

CLERK'S CONTRACT and AGREEMENT COVER PAGE

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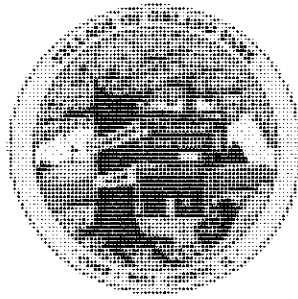
Department:

Contract Type:

Contractors Name:

Contract Description:

MAYOR
Daniel J. McLaughlin
VILLAGE CLERK
David P. Maher
14700 S. Ravinia Ave.
Orland Park, IL 60462
(708) 403-6100
www.orland-park.il.us



VILLAGE HALL

TRUSTEES
Kathleen M. Fenton
Brad S. O'Halloran
James V. Dodge
Edward G. Schussler III
Patricia A. Gira
Carole Griffin Ruzich

August 31, 2012

Mr. Timothy Doron
Director of Transportation Planning
Gewalt Hamilton Associates, Inc.
850 Forest Edge Drive
Vernon Hills, Illinois 60061

RE: *NOTICE TO PROCEED*
Strategic Transportation Plan 2012

Dear Mr. Doron:

This notification is to inform you that the Village of Orland Park has received all necessary contracts, certifications, and insurance documents in order for work to commence on the above stated project as of August 23, 2012.

Please contact Kurt Corrigan at 708-403-6123 to arrange the commencement of the work.

The Village will be processing a Purchase Order for this contract/service and it will be faxed to your company. It is imperative that this number on the Purchase Order be noted on all invoices, correspondence, etc. All invoices should be sent directly to the Accounts Payable Department at 14700 S. Ravinia Ave. Orland Park, IL 60462. Also, your final invoice for this contract/service should state that it is the final invoice pertaining to that Purchase Order.

For your records, I have enclosed one (1) original executed contract dated August 7, 2012 in an amount not to exceed Forty Nine Thousand Four Hundred Thirty-Six and No/100 (\$49,436.00) Dollars. If you have any questions, please call me at 708-403-6173.

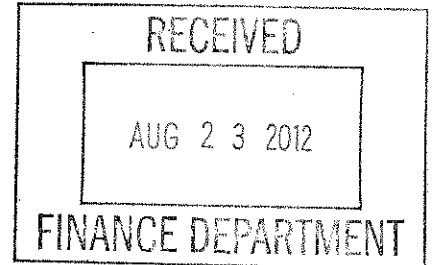
Sincerely,

A handwritten signature in black ink, appearing to read "Denise Domalewski", is written over a horizontal line.

Denise Domalewski
Contract Administrator

Encl:
CC: Kurt Corrigan
Kim Flom

VILLAGE OF ORLAND PARK
Strategic Transportation Plan 2012
Professional and Consulting Services Contract



This Contract is made this **7th day of August, 2012** by and between the Village of Orland Park (hereinafter referred to as the "VILLAGE") and Gewalt-Hamilton Associates, Inc (hereinafter referred to as the "CONSULTANT").

WITNESSETH

In consideration of the promises and covenants made herein by the VILLAGE and the CONSULTANT (hereinafter referred to collectively as the "PARTIES,") the PARTIES agree as follows:

SECTION 1: THE CONTRACT DOCUMENTS: This Contract shall include the following documents (hereinafter referred to as the "CONTRACT DOCUMENTS") however this Contract takes precedence and controls over any contrary provision in any of the CONTRACT DOCUMENTS. The Contract, including the CONTRACT DOCUMENTS, expresses the entire agreement between the PARTIES and where it modifies, adds to or deletes provisions in other CONTRACT DOCUMENTS, the Contract's provisions shall prevail. Provisions in the CONTRACT DOCUMENTS unmodified by this Contract shall be in full force and effect in their unaltered condition.

This Contract

The General Terms and Conditions pertaining to the Contract (attached)

The VILLAGE'S Project Manual for the Work as described in Section 2 hereunder

- The Request for Proposals
- The Instructions to Proposers

The Proposal dated May 25, 2012 as it is responsive to the VILLAGE's RFP requirements

All Certifications required by the VILLAGE

Certificates of Insurance

SECTION 2: SCOPE OF THE WORK, SERVICES AND PAYMENT: The CONSULTANT will perform for the benefit of the VILLAGE the services described in Proposal dated May 25, 2012, which is included under separate cover and incorporated herein (the "SERVICES"). The CONSULTANT must furnish all professional services, labor, materials, tools, equipment and supervision necessary or appropriate to fully perform the SERVICES and all other duties and responsibilities of the CONSULTANT pursuant to this Contract (hereinafter referred to as the "WORK"). The WORK is to be provided by CONSULTANT as an independent contractor and not as an employee of the VILLAGE. CONSULTANT represents that all employees utilized by CONSULTANT are fully trained. CONSULTANT understands that no training will be provided by the VILLAGE. In performing its obligations pursuant to this Contract, CONSULTANT will do nothing that could adversely affect the goodwill or reputation of the VILLAGE.

The VILLAGE agrees to pay the CONSULTANT pursuant to the provisions of the Local Government Prompt Payment Act (50 ILCS 505/1 *et seq.*) the following amount for performance of the WORK: **an amount not to exceed Forty Nine Thousand Four Hundred Thirty-Six and No/100 (\$49,436.00) Dollars.**

SECTION 3: ASSIGNMENT: CONSULTANT shall not assign the duties and obligations involved in the performance of the WORK which is the subject matter of this Contract without the written consent of the VILLAGE.

SECTION 4: TERM OF THE CONTRACT: This Contract shall commence on the date of its execution. The WORK shall commence on the date of execution and continue expeditiously for until final completion on or before May 15, 2013. This Contract shall terminate upon completion of the WORK, but may be terminated by either of the PARTIES for default upon failure to cure after ten (10) days prior written notice of said default from the aggrieved PARTY. The VILLAGE, for its convenience, may terminate this Contract with thirty (30) days prior written notice.

SECTION 5: INDEPENDENT CONTRACTOR STATUS: To the fullest extent permitted by law, CONSULTANT shall be an independent contractor hereunder and neither CONSULTANT nor anyone acting on its behalf shall be deemed an agent, employee, joint employee or servant of VILLAGE. Neither VILLAGE nor CONSULTANT shall have any right to act on behalf of or bind the other party for any purpose.

SECTION 6: INDEMNIFICATION AND INSURANCE: With respect to services performed by the CONSULTANT for the VILLAGE, the CONSULTANT agrees to the fullest extent permitted by law to indemnify and hold harmless the VILLAGE, its trustees, directors, officers, agents and employees against any and all claims, suits, actions, demands or losses against VILLAGE and pay all costs (including costs of defense) for damage to the property of, or personal injuries to, or death of, any person or persons, including the CONSULTANT, if such claims, suits or losses are caused directly or indirectly by, are connected with, or arise out of the performance of this Contract by the CONSULTANT, whether by negligence or otherwise. CONSULTANT will also indemnify, defend and hold harmless the VILLAGE and its officers, directors, employees, agents, affiliates and representatives, from and against any and all claims, demands, suits, liabilities, injuries, causes of action, losses, expenses, damages or penalties, including, without limitation, court costs and reasonable attorneys' fees, arising or resulting from, or occasioned by or in connection with any and all claims which are based upon or make the contention that any of the Developments or other materials supplied to the VILLAGE or used by the VILLAGE in the manner recommended by the CONSULTANT, in whole or in part, constitute infringement of any copyright, trademark, patent, trade secret or other proprietary rights of any third party. This indemnification, defense and hold harmless obligation will survive the termination or expiration of this Contract, whether by lapse of time or otherwise.

The indemnification obligation under this paragraph shall not be limited in any way by any limitations on the amount or type of damages, compensation or benefits payable by or for the benefit of CONSULTANT or any indemnities under any Worker's Compensation Act, Occupational Disease Act, Disability Benefits Act, or any other employee benefits act. The CONSULTANT

further agrees to waive any and all liability limitations based upon the Worker's Compensation Act court interpretations or otherwise.

Execution of this Contract by the VILLAGE is contingent upon receipt of Insurance Certificates provided by the CONSULTANT in compliance with the CONTRACT DOCUMENTS.

SECTION 7: COMPLIANCE WITH LAWS: CONSULTANT agrees to comply with all federal, state and local laws, ordinances, statutes, rules and regulations including but not limited to the Illinois Human Rights Act as follows: CONSULTANT hereby agrees that this Contract shall be performed in compliance with all requirements of the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq., and that the CONSULTANT and its subcontractors shall not engage in any prohibited form of discrimination in employment as defined in that Act and shall maintain a sexual harassment policy as the Act requires. The CONSULTANT shall maintain, and require that its subcontractors maintain, policies of equal employment opportunity which shall prohibit discrimination against any employee or applicant for employment on the basis of race, religion, color, sex, national origin, ancestry, citizenship status, age, marital status, physical or mental disability unrelated to the individual's ability to perform the essential functions of the job, association with a person with a disability, or unfavorable discharge from military service. CONSULTANT and all subcontractors shall comply with all requirements of the Act and of the Rules of the Illinois Department of Human Rights with regard to posting information on employees' rights under the Act. CONSULTANT and all subcontractors shall place appropriate statements identifying their companies as equal opportunity employers in all advertisements for workers to be employed in work to be performed under this Contract.

The CONSULTANT shall obtain all necessary local and state licenses and/or permits that may be required for performance of the WORK and provide those licenses to the VILLAGE prior to commencement of the WORK.

SECTION 8: NOTICE: Where notice is required by the CONTRACT DOCUMENTS it shall be considered received if it is delivered in person, sent by registered United States mail, return receipt requested, delivered by messenger or mail service with a signed receipt, sent by facsimile or e-mail with an acknowledgment of receipt, to the following:

To the VILLAGE:

Denise Domalewski
Contract Administrator
Village of Orland Park
14700 South Ravinia Avenue
Orland Park, Illinois 60462
Telephone: 708-403-6173
Facsimile: 708-403-9212
e-mail: ddomalewski@orland-park.il.us

To the CONSULTANT:

Timothy Doron
Director of Transportation Planning
Gewalt-Hamilton Associates, Inc
850 Forest Edge Drive
Vernon Hills, Illinois 60061
Telephone: 847-478-9700
Facsimile: 847-478-9701
e-mail: tdoron@gha-engineers.com

or to such other person or persons or to such other address or addresses as may be provided by either party to the other party.

SECTION 9: STANDARD OF SERVICE: SERVICES shall be rendered to the highest professional standards to meet or exceed those standards met by others providing the same or similar services in the Metropolitan Chicago area. Sufficient competent personnel shall be provided who with supervision shall complete the services required within the time allowed for performance. The CONSULTANT'S personnel shall, at all times present a neat appearance and shall be trained to handle all contact with VILLAGE residents or VILLAGE employees in a respectful manner. At the request of the VILLAGE Manager or a designee, the CONSULTANT shall replace any incompetent, abusive or disorderly person in its employ.

SECTION 10: PAYMENTS TO OTHER PARTIES: The CONSULTANT shall not obligate the VILLAGE to make payments to third parties or make promises or representations to third parties on behalf of the VILLAGE without prior written approval of the VILLAGE Manager or a designee.

SECTION 11: COMPANY PROPERTY: Upon expiration of this Contract or termination for any reason, CONSULTANT will forthwith deliver and assign to the VILLAGE all the results performed by CONSULTANT pursuant to this Contract including but not limited to all documents, records, notebooks and repositories of or containing secret, confidential or proprietary information concerning the VILLAGE or its business affairs or products, including all copies thereof in the CONSULTANT's possession, whether prepared by the CONSULTANT or others, and all other property of the VILLAGE in the CONSULTANT's possession, including keys and access or security cards providing access to VILLAGE facilities or equipment. In the absence of permission by the VILLAGE, the CONSULTANT will not at any time during the term or after termination of this Contract reveal, divulge or make known to any person outside the VILLAGE's business organization, or use for the CONSULTANT's own account, any secret, confidential or proprietary information concerning the VILLAGE or its business, affairs or products (whether or not developed in whole or in part by the CONSULTANT's efforts). The CONSULTANT will at no time, either during the term or after termination of this Contract make any use of any such information except for the benefit of the VILLAGE.

SECTION 12: COMPLIANCE: CONSULTANT shall comply with all of the requirements of the CONTRACT DOCUMENTS including, but not limited to, all other applicable local, state and federal statutes, ordinances, codes, rules and regulations.

SECTION 13: FREEDOM OF INFORMATION ACT COMPLIANCE: The Illinois Freedom of Information Act (FOIA) has been amended and effective January 1, 2010. This amendment adds a new provision to Section 7 of the Act which applies to public records in the possession of a party with whom the VILLAGE has contracted. The VILLAGE will have only a very short period of time from receipt of a FOIA request to comply with the request, and there is a significant amount of work required to process a request including collating and reviewing the information.

The undersigned acknowledges the requirements of FOIA and agrees to comply with all requests made by the VILLAGE for public records (as that term is defined by Section 2(c) of FOIA) in the undersigned's possession and to provide the requested public records to the VILLAGE within

two (2) business days of the request being made by the VILLAGE. The undersigned agrees to indemnify and hold harmless the VILLAGE from all claims, costs, penalty, losses and injuries (including but not limited to, attorney's fees, other professional fees, court costs and/or arbitration or other dispute resolution costs) arising out of or relating to its failure to provide the public records to the VILLAGE under this Contract.

SECTION 14: LAW AND VENUE: The laws of the State of Illinois shall govern this Contract and venue for legal disputes shall be Cook County, Illinois.

SECTION 15: MODIFICATION: This Contract may be modified only by a written amendment signed by both PARTIES.

SECTION 16: COUNTERPARTS: This Contract may be executed in two (2) or more counterparts, each of which taken together, shall constitute one and the same instrument.

This Contract shall become effective on the date first shown herein and upon execution by duly authorized agents of the parties.

FOR: THE VILLAGE

By: _____

Print Name: Paul G. Grimes
Village Manager

Its: _____

Date: 8/28/12

FOR: THE CONSULTANT

By: _____

Print Name: Bruce L. Shrake

Its: President

Date: 8/10/2012

**VILLAGE OF ORLAND PARK
PROFESSIONAL CONSULTING SERVICES
GENERAL TERMS AND CONDITIONS**

1. **Relationship Between CONSULTANT and VILLAGE:** The CONSULTANT shall serve as the VILLAGE's professional consultant on the WORK, or phases of the WORK, to which this Contract applies. This relationship is that of a buyer and seller of professional services and as such the CONSULTANT is an independent contractor in the performance of this Contract and it is understood that the parties have not entered into any joint venture or partnership with the other. The CONSULTANT shall not be considered to be the agent of the VILLAGE. Nothing contained in this Contract shall create a contractual relationship with a cause of action in favor of a third party against either the VILLAGE or CONSULTANT.
2. **Responsibility of the CONSULTANT:** Notwithstanding anything to the contrary which may be contained in this Contract or any other material incorporated herein by reference, or in any Contract between the VILLAGE and any other party concerning the WORK, the CONSULTANT shall not have control or be in charge of and shall not be responsible for the means, methods, techniques, sequences or procedures of construction, or the safety, safety precautions or programs of the VILLAGE, the construction contractor, other contractors or subcontractors performing any of the work or providing any of the services on the WORK. The CONSULTANT shall not be responsible for the acts or omissions of the VILLAGE, or for the failure of the VILLAGE, any architect, another consultant, contractor or subcontractor to carry out their respective responsibilities in accordance with the WORK documents, this Contract or any other agreement concerning the WORK. Any provision which purports to amend this provision shall be without effect unless it contains a reference that the content of this condition is expressly amended for the purposes described in such amendment and is signed by the CONSULTANT.

The VILLAGE reserves the right by written change order or amendment to make changes in requirements, amount of work, or consulting time schedule adjustments, and CONSULTANT and the VILLAGE shall negotiate appropriate contract adjustments acceptable to both parties to accommodate any changes. The CONSULTANT is not responsible for, and VILLAGE agrees herewith to hold CONSULTANT harmless from any and all errors which may be contained within the CONTRACT DOCUMENTS, unless such errors are the result of the work of the CONSULTANT. It is expressly understood that the uncovering of errors in the plans and specifications, unless such errors should have been uncovered by the CONSULTANT in the exercise of its professional service, is not the responsibility of the CONSULTANT and any and all costs associated with such errors shall be borne by others.

3. **Changes:** VILLAGE reserves the right by written change order or amendment to make changes in requirements, amount of work, or consulting time schedule adjustments, and CONSULTANT and VILLAGE shall negotiate appropriate adjustments acceptable to both parties to accommodate any such changes, if commercially possible.
4. **Suspension of Services:** VILLAGE may, at any time, by written order to CONSULTANT (Suspension of Services Order) require CONSULTANT to stop all, or any part, of the services required by this Contract. Upon receipt of such an order, CONSULTANT shall immediately comply with its terms and take all reasonable steps to minimize the costs associated with the services affected by such order. The VILLAGE, however, shall pay all costs incurred by the suspension, including all costs necessary to maintain continuity and for the resumption of the services upon expiration of the Suspension of Services Order. CONSULTANT will not be obligated to provide the same personnel employed prior to suspension, when the services are resumed, in the event that the period of suspension is greater than thirty (30) days.
5. **Documents Delivered to VILLAGE:** Drawings, specifications, reports, and any other WORK documents prepared by CONSULTANT in connection with any or all of the services furnished hereunder shall be delivered to the VILLAGE for the use of the VILLAGE. CONSULTANT shall have the right to retain originals of all WORK documents and drawings for its files. Furthermore, it is understood and agreed that the WORK documents such as, but not limited to reports, calculations, drawings, and specifications prepared for the WORK, whether in hard copy or machine readable form, are instruments of professional service intended for one-time use in the construction of the WORK. These WORK documents are and shall remain the property of the CONSULTANT to the extent permitted by law. The VILLAGE may retain copies, including copies stored on magnetic tape or disk, for information and reference in connection with the occupancy and use of the WORK.

It is also understood and agreed that because of the possibility that information and data delivered in machine readable form may be altered, whether inadvertently or otherwise, the CONSULTANT reserves the right, upon prior written notice to the VILLAGE, to retain the original tapes/disks and to remove from copies provided to the VILLAGE all identification reflecting the involvement of the CONSULTANT in their preparation. The CONSULTANT also reserves the right to retain hard copy originals of all WORK documentation delivered to the VILLAGE in machine readable form, which originals shall be referred to and shall govern in the event of any inconsistency between the two.

6. **Reuse of Documents:** All WORK documents including but not limited to reports, opinions of probable costs, drawings and specifications furnished by CONSULTANT pursuant to this Contract are intended for use on the WORK only. They cannot be used by VILLAGE or others on extensions of the WORK or any other project. Any reuse, without specific written verification or adaptation by CONSULTANT, shall be at VILLAGE's sole risk, and VILLAGE shall indemnify and hold harmless CONSULTANT from all claims, damages, losses, and expenses including attorney's fees arising out of or resulting therefrom. Any

such verification or adaptation will entitle CONSULTANT to further compensation at rates to be agreed upon by VILLAGE and CONSULTANT.

The CONSULTANT shall have the right to include representations of the design of the WORK, including photographs of the exterior and interior, among the CONSULTANT's promotional and professional materials. The CONSULTANT's materials shall not include the VILLAGE's confidential and proprietary information if the VILLAGE has previously advised the CONSULTANT in writing of the specific information considered by the VILLAGE to be confidential and proprietary.

7. **Opinions of Probable Cost:** Since CONSULTANT has no control over the cost of labor, materials or equipment, or over the Contractor(s) method of determining prices, or over competitive bidding or market conditions, CONSULTANT's opinions of probable WORK cost provided for herein are to be made on the basis of CONSULTANT's experience and qualifications and represent CONSULTANT's judgment as a transportation professional familiar with the transportation industry, but CONSULTANT cannot and does not guarantee that proposal, bids or the cost will not vary from opinions of probable cost prepared by CONSULTANT. If, prior to any Bidding or Negotiating Phase, VILLAGE wishes greater accuracy as to the probable cost, the VILLAGE shall employ an independent cost estimator consultant for the purpose of obtaining a second probable cost opinion independent from CONSULTANT.
8. **Successors and Assigns:** The terms of this Contract shall be binding upon and inure to the benefit of the parties and their respective successors and authorized assigns.
9. **Waiver of Contract Breach:** The waiver of one party of any breach of this Contract or the failure of one party to enforce at any time, or for any period of time, any of the provisions hereof, shall be limited to the particular instance, shall not operate or be deemed to waive any future breaches of this Contract and shall not be construed to be a waiver of any provision, except for the particular instance.
10. **Entire Understanding of Contract:** This Contract represents and incorporates the entire understanding of the parties hereto, and each party acknowledges that there are no warranties, representations, covenants or understandings of any kind, matter or description whatsoever, made by either party to the other except as expressly set forth herein. VILLAGE and the CONSULTANT hereby agree that any purchase orders, invoices, confirmations, acknowledgments or other similar documents executed or delivered with respect to the subject matter hereof that conflict with the terms of the Contract shall be null, void and without effect to the extent they conflict with the terms of this Contract.
11. **Amendment:** This Contract shall not be subject to amendment unless another instrument is duly executed by duly authorized representatives of each of the parties and entitled "Amendment of Contract".

12. **Severability of Invalid Provisions:** If any provision of the Contract shall be held to contravene or to be invalid under the laws of any particular state, county or jurisdiction where used, such contravention shall not invalidate the entire Contract, but it shall be construed as if not containing the particular provisions held to be invalid in the particular state, country or jurisdiction and the rights or obligations of the parties hereto shall be construed and enforced accordingly.
13. **Force Majeure:** Neither VILLAGE nor CONSULTANT shall be liable for any fault or delay caused by any contingency beyond its or their control including but not limited to acts of God, wars, strikes, walkouts, fires, natural calamities, or demands or requirements of governmental agencies.
14. **Subcontracts:** CONSULTANT may subcontract portions of the WORK, but each subcontractor must be approved by VILLAGE in writing in advance.
15. **Access and Permits:** VILLAGE shall arrange for CONSULTANT to enter upon public and private property and obtain all necessary approvals and permits required from all governmental authorities having jurisdiction over the WORK. VILLAGE shall pay costs (including CONSULTANT's employee salaries, overhead and fee) incident to any effort by CONSULTANT toward assisting VILLAGE in such access, permits or approvals, if CONSULTANT performed such services.
16. **Designation of Authorized Representative:** Each party to this Contract shall designate one or more persons to act with authority in its behalf with respect to appropriate aspects of the WORK. The persons designated shall review and respond promptly to all communications received from the other party.
17. **VILLAGE's Responsibilities:** The VILLAGE agrees to provide full information regarding requirements for and about the WORK, including a program which shall set forth the VILLAGE's objectives, schedule, constraints, criteria, special equipment, systems and site requirements.

The VILLAGE agrees to furnish and pay for all legal, accounting and insurance counseling services as the VILLAGE may require at any time for the WORK, including auditing services which the VILLAGE may require to verify the Contractor's Application for Payment or to ascertain how or for what purpose the Contractor has used the money paid by or on behalf of the VILLAGE. In addition, VILLAGE shall give prompt written notice to the CONSULTANT whenever the VILLAGE observes or otherwise becomes aware of any development that affects the scope or timing of the CONSULTANT's services, or any defect or non-conformance of the work of any subcontractor.

18. **Information Provided by Others:** The CONSULTANT shall indicate to the VILLAGE the information needed for rendering of its services for the WORK. The VILLAGE shall provide to the CONSULTANT such information as is available to the VILLAGE and the VILLAGE's consultants and contractors, and the CONSULTANT shall be entitled to rely

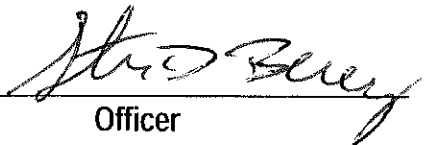
upon the accuracy and completeness thereof unless, in the exercise of his professional skill, CONSULTANT determined inaccuracies or incompleteness. The VILLAGE recognizes that it is impossible for the CONSULTANT to assure the accuracy, completeness and sufficiency of such information, either because it is impossible to verify, or because of errors or omissions which may have occurred in assembling the information the VILLAGE is providing.

19. **Terms of Payment:** CONSULTANT shall submit monthly statements for basic and additional services rendered and for reimbursable expenses incurred, based upon CONSULTANT's estimate of the proportion of the total services actually completed at the time of billing or based upon actual hours expended during the billing period. In the event the VILLAGE has not paid amounts properly due the CONSULTANT, CONSULTANT may after giving seven days written notice to VILLAGE, suspend services under this Contract until CONSULTANT has been paid in full all amounts properly due for services, expenses and charges. CONSULTANT shall have no liability whatsoever to VILLAGE for any costs or damages as a result of such suspension.
20. **Hazardous Materials/Pollutants:** Unless otherwise provided by this Contract, the CONSULTANT and any sub-contractors shall have no responsibility for the discovery (unless such discovery should have been made by the CONSULTANT in the exercise of its professional skill), presence, handling, removal or disposal of or exposure of persons to hazardous materials/pollutants in any form at any WORK site, including but not limited to mold/mildew, asbestos, asbestos products, polychlorinated biphenyl (PCB) or other toxic/hazardous/pollutant type substances unless undertaken at the direction of the CONSULTANT or sub-consultants.
21. **Attorney's Fees:** In the event of any dispute that leads to litigation arising from or related to the services provided under this Contract, the substantially prevailing party will be entitled to recovery of all reasonable costs incurred, including court costs, attorney's fees and other related expenses.
22. **Insurance:** The CONSULTANT shall provide the VILLAGE with certificates of insurance evidencing all coverage held by the CONSULTANT, with coverage minimums and from insurance providers in compliance with VILLAGE requirements.
23. **Facsimile Transmissions:** The parties agree that each may rely, without investigation, upon the genuineness and authenticity of any document, including any signature or purported signature, transmitted by facsimile machine, without reviewing or requiring receipt of the original document. Each document or signature so transmitted shall be deemed an enforceable original. Upon request, the transmitting party agrees to provide the receiving party with the original document transmitted by facsimile machine; however, the parties agree that the failure of either party to comply with such a request shall in no way affect the genuineness, authenticity or enforceability of the document. Each party waives and relinquishes as a defense to the formation or enforceability of any contract between the parties, or provision thereof the fact that a facsimile transmission was used.

24. **Certifications, Guarantees and Warranties:** CONSULTANT shall not be required to sign any documents, no matter by whom requested, that would result in the CONSULTANT having to certify, guarantee or warrant the existence of conditions the existence of which the CONSULTANT cannot ascertain. The VILLAGE also agrees not to make resolution of any dispute with CONSULTANT or payment of any amount due to the CONSULTANT in any way contingent upon the CONSULTANT signing any such certification as to unascertainable conditions.

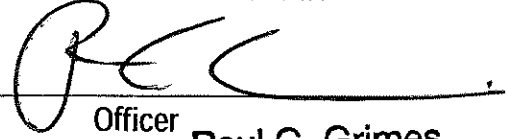
BY SIGNATURE BELOW (WHICH MAY BE IN ELECTRONIC FORM), THE ABOVE GENERAL TERMS AND CONDITIONS ARE ACCEPTED BY THE VILLAGE AND CONSULTANT:

GEWALT HAMILTON ASSOCIATES, INC.

By:  8/10/12
Officer Date

Print Name: Steven D Berecz

VILLAGE OF ORLAND PARK

By:  8/28/12
Officer Date

Paul G. Grimes
Print Name: Village Manager

(A)

BUSINESS ORGANIZATION:

_____ Sole Proprietor: An individual whose signature is affixed to this proposal.

_____ Partnership: Attach sheet and state full names, titles and address of all responsible principals and/or partners. Provide percent of ownership and a copy of partnership agreement.

X Corporation: State of Incorporation: Illinois
Provide a disclosure of all officers and principals by name and business address, date of incorporation and indicate if the corporation is authorized to do business in Illinois.

In submitting this proposal, it is understood that the Village of Orland Park reserves the right to reject any or all proposals, to accept an alternate proposal, and to waive any informalities in any proposal.

In compliance with your Request for Proposals, and subject to all conditions thereof, the undersigned offers and agrees, if this proposal is accepted, to furnish the services as outlined.

Gerrault Hamilton Assoc. Inc.

Business Name

(Corporate Seal)

Steven D. Berecz
Signature

Steven D. Berecz
Print or type name

Corporate Secretary
Title

8/10/12
Date

(A)

**CERTIFICATION OF ELIGIBILITY
TO ENTER INTO PUBLIC CONTRACTS**

IMPORTANT: THIS CERTIFICATION MUST BE EXECUTED.

I, Steven D. Berecz, being first duly sworn certify and say
that I am Corporate Secretary.
(insert "sole owner," "partner," "president," or other proper title)

of Genalt Hamilton Assoc, Inc., the Prime Contractor
submitting this proposal, and that the Prime Contractor is not barred from contracting with any unit of
state or local government as a result of a violation of either Section 33E-3, or 33E-4 of the Illinois
Criminal Code, or of any similar offense of "bid-rigging" or "bid-rotating" of any state or of the United
States.

Steven D. Berecz

Signature of Person Making Certification

Subscribed and Sworn To
Before Me This 10th Day
of August, 2012

Kathleen S. Leiser
Notary Public



(A)

SEXUAL HARASSMENT POLICY

Please be advised that pursuant to Public Act 87-1257, effective July 1, 1993, 775 ILCS 5/2-105 (A) has been amended to provide that every party to a public contract must:

"Have written sexual harassment policies that shall include, at a minimum, the following information: (I) the illegality of sexual harassment; (II) the definition of sexual harassment under State law; (III) a description of sexual harassment, utilizing examples; (IV) the vendor's internal complaint process including penalties; (V) the legal recourse, investigative and complaint process available through the Department (of Human Rights) and the Commission (Human Rights Commission); (VI) directions on how to contact the Department and Commission; and (VII) protection against retaliation as provided by Section 6-101 of the Act. (Illinois Human Rights Act). (emphasis added)

Pursuant to 775 ILCS 5/1-103 (M) (2002), a "public contract" includes:

...every contract to which the State, any of its political subdivisions or any municipal corporation is a party."

I, Steven D Beyer having submitted a proposal for Growth + Hamilton Assoc.
(Name) (Name of Contractor)

for Strategic Master Plan to the Village of Orland Park, hereby
(General Description of Work Proposed on)

certifies that said contractor has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105 (A) (4).

By: [Signature]
Authorized Agent of Contractor

Subscribed and Sworn To

Before Me This 10th Day

of August, 2012

[Signature]
Notary Public



(A)

EQUAL EMPLOYMENT OPPORTUNITY

Section I. This EQUAL EMPLOYMENT OPPORTUNITY CLAUSE is required by the Illinois Human Rights Act and the Rules and Regulations of the Illinois Department of Human Rights published at 44 Illinois Administrative Code Section 750, et seq.

Section II. In the event of the Contractor's noncompliance with any provision of this Equal Employment Opportunity Clause, the Illinois Human Right Act, or the Rules and Regulations for Public Contracts of the Department of Human Rights (hereinafter referred to as the Department) the Contractor may be declared non-responsible and therefore ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and this agreement may be canceled or avoided in whole or in part, and such other sanctions or penalties may be imposed or remedies involved as provided by statute or regulation.

During the performance of this Agreement, the Contractor agrees:

A. That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin or ancestry; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.

B. That, if it hires additional employees in order to perform this Agreement, or any portion hereof, it will determine the availability (in accordance with the Department's Rules and Regulations for Public Contracts) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.

C. That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, or physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.

D. That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Vendor's obligations under the Illinois Human Rights Act and Department's Rules and Regulations for Public Contract.

E. That it will submit reports as required by the Department's Rules and Regulations for Public Contracts, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and Department's Rules and Regulations for Public Contracts.

F. That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and Department for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and Department's Rules and Regulations for Public Contracts.

G. That it will include verbatim or by reference the provisions of this Equal Employment Opportunity Clause in every subcontract it awards under which any portion of this Agreement obligations are undertaken or assumed, so that such provisions will be binding upon such subcontractor. In the same manner as the other provisions of this Agreement, the Vendor will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply therewith. In addition, the Vendor will not utilize any subcontractor declared by the Illinois Human Rights Department to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

Section III. For the purposes of subsection G of Section II, "subcontract" means any agreement, arrangement or understanding, written or otherwise, between the Vendor and any person under which any portion of the Vendor's obligations under one or more public contracts is performed, undertaken or assumed; the term "subcontract", however, shall not include any agreement, arrangement or understanding in which the parties stand in the relationship of an employer and an employee, or between a Vendor or other organization and its customers.

ACKNOWLEDGED AND AGREED TO:

BY: *[Signature]*

ATTEST: *[Signature]*

DATE: 8/10/12



(A)

TAX CERTIFICATION

I, David J. Gewart, having been first duly sworn depose
and state as follows:

I, David J. Gewart, am the duly authorized
agent for Gewart Hamilton Assoc., Inc., which has
submitted a proposal to the Village of Orland Park for
Strategic Master Plan and I hereby certify
(Name of Project)

that Gewart Hamilton Assoc. Inc. is not

delinquent in the payment of any tax administered by the Illinois
Department of Revenue, or if it is:

a. it is contesting its liability for the tax or the amount of tax in accordance
with procedures established by the appropriate Revenue Act; or

b. it has entered into an agreement with the Department of Revenue for
payment of all taxes due and is currently in compliance with that
agreement.

By: [Signature]
Title: TREASURER

Subscribed and Sworn To
Before Me This 10th Day
of August, 2012

[Signature]
Notary Public



(A)

REFERENCES

(Please type)

ORGANIZATION Village of Stokie
ADDRESS 5127 OAKTON STREET
CITY, STATE, ZIP Stokie ILLINOIS 60077
PHONE NUMBER 847-673-0500
CONTACT PERSON AL RIGONI VILLAGE MANAGER
DATE OF PROJECT CURRENT

ORGANIZATION Village of Glenview
ADDRESS 1225 WAUKESHA RD
CITY, STATE, ZIP GLENVIEW ILLINOIS 60025
PHONE NUMBER 847-724-1700
CONTACT PERSON MARY BAK Director Community Dev.
DATE OF PROJECT 2010

ORGANIZATION VILLAGE OF LINCOLNWOOD
ADDRESS 6900 N. LINCOLN AVE
CITY, STATE, ZIP LINCOLNWOOD ILLINOIS 60712
PHONE NUMBER 847-673-1540
CONTACT PERSON Tim Wiberg, Village MANAGER
DATE OF PROJECT ONGOING

Proposer's Name: Steven D Berecz
Signature: Steven D Berecz

(B)

INSURANCE REQUIREMENTS

WORKERS COMPENSATION & EMPLOYER LIABILITY

\$500,000 – Each Accident \$500,000 – Policy Limit

\$500,000 – Each Employee

Waiver of Subrogation in favor of the Village of Orland Park

AUTOMOBILE LIABILITY

\$1,000,000 – Combined Single Limit

Additional Insured Endorsement in favor of the Village of Orland Park

GENERAL LIABILITY (Occurrence basis)

\$1,000,000 – Each Occurrence \$2,000,000 – General Aggregate Limit

\$1,000,000 – Personal & Advertising Injury

\$2,000,000 – Products/Completed Operations Aggregate

Additional Insured Endorsement & Waiver of Subrogation in favor of the Village of Orland Park

EXCESS LIABILITY (Umbrella-Follow Form Policy)

\$2,000,000 – Each Occurrence \$2,000,000 – Aggregate

EXCESS MUST COVER: General Liability, Automobile Liability, Workers Compensation

PROFESSIONAL LIABILITY

\$1,000,000 Limit -Claims Made Form, Indicate Retroactive Date & Deductible

Any insurance policies providing the coverages required of the Contractor, excluding Professional Liability, shall be specifically endorsed to identify "The Village of Orland Park, and their respective officers, trustees, directors, employees and agents as Additional Insureds on a primary/non-contributory basis with respect to all claims arising out of operations by or on behalf of the named insured." If the named insureds have other applicable insurance coverage, that coverage shall be deemed to be on an excess or contingent basis. The policies shall also contain a Waiver of Subrogation in favor of the Additional Insureds in regards to General Liability and Workers Compensation coverage's. The certificate of insurance shall also state this information on its face. Any insurance company providing coverage must hold an A VII rating according to Best's Key Rating Guide. Permitting the contractor, or any subcontractor, to proceed with any work prior to our receipt of the foregoing certificate and endorsement however, shall not be a waiver of the contractor's obligation to provide all of the above insurance.

The bidder agrees that if they are the selected contractor, within ten days after the date of notice of the award of the contract and prior to the commencement of any work, you will furnish evidence of Insurance coverage providing for at minimum the coverages and limits described above directly to the Village of Orland Park, Denise Domalewski, Contract Administrator, 14700 S. Ravinia Avenue, Orland Park, IL 60462. Failure to provide this evidence in the time frame specified and prior to beginning of work may result in the termination of the Village's relationship with the selected bidder and the bid will be awarded to the next lowest bidder or result in creation of a new bid.

ACCEPTED & AGREED THIS 10th DAY OF August, 2012

Signature

Printed Name & Title

Authorized to execute agreements for:

Name of Company

08/13/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Crissie Insurance Group 1700 Higgins Road Suite 320 Des Plaines, IL 60018-4221		CONTACT NAME: PHONE (A/C, No, Ext): (847) 296-0655 FAX (A/C, No): (847) 297-7779 E-MAIL ADDRESS:	
INSURED Gewalt Hamilton Associates, Inc. 850 Forest Edge Drive Vernon Hills, IL 60061		INSURER(S) AFFORDING COVERAGE INSURER A: Travelers Ins Co of Amer 19046 INSURER B: The Phoenix Insurance Co. 25623 INSURER C: Travelers Indemnity Co. 25658 INSURER D: Accident Fund Insurance Co. 10166 INSURER E: Liberty Ins Underwriters Inc. 19917 INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 11-12 w/new WC

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY		6800959P083TIL11	09/30/2011	09/30/2012	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					MED EXP (Any one person) \$ 5,000
						PERSONAL & ADV INJURY \$ 1,000,000
						GENERAL AGGREGATE \$ 2,000,000
	GENL AGGREGATE LIMIT APPLIES PER:					PRODUCTS - COMP/OP AGG \$ 2,000,000
	<input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					\$
B	AUTOMOBILE LIABILITY		BA0959P59311	09/30/2011	09/30/2012	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input type="checkbox"/> ANY AUTO					BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY (Per accident) \$
	<input checked="" type="checkbox"/> HIRED AUTOS	<input checked="" type="checkbox"/> NON-OWNED AUTOS				PROPERTY DAMAGE (Per accident) \$
						\$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR		CUP3331T46A1147	09/30/2011	09/30/2012	EACH OCCURRENCE \$ 5,000,000
	<input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE					AGGREGATE \$ 5,000,000
	<input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000					\$
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY		WCV6079656-0	12/19/2011	12/19/2012	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y/N				E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
						E.L. DISEASE - POLICY LIMIT \$ 1,000,000
E	Professional Liability		AEE1966820111	09/10/2011	09/10/2012	\$2,000,000 each claim \$4,000,000 aggregate

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

RE: Orland Park Master Transportation Plans; GHA Project #4617.900; GHA Proposal #2012.T051
 The Village of Orland Park and their respective officers, trustees, directors, employees and agents are listed as Additional Insureds on a primary & non-contributory basis with respect to all claims arising out of operations by or on behalf of named insured per General Liability Form CGD3810907. A Waiver of Subrogation in favor of Additional Insured applies to General Liability & Workers Comp.

CERTIFICATE HOLDER

CANCELLATION

Village of Orland Park Attn: Denise Domalewski 14700 S. Ravinia Avenue Orland Park, IL 60462	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Anthony F. Crissie</i> Anthony F. Crissie/MHV
---	--

ADDITIONAL REMARKS SCHEDULE

Page ____ of ____

AGENCY Crissie Insurance Group		NAMED INSURED Gewalt Hamilton Associates, Inc. Vernon Hills, IL 60061	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 FORM TITLE: ACORD Certificate of Liability InsuranceCERTIFICATE HOLDER: **Village of Orland Park**

Garage Liability

INSR ADD'L LTR INSRD	SUBR WVD	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
					AUTO ONLY - EA ACCIDENT \$
					OTHER THAN EA ACC \$
					AUTO ONLY: AGG \$

Automobile Liability

POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)
---------------	-------------------------------------	--------------------------------------

Excess/Umbrella Liability

POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
			\$
			\$



Proposal for Strategic Transportation Plan

Prepared for
Village of Orland Park

May 25, 2012

Submitted by the consultant team of
Gewalt Hamilton Associates, Inc.
Teska Associates, Inc.

May 25, 2012

Ms. Kimberly Flom
Assistant Director, Development Services
Village of Orland Park
14700 South Rainia Avenue
Orland Park, IL 60462

850 Forest Edge Drive, Vernon Hills, IL 60061
TEL 847.478.9700 ■ FAX 847.478.9701

820 Lakeside Drive, Suite 5, Gurnee, IL 60031
TEL 847.855.1100 ■ FAX 847.855.1115

53 W. Jackson Blvd., Suite 924, Chicago, IL 60604
TEL 312.329.0577 ■ FAX 312.329.1942

www.gha-engineers.com

Re: Request for Qualifications
Transportation Plan 2012
Orland Park, Illinois

Dear Ms. Flom:

It is with great enthusiasm that I submit this proposal for completion of the Strategic Transportation Plan on behalf of Gewalt Hamilton Associates, Inc. (GHA). Our team is excited about the opportunity to make our resources and experience available to the Village of Orland Park. The staff assigned to this project only do transportation planning and traffic engineering. GHA staff has vast experience on similar projects in Illinois communities, such as Niles, St. Charles, Bloomington and Normal Illinois. We have also performed a number of transportation planning and corridor studies in Evanston, Wilmette, Oak Park, and Springfield to name only a few. In each one we employed the principles of context sensitive design. The finished product accommodated all modes. We believe that this experience and our capabilities will ensure the Village a product that will not just sit on the shelf, but that can be used to actually guide future planning and policy efforts for the Village of Orland Park.

A key element of any successful project is the personnel assigned to the project. To that end we have assigned Mr. Timothy Doron, GHA's Director of Transportation Planning to be the Project Manager. He will guide a team of experts all of whom have extensive experience doing this type of work. Teska has joined our team in a somewhat limited but important role to provide key roadway concepts regarding community planning and corridor design, as needed. Mr. Doron and all team members have recently worked with Teska on similar assignments.

We look forward to the opportunity to work with the Village of Orland Park. Please don't hesitate to call if you have any questions or would like additional information.

Sincerely,

Gewalt Hamilton Associates



Timothy J. Doron
Director of Transportation Planning
tdoron@gha-engineers.com

Orland Park Transportation Plan RFQ

Questions - Answers

1. Page 9 of the RFQ indicates that the submittal is to include "Estimated fees and expenses". However, Page 11 states that the Village is "NOT REQUESTING SEALED BID PROPOSALS..." Please confirm that our submittal does not need to include estimated fees and expenses. (this question in similar form was posed by other interested firms)
The submittals are not sealed and are not considered a legal bid. Interested firms must submit estimated fees and expenses.
2. Is there a limit on the number of pages/exhibits that can be included as part of our submittal package?
No
3. While it is clear that the primary submittal package is not to be provided in an oral or electronic format, will the Consultant Selection Committee accept a digital copy attached to each paper copy to facilitate reviews by those on the committee who may prefer an electronic format?
Yes.
4. Your scope references the Comprehensive Plan but also things like item four of the deliverables regarding description of "character districts". Could you provide any more insight as to your expected deliverable for this and any other land use planning or streetscape concept design requirements.
A draft copy of the mobility chapter will be provided to the selected consultant. The consultant will also work with staff to refine the scope of the project as related to character districts.
5. Of note in the RFP was meetings with staff but the lack of a public outreach effort. Is this because the Comprehensive Planning process accomplished this?
Public outreach by the consultant is not a required part of this project.
6. Who currently is preparing the revisions to the comprehensive plan?
Village of Orland Park staff.
7. When will the mobility chapter of the revised comprehensive plan be completed?
Anticipated July 2012. The chapter is drafted and is currently being reviewed internally.
8. When would the Village like to complete this effort?
By the end of 2012.
9. What type of additional research is foreseen as needed for this project?
The bulk of the research for this project is anticipated to be review of existing documents and studies as well as information garnered from involved Village Staff. Additionally, it is expected that the consultant will gain significant knowledge of the community's existing transportation network.
10. Will the project involve any stakeholder or public meetings?
No, although regular meetings with Village Staff, which may include an elected official, are anticipated. As noted in the RFQ, there will be at least one meeting before the Village Board.
11. On the top of Page 10 at the end of the first paragraph it states, " See Section II for required certifications. Please include in the proposal." There is no Section II attachment. What certifications need to be included, if any?
The comment on Page 10 should have been removed. No certifications are required.
12. Are insurance certificates required as part of the LOI/SOQ?
Not at this time.



Bruce L. Shrake, P.E., PTOE, President
Gewalt Hamilton Associates, Inc.

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General Information

GEWALT HAMILTON ASSOCIATES, INC.

Gewalt Hamilton Associates, Inc. (GHA) is a professional Engineering and Land Surveying firm licensed and registered in the State of Illinois. For three decades, GHA has been providing engineering and planning services to municipal governments, townships, county and state agencies, school districts, park districts, community colleges, and private organizations.

Within GHA's three collaborative offices, our talented and experienced staff provides a comprehensive range of professional services:

- Municipal Engineering
- Traffic Planning & Engineering
- Bicycle Planning & Engineering
- Civil Engineering Design
- Transportation Planning
- Pedestrian Mobility Planning
- Environmental Consulting
- Signal Coordination & Timing
- Construction Phase Services
- Water Resources
- Land Surveying
- High Definition Scanning
- Geographic Information Systems



GHA offers comprehensive transportation planning and traffic engineering services to municipalities, institutions, and developers. Our urban planners and progressive engineers specialize in traffic, transportation, and design for all modes of travel including bicycle facilities and walkability. Our objective is to produce an efficient and safe multi-modal transportation solution that improves the mobility of all users— pedestrians, cyclists, transit users, and drivers— while remaining sensitive to the context of the surrounding setting. GHA has done extensive work on many downtown and transit station area projects in the Chicago area.

As bikes have increasingly become a prominent form of transportation in urban areas, communities have prioritized making biking safer and more enjoyable. To help accomplish this objective, GHA contributes a practical civil engineering foundation and partners with leading bike planning firms to design innovative, cutting-edge bicycle treatment concepts where appropriate. We pride ourselves on our strong bike facility experience which ranges from path/trail design to bike corridor planning, road diets to accommodate on-street facilities, and bike signage plans.

In our role as full-time Village Engineer for nine area municipalities, GHA regularly provides planning, design, review, and construction-phase services for public utilities, roadways, street lighting and traffic signals. We also provide Geographic Information System (GIS) services, prepare easement, dedication, and annexation plats and legal descriptions, and coordinate State and Federal capital funding programs. Above all, we bring our commitment to professionalism and Superior Client Service to our interactions with citizens as projects are developed and implemented.

GHA currently acts as the Traffic Engineering consultant for 13 municipalities and provides periodic traffic engineering services for numerous other municipalities. These work assignments include traffic planning, traffic impact studies, site circulation, and vehicle and pedestrian circulation, from planning through design and construction phases, as well as design for traffic, civil, surveying, and construction phase services, and plan review. We review development plans and studies on behalf of municipalities, townships, park districts, school districts and transportation divisions.



Our firm is pre-qualified with IDOT in the following areas:

- Traffic Studies
- Traffic Signals
- Signal Coordination & Timing
- Electrical Engineering
- Feasibility Studies
- Hydraulic Reports: Waterways Complex
- Hydraulic Reports: Waterways Typical
- Location Drainage
- Sanitary Engineering
- Roads & Streets
- Safety Studies
- Reconstruction/Major Rehabilitation
- Rehabilitation
- New Construction/Major Reconst
- Construction Inspection
- Surveying

Teska Associates, Inc.

Teska Associates, Inc. (Teska) is an interdisciplinary professional firm specializing in community planning, development economics, site design and landscape architecture. Since its establishment in 1975, our reputation for technical competence, community relations, and consensus building is well recognized. We offer the advantages of being a large enough organization to provide a full range of professional services, yet small enough to offer a personalized approach to our assignments.

Our firm offers a diverse range of community planning and landscape architectural professional services. Teska has extensive experience with the processes of corridor planning and design, comprehensive planning, neighborhood planning, conservation design, business district planning, zoning and subdivision regulations, sign and appearance codes, growth management, fiscal impact analysis, streetscape design and park planning.



Teska Values

The planners and landscape architects of Teska Associates, Inc. believe in:

Building Livable Communities

We are passionate about creating livable communities; places with a strong economy, walkable and safe streets, and great venues to play and interact with neighbors.

Creating Memorable Places

We strive to craft exceptional people places that fit their environment while helping to create a positive buzz about your project or community.

Building Client Capacity

We equip clients for success; sharing our expertise, leadership, and creativity while educating communities on the what, where, how, and why of win-win development solutions.



Building Livable Communities



Creating Memorable Places



Building Client Capacity

Teska Associates, Inc.



Building Relationships

We cherish long-term client-consultant relationships built by listening intently to client needs, maintaining clear and frequent contact, providing timely and responsive service, and exceeding expectations.

Going the Extra Mile

We know that our success is based on the quality of our service. At Teska, quality service is based on responsiveness, anticipation of needs, maintaining flexibility, and creative and efficient problem solving.

Using Appropriate Technology

We admit to a fondness for the latest tech tools and tricks. Heck, our president is also our IT guy. However, we strongly believe in matching technology to the task. Yes we use GIS, SketchUp, and all the Adobe stuff. We also create awesome interactive project web sites. However, we still do freehand sketches and diagrams when that is quicker and more efficient. In community meetings we often use stickers, markers, post-it notes and blocks to quickly engage residents.

Giving People Choices

We give clients choices through a careful matching of design approaches to the place. We promote careful evaluation of choices through our firm's diverse skill set, supplemented by team partners matched to the specifics of the project. We also promote choice within Teska by encouraging our staff to follow their passions. That could mean a particular type of project, a continuing education effort, or a flexible work schedule.

Honest Answers to Tough Questions

We strive for inclusion and transparency in both our planning and design work. We also do our homework. The solutions we recommend are creative and realistic. Based on our experience and analysis, we sometimes have to tell a client that in our opinion an idea won't work — but that rejection is quickly followed by an alternative solution that will work.

Ensuring Economic Sustainability

We believe that profit and strong communities are intertwined. Developments and local infrastructure must meet demands for shopping, jobs, housing and civic needs while producing fiscally responsible impacts on municipalities and profits for the development team.



Building Relationships



Going the Extra Mile



Using Appropriate Technology



Giving People Choices



Providing Answers to Tough Questions



Ensuring Economic Sustainability

Teska Associates, Inc.



Comprehensive Transportation Plan St. Charles, Illinois

St. Charles is an active community located in the central-eastern part of Kane County along the Fox River. Part of its “small town” attraction and popularity as a destination is the fact that the City has placed a high priority on developing and maintaining a comprehensive network of multi-modal travel options for its residents. Accordingly, as part of their Comprehensive Plan update, GHA was charged with a very thorough evaluation of the transportation network, which consists of an integrated system of roadways, transit services, and extensive paths for non-motorized travel.



The City is serviced by a hierarchy of streets from local roadway to major arterial thoroughfares under the jurisdiction of a variety of governing agencies. Mass transit to downtown Chicago is available via the Metra station in Geneva and other inter community mass transit is available through Pace. The challenge is not only to look at the network as a whole but to evaluate and balance large volumes of traffic, new river crossings, truck routes, and mass transit, with pedestrians, bikes, and in some cases, capacity deficiencies.



In many different areas including the downtown, all modes are required to support a flourishing business district. Again, the key component is to preserve the pedestrian scale in residential neighborhoods as well as the downtown. To address these issues, GHA focused on collecting and evaluating traffic data from a variety of sources, pedestrian movements, sidewalk gaps and new links in the roadway network. Parking and overall traffic calming were also evaluated.

Rita Tungare, Director of Community Development
City of St. Charles
Two East Main Street
St. Charles, IL 60174
630-377-4443

Comprehensive Transportation Plan Niles, Illinois

The Village of Niles is an inner ring suburban community that has undergone significant demographic and development changes over the years. Its large commercial base includes Milwaukee Avenue which has a multitude of strip shopping but also big-box commercial and a regional shopping mall – Golf Mill. GHA was retained as part of a planning team to perform a thorough analysis of Village-wide existing transportation conditions for all modes, and provide recommendations for improvements for the next 10-20 years. This would include evaluation of four key travel corridors: Touhy Avenue, Dempster Street, Golf Road and Milwaukee Avenue.



The Village is serviced by a hierarchy of streets, from local roadway to major arterial thoroughfares under the jurisdiction of a variety of governing agencies. Mass transit to downtown Chicago is available via the Metra station in neighboring Morton Grove and Pace bus to the Jefferson Park terminal. The challenge was to look at the network as a whole and balance large volumes of traffic, truck routes, and mass transit, with pedestrians, bikes, and capacity deficiencies.

Specifically, the study recommendations called for:

- ◆ Corrections to pedestrian network disconnects
- ◆ Access control along four key corridors
- ◆ Projections of future traffic/ADT
- ◆ Capacity improvements
- ◆ New transit stop design and locations
- ◆ Safer pedestrian crossing areas and related improvements
- ◆ Bicycle improvements along existing routes

The transportation plan was integrated into a larger land-use plan and was adopted by the Village Board in 2011.

Steven Vinezeano, Assistant Village Manager
Village of Niles
1000 Civic Center Drive
Niles, IL 60714
847-588-8007





Master Transportation Plan and Station Area Plan Hanover Park, Illinois

The development of a Village Center has long been a priority for the Village of Hanover Park, and with the help of grant from the Regional Transportation Authority, the Village is creating a Transit-Oriented Development (TOD) plan which will provide tools to promote and shape development in the area. Due to the unique advantages of regional transportation access, availability of underdeveloped land, and proximity to existing rail and bus service, the Hanover Park Village Center offers an unprecedented opportunity to create a true multimodal city center atmosphere where residents can live, work and shop. The overall study area encompasses a ½-mile radius from the Hanover Park Metra Station, and includes planning challenges and opportunities such as significant critical wetland habitat and over a mile of preserved right-of-way for the future westward extension of the Elgin-O'Hare Expressway.

GHA was part of the multi-discipline team creating the Village Center Plan. Our role on the team includes transportation planning, utility investigation, and wetland inventory. GHA developed a comprehensive transportation and roadway system plan that integrates the existing and future arterial network, and provided a land-use concept analyses to quantify traffic impacts. Additionally, GHA assessed the ability of the existing infrastructure to support the planned development, conducted a wetland delineation and prepared an enhancement and mitigation plan, and designed trail and bicycle circulation plans. GHA's role in the project has proven essential in discussions with IDOT regarding the Village's preferred design of the Elgin-O'Hare expansion, which will be critical to the economic vitality of Village Center businesses.

Kathryn Bowman, Village Planner
Village of Hanover Park
2121 West Lake Street
Hanover Park, IL 60133
630-823-5600



Six Corners Master Plan Chicago, Illinois

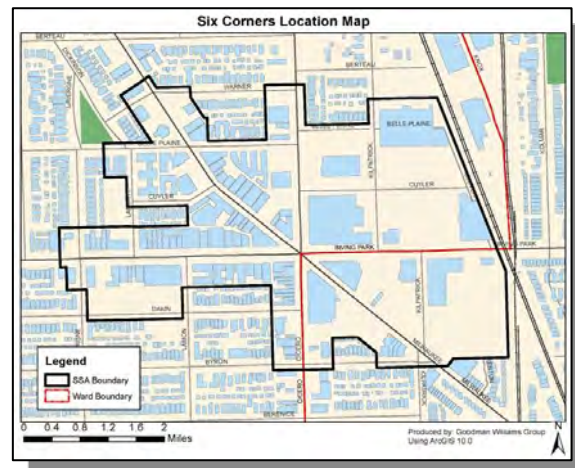
Six Corners, located at the intersection of Irving Park Road and Milwaukee Avenue, has a long history as a successful neighborhood shopping and entertainment district. With an iconic Sears store, the Portage Theater, and the Marketplace at Six Corners, it has served residents of Portage Park and neighboring communities on Chicago's northwest side. In recent decades, however, Six Corners has experienced a loss of retailers and appears in need of physical improvements to both buildings and infrastructure.

GHA is currently part of the consultant team led by Goodman Williams Group to assist in the preparation of a Master Plan for the Six Corners retail district. Our task is to document existing parking supply and demand within the study area to better understand parking dynamics during peak times on a typical weekend.

GHA is evaluating existing on-street and private lot parking for supply/occupancy. We are currently assisting with public presentations and outreach efforts, and will provide recommendations for public improvements including pedestrian amenities, wayfinding signage, parking configurations, and traffic operations.

The resulting Master Plan will allow the City and the Six Corners Business Association to better plan for new development and improved parking operations in the Study Area. The result will be a realistic and compelling new vision for Six Corners, addressing land use, potential redevelopment, and the physical environment.

Benet Haller, Assoc AIA, AICP, LEED AP
Director of Planning and Urban Design
Chicago Department of Housing and Economic Development
121 North LaSalle Street, Room 905
Chicago, IL 60602
312-744-2850
C_Benet.Haller@cityofchicago.org





Main Street Transportation Feasibility Study Bloomington-Normal, Illinois

Main Street: A Call for Investment outlined an array of planning, transportation, building, and zoning recommendations for the Business US 51 corridor throughout the City of Bloomington and the Town of Normal. The Bloomington-Normal Main Street Transportation Feasibility Study focused on the transportation elements along this 9-mile corridor, from I-39 on the north to I-74 on the south. GHA was the lead consultant of a team that focused on 26 key transportation-related recommendations found in the report.

This very important “Complete Streets” project is being managed to conform to the Context Sensitive Solutions (CSS) process. A Technical Advisory Group (TAG) was formed to help ensure that recommendations ultimately agreed to are from consensus building. Thus, the project involves a significant public outreach component, including key stakeholder interviews, website development, and open houses. An extensive survey was created for residents, businesses, and students and staff of Illinois State University and Illinois Wesleyan University to provide insights and opinions.

Although Main Street will continue to be a very important vehicular route, one of the primary goals of the Feasibility Study is to enhance all forms of transportation: vehicles, pedestrians, bicyclists, and transit. One of the key study areas is to determine if the “inside” one-way street pairs in Downtown Bloomington can be converted to two-way. A Synchro traffic simulation model analyzed street operations and the potential for creating a type of “road diet” on the “outside” one-way couplet to provide additional on-street parking, new pick-up/drop-off zones, wider sidewalks, and protected bicycle lanes.

Other components of the study included extensive data collection, access management, landscape median treatments, and bicycle connections to existing and planned facilities networks.

Paul Russell, Executive Director
McLean County Regional Planning Commission
115 E. Washington, Suite M103
Bloomington, IL 61701
309-838-4331, ext. 22





CHICAGO SOUTH SUBURBS

CORRIDOR PLANNING

Working on behalf of the South Suburban Mayors and Managers Association, Teska Associates, Inc., along with our economic development partner, Business Districts, Inc. prepared a visioning plan for the Harlem Avenue Corridor. The purpose of the visioning plan is to improve the visual appearance and economic vitality for the Harlem Avenue Corridor. This commercial corridor stretches for approximately 15 miles between Interstate 80 and 65th Street and passes through eleven communities.

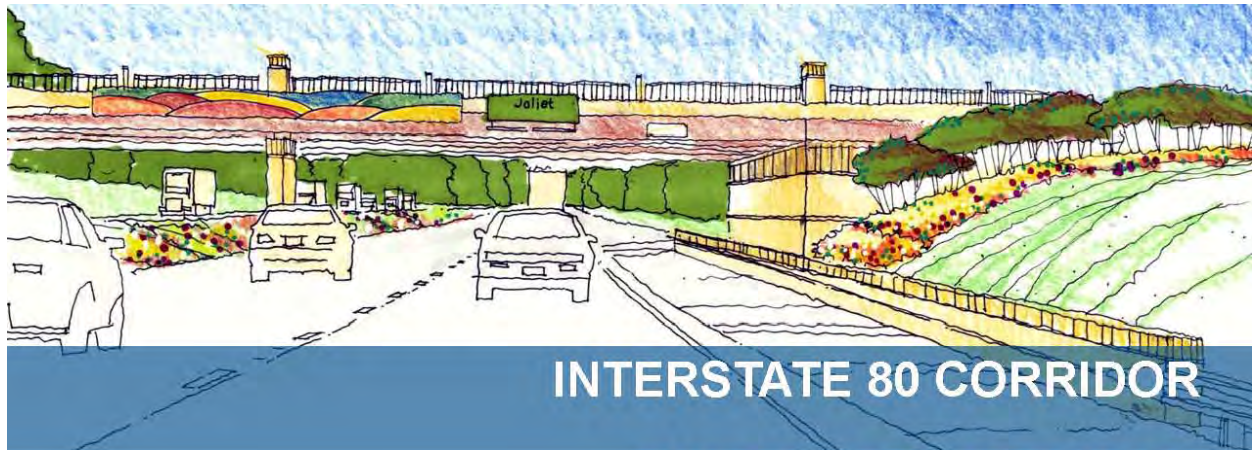
Teska developed corridor design improvement concepts, which unify the visual impact of the roadway and encourage each community to express their own identity along the corridor through signage, lighting and landscape treatments.

The corridor has been organized into zones, which emphasize Heritage Crossings, Community Gateways, Community Destinations and Corridor Connectivity. Design themes were developed for each zone. Streetscape components include signage, lighting, paving, barrier walls and rails, embankment plantings, landscape screening, parking lot plantings and ornamental plantings.



Teska Associates, Inc.
www.TeskaAssociates.com





CHICAGO SOUTH SUBURBS

CORRIDOR PLANNING

Teska Associates, Inc. and Business Districts, Inc. worked with the South Suburban Mayors and Managers Association and Chicago Southland Development, Inc. (CSDI) to improve the visual appearance and economic vitality of the I-80 corridor. As described in the organization's mission statement, the intention of this visioning plan is "To create a beautiful, themed, consistent and coordinated, highly attractive physical environment as an entrance/ gateway for an Identified I-80 Corridor, resulting in the creation of a positive image that attracts high-end development with quality employment."

The corridor stretches for 16 municipalities and 55 miles between the Indiana border towards the east and the Village of Morris towards the west. Teska developed landscape enhancement concepts, which unify the visual impact of the roadway and encourage each community to express their own identity along the corridor.

The corridor is organized into zones, which emphasize distinct cultural and landscape characteristics of the roadway. These zones include the following: "Rural Homestead", "Pastoral Settlement", "River Settlement", "Suburban Mixed-Use", "Industrial Campus", and "Urban Interchange".

Enhancement concepts were prepared and coordinated with the Illinois Department of Transportation (IDOT) to address high visibility areas located along the corridor, such as intersection landscapes, bridge overpass landscapes, median landscapes, screened landscapes, sponsored landscapes, gateway signage, sign structure landscape representations and sound barrier wall landscape representations.



Teska Associates, Inc.
www.TeskaAssociates.com

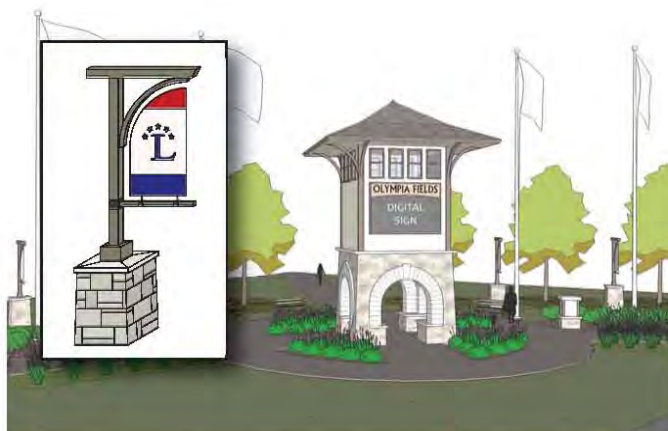




OLYMPIA FIELDS / CHICAGO HEIGHTS CORRIDOR PLAN

Untapped potential. That would certainly be one way to describe the Lincoln Highway/Western Avenue corridors cutting through Olympia Fields and Chicago Heights. This once thriving retail area has experienced vacancies and decline over the past 10 years or so. However, with over 60,000 vehicles a day traveling through the area, the Village of Olympia Fields and the City of Chicago Heights realized that an economic redevelopment and streetscape plan should be developed to revitalize this corridor into an attractive retail destination with a true sense of place.

Teska assisted both municipalities with market research and economic development strategies that could be applied to existing properties, or to new development. Simultaneously, Teska designers developed a strong streetscape design to link the corridor together and compliment the market research effort. Elements of this streetscape design included strong gateway signage and pedestrian plazas, monument signs that would extend periodically throughout the 3 mile corridor, and new proposed landscaping to soften the auto-oriented character of the corridor. In addition to streetscape plans and recommendations, the Teska team also developed facade improvement studies for highly visible properties throughout the corridor.



OLYMPIA FIELDS, IL CHICAGO HEIGHTS, IL



Teska Associates, Inc.
www.TeskaAssociates.com





CORRIDOR PLANNING

The South Suburban Mayors and Managers Association (SSMMA), working with its economic development partner, the Chicago Southland Economic Development Corporation (CSEDC), is looking to foster transit-oriented development (TOD) that is supported by local community desires and market conditions throughout the south suburban area. Teska and Business Districts, Inc. collaborated with the SSMMA, CSEDC and four municipalities to provide economic analysis and site planning for sites located in the Villages of **Richton Park, Olympia Fields, Flossmoor and Hazel Crest**. These development plans have been adopted by each community and are intended to be used by each as a basis to solicit the development community.



sample development visioning board prepared by Teska

Teska Associates, Inc.
www.TeskaAssociates.com



Key Personnel



CONSULTING ENGINEERS

850 Forest Edge Drive, Vernon Hills, IL 60061
TEL 847.478.9700 ■ FAX 847.478.9701

820 Lakeside Drive, Suite 5, Gurnee, IL 60031
TEL 847.855.1100 ■ FAX 847.855.1115

53 W. Jackson Blvd., Suite 924, Chicago, IL 60604
TEL 312.329.0577 ■ FAX 312.329.1942

www.gha-engineers.com

Timothy J. Doron

Director of Transportation Planning

Experience

Mr. Timothy J. Doron has over 25 years experience in all phases of transportation planning. He currently manages the GHA City of Chicago office. His experience includes site access and traffic impact studies both within the City and suburban areas; due diligence studies; pedestrian, bicycle and transit studies; comprehensive planning; transportation master plans; downtown plans and municipal studies; transit and transit-oriented development studies; traffic management; traffic simulation models; parking demand analyses; transit operations; and roadway operations planning. Additionally, Mr. Doron has prepared and given testimony at numerous commissions and committees in Illinois and Wisconsin.

Prior to joining GHA, Inc., Mr. Doron was a Principal at major transportation traffic firm, serving as Vice President, and was the Director of Transportation of the Northwest Municipal Conference. He was also a partner in his own consulting firm, and served as Executive Director, General Manager of a regional transit agency.

Master Planning and Corridor Studies

- Benwyn, Oak Park & Cicero, IL – Roosevelt Road Corridor Study
- Elburn, IL – Village-wide Access and Network Study
- Glenview, IL – Milwaukee Avenue Corridor Study
- Glenview, IL – Waukegan Road Corridor Study
- La Grange Park, IL – 31st Street Corridor Study
- Oak Park, IL – Madison Street Corridor Study
- Sun Prairie, WI – Westside Master Plan
- CSX Properties, South Loop (Chicago) – Master Planning Study
- Stroger Hospital Campus (Chicago) – Master Plan
- University of Illinois (Chicago) – Campus Master Plan

Transit Studies

- IDOT SRA – Transit Operations Analyses for
- Jefferson Park & Evanston, IL –CTA/Suburban Bus Terminals Operations Plan
- Lake Cook Road TMA – Shuttle Transit Feasibility Study
- Niles, IL – Transit Operations Analysis
- Carle Hospital Service, Urbana, IL – Paratransit Shuttle Analysis

Municipal Downtown/Commercial Studies

- | | |
|---------------------|-------------------|
| • Downers Grove, IL | • Oak Park, IL |
| • Evanston, IL | • Orland Park, IL |
| • Glenview, IL | • Park Ridge, IL |
| • Lake Bluff, IL | • Villa Park, IL |
| • Lombard, IL | • Sun Prairie, WI |

Education

Bachelor of Arts Urban and Municipal Studies, Loyola University, 1971

Master of Public Administration, Roosevelt University, 1978

Memberships & Positions

Institute of Transportation Engineers

American Planning Association

Lambda Alpha International Land Economics Society, Board of Directors

Glenview Plan Commission, Chairman (1992-2000)

Glenview Naval Air Station Redevelopment Commission, Chairman (1994-2000)



William C. Grieve, P.E., PTOE
Senior Transportation Engineer

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TEL 847.478.9700 ■ FAX 847.478.9701

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Experience

William C. Grieve, Senior Transportation Engineer, has 30 years of specialized experience in traffic planning and transportation engineering. His clients include developers and their consultants, municipalities, school districts, hospitals/medical centers, and park districts.

Transportation Planning / Municipal Consulting

Managed comprehensive planning and corridor studies, Central Business District Transit Oriented Development and complete streets studies, conducted development reviews, and performed special topic investigations for many municipalities, such as Northbrook, Libertyville, River Forest, Gurnee, Skokie, Park Ridge, Riverwoods, Lincolnwood, Lake Forest, South Barrington, Carpentersville, Palatine, Inverness, Woodstock, Niles, Lisle, Mokena, Sugar Grove, South Elgin, La Grange, Kildeer, Burr Ridge, Arlington Heights, and Huntley.

Participated in the transportation planning of new communities in Illinois, Texas, and Canada including street system functional hierarchy, location, and alignment.

Evaluated redevelopment proposals in Illinois, Wisconsin, Michigan, Kansas, and Texas and the Provinces of Alberta and Saskatchewan, Canada.

Traffic Engineering

Conducted Traffic Impact Studies (TIS) in over 100 Illinois municipalities, 15 states, and 3 Provinces in Canada. Evaluated and designed site plan elements (e.g. parking facilities, access intersections, and internal circulation) for retail/commercial centers, residential communities, office parks, industrial/business parks, school districts, hospitals/medical centers, mixed-use developments, and recreational facilities.

Managed and conducted Intersection Design Studies (IDS) in Illinois.

Provided expert testimony at public hearings in Illinois, Wisconsin, Iowa, Indiana, Michigan, Kansas, and in the Province of Alberta, Canada.

Parking

Conducted parking studies for commercial and retail developments and institutional campuses, including surveying inventory, determining existing peak and daily demands, and analyzing future needs. Prepared functional design for structured and at-grade parking facilities.

Public Involvement

The following projects that Mr. Grieve managed and participated in included extensive public involvement:

- Main Street Transportation Feasibility Study – Bloomington-Normal, IL
- Waukegan Road Corridor Study – Glenview, IL
- River Forest Corridors Study – River Forest, IL
- Central Street Corridor Study – Evanston, IL
- Downtown Comprehensive Traffic Study – Skokie, IL
- Downtown Riverfront Study – Sterling, IL
- Mundelein Comprehensive Plan – Mundelein, IL
- Central Business District/Transit Oriented Development Study – Western Springs
- Central Business District/Transit Oriented Development Study – Wilmette, IL

Education

Bachelor of Science in Civil Engineering, University of Illinois, Champaign-Urbana; 1978

Graduate Studies in Public Administration and Transportation

Professional Registration

Professional Engineer Province of Alberta, Canada (APEGGA)

Professional Traffic Operations Engineer (PTOE)

Memberships

Institute of Transportation Engineers (ITE)

American Planning Association (APA)

American Society of Civil Engineers (ASCE)



CONSULTING ENGINEERS

Kelly K. Conolly, P.E.
Transportation Engineer

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Experience

Kelly K. Conolly is a Licensed Professional Engineer with seven years of experience in the traffic engineering and transportation planning fields. Her experience covers both the public and private sectors and includes traffic impact studies; pedestrian, bicycle and transit studies; comprehensive planning; transportation master plans; downtown plans and municipal studies; transit and transit-oriented development studies; parking demand analyses; and roadway operations planning.

Master Transportation Planning

The following lists some of the master transportation planning and corridor study projects for which Kelly has worked. The transportation component of corridor and master planning efforts includes right-of-way, access management, circulation, signal location, pedestrian and bicycle facilities, parking, etc.

- Village of Niles Comprehensive Plan
- Village of Mt Prospect STAR Line Station Area Plan
- City of Marengo Western Corridor Plan
- Broadway Road/Reed Road (Grundy County) Corridor Access Plan

Campus Traffic & Parking Planning

The following is a representative sample of university, medical and recreational campus projects for which Kelly has done master circulation and access planning. Campus plans always involve a multi-modal approach that considers the importance of pedestrian and bicycle access.

- DePaul University
- Loyola University Chicago
- University of Illinois at Chicago
- New Trier High School
- Lycée Français de Chicago
- St Bernard Hospital
- Forest Park in Lake Forest

Municipal Downtown/Conversion Studies

Kelly has worked on several projects evaluating the feasibility and implications of changing traffic circulation or capacity through municipalities with the goal of calming traffic and/or increasing business vitality.

- 3-lane Conversion, 47th Street, Village of La Grange -
- Two-way Conversion, Downtown Village of Glen Ellyn
- Two-way Conversion, Western Avenue, Downtown City of Blue Island

Education

Bachelor of Science in Engineering
with an emphasis on Structural and
Transportation, University of Illinois
Urbana-Champaign, 2004

Professional Registration

Illinois Licensed Professional
Engineer #062-061630

Memberships

Institute of Transportation Engineers
Active Transportation Alliance
Women In Transportation Seminar



CONSULTING ENGINEERS

James R. Mitchell
Transportation Planner

850 Forest Edge Drive, Vernon Hills, IL 60061
TEL 847.478.9700 ■ FAX 847.478.9701

820 Lakeside Drive, Suite 5, Gurnee, IL 60031
TEL 847.855.1100 ■ FAX 847.855.1115

www.gha-engineers.com

Experience

Mr. James Mitchell, Staff Transportation Planner, has nearly six years of professional transportation planning, GIS mapping, due diligence and urban planning experience. Mr. Mitchell has worked closely with a variety of professional planning consultants, as well municipal engineers and construction contractors. Prior to joining GHA, Mr. Mitchell worked for a private developer assisting with due diligence and site assessments for various large scale land development projects. As a student, Mr. Mitchell has interned with a Metropolitan Planning Organization (MORPC) and the Regional Transportation Authority (RTA), where his responsibilities included GIS mapping and transit policy analysis.

At GHA, Mr. Mitchell has worked in all aspects of transportation and municipal planning and design, including streetscape and roadway design, GIS inventories of municipal assets, and traffic data collection. Mr. Mitchell regularly assists with data analysis and report preparation for GHA's transportation planning projects, and also processes requests for roadway "function class changes" for IDOT District 1.

Master Planning and Corridor Studies

- Village of Mundelein Comprehensive Plan, Mundelein, IL
- North Avenue and Harlem Avenue, River Forest, IL - Corridor Study
- Waukegan Rd, Glenview, IL – Corridor Study

Parking Studies

- Presbyterian Homes, Evanston, Illinois
- Hines VA Hospital Study, Hines, Illinois
- Recreation, Sports & Fitness Center, Lake Forest College

Municipal Downtown/ Transit Oriented Development Studies

- Wilmette, IL
- Center Station Amtrak Study, Moline, IL
- Western Springs, IL

IDOT District 1 Traffic Data Collection

Mr. Mitchell has assisted GHA in completing two years of traffic counting operations for the Illinois Department of Transportation in District 1 and District 2. While working for GHA as a field technician, Mr. Mitchell has been responsible for traffic counter layout, traffic data route planning, and processing of the raw traffic count data for submission to IDOT.

Manual Traffic Data Collection

Mr. Mitchell has completed dozens of field counts of various roadway intersections, schools, and healthcare facilities utilizing JAMAR intersection data collectors. Mr. Mitchell also assists senior GHA traffic engineers in the design and review GHA data collection efforts.

Education

Bachelor of Arts in Geography &
Geographic Information Systems,
Ohio State University, 2004

Master of Urban Planning –
Transportation Planning, University of
Illinois at Chicago, 2011

Memberships & Positions

Institute of Transportation Engineers
(ITE)

American Planning Association
(APA)

Former Intern, Regional
Transportation Authority (RTA)
Chicago

Former Intern, Mid-Ohio Regional
Planning Commission (MORPC)

JODI Z. MARIANO, PLA, ASLA, CLARB
Senior Associate

Experience

Ms. Mariano's backgrounds in landscape architecture and architecture have prepared her well to guide community urban design projects.

Jodi brings a research-oriented, contextual approach to urban design, providing unique design solutions for our public and private sector clients.

Jodi has directed public processes which have resulted in useful master plans, successful funding applications and dynamic implementation projects. Her professional responsibilities range from concept planning through design, construction phase services, development approval and project installation.

Her proficiency with a wide range of graphic techniques, including hand drawings and computer generated graphics, allow her to craft effective and efficient communication techniques. Her technical experience enables her to produce dependable high quality construction documents.

Prior to joining Teska Associates, Jodi worked for a Chicago engineering firm on high profile infrastructural projects, developing her interest in blending vibrant community based design with functional infrastructure needs.

Jodi is an instructor at the Joseph Regenstein, Jr. School at the Chicago Botanic Gardens where she teaches in the Garden Design Certificate Program.



Education

B.A. Landscape Architecture
University of Illinois, Champaign

M.A. Architecture
University of Illinois, Chicago

Professional Affiliations

State of Illinois, Registered Landscape Architect
License No. 157-001062

CLARB Certified Landscape Architect, No. 4570

Member, American Society of Landscape Architects

Instructor, Joseph Regenstein, Jr. School, Chicago Botanic Gardens

Professional Activities/ Speaking Engagements

APA Illinois State Conference, "Successful Grant Writing: Putting Plans into Action", 2011

APA Chicago Metro Section, "Outside the Box: A Historic Preservation Toolkit for Planning", 2011

Glenbrook South High School Women in Math and Science Breakfast, 2010, 2011

Author of the Chicago Botanic Gardens Garden Design Certificate Curriculum Restructuring, 2010

JODI Z. MARIANO, RLA, CLARB

Representative Projects

Urban Design Guidelines

Participated in and led design guidelines assignments which resulted in the design direction for publicly and privately owned properties. Design guidelines have been prepared for **Western Springs, Lombard, South Elgin, Itasca, West Chicago, Sugar Grove and Prairie Grove**. Continuing services for many of these communities have provided assistance with municipal decision making for items such as new development, building additions and modifications.

Streetscape Planning

Worked on behalf of both private developers and municipalities to develop streetscape visioning and detailed bid document plans for streetscape developments. Assisted with obtaining ITEP (Illinois Transportation Enhancement Program) funding for streetscape implementation. Streetscape planning assignments include **Canton Downtown (Canton); Sherman Plaza, Maple Avenue & Borders Plaza (Evanston); Vernon Court Parking Lot, Downtown Planters & Dundee Road median plantings (Glencoe); Lemont Downtown and Historic I&M Canal Trail (Lemont); St. Charles Road (Berkeley); and Southside Streetscape (Greensboro, NC)**.

Façade Enhancements

Provided historical research and façade enhancement studies to assist with downtown revitalization projects. Assisted with obtaining DCEO (Department of Commerce and Economic Opportunity) grants for façade implementation. Façade enhancement assignments in downtowns include **Canton, Glencoe, Fox River Grove, Rochelle and Lombard**. Façade enhancement assignments for commercial centers include **Olympia Fields**.

Gateway & Wayfinding Signage

Prepared gateway and wayfinding signage packages for downtown district and corridor enhancement. Signage assignments have been completed for **Berkeley, South Elgin, Canton, and Western Springs**.

Site, Landscape and Architectural Plan Review

Analyzed and prepared project reviews and testimony for a variety of large and small scale projects for the **Villages of Bloomingdale, Itasca, Glencoe and South Elgin**.

Landscape Architecture

Provided landscape architecture design services for multiple residential projects, including single family, townhome and condominium homes. Provided landscape architectural design for specialty garden areas such as the **Wilmette Reading Garden, Glenbrook Hospital Memorial Sculpture Garden, Glencoe Village Hall and Downtown Planters**.

Park Master Plans and Park Site Design

Prepared park plans for the South Elgin Parks Department, including **Gateway Plaza, Pickerel Park, and Pioneer Park**. Prepared playground plans for **B’Nai Torah Congregation**.

Infrastructure Design

While at another firm, collaborated with teams of engineers, architects and landscape architects on high profile infrastructure projects including the **South Lake Shore Drive Reconstruction through Historic Jackson Park and the Michigan Avenue Planters above the North & South Grant Park Garages in Chicago**.

ERIN M. CIGLIANO

Associate | New Media Specialist

Experience

Erin Cigliano has worked at Teska Associates, Inc. for the past 5 years, utilizing a diverse set of urban planning, graphic design and web design skills to produce a variety of cutting edge, award winning documents and project websites.

Having graduated first in her major, receiving the AICP Outstanding Junior and Senior award, Erin brings with her a background focused on planning and creative design, with a proficiency in Adobe Creative Suite, Dreamweaver, and SketchUp's 3-D imaging software.

Calling on her skills in graphic and web design Erin has created dynamic project websites for communities to track project progress and view plans promptly as they're completed. In addition to heading up web design, Ms. Cigliano also handles TAI's promotional mailers, online newsletters, and exhibit designs for conferences.

By coupling her planning experience with graphic capabilities, Erin has worked on a variety of projects, developing 3-D site plans and animations to simulate development alternatives for Glencoe, IL, Greensboro, NC, and South Elgin, IL, to name a few. Her work has also centered upon 'green' alternatives and impervious surface analyses for the Villages of Kenilworth and Glencoe, IL, with continuing service work for the Village of Deer Park, IL.

Prior to joining Teska, Ms. Cigliano interned with the firm for two years whilst completing her college degree. Previous experience includes sustainable design research centered on the USGBC's LEED certification program for Allerton Park in Monticello, IL.



Education

B.U.P. Urban Planning
University of Illinois
(Urbana-Champaign)

Professional Associations/Awards

American Planning Association

Two-time recipient of AICP
Outstanding Student Award

Project Approach & Scope of Services

Where are we now? Where are we going? How do we get there? These are three very important and very common dilemmas. The world is changing but the need to travel is not. Even with all the collective electronic communication processes at our fingertips we still need to get around. However, travel habits and modes are changing. Transportation planning now looks at alternate non-motorized modes as an integral part of the network. The need to integrate cars with pedestrians - bicycles - transit - trucks is essential. Our roads can't be built fast enough to offer motorized travel at all times to all people, not to mention diminishing financial resources.

Transportation planning cannot, and should not, be done in a vacuum. Context Sensitive Design and Solutions are not only required by many jurisdictions for funding but should be a primary launching point of any plan. In other words how does it "all" fit together - land use, infrastructure, travel choices, and safety. There will be many technical components to this study. However, perhaps the most important element in the study is the "reality factor", what can be done based on jurisdictional policies and "best practices", limited resources and priorities. All components and recommendations in the plan are very important. These include major network changes as well as what we term "low hanging fruit". Many of our previous clients, for which we performed similar related services, wanted to know what they could do with a bucket of paint and a brush first. Additionally they wanted costs and priorities for future planning and grant applications. This is exactly what we intend on providing in this study.



Gewalt Hamilton Associates, Inc. (GHA) will lead an experienced corridor planning, design and engineering team of experts, including staff from Teska Associates, Inc. (Teska) to provide a clear roadmap and that evaluates all possibilities and lays them out in usable formats and graphics.

Accordingly the specifics to our approach which has been tried and tested in other corridors is as follows

- ◆ Test, but Don't Repeat. We will carefully review previous work so efforts are not needlessly duplicated. Where there is potential for an alternative from the previous study that accomplishes an improved or more cost efficient result, we will suggest it.
- ◆ A Multi-Modal Approach. Our approach will accommodate all forms of transportation and incorporate current planning efforts to introduce pedestrian facilities along the corridor.
- ◆ Useful Products. The GHA | Teska Team will produce a useful technical product that will provide the Village and local jurisdictions with clear-cut options and a straightforward recommendation for implementation.
- ◆ Communication – Detailed and frequent communication between the Village staff, and our team is essential to the success of the project. The GHA | Teska Team is experienced in coordinating with multiple stakeholder agencies, and our staff work toward developing synergistic relationships.
- ◆ Senior Staff and Resources – GHA and Teska are absolutely committed to providing top-level personnel to manage, evaluate, coordinate, review, and support this project from start to finish.

- ◆ A Cohesive Team – Our firms have worked together on several similar projects and will manage the Orland Park Strategic Transportation with the synergy of a single unit. The proposed personnel will facilitate an integrated team with specialized expertise and familiarity with the study area.

Our approach and promise is to help the Village move forward towards implementation in the next 10 and 20 year horizons. During this process of evaluation, we will spend a significant amount of time both reviewing previous work and in the field, communicating with staff, and the GHA | Teska Team. Our recommendations will not be made in a vacuum.



The GHA | Teska Team provides the best in experience in evaluating a multi-modal approach within the Village containing a multiplicity of land uses and travel needs.. Our team will work together, as we have on numerous previous projects, to provide the Village with useful information, clearly presented technical drawings and documents, a thorough evaluation of options and alternatives, clear recommendations and costs associated with each, and quality control.

It's your Village and your study – our team will always remain cognizant of that fact. We are here to present you with best practices, our experiences, our recommendations, and our designs. The network and system and the effects of this study will remain long after we are gone. Accordingly, the GHA | Teska Team will operate collaboratively with you to produce a professional and well respected product.

In support of this goal we offer the following Scope of Work.

TASK 1: PRELIMINARY RECONNAISSANCE & MEETING WITH VILLAGE STAFF

The team will prepare for a productive meeting with the staff by engaging in an internal preliminary planning session whereby we will inventory and catalogue existing data and reports, create an outline of recommendations, perform an *initial* reconnaissance of the Village and mark up appropriate maps and exhibits for discussions. We will work with you beforehand to determine how you would like the meeting structured but will be prepared with graphics, photos, and other media to facilitate a very productive meeting (meeting #1).

We also suggest a tour of the principal arterial, collector roadways, and also to include any special areas of change, design including non motorized issues, concern, or development (Village to supply transportation). The team members are very much aware of many of the transportation issues and facets in the Village but we eagerly solicit staff input and involvement.

Deliverables for Task 1:

- ◆ Meeting materials and materials for tour

TASK 2: EXISTING CONDITIONS REPORT & FURTHER NETWORK RECONNAISSANCE

TASK 2.1 DATA REPORT RESEARCH AND BASE MAPPING

We will gather and thoroughly read, review, and record key issues from all previous efforts and reports performed by and for the Village. We will become very familiar with recent plans to include the Mobility Chapter of the Comprehensive Plan currently being written. We will also read and review meeting minutes from boards and commissions to get a “flavor” for the community positions and concerns. We have found this to be helpful in other planning efforts that we have engaged in. Our “take” on these will be thoroughly reviewed with staff. Also included in this Task will be gathering electronic files for base mapping

TASK 2.2, FIELD RECONNAISSANCE, JURISDICTIONAL OUTREACH AND RECORDINGS

One of the most important aspects of this plan is get a good base of existing conditions. To that end we will spend a significant amount of time compiling existing data from the Village, other sources and jurisdictional agencies. We will be in the field reviewing operations, conditions, hot spots, design and infrastructure issues. We will meet with appropriate jurisdictions as necessary to identify their issues and obtain their programs. Our effort will be both from the “30,000 foot level” down to the street level.

The field effort will be integrated with our data gathering and summaries from the previous task discussed above to create a composite picture of the Village as it is. We will work with staff to define key issues that are in concert with the five goals set forth by the village in the RFP. Examples would be:

- ◆ Pedestrian bicycle network deficiencies
- ◆ Pedestrian bicycle safety issues
- ◆ Severe congestion
- ◆ High accident locations
- ◆ Jurisdictional identified issues
- ◆ Roadway network needs and disconnects
- ◆ Transit requirements including access to major facilities
- ◆ Freight and roadway (truck routes)
- ◆ Review of “character districts” and surrounding urban design patterns which will influence the experience along the corridor



Our intent is to merge data either researched or found in the field in a manner that compares the issues with goals and possibly areas of the village of links of roadways. We performed this effort in other locations

including Niles, St. Charles and Bloomington - Normal and found it helpful to the plans recommendations and the Village in prioritizing investments.

This effort will be driven primarily by the Village overall goal that “The 2030 vision is that Orland Park will have a safe, efficient, accessible transportation network for all users that creates a unique sense of place reflective of the community”

Deliverables for Task 2:

- ◆ Existing Conditions Report, a technical report of text, exhibits and maps of existing conditions findings including (not limited to) classification, conditions, jurisdictions
- ◆ Features (discussed above) in greater detail overlaid on GIS data base maps or arials
- ◆ Notes and summaries of meetings with jurisdictions
- ◆ Data and issues matrix
- ◆ Traffic counts
- ◆ Text explaining the issues and findings including associated tables and graphics



TASKS 3 & 4: VILAGE STAFF REVIEW OF EXISTING CONDITONS REPORT & MEETING WITH VILLAGE STAFF

Once compiled, we will submit a draft report of existing conditions to the Village for review. We will review comments and meet with the Village staff (meeting # 2). At this meeting we will be prepared to discuss our findings, what they mean, and have a general discussions of opportunities. We will also be prepared to return to the field to supplement any special data that may be an area of concern arising from the meeting.

TASK 5: TECHNICAL MEMO AND ITS COMPONENTS

TASK 5.1 GOALS AND ORGANIZATION

GHA will then prepare a functional and creative transportation technical memorandum with all exhibits and graphics that will be the foundation of the final report. It will be a plan that is easily implementable and can be included in the Comprehensive Planning effort. It will follow the five goals as stipulated in the RFP.

- ◆ Accommodate all users
- ◆ Congestion Mitigation
- ◆ Safety
- ◆ Integrate with land uses both current and future
- ◆ Merge functionality with aesthetic quality

- ◆ Incorporate design patterns that are reflective of Orland Park's landscape/streetscape characteristics

GHA will then prepare a very easy to read and understandable tech memo/plan that will be useful for technical staff as well as the public and policy makers. A narrative will be developed to go along with the figures, maps and exhibits that describe the process and results. The components will include (subject to discussion with staff)

- ◆ Overview and goals
- ◆ How it integrates with the Comprehensive Planning process
- ◆ Summary of key findings Issues and Opportunities
- ◆ Graphics including maps and aerials showing a plan view of targeted improvements
- ◆ Drawings "typical" or sample roadway design features
- ◆ Corridor character districts communicated through concept design plans
- ◆ Special graphics and text relating to Pedestrians and bikes
- ◆ Photographs
- ◆ Special section on character districts
- ◆ Special section for four priority corridors
- ◆ Special section on safety improvements
- ◆ Special section on congestion relief recommendations including functional design drawing at 5-10 key intersections
- ◆ Summary
- ◆ Implementation and costs
- ◆ Grant opportunities for improvements
- ◆ Technical appendix



TASK 5.2 KEY COMPONENTS & FINDINGS

Building on the Existing Conditions chapter, background data, research and jurisdictional issues the team will develop a plan that will be guided by the mobility chapter of the Comprehensive Plan and provide a hands on blueprint for improvements for the next 10 – 20 year planning and budgeting horizons. We will use previous documents and efforts already completed by the staff to develop not only a technical document but a useful tool in community planning and policy/budgeting priorities.

The transportation network as stated in the RFP "should emphasize efficiency and safety while also contributing to a sense of place within the community". To that end we will utilize the professional expertise of Teska Associated Inc. (Teska) to identify areas where we can merge functionality with aesthetic quality. Although they will perform a more limited role in the overall project their community planning and landscape architectural experience and expertise will be a welcome compliment to the more technical transportation

planning effort. Teska's experience in planning and design is based in the principle that community infrastructure such as roadways should not only be functional and attractive, but relevant to other local forms. This will be useful in reinforcing "character districts" as well as their design expressions. The goal is to provide the Village with a plan that is not "not one size fits all" but tailored to unique features within Orland Park. TAI will also assist in preparing the graphics portion of the plan that will make this a very user friendly plan.

Key components in the technical memo, by category, follow:

5.2.1 Traffic & Roadway Network

Capacity Needs

- Traffic "hot spots" defined as congested or accident prone roadway sections/intersections
- Average Daily Traffic (ADT) existing and future growth
- Roadway link capacity
- Traffic counts at key intersections or links *for the four priority corridors. Note: to be performed with Miovision cameras or plates (anticipated up to 10 locations)*

Operational Issues

- Safety and functionality
- Roadway geometrics and cross sections for key intersections or links
- Speed limits
- High accident locations
- Truck and freight activity how is it impacting congestion
- Roadway network disconnects
- Street functional classifications



Land Use - Urban Design & Transportation

- How to treat special roadway link or corridor features and *character districts*
- Establish a hierarchy of character districts and design treatment options
- Understand proximate land uses and plan for special conditions such as pedestrians and auto usage affecting traffic patterns
- Integrate open space, parks and greenways into the system
- Become familiar with future planning in order for the Plan to become dynamic.

Four Priority Corridors

- General guidelines for access management
- Operations and safety
- How to integrate multi modal non motorized transportation
- Overall corridor roadway aesthetic enhancements

5.2.2 Non-Motorized – Pedestrian & Bicycles

- ◆ Pedestrian deficient issues such as sidewalk disconnects or mid block uncontrolled crossing areas
- ◆ Bike route locations and opportunities for improvements
- ◆ Pedestrian or bicycle safety issues/areas
- ◆ General land use and any special uses affecting pedestrians and traffic

5.2.3 Transit

- ◆ Transit routing including major Pace bus stop areas
- ◆ Access to Metra stations

TASK 5.3 COSTS

An order of magnitude cost matrix will be prepared for each recommendation component of the plan. The costs will include construct and an estimate of Right of Way needs if required.

TASK 5.4 IMPLEMENTATION RECOMMENDATIONS

Based on meetings and discussions with village staff an implementation plan will be developed that identifies near term (“low hanging fruit”) and longer term projects. These will be prepared in order to assist policy makers in their decisions. The implementation plan will clearly identify the processes required, costs and other required levels of effort.

Additionally we will present potential funding sources. GHA represents over 13 municipalities and each year we apply for a number of grants on their behalf related to environmental, roadway and infrastructure improvements. Accordingly, we will utilize our list of applicable grants sources and identify specific ones for this implementation project.



Deliverables for Task 5: Technical Memo to be used for draft report that will include (not limited to) maps and supporting text:

- ◆ Maps of proposed improvements
- ◆ Maps of key corridors opportunities and restraints
- ◆ Maps of priority projects including roadway, intersection and possible roundabouts improvements
- ◆ Maps of pedestrian and bicycle improvements
- ◆ Potential transit improvements
- ◆ Characters districts figures, locations, typical design treatments and flexible principles

- ◆ Street section typical cross section designs
- ◆ Maps and figures for the four priority corridors

TASKS 6 – 9: DRAFT REPORT SUBMITTAL & MEETING WITH STAFF

A draft report (technical memo) will be prepared that incorporates all of the components above to include existing conditions, recommendations, cost and implementation plan. We will submit to staff and meet (meeting #3) and receive comments and revisions.

Deliverables for Tasks 6 – 9:

- ◆ Draft technical memo/draft report incorporating all aspects of the integrated system including text, tables, photography, and exhibits.



TASK 10: REPORT REVISIONS

The GHA Teska Team will incorporate all of the revisions and changes and a final report will be prepared that incorporates all of the components above to include recommendations, cost and implementation plan. We will submit to staff and meet (meeting #4) and receive comments and revisions.

TASK 11-12: PRESENTATION TO VILLAGE BOARD & FINAL REPORT

The Team will present the revised Report to the Village Board using a visual media form (PowerPoint or Prezi). We will then incorporate any further changes and submit a final report to the Village in both electronic and bound report formats.

Deliverables for Tasks 11 & 12:

- ◆ Final Report printed copies and electronic media

Client References

We invite the Village to contact the following individuals regarding our work on past projects:

Gewalt Hamilton Associates, Inc.

City of St. Charles

Rita Tungare
Director of Community Development
Two East Main Street
St. Charles, IL 60174
630-377-4443

Teska Associates, Inc.

Village of Olympia Fields

David Mekarski
Village Administrator
20040 Governors Highway
Olympia Fields, IL 60461
708.503.8000 x217

Village of Niles

Steven Vinezeano
Assistant Village Manager
1000 Civic Center Drive
Niles, IL 60714
847-588-8007

Village of Western Springs

Marty Scott
Community Development Director
740 Hillgrove Avenue
Western Springs, IL 60558
708.246.1800 x175

Village of Hanover Park

Kathryn Bowman
Village Planner
2121 West Lake Street
Hanover Park, IL 60133
630-823-5600

Village of Lombard

William Heniff
Director of Community Development
255 East Wilson Avenue
Lombard, IL 60148
630.620.3599

Chicago Department of Housing and Economic Development

Benet Haller, Assoc AIA, AICP, LEED AP
Director of Planning and Urban Design
121 North LaSalle Street, Room 905
Chicago, IL 60602
312-744-2850

City of Canton

Mark Rothert
Executive Director
Spoon River Partnership for Economic Development
45 East Side Square, Suite 303
Canton, IL 61520
309.647.2677

McLean County Regional Planning Commission

Paul Russell
Executive Director
115 E. Washington, Suite M103
Bloomington, IL 61701
309-838-4331, ext. 22

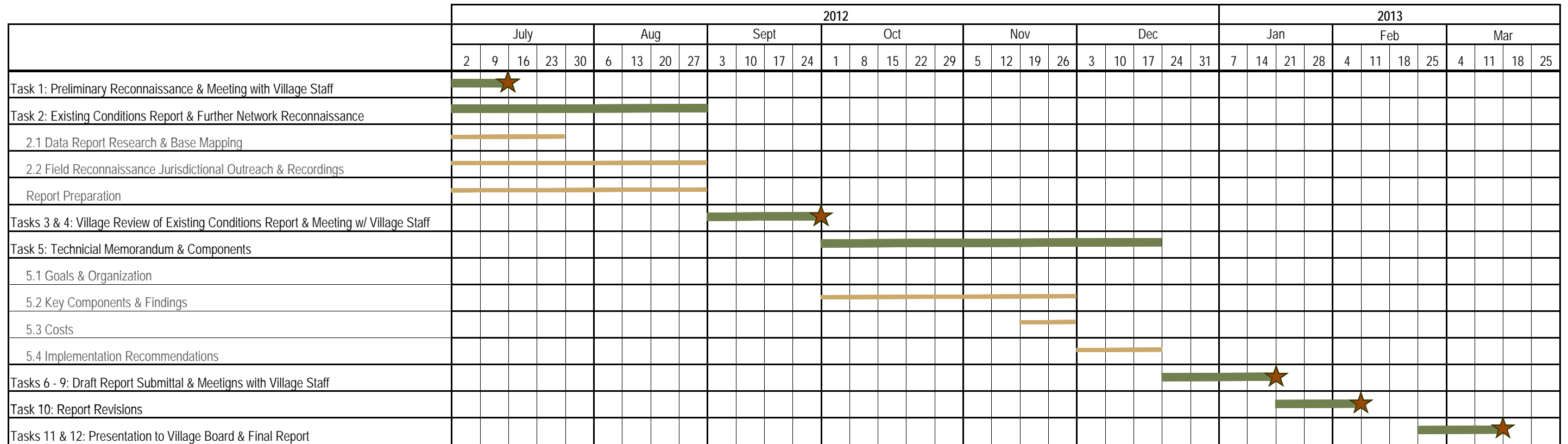
Regional Transportation Authority

Nicole Nutter
Project Manager, Special Programs
175 West Jackson Boulevard, Suite 1550
Chicago, IL 60604
312.913.2840

Cost Estimates

	Gewalt Hamilton Associates, Inc.									Teska Associates, Inc.						
	Principal	Senior Engineer	Prof Eng	Prof Survey	Staff Eng	Sr Eng Tech	Eng Tech II	Eng Tech I	Clerical	Sr. VP	Principal	Sr. Assc.	Assc.	Admin	Total Hours	Total Cost
	\$180	\$148	\$120	\$104	\$100	\$98	\$84	\$60	\$48	\$160	\$150	\$125	\$95	\$50		
Task 1: Preliminary Reconnaissance & Meeting with Village Staff																
Preparation for and attendance at meeting # 1		8	8									4			20	\$2,644
Task 1 Subtotal	0	8	8	0	0	0	0	0	0	0	0	4	0	0	20	\$2,644
Task 2: Existing Conditions Report & Further Network Reconnaissance																
2.1 Data Report Research & Base Mapping			10				16					4			30	\$3,044
2.2 Field Reconnaissance, Jurisdictional Outreach & Recordings		8	16				8					4			36	\$4,276
Task 2 Subtotal	0	8	26	0	0	0	24	0	0	0	0	8	0	0	66	\$7,320
Tasks 3 & 4: Village Staff Review of Existing Conditions Report & Meeting with Village Staff																
Review draft report with Village and meeting # 2		4	8									4			16	\$2,052
Tasks 3 & 4 Subtotal	0	4	8	0	0	0	0	0	0	0	0	4	0	0	16	\$2,052
Task 5: Technical Memorandum & Components																
5.1 Goals & Organization															0	\$0
5.2 Key Components & Findings															0	\$0
5.2.1 Traffic & Roadway Networks		8	24				12					4	4		52	\$5,952
5.2.2 Non-Mortorized - Pedestrians & Bicycles		8	24				12					4	4		52	\$5,952
5.2.3 Transit		8	8				8					4	4		32	\$3,696
5.3 Costs		8	8		24							4			44	\$5,044
5.4 Implementation Recommendations		16	16									8			40	\$5,288
Task 5 Subtotal	0	48	80	0	24	0	32	0	0	0	0	24	12	0	220	\$25,932
Tasks 6 - 9: Draft Report Submittal & Meetigns with Village Staff																
Review draft report with Village and meeting # 3		8	24				6					8			46	\$5,568
Tasks 6 - 9 Subtotal	0	8	24	0	0	0	6	0	0	0	0	8	0	0	46	\$5,568
Task 10: Report Revisions																
Report revisions and meeting # 4		8	16				8								32	\$3,776
Task 10 Subtotal	0	8	16	0	0	0	8	0	0	0	0	0	0	0	32	\$3,776
Tasks 11 & 12: Presentation to Village Board & Final Report																
Final report and multi-media presentation meeting # 5		8	8												16	\$2,144
Tasks 11 & 12 Subtotal	0	8	8	0	0	0	0	0	0	0	0	0	0	0	16	\$2,144
Totals	0	92	170	0	24	0	70	0	0	0	0	48	12	0	416	\$49,436

Anticipated Schedule



★ = Meeting

Statement of Compliance

Per the requirements stipulated in the RFP, the GHA | Teska team will conform and comply with all federal, state and local laws, ordinances, statues, rules and regulations, including but not limited to work performed in compliance with all requirements of the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq. The GHA | Teska team will not engage in any prohibited form of discrimination in employment as defined in said Act, and will maintain a sexual harassment policy as required per the Act.

The GHA | Teska team will indemnify and hold harmless the Village of Orland Park, its officers and agents. The Team understands that execution of the contract by the Village will be contingent upon receipt of the required certificates of insurance.

We certify that this agreement will not result in any conflict of interest for any members of the GHA | Teska team.