

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orlandpark.org



Meeting Minutes

Monday, March 18, 2019

7:00 PM

Village Hall

Board of Trustees

*Village President Keith Pekau
Village Clerk John C. Mehalek*

*Trustees, Kathleen M. Fenton, James V. Dodge, Jr., Patricia Gira,
Carole Griffin Ruzich, Daniel T. Calandriello, and Michael F. Carroll*

CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:16 P.M.

Present: 6 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello and Village President Pekau

Absent: 1 - Trustee Carroll

VILLAGE CLERK'S OFFICE

2019-0182 Approval of the March 4, 2019 Regular Meeting Minutes

The Minutes of the Regular Meeting of March 4, 2019, were previously distributed to the members of the Board of Trustees. President Pekau asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of March 4, 2019.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and Village President Pekau

Nay: 0

Absent: 1 - Trustee Carroll

2019-0190 Chicago White Sox Charities Inc.- Raffle License

The Chicago White Sox Charities, Inc. is requesting a license to sell raffle tickets at the CJ Wilson Mazda car dealership in Orland Park, 8910 West 159th Street from March 29, 2019 through August 31, 2019.

I move to approve issuing a raffle license to the Chicago White Sox Charities, Inc. to sell raffle tickets at the CJ Wilson Mazda car dealership in Orland Park, 8910 West 159th Street from March 29, 2019 through August 31, 2019.

A motion was made by Trustee Gira, seconded by Trustee Fenton, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and Village President Pekau

Nay: 0

Absent: 1 - Trustee Carroll

2019-0196 Knights of Columbus - Queen of Hearts - Raffle License

The Knights of Columbus are requesting a license to conduct a Queen of Hearts progressive raffle which will take place weekly on Fridays at Papa Joe's Restaurant located at 14459 S. La Grange Road. Tickets sales will begin Friday, March 29, 2019. The duration of this license event shall not exceed one (1) year, expiring on March 29, 2020.

I move to approve issuing a raffle license for one year beginning March 29, 2019, expiring March 29, 2020, to the Knights of Columbus to sell raffle tickets during their Queen of Hearts progressive raffle, which will be held weekly on Friday's at Papa Joe's Restaurant.

A motion was made by Trustee Gira, seconded by Trustee Dodge, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and Village President Pekau

Nay: 0

Absent: 1 - Trustee Carroll

PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS**2019-0186 The Recreation Advisory Board/Public Arts Subcommittee - Appointment**

President Pekau appointed Barbara Plucinski to the Recreation Advisory Board/Public Arts Subcommittee. Barbara Plucinski replaces Carrie Carlson who has resigned.

I move to advice and consent the appointment of Barbara Plucinski to the Recreation Advisory Board/Public Arts Subcommittee.

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and Village President Pekau

Nay: 0

Absent: 1 - Trustee Carroll

2019-0210 Community Pride Awards - Orland Park Pioneers

Trustee Calandriello presented Community Pride Awards to Ken Dado, John Stefanos, Mark Mikesell, and Mike D' Antonio to honor their years of dedicated service and volunteerism to the Orland Park Pioneer program. John Stefanos was awarded for his time serving as president, board member, and coach since 2009; Mark Mikesell was awarded for his time serving as athletic director, board

member, and coach since 2009; Mike D' Antonio was awarded for his time serving as board member and coach since 2009; and Ken Dado was awarded for his time serving as board member and coach since 2012.

President Pekau and Trustee Calandriello had comments. (refer to audio file)

This was a presentation, NO ACTION was required.

CONSENT AGENDA

Passed the Consent Agenda

A motion was made by Trustee Dodge, seconded by Trustee Gira, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and Village President Pekau

Nay: 0

Absent: 1 - Trustee Carroll

2019-0193 Payroll for March 8, 2019 - Approval

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-Weekly Payroll for March 8, 2019 in the amount of \$1,103,121.20.

2019-0194 Accounts Payable from March 5, 2019 through March 18, 2019 - Approval

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable from March 5, 2019 through March 18, 2019 in the amount of \$2,884,189.51.

This matter was APPROVED on the Consent Agenda.

2019-0100 Village Code Amendment - Title 8, Chapter 4, Section 2 (Care and Treatment of Animals) - Ordinance

The Police Department is seeking to amend Title 8, Chapter 14, Section 2 of the Orland Park Village Code, CARE AND TREATMENT OF ANIMALS to include information on proper sheltering for animals when left outside and to provide a clear understanding when an animal must be brought in during extreme weather conditions. Additionally, the ordinance is amended to bring it in compliance with

changes in the Illinois Humane Care for Animals Act (510 ILCS 70/3) pertaining to law enforcement or animal control officer having the authorization to place an animal into protective custody if the officer reasonably believes that the animal is not being provided humane care and treatment and to prevent suffering by the animal.

I move to pass Ordinance Number 5391, entitled: AN ORDINANCE AMENDING TITLE 8, CHAPTER 4, SECTION 2 OF THE ORLAND PARK VILLAGE CODE (CARE AND TREATMENT OF ANIMALS).

This matter was PASSED on the Consent Agenda.

2019-0152 Village Code Amendment - Title 5, Chapter 7 Regarding Negligent Housing Management - Ordinance

The Police Department is seeking to amend Title 5, Chapter 7, Property Maintenance by adding the offense of Negligent Housing Management. This ordinance aims to address gross carelessness or neglect, whereupon the physical condition or facilities of the residential real estate has become or remains so deteriorated that the health and safety of an inhabitant and first responder(s) are endangered.

An ordinance prohibiting Negligent Housing Management will provide the police department and code enforcement with an additional option to address these types of incidents.

I move to pass Ordinance Number 5392, entitled: AN ORDINANCE AMENDING TITLE 5, CHAPTER 7, OF THE ORLAND PARK VILLAGE CODE REGARDING NEGLIGENT HOUSING MANAGEMENT

This matter was PASSED on the Consent Agenda.

2019-0157 Four (4) Panasonic - ARBITRATOR Mk3-HD In-car video systems - Purchase Approval

The Police Department currently has a Panasonic Arbitrator In-Car Camera System installed in each marked patrol vehicle. The purpose of the mobile video recording system is to provide an objective video and audio account of events as they actually occur during a traffic stop, traffic related offense or DUI Investigation. In-Car video recordings are used as valuable evidence in DUI and other traffic related cases.

The original Panasonic Arbitrator video systems were purchased in 2007, are out of warranty and are beginning to malfunction more frequently. The Department will install the new systems in four (4) of the new police vehicles purchased in 2019. The older functioning units will be kept in reserve for temporary replacement when current units malfunction and are taken out of service for repair.

CDS Office Technologies 1271 Hamilton Parkway, Itasca, Illinois 60143 is the vendor used in the past purchases and holds the State of Illinois Joint Purchasing

Contract for the Panasonic Arbitrator (Master Contract CMS5848520).

The Panasonic Arbitrator Mk3 HD is a rugged and durable mobile digital video system that can be used with the current Dell in-car computer system. It is specifically engineered for law enforcement and provides a fully-integrated system for video storage, transfer, archiving and retrieval.

I move to purchase of four (4) Panasonic Arbitrator Video Systems with licensing and warranty agreements, through the State of Illinois Joint Purchasing Contract from CDS Office Technologies 1271 Hamilton Parkway, Itasca, Illinois 60143 at a cost not to exceed \$22,352.00;

And

I move to approve a General Fund budget adjustment in the amount of \$22,352.

This matter was APPROVED on the Consent Agenda.

2019-0165 Budget Rollovers - Fiscal Year 2018 to Fiscal Year 2019 - Approval

At the beginning of each fiscal year, it is common practice to roll the amount (or a portion of the amount) budgeted for specific projects and other expenditures from the prior fiscal year to the current fiscal year. The majority of these budget rollovers are for capital projects and are required for a variety of reasons, including multi-year, phased projects that are funded over a number of years and a specific phase was not completed within a single fiscal year or commitments to other governmental agencies, such as IDOT and Cook County, that are due but not yet billed. Single phase capital project budget amounts may also be rolled over if the project was not completed within a single fiscal year. A minimal amount of operating budget may also be rolled from one fiscal year to another if the amount is for a specific project or one-time expenditure and the funds were not fully expended within the prior fiscal year.

The major categories of FY2018 budget rollovers include the following -

Major Road Projects - \$3,376,347
Amounts Owed to Other Governmental Agencies - \$5,898,045
Main Street Triangle Projects and Other Expenditures - \$2,632,822
Parks Projects and Other Expenditures - \$1,504,748
Building and Facilities Improvements - \$2,880,145
Water & Sewer Projects - \$10,606,732
Operating Projects - \$2,679,641
Miscellaneous Projects - \$3,752,811

A detailed spreadsheet (by fund) of FY2018 budget rollovers is attached in Legistar showing a total increase to the fiscal year 2019 expenditure budget of \$33,331,290 and a total increase of \$15,505,891 to the fiscal year 2019 revenue

budget.

I move to approve an amendment to the fiscal year 2019 expenditure budget in an amount not to exceed \$33,331,290, and an amendment to the fiscal year 2019 revenue budget in an amount not to exceed \$15,505,891.

This matter was APPROVED on the Consent Agenda.

2019-0155 Taste of Orland Park Tent & Supply Rental Contract

On January 4, 2019, the Village of Orland Park issued an RFP for 2019, 2020 and 2021 Taste of Orland Park tents and supplies. The RFP projected the greatest number of tents, tables, chairs, lighting & extension cords that might be required to successfully produce this event. The actual number of tents and other equipment utilized will depend upon the actual participation numbers of restaurants, community booths, sponsors and event other needs.

Proposals (summary attached in Legistar) were received by Arena Americas (vendor from 2013 - 2018), Marquee Event Rentals and Special Events Group.

Proposal Cost:

| | |
|-------------------------|--------------------|
| Arena Americas - | 2019 - \$26,941.25 |
| Marquee Event Rentals - | 2019 - \$22,229.60 |
| Special Events Group - | 2019 - \$27,169.35 |

Village staff toured and met with Todd Lazzarotto of Marquee Event Rentals on February 15, 2019. Staff went onsite to visit two warehouses and directly viewed and inspected tents, tables, chairs, linens and other rental supplies typically used for the Taste. Staff found Marquee Events inventory to be excellent in terms of quality and quantity. Located in McCook, IL, Marquee Event Rentals merged with Classic Party Rentals and M & M rentals in 2018. As such, Marquee Events has increased their inventory, item selections and staff to meet the needs of clients.

Marquee provides tent and other supplies for local events including: Lisle Eye to the Sky, Star Event's 25 Street Festivals, Bartlett's Fourth of July event and Rockton's Old Settlers Day.

In checking references, Dick Gaddini of Lisle stated Marquee was "very accommodating, on-time, flexible, good in an emergency with strong staff providing set-up and supervision." Jessica Smith from Star Events has worked with Marquee for 2 years and shares that "staff is experienced, on-time and responsive including overnight hours." Andy Watson of Bartlett found Marquee to be "accommodating, respectful and the equipment was of good quality." Cory Magnus of the Lions club stated: "equipment quality is good, crews are flexible and supervisory staff ensure the job is done correctly."

Staff would like to recommend that this RFP be awarded to Marquee Event

Rentals at an amount not to exceed the RFP proposal amount for 2019, 2020 & 2021.

I move to approve the contract with Marquee Events to provide Taste tents and supply rentals for the 2019 - 2021 Taste of Orland Park for an amount not to exceed the \$22,229.60.

This matter was APPROVED on the Consent Agenda.

2019-0168 John Humphrey Renovation (re-issue) RFP Award #19-002

A Request for Proposals for the John Humphrey Complex Renovation was re-issued on January 7, 2019 by the Parks & Grounds Department. The RFP was opened on February 7, 2019. The RFP was posted on Bid Net and was matched to four hundred and twenty vendors (420). Information was downloaded fifty six (56) times with twelve (12) being complete downloads. A total of four (4) proposals were submitted for the project. Staff reviewed the submitted proposals and evaluated each based on criteria that was identified in the RFP - cost (40%), past performance (10%), physical and economic experience (20%), organizational/managerial capacity (15%) and experience/reputation (15%).

Geotechnical sampling was discussed and is being scheduled to further identify any soil conditions that could potentially increase the costs of the project. In the event the geotechnical report determines that the site soil base needs to be augmented, either with additives installed to stabilize the base or materials removed and replaced with new materials, the overall costs could substantially increase.

Proposals were reviewed in great detail and based on this interview, as well as the Village's long and successful history with V3 projects, staff recommends awarding the RFP to V3 Construction Group Ltd. The scope of the project was proposed at \$1,163,000. Alternative options for the project that staff recommends are the installation of the backstop netting and homerun fencing on fields one (1) through five (5) for a cost of \$445,377, bringing the total project cost to \$1,608,377. Staff is requesting a contingency budget of ten percent (10%), which equates to \$160,838 to address any unforeseen issues that could arise on a project of this scope.

I move to approve RFP #19-002 (re-issue) John Humphrey Complex Renovation to V3 Construction Group Ltd., of Woodridge IL., at a cost not to exceed \$1,769,215

And

Approve draws on the previously established BMO Harris Bank line of credit in the amount not to exceed \$785,819.

This matter was APPROVED on the Consent Agenda.

2019-0171 Wooded Path II Estates Stewardship (Updated)

Wooded Path stewardship was presented to committee and board approved on October 15, 2018 for the years 2019, 2020 and 2021. In reviewing the pricing documents presented the line referencing the costs for the 2020 and 2021 services was inadvertently omitted. Below are the updated costs for the stewardship of the seven (7) sites in the Wooded Path II Estates that are currently being maintained by Pizzo and Associates. The vendor has updated their proposal document in an effort to improve clarity. Pizzo and Associates submitted a proposal for a three (3) year (2019, 2020 and 2021) stewardship and a prescribed control burn in 2019 at a cost of \$18,853.00. Years 2020 and 2021 at a cost of \$14,013.00 each for a total cost of \$46,879.00

The work includes the control of invasive woody and herbaceous flora through cultural methods, physical removal or the application of appropriate herbicides. The native plants will take advantage of the competitive release created by mowing, the timely application of herbicide or physical removal of the non-native plants.

The scope of work and the total cost for the three-year program is attached in Legistar.

I move to approve the Stewardship of Wooded Path II Estates for 2019, 2020, and 2021 to Pizzo and Associates for an amount not to exceed a total of \$46,879.00 to include a controlled burn in 2019.

This matter was APPROVED on the Consent Agenda.

PUBLIC SAFETY**2019-0187 Village Code Amendment - Title 7, Chapter 5, (Street Solicitation) - Ordinance**

The Police Department is seeking to repeal Title 7, Chapter 5, Section 10 of the Orland Park Village Code, STREET SOLICITATION, in Norton v. City of Springfield, Illinois; the Seventh Circuit Court of Appeals struck down as unconstitutional a local street solicitation ordinance that is substantially similar to our current ordinance.

President Pekau had comments. (refer to audio file)

I move to pass Ordinance Number 5393, entitled: AN ORDINANCE AMENDING TITLE 7, CHAPTER 5, BY REPEALING SECTION 7-5-10 OF THE ORLAND PARK VILLAGE CODE (STREET SOLICITATION)

A motion was made by Trustee Gira, seconded by Trustee Calandriello, that this matter be PASSED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and Village President Pekau

Nay: 0

Absent: 1 - Trustee Carroll

TECHNOLOGY, INNOVATION AND PERFORMANCE IMPROVEMENT

2019-0211 Tyler Technologies Data Conversion Change Order Expenditure - Approval

In June 2017, the Village Board approved a contract with Tyler Technologies for \$651,273, which included six (6) EnerGov Modules (Permit Land Management, Electronic "eReviews", Citizen Self-Service Portal, Inspection Mobile App, Tyler Enterprise Asset Management, Click 2 Report), as well as training, data conversion, two (2) years of annual maintenance, and \$17,000 in travel for onsite training.

Data conversion services for Energov System were originally estimated for 120 hours at a cost of \$30,000. Staff is requesting approval of a change order for Tyler Technologies to perform the full data conversion from the Innoprise Community Development System to Energov for an additional 211 hours at a cost of \$52,750.

This agenda item was considered by the Technology, Innovation and Performance Improvement Committee and the Village Board of Trustees on the same night.

I move to approve the Tyler Technologies change order for data conversion services at a cost not to exceed \$52,750.

A motion was made by Trustee Dodge, seconded by Trustee Fenton, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and Village President Pekau

Nay: 0

Absent: 1 - Trustee Carroll

ROLL CALL

Trustee Carroll arrived at 7:32 P.M.

Present: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll and Village President Pekau

2019-0207 Acquisition of a Human Capital Management System - Approval

Consistent with the principles of high performing organizations, utilizing a unified technology solution is the best practice to streamline processes related to the full employee life cycle, from hire to retire. A Human Capital Management System

(HCMS) provides a high level of functionality, pulling information from a single database for employee self-service, manager self-service, core human resources, benefits administration, payroll, scheduling, time and attendance (workforce management), compensation management, performance management, training, recruiting/onboarding, succession planning, and reporting and analytics. Such a unified technology solution helps organizations engage employees to actively participate in developing highly engaged workforces, allows managers to effectively manage staff, provides Human Resources with critical analytics for strategic workforce planning, and provides Finance with payroll and tax processing services.

RFP18-039 was issued in September 2018, seeking qualified vendors to provide an HCMS. The RFP resulted in six (6) responses (respondent summary is attached in Legistar). There was a significant price range among the six respondents depending on the platform, system functionality, implementation, non-recurring and recurring fees, and other miscellaneous fees. Staff reviewed the proposals and selected three (3) of the proposers to demonstrate their HCMS technology, including Ceridian, Tyler Technologies and Ultimate Software. The vendors selected to demonstrate appeared to provide the most unified cloud based systems and/or have a significant public sector client base. In addition, two (2) of the three (3) vendors also provide for check processing, as well as tax and ACA filing. The selection team was comprised of staff from the Human Resources, Finance, Business Information Systems and Police departments. Each vendor provided two separate demonstrations; the 2nd demonstration provided responses to specific requests submitted by the selection committee. In addition, reference checks were performed with current public sector clients recommended by each of the vendors.

Staff is recommending Ultimate Software's UltiPro. UltiPro stood out as the most robust of the systems and the easiest to use for the employee, manager, and Human Resources and Finance staff. UltiPro demonstrated the highest level of current capability related to the functionality requested in the RFP, outlined an efficient/managed implementation process, claims award winning customer service and is recognized as a leader by top industry analyst groups and technology research firms. The Cities of Shawnee, Kansas and Eden Prairie, Minnesota, Ultimate Software clients, were contacted and spoke highly of UltiPro, its functionality, ease of use, implementation process, and customer support. Additional information regarding UltiPro by Ultimate Software is attached in Legistar.

UltiPro is mobile optimized, offers benefit carrier data file feeds, outsourced tax and check filing and assumes responsibility for federal regulatory compliance. These capabilities will significantly enhance a number of manual processes currently performed in Human Resources, Finance and other Village departments. The system has a professional, user friendly look, enabling the Village to present a modern image and build our brand with candidates, employees and managers. In

addition, with cloud based software as a service, the vendor bears responsibility for the technology and related hardware, software (all updates and patches), support, security, regulatory compliance, etc. Technical support provided by Village staff should be limited to ensuring we have the capabilities to effectively implement and utilize the web based software, as well as manage potential integrations with other Village software systems.

Based upon a high level review of our current processes, over time we anticipate that this system will allow us to realize significant efficiencies. Eliminating manual and duplicative tasks throughout the organization related to managing employees will allow for more time spent on strategic, management and/or customer focused tasks.

Staff recommends implementation of the following modules beginning in early 2019 -

- Core - provides ACA, benefits, compliance, employee and manager self-service, payroll, predictive analytics, reporting workflow, tax filing, and garnishment remittance
- Workforce Management - provides comprehensive time and attendance and scheduling functionality
- Onboarding - automates onboarding of new hires, including new hire forms submission
- Recruiting - automates recruiting and applicant tracking
- Talent Management - Performance & Succession - creates a strategy for employee professional growth and career advancement and allows for a pay-for-performance environment
- Compensation Management - automates the salary planning process
- Learning Management - automates the training and learning experience

This agenda was considered by the Technology, Innovation and Performance Improvement Committee and the Village Board of Trustees on the same night.

Trustee Dodge and President Pekau had comments. (refer to audio file)

Director of Finance Annmarie Mampe and Village Manager Joseph La Margo had comments. (refer to audio file)

Director Mampe and Director of Human Resources Stephana Przybylski gave a PowerPoint Presentation. (refer to audio file)

Trustee Dodge had additional comments. (refer to audio file)

Trustee Fenton had a question. (refer to audio file)

Village Manager La Margo responded to Trustee Fenton's question. (refer to audio file)

Trustee Ruzich had comments. (refer to audio file)

I move to approve a three (3) year agreement that will reflect all pricing information, with the option to renew said agreement for two (2) additional years, with Ultimate Software Group, Inc. for the procurement and implementation of UltiPro Software and associated fees.

A motion was made by Trustee Dodge, seconded by Trustee Griffin Ruzich, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

PUBLIC WORKS

2019-0185 2019-2020 Central Management Services Bulk Road Salt Participation - Joint Purchase Requisition

For a number of years, the Village of Orland Park has participated in the State Joint Purchasing Program administered by the Illinois Department of Central Management Services (CMS) in an effort to secure the best price for road salt. At this time of the year, the State of Illinois requires us to renew our option to participate in this program for next winter's road salt (2019-2020) allocation. In doing so, we must complete and submit the Illinois Joint Purchasing Requisition indicating both the tonnage and amount anticipated to be budgeted for our 2019-2020 road salt requirements. Staff recommends that the village participate in the CMS competitive bid process scheduled for May or June of 2019.

The salt allocation requests for the previous two seasons were; 4,000 tons in 2017-2018, and 4,200 tons in 2018-2019 with \$43.41 per ton bid for each of the program years. This salt purchase price expires on June 30th, 2019 with the new bid price becoming effective after the State bid process is complete. This winter season has demanded above average salt use. The current CMS salt contract provides the village the ability to purchase up to 5,040 tons (120%). Unless several snow events occur before the end of this snow season, a final shipment expected prior to the June deadline will sufficiently stock our salt barn and ensure that the village is adequately supplied to handle the beginning of the 2019-2020 snow season. With this scenario, it is staff's recommendation to increase this year's allocation request to 4,800 tons. Per the CMS agreement, the village is required to purchase a minimum of 80% of this request (3,840 tons) but additionally has the ability to purchase up to 120% of this request (5,760 tons). Upon receipt of the updated pricing, staff will return to Committee and Board for approval of the vendor and funding required for our 2019-2020 salt purchase.

Yearly, the Illinois Department of Central Management Services sends their Joint

Purchasing Requisition close to the required deadline submission date necessitating last minute actions in order to meet this deadline. The re-procurement solicitation/agreement is required to be executed and returned to the State of Illinois by April 1, 2019. As such, this agenda item was considered by the Public Works Committee and the Village Board of Trustees on the same night.

Trustee Ruzich had comments. (refer to audio file)

I move to approve authorizing the Village Manager to execute the Illinois Joint Purchasing Requisition with the Illinois Department of Central Management Services for bulk road salt for the 2019-2020 winter season.

A motion was made by Trustee Fenton, seconded by Trustee Griffin Ruzich, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

DEVELOPMENT SERVICES, PLANNING AND ENGINEERING

2019-0158 Village Hall Complex Improvements - Bid Award

The Orland Park Village Hall Complex includes the Fredrick T. Owens Village Hall, William R. Vogel Civic Center, Franklin E. Loebe Recreation Center and the Ara Pace Veteran's Memorial. As a part of a larger project, a scope of work was developed to initiate improvements to the parking lots, pedestrian circulation, lighting, security and landscaping for the Village Center. This is Phase II of the Village Hall Complex improvements, with Phase I being the roundabout at 147th Street and Ravinia Avenue. The cross departmental effort includes Development Services, Public Works and Parks & Grounds coordinating planned improvements and budgeting to have one project efficiently and cost effectively address the needs of the Village Hall Complex.

Similar to the roundabout project, it is important for this work to be completed prior to the Taste of Orland in August. As such, this item is bypassing Development Services Committee and going straight to the Village Board for consideration. This will allow the project to commence sooner to stay within proposed timelines.

A request for bids was advertised on February 11, 2019, nine vendors were notified through BidNet. Thirty-one companies downloaded the specifications. The bid opening for the Village Hall Complex Improvements was conducted on February 26, 2019, at 11:00 a.m. Austin Tyler Construction, LLC. of Elwood, Illinois was the lowest responsive qualified bidder with a bid of \$1,550,735 for the base bid and alternate items 1, 2, 3, 4 and 7. A summary of the bid totals for the contractors is attached in Legistar. In addition to the base bid work, staff is proposing to include the following alternate bid options in the contract:

- Alternate 1 - John Humphrey Complex Parking Lighting
- Alternate 2 - Two additional landscape columns in roundabout
- Alternate 3 - Additional lighting bollards for west sidewalk to Village Hall
- Alternate 4 - Collapsible bollards
- Alternate 7 - Patch and resurface the existing south parking lot

Advantage Paving Solutions, Inc., of Joliet, Illinois submitted a bid of \$1,439,469 for the base bid and alternate items 1, 2, 3, 4 and 7. While Advantage Paving Solutions bid is \$11,266 below Austin Tyler's bid, staff has determined them to be unqualified due to issues with previously awarded Village work. In 2018, they did not perform per the Village's contract obligations. The Village's previous experience with this contractor includes not fully completing their contract work and being nonresponsive to Village staff instructions have resulted in this determination.

V3 Construction Group Ltd. of Woodridge, Illinois submitted a bid of \$1,195,479 for the base bid and alternates 1, 2, 3, 4 and 7. After review of the bid tabulation material errors were found. V3 has subsequently requested their bid to be withdrawn from consideration. As such, it is staff's recommendation to accept the bid for the Village Hall Complex Improvements including alternates 1, 2, 3, 4 and 7 from Austin Tyler Construction LLC. of Elwood, Illinois in the amount of \$ 1,550,735 plus a 10% contingency (\$155,073) for a total cost of \$1,705,808.

Also included in the budgeting for construction of this project is the award of construction observation engineering of \$50,000 and the payment of additional design services for the Village Hall Complex improvements of \$34,900(total of \$84,900) to Strand Associates, Inc. Originally, Village staff budgeted \$90,000 for construction observation services but were able to reduce that amount to \$50,000 by supplementing the proposed services with Village staff. This allowed for the remaining budget to be used for the additional design costs for the project related to the installation of a new stairway, parking lot lighting design, coordination of sidewalk improvements, bid preparation assistance and additional landscaping elements. Strand Associates has been involved with the design of the parking lot and knows all the details of the project. It is in the best interest of the Village to select Strand Associates to perform the construction observation engineering due to their existing knowledge gained through the design process.

I move to approve accepting the bid for the Village Hall Complex Improvements, including alternates 1, 2, 3, 4 and 7 from Austin Tyler Construction, LLC. of Elwood, Illinois, in the amount of \$1,550,735.00, plus a 10% contingency of \$155,073 for a total amount of \$1,705,808;

And

Approve awarding \$84,900 for design and construction observation engineering

to Strand Associates, Inc.;

And

Approve draws on the previously established BMO Harris Bank line of credit in the amount not to exceed \$319,992.

A motion was made by Trustee Griffin Ruzich, seconded by Trustee Fenton, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

MAYOR'S REPORT

2019-0203 Intergovernmental Agreement Between The Village of Tinley Park, The Village of Orland Park and The Village of Mokena Relating to The Chicago Southland Interstate Alliance

The Villages of Orland Park, Tinley Park and Mokena are members of the Chicago Southland Interstate Alliance (CSIA). The purpose of the CSIA is to attract development along the I-80 corridor. Therefore, all believe it is in their best interest to enter into an Intergovernmental Agreement.

The parties decided that each member would contribute ten thousand dollars (\$10,000) by June 1, 2019, to help promote the Parties and better market and attract businesses to the available real estate along the I-80 corridor. These funds will be used for the following: marketing materials, a website, facilitating requests for assistance, gathering and analyzing data.

President Pekau had comments. (refer to audio file)

Trustees Gira, Dodge and Ruzich had comments/questions. (refer to audio file)

President Pekau responded to their comments/questions. (refer to audio file)

Assistant Village Manager Karie Friling and Village Manager Joseph La Margo also responded to their comments/questions. (refer to audio file)

Village Attorney Friker had comments. (refer to audio file)

I move to approve an Intergovernmental Agreement between the Villages of Tinley Park, Orland Park and Mokena relating to the Chicago Southland Interstate Alliance and approve \$10,000 to the CSIA for promoting the I-80 corridor;

And

Move to approve a transfer from the FY2019 Contingency account.

A motion was made by Trustee Griffin Ruzich, seconded by Trustee Dodge, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

2019-0202 HR Policy - Board Discussion

Discuss HR Policies.

President Pekau and Trustees Calandriello, Ruzich and Gira had comments/questions. (refer to audio file)

Village Manager Joseph La Margo responded to their comments/questions. (refer to audio file)

Trustee Dodge had comments/questions. (refer to audio file)

President Pekau responded to his comments/questions. (refer to audio file)

Trustee Carroll had comments. (refer to audio file)

Discussion Only

This item was for discussion only, NO ACTION was required.

BOARD COMMENTS

Trustees Dodge, Carroll, Gira, Ruzich, Calandriello, Fenton and President Pekau had Board Comments. (refer to audio file)

Village Manager Joseph La Margo thanked Assistant Village Managers Karie Friling and John Keating for their time served at the village. (refer to audio file)

Assistant Village Managers Keating and Friling responded to comments. (refer to audio file)

EXECUTIVE SESSION

I move to recess to a Closed Executive Session for the purpose of discussion of a) approval of minutes; b) setting a price for sale or lease of village property; and c) the appointment, employment, compensation, discipline, performances or dismissal of specific village employees.

A motion was made by Trustee Fenton, seconded by Trustee Griffin Ruzich, that this matter be RECESS. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

RECONVENE BOARD MEETING

The roll was called to reconvene the Regular Meeting and Trustees Fenton, Dodge, Gira, Ruzich, Calandriello, Carroll and President Pekau were present.

Purpose of the Executive Session was for the discussion of a) approval of minutes; b) setting a price for sale or lease of village property; and c) the appointment, employment, compensation, discipline, performances or dismissal of specific village employees.

ADJOURNMENT - 9:25 P.M.

A motion was made by Trustee Dodge, seconded by Trustee Calandriello, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

2019-0216 Audio Recording for March 18, 2019 Board of Trustee Meetings

NO ACTION

/AS

Respectfully Submitted,

John C. Mehalek, Village Clerk