Village of Orland Park

Sole Source Request Form

Required for Purchases \$5,000 - \$24,999

Division (if applicable) Description of Good/Service Ford Explorer Police Interceptor Manufacturer or Supplier Sitton Ford Dollar Amount \$47,633.00 Dollar Amount \$47,633.00 Account number(s) 6100000-452110 Price Replacement Part Compatibility The commodity or service must match existing brand of equipment for compatibility The commodity or service must match existing brand of equipment for compatibility The commodity or service must match existing brand of equipment for compatibility The commodity or service in service has no competitive product alternatives available on the market. Compatibility The commodity or service must match existing brand of equipment for compatibility. The commodity is explored must match existing brand of equipment for compatibility. The commodity or service is needed to maintain operational continuity. Unique Design Delivery Date Only one supplier can meet necessary delivery requirements. Emergency Per VILLAGE CODE 1-19-3 (E): URGENT NEED for the item or service does not permit soliciting competitive bids. Other Explain how your purchase of goods or services meets one or more of the above criteria for a valid sole source See bellow. Illinois State Contract Price Reasonableness I compared the proposed price to price signer previously paid for the same or similar services. I compared the proposed price to current published catalog, price lists, or market prices as documented in the attachments. I compared the proposed price to rough yardsticks and did not discover significant inconsistencies that warrant additional inquiry. Based on my knowledge of the market, my experience of prior similar proposals, or knowledge imparted by technical expents. The price is set by is we regulations. Market research reveals that same or similar goods or services are available for a similar price. Option 2 - Joint or Cooperative Purchasing (attach contract documentation) State of limits of State Procurement Officials (NASPO) ValuePoint Choise Partners Cooperative The Interfaced Pur	Department Public Works	Date 7/24/25
Description of Good/Service Manufacturer or Supplier Statton Ford Dollar Amount S47, 293.00 Dollar Amount S47, 293.00 Dollar Amount S47, 293.00 Dollar Amount S47, 293.00 Account number(s) 6100000-452110 Description Account number(s) 6100000-452110 Description Account number(s) Account number(s) 6100000-452110 Description Account number(s) Accounter(s) Account	Division (if applicable) Vehicles and Equipment	_
Deliter Amount \$47,633.00	Description of Good/Service Ford Explorer Police Interceptor	
Coop Purchasing Contract # 22-416CMS-BOSS-B-27256		
Account number(s) 610000-452110 Account number(s) 610000-452110 Account number(s) 610000-452110 Account number(s) 610000-452110 Account number(s) 610000-452110 Option 1 - Soile Source Justification A Soile Source Purchase is available from only one supplier and must meet at least one of the following criteria (check the appropriate box): One-of-a-Kind		op Purchasing Contract # 22-416CMS-BOSS-B-27256
Option 1 - Sale Source Justification A Sole Source Purchase is available from only one supplier and must meet at least one of the following criteria (check the appropriate box): The commodity or service has no competitive product alternatives available on the market. Compatibility The commodity or service must match existing brand of equipment for compatibility. Replacement Part The commodity is a replacement part for a specific brand of existing equipment. The commodity or service is needed to maintain operational continuity. Unique Design The commodity or service is needed to maintain operational continuity. The commodity or service is needed to maintain operational continuity. The commodity or service is needed to maintain operational continuity. The commodity or service was meet physical design or quality requirements. Delivery Date Delivery Date Delivery Date PER VILLAGE CODE 1-16-3 (E): URGENT NEED for the item or service does not permit soliciting competitive bids. Only one supplier can meet necessary delivery requirements. See below. Illinois State Contract Price Reasonableness I determined that the price is reasonable for one of the following reasons: Description of the proposed price to	Have Adequate Funds Been Budgeted For This Purchase? Yes	No O
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Purchase through Cooperative Purchasing (attach contract documentation) State of Illinois Joint Purchase Program	Market research reveals that same or similar goods or services are available for a similar price.	
State of Illinois Joint Purchase Program Omnia Partners - Public Sector	•	
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	Andrew Folkerts	7/24/25
	Department Head	
	11TV	7/24/26
Did legal review Terms & Conditions from vendor, if applicable? Yes Vo No N/A	Joseph Jo	1/2/10
	Did legal review Terms & Conditions from vendor, if applicable?	Yes ✓ No N/A
Have you received a CRT summary from the Risk Manager? Yes NO N/A	Have you received a CRT summary from the Risk Manager?	Yes No N/A