

CLERK'S CONTRACT and AGREEMENT COVER PAGE

Legistar File ID#: 2018-0574

Innoprise Contract #: C18-0111

Year: 2018

Amount:

Department: VMO - Ahmad Zayyad

Contract Type: Services

Contractors Name: Rich Real Estate, Inc.

Contract Description: Real Estate Brokerage Services

MAYOR
Keith Pekau

VILLAGE CLERK
John C. Mehalek

14700 S. Ravinia Avenue
Orland Park, IL 60462
708.403.6100
OrlandPark.org



TRUSTEES
Kathleen M. Fenton
James V. Dodge
Patricia A. Gira
Carole Griffin Ruzich
Daniel T. Calandriello
Michael F. Carroll

September 24, 2018

Ms. Susan Sipich
Rich Real Estate, Inc.
14340 S. LaGrange Rd
Orland Park, IL 60462

NOTICE TO PROCEED – Real Estate Brokerage Services

Dear Ms. Sipich:

This notification is to inform you that the Village of Orland Park has received all necessary documents in order for work to commence on the above stated project as of September 17, 2018.

Please contact Ahmad Zayyad at 708-403-6180 to arrange the commencement of the work.

For your records, I have enclosed one (1) original executed contract dated September 11, 2018. If you have any questions, please call me at 708-403-6173.

Sincerely,



Denise Domalewski
Purchasing & Contract Administrator

Encl:

CC: Ahmad Zayyad

MAYOR
Keith Pekau

VILLAGE CLERK
John C. Mehalek

14700 S. Ravinia Ave.
Orland Park, IL 60462
(708) 403-6100
orlandpark.org



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September 11, 2018

Ms. Susan Sipich
Rich Real Estate, Inc.
14340 S. LaGrange Road
Orland Park, IL 60462

NOTICE OF AWARD – Real Estate Brokerage Services

Dear Ms. Sipich:

This notification is to inform you that on September 4, 2018, the Village of Orland Park Board of Trustees approved awarding Rich Real Estate, Inc. the contract in accordance with the proposal you submitted dated July 2, 2018, for Real Estate Brokerage Services for a commission rate of 5%.

In order to begin this engagement, you must comply with the following within ten business days of the date of this Notice of Award, which is by September 25, 2018.

- I am attaching the Contract for Real Estate Brokerage Services. Please sign and return directly to me. I will obtain signatures to fully execute the Contract and one fully executed Contract will be returned to you.
- Please submit proof of current Errors and Omissions insurance coverage.
- In order to properly document your vendor relationship with the Village of Orland Park, your company must provide the Village with a completed W-9 Form.
- I've also included an Electronic Funds Transfer (EFT) Authorization Form. Enrollment is optional, and by authorizing EFTs, you will receive payments from the Village faster and more securely. Additionally, the Village will be able to send you a detailed email notification when payment has been remitted. If you'd like to enroll in EFT payments, complete, sign and return the EFT Authorization Form along with the other documents.

Deliver this information directly to me, Denise Domalewski, Contract Administrator, at Village Hall located at 14700 S. Ravinia Ave., Orland Park, IL 60462. The signed Contracts, Insurance and completed W-9 are required to be in place and received at my office prior to the commencement of work on this project. You will be issued a Notice to Proceed letter when you are in full compliance with this process. If you have any questions, please do not hesitate to call me at 708-403-6173 or e-mail me at ddomalewski@orlandpark.org.

Sincerely,



Denise Domalewski
Purchasing & Contract Administrator

cc: Ahmad Zayyad



Received
SEP 17 2018
Finance Department

This Contract is made this 11th day of September, 2018 by and between the Village of Orland Park (hereinafter referred to as the "VILLAGE") and Rich Real Estate, Inc. (hereinafter referred to as the "CONTRACTOR").

WITNESSETH

In consideration of the promises and covenants made herein by the VILLAGE and the CONTRACTOR (hereinafter referred to collectively as the "PARTIES"), the PARTIES agree as follows:

SECTION 1: THE CONTRACT DOCUMENTS: This Contract shall include the following documents (hereinafter referred to as the "CONTRACT DOCUMENTS") however this Contract takes precedence and controls over any contrary provision in any of the CONTRACT DOCUMENTS. The Contract, including the CONTRACT DOCUMENTS, expresses the entire agreement between the PARTIES and where it modifies, adds to or deletes provisions in other CONTRACT DOCUMENTS, the Contract's provisions shall prevail. Provisions in the CONTRACT DOCUMENTS unmodified by this Contract shall be in full force and effect in their unaltered condition.

- The Request for Proposals #18-015 Reissue
- The Instructions to Proposers
- This Contract
- The Terms and Conditions
- The Proposal as it is responsive to the VILLAGE'S RFP requirements
- Certificate of Compliance
- Certificates of insurance

SECTION 2: SCOPE OF THE WORK AND PAYMENT: The CONTRACTOR agrees to provide labor, equipment and materials necessary to provide the services as described in the CONTRACT DOCUMENTS and further described below:

Provide real estate brokerage services for the sale of various Village-owned properties located throughout the Village of Orland Park, Illinois 60462 as defined in the RFP. Services shall include consultation with Village staff related to reporting efforts/strategies to market real estate. Contractor shall:

1. Perform market analysis
2. Provide the Village with monthly activity reports
3. Provide Broker's Opinions on all listed properties
4. Provide marketing materials for selected properties to be listed

5. Negotiate with buyers on behalf of the Village
6. Coordinate real estate appraisals
7. Coordinate real estate transaction closings
8. Handle all other customary activities and services associated with real estate transactions
9. Presentations at public meetings may be required.

(hereinafter referred to as the "WORK") and the VILLAGE agrees to pay the CONTRACTOR pursuant to the provisions of the Local Government Prompt Payment Act (50 ILCS 505/1 et seq.) the following amount for performance of the described services: a commission rate not to exceed 5% of the total sales price of the property. The Village's commission obligations set forth herein shall survive the termination of this Contract with respect to any fully executed sales contract pending at the time of such termination.

SECTION 3: ASSIGNMENT: CONTRACTOR shall not assign the duties and obligations involved in the performance of the WORK which is the subject matter of this Contract without the written consent of the VILLAGE.

SECTION 4: TERM OF THE CONTRACT: This Contract shall commence on the date of its execution. The WORK shall commence upon receipt of a Notice to Proceed and continue expeditiously for one (1) year. This Contract shall terminate upon completion of the WORK or September 30, 2019, whichever occurs first, but may be terminated by either of the PARTIES for default upon failure to cure after ten (10) days prior written notice of said default from the aggrieved PARTY. The VILLAGE, for its convenience, may terminate this Contract with thirty (30) days prior written notice.

SECTION 5: INDEMNIFICATION AND INSURANCE: The CONTRACTOR shall defend, indemnify and hold harmless the VILLAGE, its trustees, officers, directors, agents, employees and representatives and assigns, from lawsuits, actions, costs (including attorneys' fees), claims or liability of any character, incurred due to the alleged negligence of the CONTRACTOR, brought because of any injuries or damages received or sustained by any person, persons or property on account of any act or omission, neglect or misconduct of said CONTRACTOR, its officers, agents and/or employees arising out of, or in performance of any of the provisions of the CONTRACT DOCUMENTS, including any claims or amounts recovered for any infringements of patent, trademark or copyright; or from any claims or amounts arising or recovered under the "Worker's Compensation Act" or any other law, ordinance, order or decree. In connection with any such claims, lawsuits, actions or liabilities, the VILLAGE, its trustees, officers, directors, agents, employees, representatives and their assigns shall have the right to defense counsel of their choice. The CONTRACTOR shall be solely liable for all costs of such defense and for all expenses, fees, judgments, settlements and all other costs arising out of such claims, lawsuits, actions or liabilities.

The Contractor shall not make any settlement or compromise of a lawsuit or claim, or fail to pursue any available avenue of appeal of any adverse judgment, without the approval of the Village and any other indemnified party. The Village or any other indemnified party, in its or their sole discretion, shall have the option of being represented by its or their own counsel. If this option is exercised, then the Contractor shall promptly reimburse the Village or other indemnified party, upon written demand, for any expenses, including but not limited to court costs, reasonable attorneys' and witnesses' fees and other expenses of litigation incurred by the Village or other indemnified party in connection therewith.

The indemnification obligation under this paragraph shall not be limited in any way by any limitations on the amount or type of damages, compensation or benefits payable by or for the benefit of Subcontractor or any indemnities under any Worker's Compensation Act, Occupational Disease Act, Disability Benefits Act, or any other employee benefits act. The Subcontractor further agrees to waive any and all liability limitations based upon the Worker's Compensation Act court interpretations or otherwise.

Execution of this Contract by the VILLAGE is contingent upon receipt of Insurance Certificates provided by the CONTRACTOR in compliance with the CONTRACT DOCUMENTS.

SECTION 6: COMPLIANCE WITH LAWS: CONTRACTOR agrees to comply with all federal, state and local laws, ordinances, statutes, rules and regulations including but not limited to the Illinois Human Rights Act as follows: CONTRACTOR hereby agrees that this contract shall be performed in compliance with all requirements of the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq., and that the CONTRACTOR and its subcontractors shall not engage in any prohibited form of discrimination in employment as defined in that Act and shall maintain a sexual harassment policy as the Act requires. The CONTRACTOR shall maintain, and require that its subcontractors maintain, policies of equal employment opportunity which shall prohibit discrimination against any employee or applicant for employment on the basis of race, religion, color, sex, national origin, ancestry, citizenship status, age, marital status, physical or mental disability unrelated to the individual's ability to perform the essential functions of the job, association with a person with a disability, or unfavorable discharge from military service. CONTRACTOR and all subcontractors shall comply with all requirements of the Act and of the Rules of the Illinois Department of Human Rights with regard to posting information on employees' rights under the Act. CONTRACTOR and all subcontractors shall place appropriate statements identifying their companies as equal opportunity employers in all advertisements for workers to be employed in work to be performed under this contract.

The CONTRACTOR shall obtain all necessary local and state licenses and/or permits that may be required for performance of the WORK and provide those licenses to the VILLAGE prior to commencement of the WORK.

SECTION 7: NOTICE: Where notice is required by the CONTRACT DOCUMENTS it shall be considered received if it is delivered in person, sent by registered United States mail, return receipt requested, delivered by messenger or mail service with a signed receipt, sent by facsimile or e-mail with an acknowledgment of receipt, to the following:

To the VILLAGE:
Denise Domalewski
Purchasing & Contract Administrator
Village of Orland Park
14700 South Ravinia Avenue
Orland Park, Illinois 60462
Telephone: 708-403-6173
Facsimile: 708-403-9212
e-mail: ddomalewski@orlandpark.org

To the CONTRACTOR:
Susan Sipich
CEO/Managing Broker
Rich Real Estate, Inc.
14340 S. LaGrange Road
Orland Park, Illinois 60662
Telephone: 708-349-0833
Facsimile: 708-364-5491
e-mail: susansipich@gmail.com

or to such other person or persons or to such other address or addresses as may be provided by either party to the other party.

SECTION 8: STANDARD OF SERVICE: Services shall be rendered to the highest professional standards to meet or exceed those standards met by others providing the same or similar services in the Chicagoland area. Sufficient competent personnel shall be provided who with supervision shall complete the services required within the time allowed for performance. The CONTRACTOR'S personnel shall, at all times present a neat appearance and shall be trained to handle all contact with Village residents or Village employees in a respectful manner. At the request of the Village Manager or a designee, the CONTRACTOR shall replace any incompetent, abusive or disorderly person in its employ.

SECTION 9: PAYMENTS TO OTHER PARTIES: The CONTRACTOR shall not obligate the VILLAGE to make payments to third parties or make promises or representations to third parties on behalf of the VILLAGE without prior written approval of the Village Manager or a designee.

SECTION 10: COMPLIANCE: CONTRACTOR shall comply with all of the requirements of the Contract Documents, including, but not limited to, the Illinois Prevailing Wage Act where applicable and all other applicable local, state and federal statutes, ordinances, codes, rules and regulations.

SECTION 11: FREEDOM OF INFORMATION ACT COMPLIANCE: The Illinois Freedom of Information Act (FOIA) has been amended and effective January 1, 2010. This amendment adds a new provision to Section 7 of the Act which applies to public records in the possession of a party with whom the Village of Orland Park has contracted. The Village of Orland Park will have only a very short period of time from receipt of a FOIA request to comply with the request, and there is a significant amount of work required to process a request including collating and reviewing the information.

The undersigned acknowledges the requirements of FOIA and agrees to comply with all requests made by the Village of Orland Park for public records (as that term is defined by Section 2(c) of FOIA) in the undersigned's possession and to provide the requested public records to the Village of Orland Park within two (2) business days of the request being made by the Village of Orland Park. The undersigned agrees to indemnify and hold harmless the Village of Orland Park from all claims, costs, penalty, losses and injuries (including but not limited to, attorney's fees, other professional fees, court costs and/or arbitration or other dispute resolution costs) arising out of or relating to its failure to provide the public records to the Village of Orland Park under this agreement.

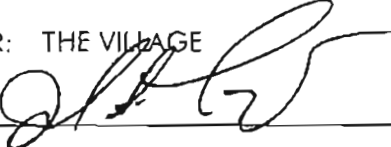
SECTION 12: LAW AND VENUE: The laws of the State of Illinois shall govern this Contract and venue for legal disputes shall be Cook County, Illinois.

SECTION 13: MODIFICATION: This Contract may be modified only by a written amendment signed by both PARTIES.

SECTION 14: COUNTERPARTS: This Contract may be executed in two (2) or more counterparts, each of which taken together, shall constitute one and the same instrument.

This Contract shall become effective on the date first shown herein and upon execution by duly authorized agents of the parties.

FOR: THE VILLAGE

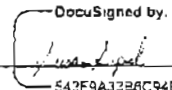
By:  _____

Print Name: Joseph S. Laddaro

Title: Village Manager

Date: 9/19/18

FOR: THE CONTRACTOR

By:  _____
542F9A32B8C94E8

Print Name: Susan Sipich

Title: CEO / Managing Broker

Date: 9/15/2018 11:33:12 AM CDT

Technical Proposal – Summary
Rich Real Estate, Inc.
14340 S. LaGrange Rd, Orland Park
Susan Sipich- CEO/Managing Broker – Applicant

ORIGINAL

Experience: 23 years personal real estate experience, including:

- *Residential
- *Commercial
- *Land
- *Industrial
- *Brokerage Management

References:

John Forkan, Celtric Construction & Development 630-301-1310
(Represented Mr. Forkan in his land sale to "The Great Escape" on LaGrange Rd in 2014.)

Richard Schmaedeke, Schmaedeke Funeral Home 708-921-0001
(Representing Mr. Schmaedeke in his funeral home sale to "Sertoma" -currently)

Richard Loritz, Attorney 708-403-2655
(Represented Mr. Loritz in his office building sale on Ravinia Ave in Orland Park 2015.)

Operating History: Company founded in 1969 by Richard Lentfer (father) at 14340 S LaGrange Rd, Orland Park. Still in operation today, same location. We have 16 licensed brokers. Susan Sipich holds the Managing Broker license for the company.

Qualifications: No conflicts of interest with any Village of Orland Park elected official(s) or staff. Further qualifications on Resume provided.

Insurance: Professional Errors and Omission Coverage with CAN. Proof of coverage is enclosed.

Proposed Fee/Commission Structure: 5%

Marketing Plan: See enclosed.

Broker Qualifications: (See enclosed Resume.)

- *License is in good standing with State of IL
- *Reputation outstanding in community
- *Knowledgeable in local market, experience in both small and large properties
- *Knowledgeable in the use of all public real estate records
- *No prior work with local municipalities.

SS

Resume for Susan Sipich



Susan Sipich
CEO/Managing Broker

RICH REAL ESTATE, INC
14340 S. LA GRANGE RD.
Orland Park

Office: 708-349-0833
Cell: 708-476-0407
Fax: 708-460-631
Efax: 708-364-5491

Email: SUSANSIPICH@GMAIL.COM
Website: RichRealtors.com

23 Years Experience Real Estate Professional

Residential Sales
Commercial
Industrial
Vacant Land
Brokerage Management

IL Managing Brokers License 1995

Florida Real Estate Brokers License 2017

Designations

CRS: Certified Relocation Specialist
QSC: Quality Service Certified
E-Pro: Technology Certified
CSC: Certified Staging Consultant

Awards & Specialties

#1 Ranked GMAC Office for Customer Satisfaction 5 years in a row

#3 in Commercial Sales Prudential Real Estate

About Me

Prior to my career in Real Estate, I was the National Sales Meeting & Product Launch Coordinator for Beecham Cosmetics, 980 N. Michigan Ave, Chicago, IL. The company's brands included: Jovan, Yardley of London, Diane VonFurstenberg, Hermes. I reported directly to the Sr. Vice President.

After having two daughters, I went back to school and obtained my Real Estate Salesperson license and began to work in my family business which I am now running completely.

During my real estate career I have been associated with 3 different Franchises; namely: ERA Real Estate, Prudential Real Estate and GMAC Real Estate. When GMAC Real Estate left the real estate industry in the down turn of the economy, I decided not to re-associate with a franchise and to simply serve our community and surrounding areas as Rich Real Estate, Inc. in the same Orland Park location since 1969.

I am an Orland Park Resident for the last 18 years, residing in Crystal Tree subdivision. I love to golf and am on 2 Golf Leagues, Crystal Tree Ladies and Cog Hill Ladies, Lemont. This networking provides me great opportunities in my business while having fun.

I look forward to working with you and accomplishing your goals in Real Estate.



Susan Sipich





7 Steps Marketing & Sale Plan

Selling a home in today's competitive market requires effective marketing strategies and the resources to implement them. Our 7 Step Marketing & Sale Plan assures your property will receive our best effort

Step 1: Prepare Your Property for Sale

- Understand your real estate goals
- Establish a competitive price for your home
- Identify profitable home improvement opportunities

Step 2: High-Impact Marketing Materials

- High-quality digital photography of your home
- Sign on post placed in front of your home
- Full-color property brochures of your home

Step 3: State of the Art Technology & Advertising

- Immediately place your home on Multiple Listing System (MLS) with photos
- Immediately list on National sites like Realtor.com & many more (see insert)
- Posts on Facebook, Twitter and Instagram
- Major local and community newspapers (Chicago Tribune & Daily Southtown)

Step 4: Showings

- Help you prepare your home for showings and coordinate showing scheduling
- Track & maintain record of who accessed your property
- Provide feedback reports to sellers

Step 5: Follow-up Quickly and Consistently

- Immediately respond to all leads
- Encourage serious buyers to make serious offers

Step 6: Facilitate

- Facilitate the closing process to ensure a successful, competitively priced, stress-free sale
- Schedule & coordinate home inspections
- Follow up on buyer's loan process
- Communicate with attorneys and sellers as to progress of the sale

Step 7: Close the Sale

A handwritten signature in blue ink, appearing to be "SS", located in the bottom right corner of the page.

Partial Client List

Commercial Orland Park Area

Celtic Construction, John Forkan - Developer. (Represented Seller): Land sold to Great Escape 170 and LaGrange Rd.

Connie's Pizza. (Represented Buyer & Seller): Land owned by Marcus Theatre to Connies Pizza.

Dale & Sherry Johnson: (Represented Sellers) 5 acre parcel of land on 143rd & John Humphrey Drive.

Richard Schmaedeke: (Represented Seller) 1 acre parcel Union St, Orland Park under contract to Sertoma

Attorney Richard Loritz: (Represented Seller & Buyer) Sale of his office building on Ravinia Ave, Orland Park

Commercial Nearby Towns

TAD Development – Edgewater Walk 7-story High Rise Apartment Complex, Tinley Park (Represented Seller)

Sharon Kubasak, Owner – Land Rt 30 & Schoolhouse Rd, New Lenox (currently Representing Seller)

Mary Buchendahl, Previous Private Owner – Restaurant Building In Bridgeview sold to neighboring school district. (Represented Seller)

Residential- Orland Park

Ed & Nadine Liceaga, 10921 Green Manor Ct, Orland Park – (Represented Seller) \$1.2M home sale 2017

Dr. Robert Daley, 10611 Wildflower Dr, (Crystal Tree Single Family Home) Orland Park – (Represented Sellers)
Also currently representing Dr. & Mrs. Daley with their purchase of a new home currently.

Raymond & Colleen Devos, 15548 Scottsglen Rd, Orland Park (Represented Sellers) Single Family Home in Collette Highlands subdivision.

Organizations Affiliated With

Orland Park Chamber of Commerce (30+ years)

Orland Park Rotary (30+ years)



Declarations

Agency	Branch	Prefix	Policy Number
078990	969	RFB	11387520117

Insurance is provided by
Continental Casualty Company
333 S Wabash Ave Chicago, IL 60604,
A Stock Insurance Company.

1. NAMED INSURED AND MAILING ADDRESS:

Rich Real Estate, Inc.
14340 La Grange Road
Orland Park, IL 60462

NOTICE TO POLICYHOLDERS:
The Errors and Omissions Liability coverage
afforded by this policy is on a Claims Made
basis. Please review the policy carefully
and discuss this coverage with your
insurance agent or broker.

2. POLICY PERIOD: Inception: 08/01/2017 Expiration: 08/01/2018
at 12:01 A.M. Standard Time at the address shown above.

3. ERRORS AND OMISSIONS LIABILITY:

- A. Limits of Liability: Each Claim: \$1,000,000 Aggregate: \$1,000,000
- B. Discrimination Limits of Liability: \$500,000
- C. Deductible: Each Claim: \$2,500
- D. First Coverage Date: 08/01/1992
- E. Prior Acts Date: Full Prior Acts

4. PREMIUM:

DISCRIMINATION (Optional \$500,000 Sublimit):
RESIDENTIAL OWNERSHIP:
TOTAL PREMIUM:

Hatfield W. Curry

Countersigned by Authorized Representative

SS

PROPOSAL SUMMARY SHEET
RFP # 18-015 - Reissue
Real Estate Brokerage Services

IN WITNESS WHEREOF, the parties hereto have executed this proposal as of date shown below.

Organization Name: Rich Real Estate, Inc.

Street Address: 14340 S. LaGrange Rd.

City, State, Zip: Orland Park, IL 60462

Contact Name: Susan Sipich, Managing Broker

Phone: 708-349-0833 office Fax: 708-364-5491

E-Mail address: susansipich@gmail.com

Proposed Commission Rate: 5 %

Signature of Authorized Signee: 

Title: CEO / Managing Broker

Date: 7/2/2018 4:30:22 PM CDT

ACCEPTANCE: This proposal is valid for ninety (90) calendar days from the date of submittal.



CERTIFICATE OF COMPLIANCE

The undersigned Susan Sipich, as CEO & Managing Broker
(Enter Name of Person Making Certification) (Enter Title of Person Making Certification)

and on behalf of Rich Real Estate, Inc., certifies that:
(Enter Name of Business Organization)

1) **BUSINESS ORGANIZATION:**

The Proposer is authorized to do business in Illinois: Yes [X] No []

Federal Employer I.D. #: 36-2668253
(or Social Security # if a sole proprietor or individual)

The form of business organization of the Proposer is (check one):

- Sole Proprietor
- Independent Contractor (Individual)
- Partnership
- LLC
- Corporation Illinois 1969
(State of Incorporation) (Date of Incorporation)

2) **ELIGIBILITY TO ENTER INTO PUBLIC CONTRACTS:** Yes [X] No []

The Proposer is eligible to enter into public contracts, and is not barred from contracting with any unit of state or local government as a result of a violation of either Section 33E-3, or 33E-4 of the Illinois Criminal Code, or of any similar offense of "Bid-rigging" or "Bid-rotating" of any state or of the United States.

3) **SEXUAL HARRASSMENT POLICY:** Yes [X] No []

Please be advised that Public Act 87-1257, effective July 1, 1993, 775 ILCS 5/2-105 (A) has been amended to provide that every party to a public contract must have a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105 (A) (4) and includes, at a minimum, the following information: (I) the illegality of sexual harassment; (II) the definition of sexual harassment under State law; (III) a description of sexual harassment, utilizing examples; (IV) the vendor's internal complaint process including penalties; (V) the legal recourse, investigative and complaint process available through the Department of Human Rights (the "Department") and the Human Rights Commission (the "Commission"); (VI) directions on how to contact the Department and Commission; and (VII) protection against retaliation as provided by Section 6-101 of the Act. (Illinois Human Rights Act). (emphasis added). Pursuant to 775 ILCS 5/1-103 (M) (2002), a "public Contract" includes "...every contract to which the State, any of its political subdivisions or any municipal corporation is a party."

4) EQUAL EMPLOYMENT OPPORTUNITY COMPLIANCE: Yes [] No []

During the performance of this Project, Proposer agrees to comply with the "Illinois Human Rights Act", 775 ILCS Title 5 and the Rules and Regulations of the Illinois Department of Human Rights published at 44 Illinois Administrative Code Section 750, et seq. The

Proposer shall: (I) not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age, or physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; (II) examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization; (III) ensure all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, or physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; (IV) send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Vendor's obligations under the Illinois Human Rights Act and Department's Rules and Regulations for Public Contract; (V) submit reports as required by the Department's Rules and Regulations for Public Contracts, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and Department's Rules and Regulations for Public Contracts; (VI) permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and Department for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and Department's Rules and Regulations for Public Contracts; and (VII) include verbatim or by reference the provisions of this Equal Employment Opportunity Clause in every subcontract it awards under which any portion of this Agreement obligations are undertaken or assumed, so that such provisions will be binding upon such subcontractor. In the same manner as the other provisions of this Agreement, the Proposer will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply therewith. In addition, the Proposer will not utilize any subcontractor declared by the Illinois Human Rights Department to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations. "Subcontract" means any agreement, arrangement or understanding, written or otherwise, between the Proposer and any person under which any portion of the Proposer's obligations under one or more public contracts is performed, undertaken or assumed; the term "subcontract", however, shall not include any agreement, arrangement or understanding in which the parties stand in the relationship of an employer and an employee, or between a Proposer or other organization and its customers. In the event of the Proposer's noncompliance with any provision of this Equal Employment Opportunity Clause, the Illinois Human Right Act, or the Rules and Regulations for Public Contracts of the Department of Human Rights the Proposer may be declared non-responsible and therefore ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and this agreement may be canceled or avoided in whole or in part, and such other sanctions or penalties may be imposed or remedies involved as provided by statute or regulation.

5) TAX CERTIFICATION: Yes [] No []

Contractor is current in the payment of any tax administered by the Illinois Department of Revenue, or if it is not: (a) it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the appropriate Revenue Act; or (b) it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.

6) AUTHORIZATION & SIGNATURE:

I certify that I am authorized to execute this Certificate of Compliance on behalf of the Contractor set forth on the Proposal, that I have personal knowledge of all the information set forth herein and that all statements, representations, that the Proposal is genuine and not collusive, and information provided in or with this Certification are true and accurate. The undersigned, having become familiar with the Project specified, proposes to provide and furnish all of the labor, materials, necessary tools, expendable equipment and all utility and transportation services necessary to perform and complete in a workmanlike manner all of the work required for the Project.

ACKNOWLEDGED AND AGREED TO:



Signature of Authorized Officer

susan sipich

Name of Authorized Officer

CEO / Managing Broker

Title

7/2/2018 4:30:22 PM CDT

Date



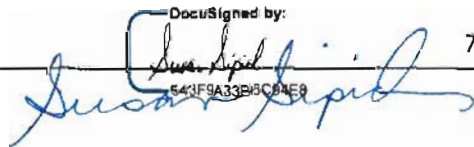
REFERENCES

ORGANIZATION Sertoma
ADDRESS 4343 w. 123rd St
CITY, STATE, ZIP Alsip, IL 60803
PHONE NUMBER 708-371-9700
CONTACT PERSON Gus vandenbrink, Executive Director
DATE OF PROJECT current

ORGANIZATION Dale & Sherry Johnson - private orland Park land owners
ADDRESS 9300 143rd St
CITY, STATE, ZIP Orland Park, IL 60462
PHONE NUMBER 708-545-8865
CONTACT PERSON Dale Johnson
DATE OF PROJECT 2013-2018 5 acres represented sellers

ORGANIZATION Richard Schmaedeke - Schmaedeke Funeral Home
ADDRESS 14205 Union Ave
CITY, STATE, ZIP Orland Park, IL 60462
PHONE NUMBER 708-921-0001
CONTACT PERSON Dick Schmaedeke
DATE OF PROJECT current

Proposer's Name & Title: Susan Sipich

Signature and Date:  7/5/2018 10:04:35 AM CDT
DocuSigned by:
Susan Sipich
541F9A33B5C4E8





Declarations

Agency	Branch	Prefix	Policy Number
078990	969	RFB	11387520118

Insurance is provided by
Continental Casualty Company
333 S Wabash Ave Chicago, IL 60604,
A Stock Insurance Company.

1. NAMED INSURED AND MAILING ADDRESS:

Rich Real Estate, Inc.
14340 La Grange Road
Orland Park, IL 60462

NOTICE TO POLICYHOLDERS:
The Errors and Omissions Liability coverage
afforded by this policy is on a Claims Made
basis. Please review the policy carefully
and discuss this coverage with your
insurance agent or broker.

2. POLICY PERIOD: Inception: 08/01/2018 Expiration: 08/01/2019
at 12:01 A.M. Standard Time at the address shown above.

3. ERRORS AND OMISSIONS LIABILITY:

A. Limits of Liability:	Each Claim:	\$1,000,000	Aggregate:	\$1,000,000
B. Discrimination Limits of Liability:				\$500,000
C. Deductible:	Each Claim:			\$2,500
D. First Coverage Date:		08/01/1992		
E. Prior Acts Date:		Full Prior Acts		

4. PREMIUM:	\$1,332.00
DISCRIMINATION (Optional \$500,000 Sublimit):	\$100.00
RESIDENTIAL OWNERSHIP:	\$126.00
TOTAL PREMIUM:	\$1,558.00

Countersigned by Authorized Representative