

CLERK'S CONTRACT and AGREEMENT COVER PAGE

Legistar File ID#: 2013-0729

Innoprise Contract #: C14-0028

Year: 2014-16

Amount: \$10,280.00

Department: Building Maintenance - Frank Stec

Contract Type: Addendum to C11-0018 Window Washing 2011-13

Contractors Name: Archer Window Cleaning

Contract Description: Extend term of Window Washing Contract 2011-13 through 2016 for \$10280/year

MAYOR
Daniel J. McLaughlin
VILLAGE CLERK
John C. Mehalek
14700 S. Ravinia Ave.
Orland Park, IL 60462
(708) 403-6100
www.orlandpark.org



VILLAGE HALL

TRUSTEES
Kathleen M. Fenton
James V. Dodge
Edward G. Schussler III
Patricia A. Gira
Carole Griffin Ruzich
Daniel T. Calandriello

April 21, 2014

Mr. Jack Paluch
Archer Window Cleaning
14616 Beech St.
Orland Park, Illinois 60462

RE: *NOTICE TO PROCEED*
Window Washing 2014-16

Dear Mr. Paluch:

For your records, I have enclosed one (1) original executed addendum dated March 17, 2014 in an amount not to exceed Ten Thousand Two Hundred Eighty and No/100 (\$10,280.00) Dollars per year for the years 2014, 2015 and 2016.

Please contact Frank Stec at 708-403-6139 to arrange the commencement of the work.

The Village has processed Purchase Order 14-000124 for this contract/service for 2014 and emailed it to your company. It is imperative that this number on the Purchase Order be noted on all invoices, correspondence, etc. All invoices should be sent directly to the Accounts Payable Department at 14700 S. Ravinia Ave. Orland Park, IL 60462. Also, your final invoice for this contract/service should state that it is the final invoice pertaining to that Purchase Order.

If you have any questions, please call me at 708-403-6173.

Sincerely,

Denise Domalewski
Contract Administrator

Encl:
cc: Frank Stec

ADDENDUM A to
Window Washing 2011-13 Contract

Dated
February 25, 2011

Between
*The Village of Orland Park, Illinois ("VILLAGE") and Archer Window Cleaning
("CONTRACTOR")*

WHEREAS, on February 25, 2011, a certain Agreement regarding Window Washing 2011-13 between the Village and the Contractor was executed (hereinafter referred to as the "Agreement"); and,

WHEREAS, the Village wishes to extend the term of the agreement for an additional three (3) years.

NOW, THEREFORE, for and in consideration of the foregoing and the mutual covenants herein contained, it is agreed by and between the parties hereto as follows:

1. In the event of any conflict or inconsistency between the provisions of this Addendum and the Agreement, the provisions of this Addendum shall control.
2. **SECTION 1: THE CONTRACT DOCUMENTS:** of said Agreement shall be amended to include "Proposal dated November 15, 2013"
3. **SECTION 2: SCOPE OF THE WORK AND PAYMENT:**of said Agreement shall be amended to strike the words "... for the years 2011, 2012 and 2013" and to include the following:

Location	Address	Cost 2014/2015/2016
Village Hall	14700 Ravinia Avenue	\$2,800
Civic Center	14750 Ravinia Avenue	\$500
Police Station	15100 Ravinia Avenue	\$550
Sportsplex	11351 W. 159th Street	\$3,600
Robert Davidson Center	14700 Park Lane	\$60
Franklin Loebe Center	14650 Ravinia Avenue	\$600
Public Works	15855 Ravinia Avenue	\$350
Cultural Center	14760 Park Lane	\$700
Metra 153rd Street	10399 153rd Street	\$30
Metra 153rd Street	10401 153rd Street	\$30
Metra 153rd Street	10405 153rd Street	\$30
Metra 179th Street	11751 W. 179th Street	\$30
Metra 143rd Street	9750 W. 142nd Street	\$120
Rec Administration	14600 S. Ravinia Ave	\$500
Old village Hall	14415 Beacon Avenue	\$380
Total		\$10,280

ADDENDUM A to
Window Washing 2011-13 Contract

Dated
February 25, 2011


Between
The Village of Orland Park, Illinois ("VILLAGE") and Archer Window Cleaning ("CONTRACTOR")

4. **SECTION 2: SCOPE OF THE WORK AND PAYMENT:** of said Agreement shall be amended to add the words "an annual amount not to exceed Ten Thousand Two Hundred Eighty and No/100 (\$10,280.00) Dollars for each year of the three (3) years 2014, 2015 and 2016.
5. **SECTION 4: TERM OF THE CONTRACT:** of said Agreement shall be amended to strike in its entirety the words "...of each of the three (3) years, 2011, 2012, and 2013. This Contract will terminate October 31, 2013," and replace with the words "...of each year. This Contract will terminate December 31, 2016,".
6. All of the other terms, covenants, representations and conditions of said Agreement February 25, 2011, not deleted or amended herein shall remain in full force and effect during the effective term of said Agreement.
7. This Addendum may be executed in two or more counterparts, each of which taken together, shall constitute one and the same instrument.

This Addendum, made and entered into effective the **17th day of March, 2014**, shall be attached to and form a part of the Agreement dated the 25th day of February, 2011 and shall take effect upon signature below by duly authorized agents of both parties.

AGREED AND ACCEPTED

FOR: THE VILLAGE

By: 

Print Name: Paul G. Grimes

Its: Village Manager

Date: 4/14/14

FOR: THE CONTRACTOR

By: 

Print Name: JACK PALUCH

Its: OWNER

Date: April 10 2014