

Permit #

SKIPPED

*** BUSINESS OR ORGANIZATION NAME**

Pete's Fresh Market #19

*** BUSINESS OR ORGANIZATION NAME ADDRESS**

15080 S. LaGrange Road
Orland Park Illinois 60462

*** PHONE #**

(773) 733-7340

*** EMAIL**

marketing@petesfresh.com

*** CONTACT PERSON**

Eziana Rowe

*** CONTACT PERSON ADDRESS**

3925 W 43RD ST
Chicago Illinois 60632

*** PHONE #**

(773) 733-7340

*** EMAIL**

erowe@petesfresh.com

*** CHAIRPERSON OF SPECIAL EVENT**

Armando Alcázar

*** CHAIRPERSON ADDRESS**

4333 S. Pulaski Rd.
Chicago
Chicago Illinois 60632

*** PHONE #**

(773) 733-7328

*** EMAIL**

erowe@petesfresh.com

*** EVENT DAY CONTACT PERSON**

Eziana Rowe

*** EVENT DAY CONTACT PERSON ADDRESS**

3925 W 43RD ST
Chicago Illinois 60632

*** PHONE #**

(773) 733-7340

*** EVENT DAY CONTACT PERSON EMAIL**

erowe@petesfresh.com

*** LOCATION AND ADDRESS OF EVENT**

Pete's Market | #19 Orland Park 15080 S. LaGrange Rd. Orland Park, IL 60462

*** TYPE OF EVENT:**

Pete's Fresh Market | #19 Orland Park - Tent Event

*** EVENT ON PUBLIC PROPERTY**

COMMERCIAL FILMING/PHOTOS

*** EVENT ON PRIVATE PROPERTY**

OUTDOOR EVENT

COMMERCIAL FILMING/PICTURES

COMMERCIAL FILMING/PICTURES ON PRIVATE PROPERTY

*** DESCRIPTION OF EVENT**

Pete's Market team and our vendors will each get a 10x10 pop-up as booths to get a chance to meet the Orland Park Community. A thank you to Orland Park and Vendor for their support.

*** LIST DATES OF EVENT WITH HOURS OF OPERATION**

Friday, May 2, 11:30 am - 2:30 pm

*** SET-UP DATE & TIME**

05/02/2025 10:00 AM

*** TEAR-DOWN DATE & TIME**

05/02/2025 4:00 PM

*** APPROXIMATE NUMBER OF PERSONS INVITED AND/OR EXPECTED TO ATTEND OR PARTICIPATE**

150 - 200 Per Hour

(Additional Fees May Apply)

*** WILL FOOD BE SERVED?**

YES

*** WILL YOUR EVENT INCLUDE A FOOD TRUCK? (Food being prepared and served from the vehicle)**

YES

*** WILL ALCOHOL BE SERVED? (If YES, contact Mayor's Office at 708-403-6160 and complete the "Application for Temporary Liquor License.")**

YES

PHONE #

(773) 733-7340

EMAIL

erowe@petesmarket.com

*** WILL GENERATORS BE UTILIZED?**

YES

If YES, please describe the size/type:

3, Stand alone portable gas generator 1800 watts

*** WILL THERE BE A RAFFLE? (Contact Village Clerk at 708-403-6150)**

YES

PHONE #

(773) 733-7340

EMAIL

erowe@petesfresh.com

*** WILL THERE BE LIVE ENTERTAINMENT? (Music must end by 10:30PM Sun-Th, 11:30PM Fri-Sat)**

NO

*** WILL THERE BE TEMPORARY SIGNAGE? (Banners, Inflatables, Etc.)**

YES

*** WILL THERE BE A TENT?**

YES

*** WILL THERE BE ANY STRUCTURES OTHER THAN A TENT? (Stage, Etc.)**

YES

If YES, list structures:

Vendors may bring props. (Example one of our meat vendors may bring blow up balloon animal.)

*** WILL THERE BE ANY ROAD OR SIDEWALK OR RIGHT-OF-WAY CLOSURES?**

NO

*** WILL THE EVENT BEGIN AT ONE LOCATION AND TERMINATE AT ANOTHER?**

NO

If YES, complete the questions below. If NO, sign and date to complete application.

1. The route to be traveled, the starting point, the termination point, and the location of any stopping point, speakers' platforms, or similar, if any. (A. Provide Map, B. Google Aerial Image with route traced is OK.)

****SKIPPED****

Attachment

19 | Orland Park PFM Tent Event Map.pdf

2. The approximate number of persons who, and animals and vehicles which, will constitute the event, types of animals, and description of the vehicles.

150 - 200 per people hour

3. The hours when the event will start and terminate.

10 start set up - 11:30 am - 2:30 pm - 4 pm terminate

4. Please provide a statement as to whether the event will occupy all or a portion of the width of the streets proposed to be traversed.

No

5. The location of any assembly areas for the event.

Pete's Market Orland Park parking lot

6. The time and location at which units of the event will begin to assemble at any such assembly area or areas.

Set Up starting at 10am, in the Pete's Market Parking Lot

Please attach the above information if your event falls into the applicable category.

*** APPLICANT NAME**

Pete's Fresh Market Orland Park Corporation, Marketing Manager (Vincenza) Eziana Rowe

*** DATE**

03/14/2025

* I attest that the information provided above is to the best of my knowledge accurate. I understand that by checking this box and providing my name and date above, this also acts as my signature.

Checking this box also acts as my signature.

19 | Orland Park

Tent Event

(Tents will be 10 X 10 pop ups or smaller)

Friday, May 2, 11:30 am - 2:30 pm

Set up 10:00 am

Take down by 4:00 pm

Contacts :

CL | Venecia Romo

GM | Naser Al Qaisi

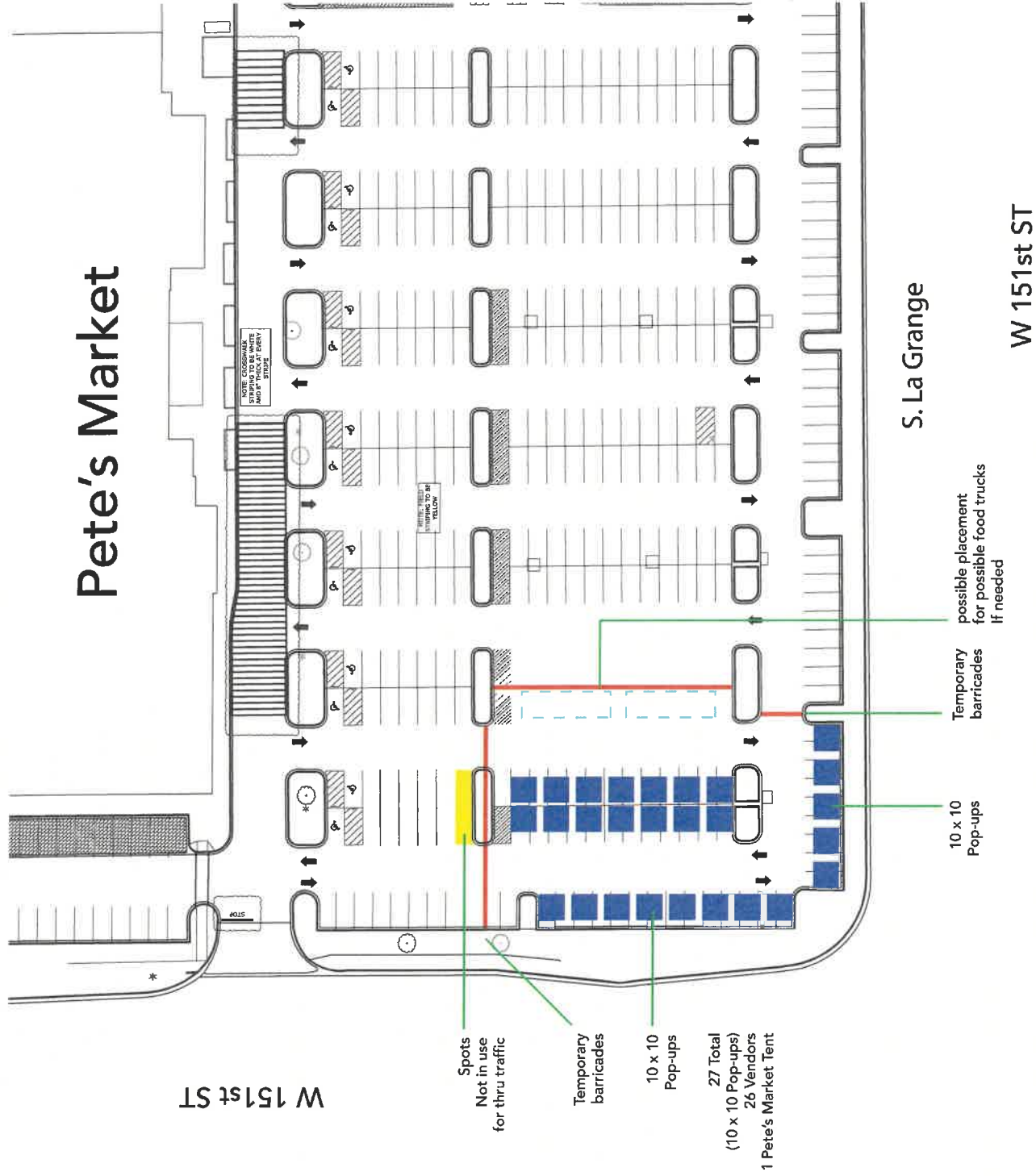
Store # 708 300 9023

Marketing | Eziana Rowe

773-733-7340

erowe@petesfresh.com

Approximate Location





Permit # _____

SPECIAL EVENT - TENT RULES & REQUIREMENTS

- ✓ A site plan is required showing where the tent/event will be set up and the dimensions of the tent.
- ✓ The tent shall not obstruct any accessible parking spaces, fire lanes, fire hydrants or fire department connections.
- ✓ A flame resistant certificate per NFPA 701 or ASTM E 84 by an acceptable testing laboratory for tents in excess of 400 square feet.
- ✓ If you are leasing your business space, written permission from your landlord is required!
- ✓ Tents are only allowed on the site where your business is located. No off site tents are allowed.
- ✓ A note on the submitted plans stating, "No smoking, no fireworks, no open flames or devices emitting open flame or fire will be used in the tent."
- ✓ A note on the submitted plans stating "a 4A 60BC fire extinguisher will be provided and mounted no higher than 48" above finished floor to the handle."
- ✓ If you are using a tent with the side down, defined exits shall be required to be shown on the plans based on the number of attendants.
- ✓ Occupant load signs will be printed by the Building Division and placed at the tent entrances/exits.

TENT #	SIZE	LOCATION
1.	27 (10 x 10) Pop-ups	Pete's Market Orland Park Pop-Up
2.		
3.		
4.		
5.		

Vincenza Rowe (Eziana Rowe)
Applicant Printed Name

Vincenza Rowe
Applicant Signature

03/20/25
Date

BUILDING OFFICIAL _____



Canopy / Tent Fire Code Requirements

Below are the Code sections from the 2006 International Fire Code for reference only.

2403.8.1 Access. Fire apparatus access roads shall be provided in accordance with Section 503.

2403.8.2 Location. Tents, canopies or membrane structures shall not be located within 20 feet (6096 mm) of lot lines, buildings, other tents, canopies or membrane structures, parked vehicles or internal combustion engines. For the purpose of determining required distances, support ropes and guy wires shall be considered as part of the temporary membrane structure, tent or canopy.

2. Membrane structures, tents or canopies need not be separated from buildings when all of the following conditions are met:

2.1. The aggregate floor area of the membrane structure, tent or canopy shall not exceed 10,000 square feet (929 m²).

2.2. The aggregate floor area of the building and membrane structure, tent or canopy shall not exceed the allowable floor area including increases as indicated in the *International Building Code*.

2.3. Required means of egress provisions are provided for both the building and the membrane structure, tent or canopy, including travel distances.

2.4. Fire apparatus access roads are provided in accordance with Section 503.

2403.9 Anchorage required. Tents, canopies or membrane structures and their appurtenances shall be adequately roped, braced and anchored to withstand the elements of weather and prevent against collapsing. Documentation of structural stability shall be furnished to the fire code official on request.

2403.12.5 Aisle. The width of aisles without fixed seating shall be in accordance with the following:

1. In areas serving employees only, the minimum aisle width shall be 24 inches (610 mm) but not less than the width required by the number of employees served.

2. In public areas, smooth-surfaced, unobstructed aisles having a minimum width of not less than 44 inches (1118 mm) shall be provided from seating areas, and aisles shall be progressively increased in width to provide, at all points, not less than 1 foot (305 mm) of aisle width for each 50 persons served by such aisle at that point.

2403.12.6 Exit signs. Exits shall be clearly marked. Exit signs shall be installed at required exit doorways and where otherwise necessary to indicate clearly the direction of egress when the exit serves an occupant load of 50 or more.

2403.12.6.1 Exit sign illumination. Exit signs shall be of an approved self-luminous type or shall be internally or externally illuminated by luminaires supplied in the following manner:

1. Two separate circuits, one of which shall be separate from all other circuits, for occupant loads of 300 or less; or

2. Two separate sources of power, one of which shall be an approved emergency system, shall be provided when the occupant load exceeds 300. Emergency systems shall be supplied from storage batteries or from the on-site generator set, and the system shall be installed in accordance with the *ICC Electrical Code*.

2404.3 Label. Membrane structures, tents or canopies shall have a permanently affixed label bearing the identification of size and fabric or material type.

2404.4 Certification. An affidavit or affirmation shall be submitted to the fire code official and a copy retained on the premises on which the tent or air-supported structure is located. The affidavit shall attest to the following information relative to the flame propagation performance criteria of the fabric:

1. Names and address of the owners of the tent, canopy or air-supported structure.

2. Date the fabric was last treated with flame-retardant solution.

3. Trade name or kind of chemical used in treatment.

4. Name of person or firm treating the material.

5. Name of testing agency and test standard by which the fabric was tested.

2404.6 Smoking. Smoking shall not be permitted in tents, canopies or membrane structures. Approved "No Smoking" signs shall be conspicuously posted in accordance with Section 310.

2404.7 Open or exposed flame. Open flame or other devices emitting flame, fire or heat or any flammable or combustible liquids, gas, charcoal or other cooking device or any other unapproved devices shall not be permitted inside or located within 20 feet (6096 mm) of the tent, canopy or membrane structures while open to the public unless approved by the fire code official.

2404.11 Clearance. There shall be a minimum clearance of at least 3 feet (914 mm) between the fabric envelope and all contents located inside the tent or membrane structure.

2404.12 Portable fire extinguishers. Portable fire extinguishers shall be provided as required by Section 906.

2404.15.6 Outdoor cooking. Outdoor cooking that produces sparks or grease-laden vapors shall not be performed within 20 feet (6096 mm) of a tent, canopy or membrane structure unless approved by the Fire Code Official.