

**CLERK'S CONTRACT and AGREEMENT COVER PAGE**

**Legistar File ID#:** 2013-0215

**Innoprise Contract #:** C13-0048

**Year:** 2013-15

**Amount:** \$51,000.00

**Department:** Parks & Bldg Maintenance - Frank Stec

**Contract Type:** Service

**Contractors Name:** J.G.S. Landscape Architects, Inc

**Contract Description:** Landscape Management & Maintenance of R.O.W.  
2013 \$51,000  
2014 \$52,000  
2015 \$53,000

C13-0084 8/13/13 Addendum 1 - Additional locations \$24,000/year  
C13-0085 8/13/13 Addendum 2 - Plant Replace & maint 5 locations  
\$27,640 for 2013

MAYOR  
Daniel J. McLaughlin  
VILLAGE CLERK  
John C. Mehalek  
14700 S. Ravinia Ave.  
Orland Park, IL 60462  
(708) 403-6100  
[www.orland-park.il.us](http://www.orland-park.il.us)



TRUSTEES  
Kathleen M. Fenton  
Brad S. O'Halloran  
James V. Dodge  
Edward G. Schussler III  
Patricia A. Gira  
Carole Griffin Ruzich

**VILLAGE HALL**

August 21, 2013

Mr. John Schiera  
J.G.S. Landscape Architects, Inc.  
7751 W. McCarthy Road  
Palos Park, Illinois 60464

**RE: *Addenda dated August 13, 2013***  
***Landscape Management & Maintenance of R.O.W.***

Dear Mr. Schiera:

Enclosed is a copy of the addenda dated August 13, 2013 for the change for additional R.O.W. locations for maintenance, and the addition of locations for planting replacements and maintenance . Please attach these to the original Landscape Management & Maintenance of R.O.W contract dated April 17, 2013.

If you have any questions, please call me at 708-403-6173.

Sincerely,

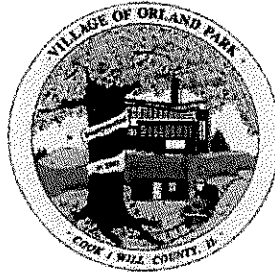
Denise Domalewski  
Contract Administrator

cc: Frank Stec

MAYOR  
Daniel J. McLaughlin

VILLAGE CLERK  
John C. Mehalek

14700 S. Ravinia Ave.  
Orland Park, IL 60462  
(708) 403-6100  
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VILLAGE HALL

TRUSTEES  
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Carole Griffin Ruzich

August 13, 2013

Mr. John Schiera  
J.G.S. Landscape Architects, Inc.  
7751 McCarthy Road  
Palos Park, Illinois 60464

**RE: Addendum1 and Addendum2 dated August 13, 2013**  
**Landscape Management & Maintenance of R.O.W.**

Dear Mr. Schiera:

This notification is to inform you that on August 5, 2013, the Village of Orland Park Board of Trustees approved awarding J.G.S. Landscape Architects, Inc. the additional work in accordance with the proposals you submitted dated July 15, 2013 for additional R.O.W. areas for maintenance and July 20, 2013 for planting replacements and maintenance. Please sign two (2) copies of each attached addenda and return all copies to my attention at Village of Orland Park, 14700 S. Ravinia Avenue, Orland Park, Illinois 60462. I will return one fully executed addendum of each project for your files.

If you have any questions, please call me at 708-403-6173.

Sincerely,

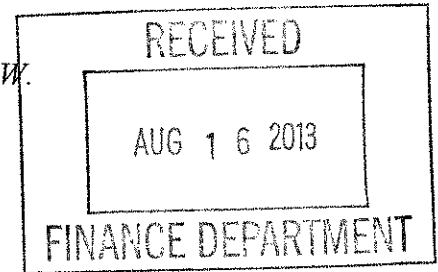
Contract Administrator

cc: Frank Stec

**ADDENDUM to**  
*Landscape Management & Maintenance of R.O.W.*

**Dated**  
*April 17, 2013*

**Between**  
*The Village of Orland Park, Illinois ("VILLAGE") and J.G.S. Landscape Architects Inc.*  
*("CONTRACTOR")*



---

WHEREAS, on April 17, 2013, a certain Agreement regarding Landscape Management & Maintenance of R.O.W. between the Village and the Contractor was executed (hereinafter referred to as the "Agreement"); and,

WHEREAS, the Village wishes to modify the SCOPE OF WORK.

NOW, THEREFORE, for and in consideration of the foregoing and the mutual covenants herein contained, it is agreed by and between the parties hereto as follows:

1. In the event of any conflict or inconsistency between the provisions of this Addendum and the Agreement, the provisions of this Addendum shall control.
2. **SECTION 1: THE CONTRACT DOCUMENTS** of said Agreement shall be amended to include "The proposals dated July 15, 2013 as they are responsive to VILLAGE requirements."
3. **SECTION 2: SCOPE OF THE WORK AND PAYMENT** of said Agreement shall be amended to include the words:

The following additional locations, as detailed in the proposals dated July 15, 2013, are included at a total cost not to exceed Twenty Four Thousand and No/100 (\$24,000.00) Dollars per year for 2013, 2014 and 2015

- *Ravinia Avenue and 159<sup>th</sup> Street*
- *Ravinia Avenue (Costco) and 159<sup>th</sup> Street*
- *Park Hill and 159<sup>th</sup> Street*
- *Circle Drive and 135<sup>th</sup> Street*
- *LaGrange Road and 131<sup>st</sup> Street*

4. All of the other terms, covenants, representations and conditions of said Agreement not deleted or amended herein shall remain in full force and effect during the effective term of said Agreement.
5. This Addendum may be executed in two or more counterparts, each of which taken together, shall constitute one and the same instrument.

**ADDENDUM to**  
*Landscape Management & Maintenance of R.O.W.*

**Dated**  
*April 17, 2013*

**Between**  
*The Village of Orland Park, Illinois ("VILLAGE") and J.G.S. Landscape Architects Inc.*  
*("CONTRACTOR")*

---

This Addendum, made and entered into effective the **13th day of August 2013**, shall be attached to and form a part of the Agreement dated the 17<sup>th</sup> day of April, 2013 and shall take effect upon signature below by duly authorized agents of both parties.

**AGREED AND ACCEPTED**

**FOR: THE VILLAGE**


By:  \_\_\_\_\_

Print Name: Paul G. Grimes  
Village Manager

Its: \_\_\_\_\_

Date: 8/19/13 \_\_\_\_\_

**FOR: THE CONTRACTOR**

By:  \_\_\_\_\_

Print Name: JOHN SCHIURA \_\_\_\_\_

Its: Owner \_\_\_\_\_

Date: 8/15/13 \_\_\_\_\_

# J.G.S.

## LANDSCAPE ARCHITECTS

planning/construction  
consulting/management

708.361.5124

July 15, 2013

Village of Orland Park  
14700 S. Ravinia Ave  
Orland Park, Illinois 60462  
708-403-6100

Landscape Maintenance     Ravinia @ 159th St  
Frank Stec     2013

Perform the following maintenance services per attached maintenance program outline :

1. Remove designated items not to remain including weeds, dead plantings and debris
2. Direct spray weeds with contact herbicide weed control mix
3. Prune plantings to remove dead branches, promote growth and create healthy form.
4. Develop written report for village regarding bed and conditions
5. Remove all debris from site

\$3,600.00 per year divided over 12 months

Total costs per month: \$ 400.00

The above work and fees are acceptable and services are hereby authorized to be performed as specified.  
Workmanship and material are guaranteed for one year from completion date unless damaged or otherwise specified.

Client: \_\_\_\_\_ Date: \_\_\_\_\_ JGS Rep: \_\_\_\_\_ Date: \_\_\_\_\_

7751 McCarthy Road, Palos Park, Illinois 60464

Fx 708.361.5124/jgsland@sbcglobal.net/www.jggslandscapearchitects.com

# Area 5 : RAVINIA @ 159th

| <u>DATE</u> | <u>ACTION</u>   | <u>MAR</u> | <u>APR</u> | <u>MAY</u> | <u>JUNE</u> | <u>JULY</u> | <u>AUG</u> | <u>SEPT</u> | <u>OCT</u> | <u>NOV</u> | <u>DEC</u> | <u>JAN</u> | <u>FEB</u> | <u>NOTES</u>        |
|-------------|-----------------|------------|------------|------------|-------------|-------------|------------|-------------|------------|------------|------------|------------|------------|---------------------|
|             |                 | 1st/2nd    | 1st/2nd    | 1st/2nd    | 1st/2nd     | 1st/2nd     | 1st/2nd    | 1st/2nd     | 1st/2nd    | 1st/2nd    | 1st        | 1st        | 1st        |                     |
|             | DEBRIS REMOVAL  |            |            |            |             |             |            |             |            |            |            |            |            |                     |
|             | WEEDING         |            |            |            |             |             |            |             |            |            |            |            |            |                     |
|             | WATERING        |            |            |            |             |             |            |             |            |            |            |            |            |                     |
|             | PRUNING         |            |            |            |             |             |            |             |            |            |            |            |            |                     |
|             | HERBICIDE APPL  |            |            |            |             |             |            |             |            |            |            |            |            |                     |
|             | FERTILIZE       |            |            |            |             |             |            |             |            |            |            |            |            |                     |
|             | TRIMMING        |            |            |            |             |             |            |             |            |            |            |            |            |                     |
|             | ANNUALS INSTALL |            |            |            |             |             |            |             |            |            |            |            |            | supplied by village |
|             | PESTICIDE APPL  |            |            |            |             |             |            |             |            |            |            |            |            | if necessary        |
|             | FUNGICIDE APPL  |            |            |            |             |             |            |             |            |            |            |            |            | if necessary        |
|             | SOAKING         |            |            |            |             |             |            |             |            |            |            |            |            | if necessary        |
|             | SITE REPORT     |            |            |            |             |             |            |             |            |            |            |            |            |                     |
|             | DEAD HEADING    |            |            |            |             |             |            |             |            |            |            |            |            | perennials          |
|             | SALT RINSING    |            |            |            |             |             |            |             |            |            |            |            |            | plants              |
|             | POWERWASH       |            |            |            |             |             |            |             |            |            |            |            |            | hardscapes          |
|             | MULCHING        |            |            |            |             |             |            |             |            |            |            |            |            |                     |
|             | ANTI-DESICANTS  |            |            |            |             |             |            |             |            |            |            |            |            | as necessary        |
|             | WINTERIZE       |            |            |            |             |             |            |             |            |            |            |            |            | as necessary        |
|             | REPAIRS         |            |            |            |             |             |            |             |            |            |            |            |            | as approved         |

# J.G.S.

## LANDSCAPE ARCHITECTS

**planning/construction consulting/management**

**708.361.5124**

July 15, 2013

Village of Orland Park  
14700 S. Ravinia Ave  
Orland Park, Illinois 60462  
708-403-6100

Landscape Maintenance      Cosco @ 159th St  
Frank Stec                              2013

Perform the following maintenance services per attached maintenance program outline :

1. Remove designated items not to remain including weeds, dead plantings and debris
2. Direct spray weeds with contact herbicide weed control mix
3. Prune plantings to remove dead branches, promote growth and create healthy form.
4. Develop written report for village regarding bed and conditions
5. Remove all debris from site

\$6,000.00 per year divided over 12 months

Total costs per month: \$ 500.00

The above work and fees are acceptable and services are hereby authorized to be performed as specified.

Workmanship and material are guaranteed for one year from completion date unless damaged or otherwise specified.

Client: \_\_\_\_\_ Date: \_\_\_\_\_ JGS Rep: \_\_\_\_\_ Date: \_\_\_\_\_

**7751 McCarthy Road, Palos Park, Illinois 60464**

Fx 708.361.5124/jgsland@sbcglobal.net/www.jggslandscapearchitects.com





# J.G.S.

## LANDSCAPE ARCHITECTS

planning/construction  
consulting/management

708.361.5124

July 15, 2013

Village of Orland Park  
14700 S. Ravinia Ave  
Orland Park, Illinois 60462  
708-403-6100

Landscape Maintenance Parkhill @ 159th  
Frank Stec 2013

Perform the following maintenance services per attached maintenance program outline :

1. Remove designated items not to remain including weeds, dead plantings and debris
2. Direct spray weeds with contact herbicide weed control mix
3. Prune plantings to remove dead branches, promote growth and create healthy form.
4. Develop written report for village regarding bed and conditions
5. Remove all debris from site

\$3,600.00 per year divided over 12 months

Total costs per month: \$ 400.00

The above work and fees are acceptable and services are hereby authorized to be performed as specified.  
Workmanship and material are guaranteed for one year from completion date unless damaged or otherwise specified.

Client: \_\_\_\_\_ Date: \_\_\_\_\_ JGS Rep: \_\_\_\_\_ Date: \_\_\_\_\_

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# J.G.S.

## LANDSCAPE ARCHITECTS

planning/construction  
consulting/management

708.361.5124

July 15, 2013

Village of Orland Park  
14700 S. Ravinia Ave  
Orland Park, Illinois 60462  
708-403-6100

Landscape Maintenance Circle @ 135th St  
Frank Stec 2013

Perform the following maintenance services per attached maintenance program outline :

1. Remove designated items not to remain including weeds, dead plantings and debris
2. Direct spray weeds with contact herbicide weed control mix
3. Prune plantings to remove dead branches, promote growth and create healthy form.
4. Develop written report for village regarding bed and conditions
5. Remove all debris from site

\$4,800.00 per year divided over 12 months

Total costs per month: \$ 400.00

The above work and fees are acceptable and services are hereby authorized to be performed as specified.  
Workmanship and material are guaranteed for one year from completion date unless damaged or otherwise specified.

Client: \_\_\_\_\_ Date: \_\_\_\_\_ JGS Rep: \_\_\_\_\_ Date: \_\_\_\_\_

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## LANDSCAPE ARCHITECTS

planning/construction  
consulting/management

708.361.5124

July 15, 2013

Village of Orland Park  
14700 S. Ravinia Ave  
Orland Park, Illinois 60462  
708-403-6100

Landscape Maintenance      Lagrange / 131st  
Frank Stec      2013

Perform the following maintenance services per attached maintenance program outline :

1. Remove designated items not to remain including weeds, dead plantings and debris
2. Direct spray weeds with contact herbicide weed control mix
3. Prune plantings to remove dead branches, promote growth and create healthy form.
4. Develop written report for village regarding bed and conditions
5. Remove all debris from site

\$6,000.00 per year divided over 12 months

Total costs per month: \$ 500.00

The above work and fees are acceptable and services are hereby authorized to be performed as specified.  
Workmanship and material are guaranteed for one year from completion date unless damaged or otherwise specified.

Client: \_\_\_\_\_ Date: \_\_\_\_\_ JGS Rep: \_\_\_\_\_ Date: \_\_\_\_\_

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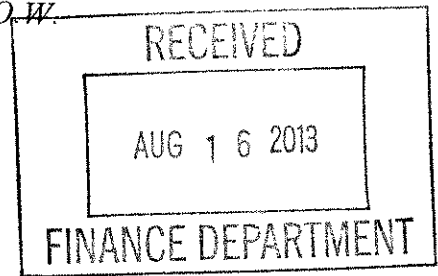


**ADDENDUM to**  
*Landscape Management & Maintenance of R.O.W.*

**Dated**  
*April 17, 2013*

**Amended**  
*July 13, 2013*

**Between**  
*The Village of Orland Park, Illinois ("VILLAGE") and J.G.S. Landscape Architects Inc.*  
*("CONTRACTOR")*



---

WHEREAS, on April 17, 2013, a certain Agreement regarding Landscape Management & Maintenance of R.O.W. between the Village and the Contractor was executed (hereinafter referred to as the "Agreement"); and,

WHEREAS, on August 13, 2013, a certain Agreement regarding Landscape Management & Maintenance of R.O.W. between the Village and the Contractor was amended (hereinafter referred to as "Addendum 1"); and

WHEREAS, the Village wishes to modify the SCOPE OF WORK.

NOW, THEREFORE, for and in consideration of the foregoing and the mutual covenants herein contained, it is agreed by and between the parties hereto as follows:

1. In the event of any conflict or inconsistency between the provisions of this Addendum and the Agreement, the provisions of this Addendum shall control.
2. **SECTION 1: THE CONTRACT DOCUMENTS** of said Agreement shall be amended to include "The proposals dated July 20, 2013 as they are responsive to VILLAGE requirements."
3. **SECTION 2: SCOPE OF THE WORK AND PAYMENT** of said Agreement shall be amended to include the following:

**OCTOBER 2013**

*Provide plant replacement and maintenance at the following locations as detailed in the proposals dated July 20, 2013, at a total cost not to exceed Twenty Seven Thousand Six Hundred Forty and No/100 (\$27,640.00) Dollars.*

|  |                   |
|--|-------------------|
| <i>143<sup>rd</sup> Street &amp; Lagrange Road Island Replacements</i> | <i>\$2,290.00</i> |
| <i>143<sup>rd</sup> Street &amp; Harlem Avenue Island Replacements</i> | <i>\$9,100.00</i> |
| <i>159<sup>th</sup> Street &amp; LaGrange Road Island Replacements</i> | <i>\$4,800.00</i> |
| <i>153<sup>rd</sup> Street Metra Station East Replacements</i>         | <i>\$7,190.00</i> |
| <i>153<sup>rd</sup> Street Metra Station East Maintenance/Clean-up</i> | <i>\$4,260.00</i> |



**ADDENDUM to**  
*Landscape Management & Maintenance of R.O.W.*

**Dated**  
*April 17, 2013*

**Amended**  
*July 13, 2013*

**Between**  
*The Village of Orland Park, Illinois ("VILLAGE") and J.G.S. Landscape Architects Inc.*  
*("CONTRACTOR")*

---

4. All of the other terms, covenants, representations and conditions of said Agreement and Addendum 1 dated August 13, 2013, not deleted or amended herein shall remain in full force and effect during the effective term of said Agreement.
5. This Addendum may be executed in two or more counterparts, each of which taken together, shall constitute one and the same instrument.

This Addendum, made and entered into effective the **13th day of August 2013**, shall be attached to and form a part of the Agreement dated the 17<sup>th</sup> day of April, 2013 and shall take effect upon signature below by duly authorized agents of both parties.

**AGREED AND ACCEPTED**

**FOR: THE VILLAGE**

By: 

Print Name: Paul G. Grimes  
Village Manager

Its: \_\_\_\_\_

Date: 8/19/13

**FOR: THE CONTRACTOR**

By: 

Print Name: John Schuman

Its: owner

Date: 8/15/13

# J.G.S.

## LANDSCAPE ARCHITECTS

planning/construction  
consulting/management

708.361.5124

July 20, 2013

Village of Orland Park  
14700 S. Ravinia Ave  
Orland Park, Illinois 60462  
708-403-6100

143rd / LaGrange Island Replacements  
Frank Stec Oct 2013

Deliver and perform the following items and services as specified per plan :

1. Remove designated items not to remain including specified dead plantings
2. Finish grade designated areas with top soil to meet required elevations.
3. Plant following in amended soil:

|    |      |                   |    |     |                   |
|----|------|-------------------|----|-----|-------------------|
| 10 | 18"b | Gold Flame Spirea | 1  | 3"c | Greenspire Linden |
| 12 | 2 g  | Fountain Grass    | 48 | 1g  | Blue Fesce        |

4. Spread shredded bark mulch in beds areas.
5. Remove all debris from site

Total costs: \$ 2,290.00

The above work and fees are acceptable and services are hereby authorized to be performed as specified.

Client: \_\_\_\_\_ Date: \_\_\_\_\_ JGS Rep: \_\_\_\_\_ Date: \_\_\_\_\_

All work / material guaranteed for one year from completion date unless project damaged, not paid in full upon final billing or specified otherwise.

7751 McCarthy Road, Palos Park, Illinois 60464  
Fx 708.361.4917/jesland@sbcglobal.net/www.jgslandscapearchitects.com

# J.G.S.

## LANDSCAPE ARCHITECTS

planning/construction  
consulting/management

708.361.5124

July 20, 2013

Village of Orland Park  
14700 S. Ravinia Ave  
Orland Park, Illinois 60462  
708-403-6100

143rd / Harlem  
Frank Stec

Island Replace  
Oct 2013

Deliver and perform the following items and services as specified per plan :

1. Remove designated items not to remain including specified dead plantings
2. Finish grade designated areas with top soil to meet required elevations.
3. Plant following in amended soil:

|     |    |                 |    |     |                            |
|-----|----|-----------------|----|-----|----------------------------|
| 90  | 1g | Stella Daylilly | 54 | 1g  | Red Coralbell              |
| 48  | 1g | Russian Sage    | 36 | 2 g | Fountain Grass             |
| 300 | 3" | Wintercreeper   | 12 | 5g  | Dwarf Blue Pfitzer Junioer |
| 18  | 2' | Red Ninebark    | 24 | 5 g | Knock Out Shrub Rose       |
| 12  | 5g | Grolo Sumac     | 12 | 3'  | Arrowwod Viburnum          |

4. Spread shredded bark mulch in beds areas.
5. Remove all debris from site

Total costs: \$ 9,100.00

The above work and fees are acceptable and services are hereby authorized to be performed as specified.

Client: \_\_\_\_\_ Date: \_\_\_\_\_ JGS Rep: \_\_\_\_\_ Date: \_\_\_\_\_

All work / material guaranteed for one year from completion date unless project damaged, not paid in full upon final billing or specified otherwise.

7751 McCarthy Road, Palos Park, Illinois 60464  
Fx 708.361.4917/Jgsland@sbcglobal.net/www.Jgslandscapearchitects.com

# J.G.S.

## LANDSCAPE ARCHITECTS

planning/construction  
consulting/management

708.361.5124

July 20, 2013

Village of Orland Park  
14700 S. Ravinia Ave  
Orland Park, Illinois 60462  
708-403-6100

159th/LaGrange Plants      Island Replace  
Frank Stec                      Oct 2013

Deliver and perform the following items and services as specified per plan :

1. Remove designated items not to remain including specified dead plantings
2. Finish grade designated areas with top soil to meet required elevations.
3. Plant following in amended soil:  

|    |     |                      |   |    |                    |
|----|-----|----------------------|---|----|--------------------|
| 40 | 5 g | Knock Out Shrub Rose | 6 | 6' | Thornless Hawthorn |
|----|-----|----------------------|---|----|--------------------|
4. Spread shredded bark mulch in beds areas.
5. Remove all debris from site

Total costs: \$ 4,800.00

The above work and fees are acceptable and services are hereby authorized to be performed as specified.

Client: \_\_\_\_\_ Date: \_\_\_\_\_ JGS Rep: \_\_\_\_\_ Date: \_\_\_\_\_  
All work / material guaranteed for one year from completion date unless project damaged, not paid in full upon final billing or specified otherwise.

**7751 McCarthy Road, Dalos Park, Illinois 60464**  
**Fx 708.361.4917/jesland@sbcglobal.net/www.jeslandscapearchitects.com**

# J.G.S.

## LANDSCAPE ARCHITECTS

planning/construction  
consulting/management

708.361.5124

July 20, 2013

Village of Orland Park  
14700 S. Ravinia Ave  
Orland Park, Illinois 60462  
708-403-6100

153rd Metra East Replacements  
Frank Stec Oct 2013

Deliver and perform the following items and services as specified per plan :

1. Remove designated items not to remain including specified dead plantings.

2. Finish grade designated areas with top soil to meet required elevations.

3. Plant following in amended soil:

|    |        |                   |     |        |                    |
|----|--------|-------------------|-----|--------|--------------------|
| 3  | 2.5" c | Common Hackberry  | 4   | 2.5" c | Autumn Blaze Maple |
| 5  | 6'     | Prairie Fire Crab | 6   | 5 g    | Mugho Pine         |
| 12 | 2 g    | Karl Foerster     | 50  | 1g     | Red Coralbell      |
| 24 | 1g     | Russian Sage      | 200 | 3"     | Wintercreeper      |

4. Spread shredded bark mulch at planting areas.

5. Remove all debris from site

Total costs: \$ 7,190.00

The above work and fees are acceptable and services are hereby authorized to be performed as specified.

Client: \_\_\_\_\_ Date: \_\_\_\_\_ JGS Rep: \_\_\_\_\_ Date: \_\_\_\_\_

All work / material guaranteed for one year from completion date unless project damaged, not paid in full upon final billing or specified otherwise.

7751 McCarthy Road, Palos Park, Illinois 60464  
Fx 708.361.4917/jesland@sbcglobal.net/www.jgslandscapearchitects.com

# J.G.S.

## LANDSCAPE ARCHITECTS

planning/construction  
consulting/management

708.361.5124

July 20, 2013

Village of Orland Park  
14700 S. Ravinia Ave  
Orland Park, Illinois 60462  
708-403-6100

153rd Metra East Maintenance  
Frank Stec Oct 2013

Deliver and perform the following items and services as specified per plan :

1. Remove designated items not to remain including weeds and specified dead plantings.
2. Finish grade designated areas with top soil to meet required elevations.
3. Prepare soil and top seed damaged lawn areas
4. Prune existing plantings
5. Top dress beds with shredded bark mulch.
6. Remove all debris from site

Total costs: \$ 4,260.00

The above work and fees are acceptable and services are hereby authorized to be performed as specified.

Client: \_\_\_\_\_ Date: \_\_\_\_\_ JGS Rep: \_\_\_\_\_ Date: \_\_\_\_\_

All work / material guaranteed for one year from completion date unless project damaged, not paid in full upon final billing or specified otherwise.

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