

Village of Orland Park
Proposed FY2019 Budget Amendment Request #2

Requested by: Prior Board Conversation Date: 11/1/18

Amendment Type: Add Item Delete Item Change Item

If adding or increasing an item, please identify the funding source in 2nd section below.

Item Added or Increased:

Department Special Events

Account Number (if available) Various expenditure accounts (see attached)

Description One (1) ticketed concert event at Centennial West

Original Amount N/A

Revised Amount \$178,130

Expenditure Item Deleted or Decreased or Revenue Item Increased:

Department Special Events

Account Number (if available) 010-0000-348410

Description Special Event Fees - General

Original Amount N/A

Revised Amount \$83,165

Additional Information:

Remaining funding (\$94,965) to be taken from fund balance in the General Fund.

VILLAGE OF ORLAND PARK 2018 CENTENNIAL PARK WEST CONCERT

ANTICIPATED REVENUE:

Ticket Sales	3,500 @ \$35	122,500
Sponsorships		5,000
Vendors (restaurants/food trucks)	6 @ \$100	600
Beer Sales (Miller Products - 50 cases; .24/person)	840 @ \$4	3,360
Beer Sales (Bud Products - 25 cases; .12/person)	420 @ \$4	1,680
FMB Sales (5 cases; .024/person)	84 @ \$4	336
Craft Beer Sales (5 cases; .024/person)	84 @ \$5	420
Wine Sales (Copa Di Vino - 15 cases .036/person)	126 @ \$4	504
Pop (Bottled)	175 @ \$3	525
Bottle Water Sales (10 cases; .05/person)	175 @ \$2	350
Total Beverages Sold (.54/person)	1,904.00	
Total Rev		\$ 135,275

60% of tickets sales, food and beverage sales, 100% of sponsorships - included in FY2019 revenue budget

ANTICIPATED SALARY EXPENSES:

Event Set-up	Park FT	36.98	16	5		2,958
2 days straight time		salary	# hrs	# employees		Total
Overtime	Parks FT	55.47 x	10 x	10		5,547
2:30p- 12:30a		salary	# hrs	# employees		Total
	Police Commander	102.00 x	7 x	1		714
		salary	# hrs	# employees		Total
	Police FT	77.00 x	7 x	7		3,773
		salary	# hrs	# employees		Total
PT Hourly Wage:	CSO's	12.00 x	7 x	8		672
		salary	# hrs	# employees		Total
A. Cann, L. Milkulski, J. Farrell	PT Rec. Staff	16.00 x	7 x	3		336
		salary	# hrs	# employees		Total
	PT Rec. Staff	15.00 x	7 x	15		1,575
		salary	# hrs	# employees		Total
	PT Parks Staff	15.00 x	7 x	0		-
		salary	# hrs	# employees		Total
						Salary \$15,575
						FICA/Medicare \$1,192
						IMRF \$1,660
						Total Salary \$18,427

2018 Projected IMRF = .1186

ANTICIPATED EXPENSES:

Object	Account Description	Narrative	Individual Item	Target Amount
441300	Electricity	(2) 100KW Generators (main stage)	415	1,504
		(2-3) 40KW Generator (Band Trailers)	293	
		(1) 20KW Generator (Delay Tower)	350	
		(1) 25 KW Generator Vendors/Staff	196	
		(25) Cable Ramps @ \$10 each	250	
442300	Ads & Publications	Newspaper Ads (4 @ \$600 each)	2,400	2,400
442450	Entertainment Services	Headliner (9p - 10:30p)	75,000	83,500
		Other Services	8,500	
444500	Machinery & Equipment Rentals	SL-320 40' x 40' Stage w/FOH Enclosure	17,000	50,554
		Audio w/delay	10,000	
		Lighting System	5,700	
		Labor	5,400	
		Portable Light Towers (12 @ \$56)	672	
		Patten/Cat Equip. Delivery/pick-up	1,200	
		Tents/lights/(3) gates, (1) beer sales, (4) sponsors, (4) vendors, (1)	3,882	
		Band Green Room (RV or trailers \$3350 each)	-	
		Fencing (3000 linear feet)	6,000	

Band Green Room - provided by Dave Corradino, at no cost, in exchange for sponsorship

Object	Account Description	Narative	Individual Item	Target Amount
		(2) Trash Dumpsters, (1) recycling dumpster	-	
		Ice Truck	300	
		Recycling totes (WM Sponsorship)	400	
444550	Porta John Rentals	(25) Standard Units (\$57 each)	1,425	6,115
		(5) ADA Units (\$97)	485	
		(5) Hand Washing Stations (\$67)	335	
		(3) 300 gallon water/waste support units for trailers	3,870	
452850	Special Event Premiums	Liability & Rain Insurance	3,500	3,500
460140	Printing & Stationary	Posters/Postcards	500	3,000
		Stage Banners (sponsor(s))	1,500	
		Event Tickets (designed in house; printed out of house, perforated)	1,000	
460150	Domestics Supplies	Trash Can Liners (20 cases), Gloves, Zip-Ties, Mosquito Spray	1,500	1,500
460190	Uniforms	Event Staff T-shirts (50 @ \$6 each)	300	300
460290	Other Supplies	Wristbands (5000) (10 boxes of 500 @ \$14.49/box + shipping)	175	175
460300	Marketing & Promotion Supplies	Banners	2,000	2,000
463300	Restoration & Ground Supplies	Turf Repair	1,500	1,500
464100	Food & Meals	Bands (catering)	1,000	3,654
		Staff (water/gatorade)	200	
		(Miller Products) Beer (50 cases @ 27.95) & FMB Sales	978	
		(Bud Products) Beer (25 cases @ \$22.10/case)	387	
		FMB - Hayes, Sales (5 cases @ 37.95)	133	
		Craft Beers, Lake Shore, Sales (5 cases @ 32.63)	114	
		Wines Sales (15 cases, 12/case @ \$22.50/case	118	
		Pop Sales	80	
		Bottled Water (sales) 10 cases @ \$6/case	44	
		Ice (200, 20lb. Bags @ \$3/bag beer/wine/water sales)	600	

Program Expenses	159,703
Salary Expenses	18,427
Salary & Prog \$	178,130

15%	\$0.00
Total Exp	\$178,130

Net Income/(Loss) \$ (42,855)