School Pals Instructors, and Special Recreation Instructors.</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-1100-429500	Medical Exams		\$4,500	\$4,500
General Fund	010-1100-429510	Pre-Employment Medical Exams		3,300	3,300
Total:					\$7,800



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Discretionary					
Title: Structural Evaluation of Salt Storage Building					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Public Works					
<p>Description/Justification: A structural evaluation needs to be performed on the Public Works salt storage building that was built in the spring/summer of 2000. This building, specifically the interior walls, is subjected to massive and consistent structural loads that can, over time, degrade the integrity of the structure. Staff has documented some minor structural issues and have determined that the full facility needs to be evaluated by a subject matter professional/consultant.</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-1700-443100	Consulting Services		\$10,000	\$10,000
Total:					\$10,000



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Discretionary					
Title: Centennial Pool and Aquatics Center Door Replacement					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Public Works					
Description/Justification: The steel doors at Centennial Pool and Aquatics Center (CPAC) are deteriorating. The frames and doors have been rotting showing holes and gaps creating potential hazards. Several of the door frames and doors require replacement.					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-1700-443100	Buildings		\$13,000	\$13,000
Total:					\$13,000



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Discretionary					
Title: Way Finding & Branding Implementation - Year 2					
Strategic Plan Goals:					
Economic Development <input checked="" type="checkbox"/> Downtown Development <input checked="" type="checkbox"/> Quality of Life <input checked="" type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Development Services					
Description/Justification: In 2016, the Village Board approved the new way finding and brand for Orland Park. Implementation of the program has begun and will be multi-year phased. It is anticipated to take a number of years for full-implementation. This will be year 2 of the implementation phase.					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-2003-484910	Economic Development Promotion Expense	1	150,000	150,000
Total:					\$150,000



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Discretionary					
Title: Engineering Services					
Strategic Plan Goals:					
Economic Development <input checked="" type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input checked="" type="checkbox"/> High Performing Organization <input type="checkbox"/>					
Requesting Department: Development Services					
<p>Description/Justification: This is the Engineering budget request for FY2017. Funds are being requested as follows: \$50,000 for Americans with Disabilities Act (ADA) Transition Plan Update and Evaluation; \$10,000 for 2017 Traffic Count Data; and \$50,000 for additional funds to be used as needed for items such as: miscellaneous surveys, traffic evaluations, plat development, preliminary environmental site planning, preliminary wetland review, and outside funding application assistance.</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-2004-432500	Engineering Services	1	\$50,000	\$50,000
General Fund	010-2004-432500	Engineering Services	1	\$10,000	\$10,000
General Fund	010-2004-432500	Engineering Services	1	\$50,000	\$50,000
Total:					\$110,000



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Discretionary					
Title: On-Site Training					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Public Works					
Description/Justification: To accommodate additional and critical on-site training to reduce costs of remote trainings (travel time, fuel). Examples include trenching & shoring, computer software training, leadership and supervisory training, etc.					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-5001-429100	Training & Education		\$3,000	\$3,000
Water & Sewer	031-6001-429100	Training & Education		\$5,000	\$5,000
Total:					\$8,000



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Discretionary					
Title: Contract Services for Village-wide Parkway Tree Trimming					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Public Works					
<p>Description/Justification: Public Works needs to trim parkway trees over roadways and sidewalks to increase safety, minimize canopy branch damage to Village vehicles and waste management vehicles. Un-trimmed canopies severely restrict the Village’s ability to plow snow using our standard of “curb-to-curb” plowing. Snow trucks are forced to maneuver around low hanging parkway trees resulting in unplowed areas along streets and roads causing unsafe road conditions. The Village’s Road Improvement Program is also dependent upon parkway trees being successfully trimmed. Contractors use large machinery called milling machines to remove the top surfaces of asphalt during road projects. The large machinery will violently break overhanging branches that have not been appropriately trimmed causing irreversible damage to the parkway trees.</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-5002-443300	Streets/Right of Way		\$40,000	\$40,000
Total:					\$40,000



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Discretionary					
Title: Zero Waste at the Taste					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input checked="" type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input type="checkbox"/>					
Requesting Department: Special Events					
<p>In 2016, Mayor McLaughlin initiated the Zero Waste Challenge to the Taste of Orland Park with an end goal of reducing the quantity of trash sent to landfills. At the heart of this initiative, was the challenge of engaging restaurants in utilizing compostable and recyclable products, along with educating Taste patrons towards the importance of this effort and gaining their direct assistance towards this initiative.</p> <p>Towards that end, in 2017, to continue this effort, the following items/services will need to be budgeted in the amounts shown.</p> <p>Description/Justification: Compostable forks, spoons, knives, straws, trash & recycling bags - \$3,500 Zero Waste signs & banners - \$2,000 Zero Waste publicity (newspaper ads., Facebook and Google paid advertising) - \$1,500 Compost & recycling bin supplies (*Parks to build) - \$1,200 Compost & recycling totters & dumpsters - \$1,200 Misc. supplies (i.e. gloves, aprons) - \$400</p> <p>*Mayor would like a new layout in 2017</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-9400	Various	1	\$9,800	\$9,800
Total:					\$9,800



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Discretionary					
Title: Farmers' Market weekly entertainment					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input checked="" type="checkbox"/> High Performing Organization <input type="checkbox"/>					
Requesting Department: Special Events					
Description/Justification: In an effort to enhance the 2017 farmers' market, we would like to add weekly entertainment and/or activities. The objective of adding entertainment is to position the farmers' market as a weekly "event" thereby increasing foot traffic, attracting farmers' market vendors who bring unique artisanal offerings to the market.					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-9450-442990	Other services		\$8,000	\$8,000.
Total:					\$8,000



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Discretionary					
Title: Piano Refurbishing					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input checked="" type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input type="checkbox"/>					
Requesting Department: Recreation					
<p>Description/Justification: The Cultural Arts Commission has planned 6 musical/orchestral events for the community upon receiving the donation of the piano in 2016. The community has welcomed the events and provided positive feedback with continued support to provide more musical opportunities. Christine Chott of Chott Piano provided technical evaluation of the piano before the Village acquired in 2016 and followed up with a refurbishment estimate that will be necessary for the piano of such rich history.</p> <p>The total cost to refurbish the Concert Grand Piano is \$26,000. Staff is requesting \$16,000 to cover the cost of refurbishment and \$10,000 which was budgeted in 2016 to be rolled over from the 2016 budget to cover the remaining cost for the 2017 Budget.</p> <p>Cultural Arts Commission has worked very hard with staff to continue the momentum to purpose orchestral concerts in 2017 in addition to hosting piano recital's as a rental opportunity for piano instructors.</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-9450-442990	Other Services	1	\$16,000	\$16,000
Total:					\$16,000



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Discretionary					
Title: Senior Program Guide Printing					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input checked="" type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input type="checkbox"/>					
Requesting Department: Recreation					
<p>Description/Justification: At the request of the Recreation Chair, staff created a Summer/ Fall Senior Guide that was delivered in July of 2016 to seniors who reside in the Village of Orland Park. The goal is to capture our senior audience and engage them in the various opportunities that the Village has to offer. In order to provide two Senior Program Guides per year staff is requesting \$16,000 for printing and \$6,000 for the distribution costs.</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
Recreation & Parks	283-4001-460140	Printing & Stationery	2	\$8,000	\$16,000
Recreation & Parks	283-4001-441600	Postage/Shipping	2	\$3,000	\$6,000
Total:					\$22,000



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Discretionary					
Title: Signage Logo Replacement					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input checked="" type="checkbox"/> High Performing Organization <input type="checkbox"/>					
Requesting Department: Parks					
Description/Justification: To replace aging, damaged or worn signage to incorporate Villages new branding initiative.					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
Recreation & Parks	283-4003-461500	Signs	1	\$10,000	\$10,000
Total:					\$10,000



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Discretionary					
Title: Soccer Goals at Centennial Park					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input checked="" type="checkbox"/> High Performing Organization <input type="checkbox"/>					
Requesting Department: Parks					
Description/Justification: Replace worn and damaged soccer goal sets at Centennial Park. Multiple sets have been welded to repair bent supports caused by vandals. Sets need to be replaced as continued welding is not an option.					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
Recreation & Parks	283-4003-461600	Playground Equipment	1	\$14,000	\$14,000
Choose an item.					
Choose an item.					
Choose an item.					
Choose an item.					
Choose an item.					
				Total:	\$14,000



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Discretionary					
Title: (2) Party Wagons					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Parks					
Description/Justification: Beta project to streamline rental deliveries. Trailers are equipped with banquet tables/chairs, and other party accessories.					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
Recreation & Parks	283-4003-460180	Equipment	2	\$6,000	\$12,000
Total:					\$12,000



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Discretionary					
Title: Roof Drains					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Public Works					
<p>Description/Justification: At the former Palos Health & Fitness Center many leaks from the roof's drainage system has caused parts of the locker room and areas of fitness floor and basketball court to be closed at times. Funds are being requested to properly repair the roof drains to keep future leaks from occurring.</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
Recreation & Parks	283-4006-443100	Repairs & Maintenance		\$16,430	\$16,430
Total:					\$16,430



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Discretionary					
Title: Computer Workstations, Kiosks (Internet Café), Laptop Setup, Ipads, EMV Chip Readers, and POS Accessories for Fitness Center					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input checked="" type="checkbox"/> High Performing Organization <input type="checkbox"/>					
Requesting Department: Recreation					
Description/Justification:					
Replacement equipment –					
Standard computer equipment is in need of replacement at the former Palos Health and Fitness Center due to reaching the scheduled replacement timeframe and/or being out of warranty. This includes four computer workstations, three kiosks at the internet café, one laptop setup, and POS accessories that include cameras for member photos, USB adapters, and hubs for peripherals.					
New equipment -					
Eight Ipads are being requested for the following new initiatives: eHHQ – Electronic Health History Questionnaire, COG – Compete on the Go for mobile membership sales (special events, corporate sales), and Engage CEM (Interact) – Member Retention.					
Three EMV Chip Readers are being requested to ensure PCI compliance which requires the implementation of chip credit card readers for “card present” POS transactions.					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
Recreation & Parks	283-4006-460110	Computer Hardware		\$34,425	\$34,425
Total:					\$34,425



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Discretionary					
Title: Men & Women's Locker Room Shower Renovations					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Public Works					
<p>Description/Justification: Shower renovations at the former Palos Health and Fitness Center are extremely important. There has been a history of water leakage behind the walls that has created major aesthetic issues. Potential pipe repairs may need to be performed to ensure that the prior leaks have been properly sealed and repaired. Because of the past leaks, the tile must be replaced and re-grouted from the floor to about 6 feet high. The walls in the area need to be repaired because there are portions of missing wall from where past repairs were made.</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
Recreation & Parks	283-4006-443100	Repairs & Maintenance		\$200,000	\$200,000
Total:					\$200,000



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Discretionary					
Title: Elevated Tank Exterior Washing					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input checked="" type="checkbox"/> High Performing Organization <input type="checkbox"/>					
Requesting Department: Public Works					
<p>Description/Justification: The village's elevated water tanks are high visibility structures. Over time significant dirt and mold accumulate under the ball of the tank creating a visibly unclean appearance to the residents and visitors to Orland Park and deterioration of the structure. In order to extend the life and present the village in a positive way, exterior washing of the elevated tanks will promote the village. Elevated Tank 6 (Sandburg HS) and Elevated Tank 1 (Wolf Road near 179th) are the priority tanks for cleaning.</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
Water & Sewer	031-6002-443900	Well & Storage Facilities	1	\$10,000	\$10,000
Total:					\$10,000



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Discretionary					
Title: Hydrant Markers					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Public Works					
<p>Description/Justification: Hydrant markers simplify the process of locating hydrants in tall vegetation, deep snow and in emergency situations in both daylight and at night. Markers are also helpful to distinguish Village hydrants from adjacent municipalities and other water providers. Additionally, the Mokena Fire Protection District, which services some areas within the Village, requires that all hydrants under their jurisdiction be equipped with markers.</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	031-6002-460290	Supplies		\$5,000	\$5,000
Total:					\$5,000



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Discretionary					
Title: Additional Smart Point Upgrade MXUs					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Public Works					
<p>Description/Justification: Upgrading of the current MXU meter reading equipment to the Smartpoint meter reading equipment will allow greater utilization of the latest technology provided by Sensus Flexnet radio network. The conversion to the new Smart Points will allow the meters to connect to the radio network for reading and other communications such as possible failure or tampering. To expedite the conversion the Public Works Department has prepared a potential four-year program for changing the current MXU's to the new Smart Points. The additional funding is needed for the conversion to occur within the four year program.</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
Water & Sewer	031-6002-464300	Water Meter Repair Parts		\$520,000	\$520,000
Total:					\$520,000

Village of Orland Park
FY2017 Budget - Summary of Discretionary Technology Requests

	Submitted Request	Recommended by VM	Not Recommended by VM
Village Manager (HR) -			
Software - Applicant Tracking/Onboarding Cloud Based	23,000	23,000	-
Software - Leave Management	30,000	-	30,000
Software - Benefits Administration	30,000	-	30,000
Finance -			
Software - On-line Vehicle Sticker Sale	24,845	24,845	-
MIS -			
Staff Training - Civic Plus Admin, Milestone Training	16,800	-	16,800
Virtualization Hardware/Software (4)	200,000	-	200,000
Consultant - Data Architect - Design/Maintenance of Data Warehouse	50,000	-	50,000
Consultant - Network Architecture	20,000	-	20,000
Civic Plus Website Redesign	13,000	-	13,000
Civic Plus Website Mobile App (Village)	7,450	-	7,450
Civic Plus Website Recreation Hosting, Maintenance, Support	1,470	-	1,470
Civic Plus Substance Assistance Hosting, Maintenance, Support	3,229	-	3,229
Additional Wireless Access Points (SPLEX, HV, FLC, PW, DS)	19,400	-	19,400
Mileston Husky Video Recording Servers (6) (VH, Rec, PW)	32,000	-	32,000
IP Cameras to Interface w/Milestone Husky (55 -CPAC, REC, FLC, VH)	40,000	-	40,000
Gigabit Upgrade Switches (6) (HV, REC, PW)	30,000	-	30,000
10Gig Fiber Cards for Increased Bandwith for existing Switches (12)	24,000	-	24,000
Google API for Mapping Business Directory License	10,000	-	10,000
Update Telephone Services w/Voice over IP Provider	102,000	-	102,000
Village-wide Phone Systems - Move to VoIP	100,000	-	100,000
Surface Pro Tablets - Field Usage (DS, PW, Parks)	75,000	75,000	-
Surface Pro Tablets - Desktop Replacements	70,800	-	70,800
Electronic Time Card Software (Cloud)	37,000	-	37,000
Furniture/Equipment for BIS's New Area	45,000	45,000	-
Microsoft Cloud Exchange (350 Users) Migration	33,600	-	33,600
Barracude Firewall Upgrade for increasaed Village Field Staff	15,000	-	15,000
AT&T Service Internet Upgrade at PD to 100mb	24,000	-	24,000
VM Server and Other Server Maintenance	50,000	-	50,000
Innoprise Cloud Based Migration for Improved Performance	45,000	-	45,000
Software - Work Management, Community Development	150,000	150,000	-
Desktop Computer Replacements/New Hires	15,000	10,000	5,000
Development Services -			
GIS - Software - MS SQL 2016 (10 licenses)	5,556	5,556	-
GIS - Computer w/Monitor	9,100	9,100	-
GIS - Server Replacement	10,000	-	10,000
Electronic Viewing Table (2)	22,000	11,000	11,000
Electronic Document Management System	60,000	-	60,000
Public Works -			
Smart Phones (3) (including monthly service)	6,600	-	6,600
GIS - AutoCAD LT	1,080	1,080	-
GIS - ESRI Arc Info	1,080	1,080	-
Electronic Viewing Table for Planning Review	11,000	11,000	-
Recreation Admin -			
Civic Plus - Redesign of Recreation & Parks Page Header	2,850	-	2,850
Parks -			
60" Monitors - Parks Common area/Director's Office	2,200	2,200	-
Software - Weather Monitor License	4,000	4,000	-
TOTAL	\$ 1,473,060	\$ 372,861	\$ 1,100,199



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Technology
Title: Applicant Tracking/Onboarding Application
Strategic Plan Goals: Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>
Requesting Department: MIS
Description/Justification: <p style="text-align: center;">Technology Request Talent Acquisition Onboarding Software</p> <p>Consistent with the principles of high performing organizations a technology solution is needed to automate and streamline the processes that impact, village internal and external customers, managers and HR staff in recruiting and onboarding employees. A talent acquisition/applicant tracking and onboarding system will streamline the applicant process from job posting to hire. Our current processes need to be modernized to stay competitive in attracting and retaining qualified employees. Approximately 10,500 applications were processed in response to approximately 475 job postings between 2013 -2016. Each year the HR department works with hiring managers to recruit, hire and or rehire approximately 450 employees; of which approximately 125 are new hires and about 325 are seasonal hires or rehires. With the majority of our positions being part-time and seasonal we need to be able to get in front of potential candidates early and make it easy for them to apply.</p> <p>Our current recruiting/applicant process is very manual requiring an applicant to download an application, save it, then email or mail it to Human Resources. Applications are entered into an Access database, printed, copied and sent to managers for review, candidates are notified that their resume or application has been received however because of the manual nature of the process; further candidate follow-up can be inconsistent. In addition, the onboarding process is also manual, this process includes coordinating pre-employment exams, background checks, completing regulatory and tax forms, and review and sign off on village policies. With the volume of activity associated with hiring employees these manual processes are cumbersome, inefficient, and susceptible to errors, wasteful of time and paper.</p> <p>A talent acquisition/applicant tracking system will assist staff to streamline processes, engage the right candidates, provide for automatic notifications to candidates throughout the full recruitment process, provide for transparency between managers and HR regarding the status of a position,</p>



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Technology					
Title: Leave Management Software - HR					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Village Manager					
<p>Description/Justification: This request is for software to assist in the management of employee leave time including, FMLA, short-term disability, worker's compensation, military and other leave for all employees full time (280) and part-time/seasonal (600) as it relates to many different requirements. HR processes approximately 110 disability related leaves per year. This number does not include disability leaves that are requested but not taken but must be tracked due to regulatory or program requirements. Leave management includes the coordination of information related to regulatory requirements, collective bargaining agreement requirements, IMRF, Police Pension, STD plan requirement, and union, non-union and full vs. part-time status. Maintaining leave records manually makes the required tracking and coordinating leaves inefficient and susceptible for error.</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-1600-460130	Computer Software	1	\$30,000	\$30,000
Total:					\$30,000



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Technology					
Title: Benefit Administration Software - HR					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Village Manager					
<p>Description/Justification: This request is for software to provide for a regulatory compliant, efficient management and coordination tool in the administration of employee benefits program. The Village currently provides medical, dental, vision, life insurance, and FSA, HSA, wellness and other benefit programs to our employees and their dependents. We have four medical plans as well as several different employee premium contribution structures based on union and non-union status as well as collective bargaining agreements. HR administers benefits for 280 full time employees, 25 full time library employees and approximately 50 benefit continuation participants and their dependents. The Affordable Care Act has a number of reporting requirements that are currently met by compiling information from a number of different sources. Open enrollment is required annually. The current process is manual which is inefficient from an employee and administration standpoint. For example, one change to an employee's eligibility status requires that HR manually update the information with each vendor. We seek a system that is regulatory compliant, can integrate with current Village systems, provides benefits management, on-line open enrollment, and the capability to update information with the vendors.</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-1600-460130	Computer Software	1	\$30,000	\$30,000
Total:					\$30,000



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Technology					
Title: Vehicle Licensing Software System					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input checked="" type="checkbox"/> Quality of Life <input checked="" type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Finance					
<p>Description/Justification: The Village's current financial software does not offer a streamlined online vehicle sticker renewal module. To offer this service to residents during the 2017 vehicle sticker sale, an additional software purchase is necessary. A quote for a new system was received from Third Millennium Software Solutions which provides the capability to purchase vehicle stickers online through a convenient, secure, self-service portal. Residents would access this portal through the Village's website. Residents can remove, edit or add new vehicle database records. Residents will receive payment receipts for each vehicle sticker purchased.</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-1600-460130	Computer Software	1	\$13,500	\$13,500
General Fund	010-1600-443610	Maintenance	1	2,245	2,245
General Fund	010-1600-442850	Online Services	1	1,500	1,500
General Fund	010-1600-429100	Training & Education	1	3,600	3,600
General Fund	010-1600-432800	Consulting Services	1	4,000	4,000
				Total:	\$24,845



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Technology					
Title: Civic Plus Admin Training					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: MIS					
Description/Justification: Village Website Admin/Department Training					
Title: Village Website Admin/Department Training					
History: To enable each department to have the understanding on how to maintain their department's official VOP section of the Civic Plus website, bulk training via an onsite trainer sent from Civic Plus. The cost includes up to 30 people in 2 – 4 hour sessions in one day and 2 days of module and other small group trainings as available.					
Recommended Action/Motion: I move to recommend to the Village Board to approve in the amount of \$8,800 for the onsite training of the Village departments "train the trainer"					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-1600-429100	Training & Education	1	\$8,800	\$8,800
				Total:	\$8,800



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Technology					
Title: Milestone Training					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: MIS					
Description/Justification: Village Website Admin/Department Training					
Title: Milestone Camera Systems Software and Camera Training					
History: To allow Frank Florentine and Norm Johnson training on the Enterprise Milestone Camera Recording Systems to act a Subject Matter Experts for the Village in addition to individuals in the OPPD.					
Recommended Action/Motion: I move to recommend to the Village Board to approve in the amount of \$8,000 for the Milestone Enterprise Edition training these employees.					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-1600-429100	Training & Education	1	\$8,000	\$8,000
Total:					\$8,000



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Technology					
Title: Data Warehouse Virtual Server					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: MIS					
<p>Description/Justification: Click here to enter text.</p> <p>Title: Nutanix virtual server implementation phase 1</p> <p>History: Over the next 3 years the current virtualized environment will need to be replaced with a more scalable and application agnostic friendly environment that will have minimal reliance on current licensing structure (Microsoft Hyper-V), real-time replication between Village data centers, back-up and improved disaster recovery responsiveness. Utilizing and implementing the virtualization technology of Nutanix allow for seamless and transparent resiliency, increased processing performance and resilience through real-time replication between offices.</p> <p>Financial Impact: Funds will come from the General Fund 010-1600-460110 Computer Hardware discretionary 2017 spend.</p> <p>Recommended Action/Motion:</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-1600-460110	Computer Hardware	1	\$200,000	\$200,000
Total:					\$200,000



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Technology					
Title: Data Architect - Consultant					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: MIS					
<p>Description/Justification: Click here to enter text.</p> <p>Title: Data Architect Consultant Design, implement, maintain village database and services</p> <p>History: As part of a High Performing Organization data becomes ever increasingly important to the management and tracking of performance metrics, normalized data structures and data base design and resiliency. The Data Architect Consultant will provide the support and guidance to aid in the roadmap to a more data centric driven organization.</p> <p>Financial Impact: Funds will be part of the General Fund 010-1600-432800 Consulting Services for the FY 2017.</p> <p>Motion:</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-1600-432800	Consulting Services	1	\$50,000	50,000
Total:					\$50,000



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Technology					
Title: Network Architect - Consultant					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: MIS					
<p>Description/Justification: Click here to enter text.</p> <p>Title: Network Consultant for design, implementation, maintenance of village computer network services</p> <p>History: As part of a High Performing Organization data becomes ever increasingly important to design for existing network growth and resiliency. The Network Architect Consultant will provide the support and guidance to maintain and improve the Village computer networks.</p> <p>Financial Impact: Funds will be part of the General Fund 010-1600-432800 Consulting Services for the FY 2017.</p> <p>Motion:</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-1600-432800	Consulting Services	1	\$20,000	\$20,000
Total:					\$20,000



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Technology					
Title: Website Redesign					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: MIS					
<p>Description/Justification: Click here to enter text.</p> <p>Title: Redesign of the Village’s Civic Plus Website</p> <p>History: Currently the VOP website due for an upgrade to improve the logic and search capabilities for the residents and to bring up the capability to “size for device” if resident/visitor is using one of many technologies to view the site.</p> <p>Recommended Action/Motion: I move to recommend to the Village Board to approve in the amount no greater than \$13,000.00 to Civic Plus, Manhattan, Kansas for the development of a more modern, improved user experience for www.orlandpark.org.</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-1600-432800	Consulting Services	1	\$13,000	\$13,000
Total:					\$13,000



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Technology					
Title: Civic Plus App Portal Development					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: MIS					
Description/Justification: Mobile App Development for CP (Village) \$5.5K & \$2K annual maintenance					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-1600-432800	Consulting Services	1	\$7,450	\$7,450
Total:					\$7,450



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Technology					
Title: Civic Plus Fees For Maintenance Rec					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: MIS					
Description/Justification: Annual Maintenance Costs - Parks and Rec- Hosting Fees, maintenance, support					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-1600-442850	Online Services	1	\$716.63	\$716.63
	010-1600-442850	Online Services	1	\$752.47	\$752.47
				Total:	\$1,469.10



2017 BUDGET REQUEST FORM


REQUEST INFORMATION

Type of Request: Technology					
Title: Civic Plus App Fees Substance Assistance Site					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input checked="" type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: MIS					
Description/Justification: Mayor's Substance Assistance- Civic Plus Hosting Fees, maintenance, Support					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-1600-442850	Online Services	1	\$3,229	\$3,229
Total:					\$3,229



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Technology					
Title: Wireless Access Point Upgrade & Additions					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: MIS					
<p>Description/Justification: Click here to enter text. Title: Replace, Add Wireless Access Points (Wi-Fi) for public and private (Village employees) access.</p> <div style="border: 1px solid black; padding: 5px; width: fit-content;">  </div> <p>History: Several locations have public Wi-Fi access points to allow residents/vendor visitors access to the internet. These devices are not part of the internal Village infrastructure for security and control purposes. As we move to a high performing organization and increase our mobile workforce there will be an increased need to allow employees with secure access to Village resources to reduce the cost associated with cellular/mobile connections. Updating the types and scale of these wireless access points will allow employees to connect to village resource securely to perform their day to day tasks and still allow for residents/vendors/visitors to have access to the internet while on Village Managed properties. (PW, VH, SPX, CPAC, HFC)</p> <p>Funds Fund will come from the General Fund account 010-1600-460110, computer hardware discretionary 2017 spend.</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-1600-460110	Computer Hardware	19	\$19,400	\$19,400
Total:					\$19,400



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Technology					
Title: Video Recording Appliances and IP cameras for VH, FLC, and Parks					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input checked="" type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: MIS					
<p>Description/Justification: Click here to enter text.</p> <p>Title: Video Recording Appliances and IP cameras for Village Hall, Parks, FLC.</p> <p>History: Analog cameras around the Village are aged and in need of replacement with a more modern IP based camera system to help with prevention of incidents, video capture and review with clear resolution and retention for investigation purposes.</p> <p>Recommended Action/Motion: I move to recommend to the Village Board to approve in the amount of \$40,000 for the purposes of video monitoring and management of Village facilities to improve the video capturing of incident for further review and next steps determination.</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-1600-460110	Computer Hardware	3	\$8,000	\$24,000
General Fund	010-1600-460110	Computer Hardware	10	\$800	\$8,000
Total:					\$32,000



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Technology					
Title: Video Recording Appliances and IP cameras for Public Works					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Public Works					
<p>Description/Justification: Click here to enter text.</p> <p>Title: Video Recording Appliances and IP cameras for Public Works</p> <p>History: Monitoring and maintaining the water and pumping stations, towers, lift stations is critical to the health and safety of the community. The ability to have real-time video monitoring/recording of these critical sites is paramount to reduce or video capture events for further investigation.</p> <p>Recommended Action/Motion: I move to recommend to the Village Board to approve in the amount of \$40,000 for the purposes of video monitoring and management of PW facility, water pumping, towers, and lift stations for the health and safety of the Village water resources.</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-1600-460110	Computer Hardware	3	\$8,000	\$24,000
Water & Sewer	010-1600-460110	Computer Hardware	20	\$800	\$16,000
Total:					\$40,000



2017 BUDGET REQUEST FORM


REQUEST INFORMATION

Type of Request: Technology					
Title: Gigabit Switches - Upgrade					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: MIS					
<p>Description/Justification: Click here to enter text.</p> <p>Title: Network Architecture Office Switch Upgrades</p> <p>History: As we move to a high performing organization there is a need to have faster access to larger files hosted in our Village data center as well as from cloud based applications. The switches today are undersized and aged for the newer technology (data, access, resiliency, replication, storage) we are bringing online in 2017. Moving from the 100mb/port switches to 1000mb/port switches allows for the bandwidth through put to meet the demands we are going to be placing on the network. The new office switches will be placed in the Village Hall (4) and Public Works (2).</p> <p>Financial Impact: These funds will be appropriated from the General Fund, account 010-1600-460110, Computer Hardware discretionary 2017.</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-1600-460110	Computer Hardware	6	\$5,000	\$30,000
Total:					\$30,000



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Technology					
Title: 10Gigabit Small Form Pluggable (SFP)					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: MIS					
Description/Justification: Click here to enter text.					
Title: Small Form Pluggable (SFP) 10Gigabit modules for increased bandwidth between VH, PW, OPPD quantity 12.					
					
History: As data, storage, application and access to files increases as part of our high performance organization initiatives so will the needs of the network to grow between our primary, secondary and tertiary sites. The SFP's will increase by a factor of X10 and allow for site to site performance improvements and access to primary applications and storage.					
Financial Impact: Funds will come out of the General Fund 010-1600-460110, Computer Hardware 2017 Discretionary spend.					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-1600-460110	Computer Hardware	12	\$2,000	\$24,000
Total:					\$24,000



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Technology					
Title: Google API for Mapping VOP Businesses					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: MIS					
<p>Description/Justification: Click here to enter text.</p> <p>Title: API for mapping Village Business into Google</p> <p>History: One of the reasons the VOP is so successful with generating revenue is due to its relationships with the business community. To continue to promote, retain and bring in new businesses having every business listed and available to the mobile community is paramount. Today most residents are using both IOS and Android devices for a majority of their local search areas of interest. With Google Maps API, we can overlay our existing GIS business database and location to help with the business promotion and search engine optimization through Google Maps (and subsequently Apple Maps). This value added service we would provide to the business community to aid in driving business into their doors.</p> <p>Financial Impact: This would be paid from the General Fund 010-1600-442850 Discretionary Spend for 2017.</p> <p>Recommended Action/Motion: I would move to recommend to the Village Board to approve the amount of \$10,000 paid to Google of Mountain View, CA.</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-1600-442850	Online Services	1	\$10,000	\$10,000
Total:					\$10,000



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Technology					
Title: Replacement Telephone System to a Voice to Internet Protocol (VoIP)					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: MIS					
Description/Justification:					
Title: Replacement of Legacy Unsupported Telephone System & Moving to Voice of Internet Protocol Technology Platform					
History: The current Avaya telephone system is out of software support as of approximately 2013 and currently under hardware only support at the cost of 24K/yr for hardware only. A new VoIP technology will allow for increased resilience, reduction of Telecom costs and maintenance support, added features with desktop and mobile devices, and reduction of physical hardware footprints as needed with the current self-hosted platform. This is the annual cost for telephone services < \$102,000/yr, currently the annual costs of the existing telephone services is ~150K-168K/Yr not including maintenance costs of ~24K/yr.					
Financial Impact: Funds will come from the General Fund 010-1600-460120 Telephone Equipment discretionary FY2017.					
Recommend Action/Motion:					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-1600-460120	Telephone Equipment	1	\$102,000	\$102,000
Total:					\$102,000



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Technology					
Title: Replace Avaya System with VoIP Cloud					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: MIS					
Description/Justification: All hardware costs....					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund			1	\$100,000	\$100,000
Total:					\$100,000



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Technology					
Title: Surface Pro 4 Tablets and Peripherals – Field Staff					
Strategic Plan Goals:					
Economic Development <input checked="" type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: MIS					
Description/Justification:					
Title: Surface Pro 4 Tablets and Peripherals for the Field Workers (Coincides with the Work Order Management System)					
History: As the field staff becomes mobile as part of the High Performing Organization Initiatives, there is the need to have hand-held devices that can interact with the applications either hosted in the Village data centers or cloud based. Many of the field staff already have a desktop, but have the needed ability to work away from their desk respond to emails, work orders and concerns. These tablets would replace the need for a desktop and iPad and be one solution with the ability to connect to resources through their Village provided mobile device, reducing the need to have multiple cellular expenses as well. The quantity of approximately 40 devices and peripherals will be distributed between PW (utility & water), Park, Rec, Dev Services.					
Financial Impact: Funds will come from the General Fund 010-1600-460110 Computer Hardware discretionary FY2017.					
Recommend Action/Motion:					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-1600-460110	Computer Hardware	40	\$1875	\$75,000
Total:					\$75,000



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Technology					
Title: Surface Pro 4 Tablets and Peripherals – PC Replacement					
Strategic Plan Goals:					
Economic Development <input checked="" type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: MIS					
Description/Justification:					
Title: Surface Pro 4 Tablets and Peripherals for the replacement of PCs for Village staff					
History: As the field staff becomes mobile as part of the High Performing Organization Initiatives, there is the need to have hand-held devices that can interact with the applications either hosted in the Village data centers or cloud based. Many of the staff already have a desktop, but have the needed ability to work away from their desk respond to emails, work orders and concerns. These tablets would replace the need for a desktop and iPad and be one solution with the ability to connect to resources through their Village provided mobile device, reducing the need to have multiple cellular expenses as well. The quantity of approximately 38 devices and peripherals will be distributed between all Village departments.					
Financial Impact: Funds will come from the General Fund 010-1600-460110 Computer Hardware discretionary FY2017.					
Recommend Action/Motion:					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-1600-460110	Computer Hardware	38	\$1,875	\$70,800
Total:					\$70,800



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Technology					
Title: Electronic Time Recording License					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: MIS					
Description/Justification:					
Title: e-Time recording system for CBA/Hourly/Seasonal Employees					
History:					
Today CBA, CPAC, Part-time non-exempt employees have to manually punch a time clock at a centralized location within their service area. Each pay period these paper timecards are collected and reviewed by a designated set of individuals who approve/reject/comment/enter into a spreadsheet for approvals to a supervisor or director then the admin downloads into the payroll system for processing.					
High Performance Organization Objective:					
The purpose of the electronic time recording cloud based system is to allow CBA, seasonal, and part-time employees to track their time in a paperless based system, to lower employee time card approval process and increase the productivity to the staff responsible for the processing time cards for payroll. This will also remove the dependency on paper documents; improve metrics and reporting as well as 2017 FSLA changes. Employees will be able to walk up to a kiosk and punch in/out or use current ID badges, their phone or mobile device, or assigned PIN to punch in/out from a specific or remote location approved by their Supervisor.					
Financial Impact:					
Funds will be procured from the General Fund 010-1600-452850 Online Services 2017 discretionary.					
Recommended Action/Motion:					
I move to recommend to the Village Board to approve the adoption of an electronic time card solution to Replicon, Calgary, Canada in an amount not to exceed \$37,000/yr.					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-1600-452850	Online Services	1	\$37,000	\$37,000
				Total:	\$37,000



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Technology					
Title: FF&E for BIS area					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input checked="" type="checkbox"/> High Performing Organization <input type="checkbox"/>					
Requesting Department: MIS					
Description/Justification:					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund			1	\$45,000	\$45,000
Total:					\$45,000



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Technology					
Title: Cloud Based Microsoft Exchange (email) 350 Users					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: MIS					
Description/Justification:					
Title: Cloud Based Microsoft Exchange (email) 350 Users					
History: Currently the Village self-hosts at 2010 Microsoft Email Exchange client and will go into extended support https://support.microsoft.com/en-us/lifecycle/search/default.aspx?sort=PN&alpha=exchange%20server%202010&Filter=FilterNO&wa=wsignin1.0 . As we move to a mobile workforce and looking to bring the Village to a current Microsoft revision (2016 Exchange) moving to a cloud based Exchange client will improve access, reliability, scalability, integration, storage and archiving capabilities without having to host internally paying for maintenance, electricity, licensing and hardware. The software will always be at the most current revision with Microsoft.					
Recommended Action/Motion: I move to recommend to the Village Board to approve the amount of \$33,600/yr to Microsoft, Seattle for the migration of a self-hosted email exchange to a cloud based email exchange.					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-1600-442850	Online Services	1	\$33,600	\$33,600
Total:					\$33,600



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Technology					
Title: Barracuda Firewall Upgrade					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: MIS					
<p>Description/Justification: Click here to enter text.</p> <p>Title: Barracuda Firewall Upgrade</p> <p>History: Barracuda Firewall is meeting the demands in a non-mobile workforce, but will need to be upgraded to support the future technology enhancements going forward. As we move from a desk or “station” based working environment to a mobile/remote field worker there is will be an increase online transactions coming through the firewall. The firewall is responsible for the filtering between friendly and non-friendly traffic and is highly critical to the security of the Village network infrastructure, data, and high transaction based environment.</p> <p>Recommended Action/Motion: I move to recommend to the Village Board to approve in the amount of \$15,000 for a upgrade to the existing Barracuda firewall to support the security and increased number of transactions as we move to implementing our mobile workforce as part of a High Performing Organization.</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-1600-460110	Computer Hardware	1	\$15,000	\$15,000
Total:					\$15,000



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Technology					
Title: AT&T Internet Upgrade at OPPD					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: MIS					
<p>Description/Justification: Click here to enter text. Title: AT&T Internet Bandwidth Upgrade at VOPPD from 50mb to 100mb</p> <p>History: The Village's internet is currently served from a single 50mb internet connection (similar to what most individuals have at the home's). There are time where during high impact times the internet connectivity becomes slow or off-line for example when there is weekly Microsoft Updates that need to be downloaded to over 300 PC's in the Village.</p> <p>High Performance Organization Objective: Increase the 50mb AT&T internet connection to 100mb in addition to the Comcast IP connection being installed at the Village Hall to allow for load balancing and sharing of the internet connections. This will allow remote users to have greater productivity to work remotely while in the field on the corporate VPN, to improve technology performance, application responsiveness, and multisession sharing across a balanced internet backbone.</p> <p>Recommended Action/Motion: I move to recommend to the Village Board to approve the purchase from AT&T, Dallas, TX, the increased internet bandwidth in an amount not to exceed \$24,000/annually.</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-1600-460110	Computer Hardware	1	\$24,000	\$24,000
				Total:	\$24,000



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Technology					
Title: Virtual & Server Farm Maintenance					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: MIS					
<p>Description/Justification: Click here to enter text.</p> <p>Title: Virtual Server and Data Center Server Annual Maintenance (server farm)</p> <p>History: Each year there is a need to assure there is maintenance on our most critical hardware that allows the Village to maintain our data bases, applications, and services for the residents.</p> <p>Recommended Action/Motion: I move to recommend to the Village Board to approve the discretionary amount of \$50,000 to allow for the critical updates as needed to the server farm architecture to support the critical services associated with the needs of the Village.</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-1600-443610	Computer Maintenance	1	\$50,000	\$50,000
Total:					\$50,000

Enter the Project code (if any) associated with this request: [Click here to enter text.](#)



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Technology					
Title: Innoprise Hosted Solution					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: MIS					
Description/Justification:					
Title: Innoprise Cloud Hosted Solution					
History: The addition of the mobile workforce brings new challenges to the current performance of a self-hosted Innoprise platform related to the speed, number of transactions and resiliency of the platform. Innoprise's platform is now capable of being hosted in their own data centers with replication and resiliency, improved performance and reduces the current choke points and wait times today's architecture.					
Financial Impact: Funds will come from the General Fund 010-1600-442850 Online Services discretionary FY2017.					
Recommend Action/Motion:					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-1600-442850	Online Services	1	\$45,000	\$45,000
Total:					\$45,000



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Technology					
Title: Village Work Order Management System, Permit, Planning, Inspection, Licensing					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: MIS					
Description/Justification:					
Title: Village work order management system – permitting, planning, inspection, licensing, community engagement					
History: Part of becoming a High Performing Organization is having one application that can have reach across multiple departments to break down silo's, improve analytics, resident and business concerns and development and allow for a single and efficient resource to catalogue and maintain information that is usable and effective to track progress, provide information and updates and manage the activities related to day to day business and improved communication internally and externally.					
Financial Impact: Funds will come from the General Fund 010-1600-442850 Online Services discretionary FY2017.					
Recommend Action/Motion:					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-1600-442850	Online Services (P,I,L)	1	\$69,500	\$69,500
General Fund	010-1600-442850	Online Services (MTCE)	1	\$16,500	\$16,500
General Fund	010-1600-442850	Online Services (add Modules)	1	\$64,000	\$64,000
				Total:	\$150,000



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Technology					
Title: Desktop Computers & Peripherals for New Hires					
Strategic Plan Goals:					
Economic Development <input checked="" type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: MIS					
Description/Justification:					
Title: Desktop Computers & Peripherals for New Hires and					
History: Discretionary funds for new hire PC's and associated hardware					
Financial Impact: Funds will come from the General Fund 010-1600-460110 Computer Hardware discretionary FY2017.					
Recommend Action/Motion:					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-1600-460110	Computer Hardware	1	\$15,000	\$15,000
Total:					\$15,000



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Technology					
Title: Microsoft SQL Licensing R2016 (10) - GIS					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Development Services					
Description/Justification:					
Title: GIS/ESRI 2016 Microsoft SQL Licenses Quantity 10					
History: Today the ESRI application used for the Village GIS data resides on a legacy R2008 Microsoft Database Licensing structure. ESRI has updated their system at no cost to the village from an application standpoint, but with the upgrade we are required to upgrade our data base license to the current version R2106. This will also allow for increased application performance and feature enhancements.					
Financial Impact: Funds will come from the General Fund 010-1600-460130 Computer Software discretionary FY2017.					
Recommend Action/Motion:					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-1600-460130	Computer Software	1	\$5,556	\$ 5,556
				Total:	\$5,556



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Technology					
Title: Enhanced PC for GIS Personnel - GIS					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Development Services					
Description/Justification:					
Title: Enhanced PC for GIS team for increased processor performance and GIS data map rendering					
History: Today the ESRI application used for the Village GIS is on an older, slower and less resource intensive PC. The enhanced PC will allow for faster rendering of GIS data, analytics, improved visual rendering (graphics) for the GIS team allowing an increase of productivity.					
Financial Impact: Funds will come from the General Fund 010-1600-460110 Computer Hardware discretionary FY2017.					
Recommend Action/Motion:					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-1600-460110	Computer Hardware	1	\$9100	\$9,100
Total:					\$9,100



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Technology					
Title: GIS Server Replacement					
Strategic Plan Goals:					
Economic Development <input checked="" type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Development Services					
Description/Justification:					
Title: GIS Server replacement					
History: Today the ESRI application used for the Village GIS is on an older, slower and less resource server. The enhanced server will allow for faster rendering of GIS data, analytics, improved visual rendering (graphics) for the GIS team and the community as the GIS community front end is on this server.					
Financial Impact: Funds will come from the General Fund 010-1600-460110 Computer Hardware discretionary FY2017.					
Recommend Action/Motion:					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-1600-460110	Computer Hardware	1	\$10,000	\$10,000
Total:					\$10,000



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Technology					
Title: Electronic Touch Display for Architectural Drawings Development Services					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Development Services					
Description/Justification:					
Title: Electron Touchscreen Plan Review Table – Architecture Drawings					
History: Today the Development Services employees in working with the Public Works Department must maintain a paper based system to manage architecture drawing for plan reviews, manually comment, ship between interdepartmental mail sensitive and expensive, fragile copies of architectural plans.					
High Performance Organization Objective: To eliminate the need for paper architectural drawings that can be damaged (fire, water), lost, stored taking up valuable office real estate and replaced with an electronic viewing, electronic annotation, electronically stored, time stamped and dated, and backed up for future reference. This will also allow for a more timely review process and return correspondence with the resident/contractor/business customer.					
Recommended Action/Motion I move to recommend to the Village Board to approve purchase from Ideum from Corrales, New Mexico for the Ideum Displays the in an amount not to exceed \$22,000.					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-1600-460110	Computer Hardware	2	\$11,000	\$22,000
Total:					\$22,000



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Technology					
Title: Electronic Document Management System					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: MIS					
Description/Justification:					
Title: Electronic Document Management System					
History: As we begin the journey to digitalize and improve the performance of our system and staff productivity, there is a need to assure these digitalized documents are stored, catalogued, replicated, and available for the staff quickly and efficiently. An EDM system is required for our digital document growth.					
Financial Impact: Funds will come from the General Fund 010-1600-460130 Computer Software discretionary FY2017.					
Recommend Action/Motion:					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-1600-460130	Computer Software	1	\$60,000	\$60,000
Total:					\$60,000



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Technology					
Title: New Smartphones for PW (3)					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: MIS					
<p>Description/Justification: Click here to enter text.</p> <p>Title: New smartphones including annual service fees</p> <p>History: As the VOP moves to a high performing organization and the roll out of mobile tablets, there is a need to allow the tablets to “tether” to a mobile device to have access to the internet to complete work request orders allowing for real-time/near real-time updates to the management system.</p> <p>Recommended Action/Motion: I move to recommend to the Village Board to approve in the amount of \$6600 for a upgrade for smartphones/mobile devices to allow our mobile workforce to be productive in the field as part of a High Performing Organization.</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-1600-460110	Computer Hardware	1	\$2,200	\$6,600
Total:					\$6,600



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Technology					
Title: AutoCAD LT PW					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Public Works					
<p>Description/Justification: Public Works currently has an obsolete AutoCAD software version installed at three (3) computers. Engineers and consultants are using later versions of AutoCAD which are not compatible with the 2004 version currently being used by Public Works staff. A scaled down version of AutoCAD is AutoCAD LT which is being used by the Engineering Division of Development Services. Public Works will utilize the AutoCAD LT software for creating, viewing, and modifying engineering and architectural drawings and for modifying files to import into ESRI GIS.</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-5001-460130	Computer Software	1	\$ 360	\$ 360
Water & Sewer	031-6001-460130	Computer Software	2	\$ 360	\$ 720
Total:					\$ 1,080



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Technology					
Title: ESRI ArcInfo GIS					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Public Works					
Description/Justification: To allow staff to view various infrastructures and provide mapping and exhibits from GIS for management personnel. GIS software will be utilized for various tasks involving infrastructure items, such as research and analysis of customer concerns regarding street signs, light poles, fiber, manholes and fire hydrants. The cost of the software will be shared 60% Water and 40% Streets.					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-5001-460130	Computer Software	1	\$ 360	\$ 360
Water & Sewer	031-6001-460130	Computer Software	2	\$ 360	\$ 720
Total:					\$ 1,080



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Technology					
Title: Electronic Touch Display for Architectural Drawings During Plan Reviews					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Public Works					
Description/Justification:					
Title: Electron Touchscreen Plan Review Table – Architecture Drawings					
History: Today the Public Works employees in working with the Development Services must maintain a paper based system to manage architecture drawing for plan reviews, manually comment, ship between interdepartmental mail sensitive and expensive, fragile copies of architectural plans.					
High Performance Organization Objective: To eliminate the need for paper architectural drawings that can be damaged (fire, water), lost, stored taking up valuable office real estate and replaced with an electronic viewing, electronic annotation, electronically stored, time stamped and dated, and backed up for future reference. This will also allow for a more timely review process and return correspondence with the resident/contractor/business customer.					
Recommended Action/Motion I move to recommend to the Village Board to approve purchase from Ideum Corrales, New Mexico for the Ideum Display the in an amount not to exceed \$11,000.					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-1600-460110	Computer Hardware	1	\$11,000	\$11,000
Total:					\$11,000



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Technology					
Title: Civic Plus Rec and Parks Additional Web Development					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Recreation					
Description/Justification:					
Title: Redesign of the Recreation and Parks Webpage Headers within Civic Plus					
History: This is an additional cost as part of the overall Village of Orland Park website redesign project.					
Financial Impact: Funds will come out of the General Fund 010-1600-432800 Consulting Services.					
Recommended Action/Motion:					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-1600-432800	Consulting Services	1	\$2,850	\$2,850
Total:					\$2,850



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Technology					
Title: Conference/Training Room Television Monitor Parks Building					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Parks					
Description/Justification: Purchase and install computer capable television monitor into new Parks Administration conference room. Monitor will help with presentations as well as training of staff.					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-1600-460110	Computer Hardware	1	\$1,100	\$1,100
Total:					\$1,100



2017 BUDGET REQUEST FORM

REQUEST INFORMATION

Type of Request: Technology					
Title: AVL/Weather Monitor Parks					
Strategic Plan Goals:					
Economic Development <input type="checkbox"/> Downtown Development <input type="checkbox"/> Quality of Life <input type="checkbox"/> High Performing Organization <input checked="" type="checkbox"/>					
Requesting Department: Parks					
<p>Description/Justification: Purchase and installation of a monitor with all applicable software to run the AVL (Auto Vehicle Locator) and weather applications to be installed in supervisors office at the new Parks Administration building. The monitor will allow constant updates as to the location of department assets, especially during snow operations. This will allow for faster deployment of units to “hot spots” that occur during emergencies. Weather is a critical factor in all of our operations whether it is snow operations, or rain/lightning updates for athletics and our aquatic center.</p>					
Fund Name	Account Number	Account Title	Quantity	Amount	Total Amount
General Fund	010-1600-460110	Computer Hardware	1	\$1,100	\$1,100
	010-1600-442850	Online Services	1	\$4,000	\$4,000
				Total:	\$5,100